Request for a Certified Copy of a DEATH Certificate from the Town of Death

Mail this request to the Town Vital Records office. For the address and phone number of Town Vital Record offices in Connecticut, please refer to the State of CT website at www.ct.gov/dph.com or if the town is Berlin mail to: BERLIN TOWN CLERK – 240 KENSINGTON ROAD – BERLIN, CT 06037

PLEASE PRINT **DO NOT MAIL CASH**

Death Certificate of:	**Full Name of Deceased:** First Middle Last		SEX ☐ M ☐ F	**Date of Death *** (Month/Day/Year)
	Town of Death:	**Date of Birth:** (Month/Day/Year)		**Place of Birth** (Town, State or Foreign Country)
	Father's Name:	**Mother's Name:**		**If Married, Spouse's Name:**

PLEASE NOTE: **Effective October 1, 2026, only the surviving spouse or next of kin** may obtain a copy of the death certificate with the decedentôs Social Security number listed on the death certificate. The Funeral Director who was in charge of the disposition of the body may also obtain the death certificate with the Social Security number if the request for such certificate is within 60 days of the date of disposition. After this period, the Funeral Director may only receive death certificates with the Social Security number redacted. All other requesters, others that those approved by the Department of Public Health, will receive a certified copy of the death certificate without the decedentôs Social Security number.

PERSON MAKING THIS REQUEST: ***IMPORTANT: Copy of Photo ID is required only for copies with Social Security numbers ****

NAME:

First Middle Last Name

ADDRESS:

Number Street

Town/City: _____ **State:** _____ **Zip Code:** _____

Telephone No.: _____ E-Mail Address: (optional): _____

Relation to Deceased: _____

Signature: X _____

The fee for a copy of a Death Certificate is $20.00 per copy.

Number of Copies Requested: _____ **Amount Enclosed: $**_____

FEE: $20.00 PER COPY. Remit a *Check or Money Order* made payable to the *Berlin Town Clerk* (*along with copy of Photo ID – only for copies with Social Security numbers)