

Berlin VNA Nursing Board Meeting  
November 13, 2023  
Town Manager's Conference Room

Present: D. Veronesi, C. McKinnon, B. Chyra, E. Jensen, C. Staus, C. Costa, P. Bannon, A. Corteville, Dr. Chorzepa, and A. Piatek.

Audience of Citizens – None

The meeting was called to order at 6:35 p.m.

There has not been a quorum for a few months so the past minutes will be voted on at this meeting. A motion was made by D. Veronesi to approve the May 8, 2023 minutes seconded by B. Chyra. A motion by D. Veronesi to approve the September 11, 2023 minutes was seconded by C. Costa.

Chairperson Report – C. Staus was pleased to have a full board of the current members at tonight's meeting. C. Staus had emailed members this afternoon information about homecare and star reporting of agencies. There also was two short videos for members to watch. The information is available on all VNA's for consumers to look at all agency statistics.

The Board has a slate of twelve members but still have 4 openings. There are several members who have terms expiring in January of 2024. Hoping members think about renewing their commitment to the Berlin VNA Board. If anyone is thinking of not renewing, C. Staus asked that they let her or A. Piatek know. If anyone has someone they know who might be interested in serving that would be great. We really need to having a complete board.

Administrator's Report:

A.Piatek went over current agency statistics.

Staffing- New office staff member has started and doing well. A new MSW has been hired and began orientation on 11/9/23. Agency is still looking for a per diem Home Health Aide and a per diem Physical Therapist.

Marketing – Admission welcome bags are getting prepped to go out to local SNF's. Agency will be at the Powerhouse Gym 5 K on Thanksgiving morning. Two Berlin Citizen Ads have gone out in October advertising the agency. The new office staff member will be assisting with marketing on social media.

A.Piatek attended the Connecticut Association for Homecare and Hospice Expo.

Red Cross – CPR trainer class was taken by a few staff members (Homecare and School) for department training needs.

The VNA will have a booth at the Newington Senior Center Expo in November. One of the field nurses will be attending the OASIS- E training and taking her certification exam in November.

A. Piatek has been meeting with the Finance Director on the upcoming budget. The budget will need to be submitted by the end of November. Looking at combining budget line items for clarity of items.

A. Piatek is still considering the telemonitoring line item.

A. Piatek, Finance Director Delaney and Town Manager Jayawickrema had a meeting at the Westbrook VNA to discuss how they operate in their town. Westbrook VNA, the Orange VNA and the Berlin VNA are the only remaining Municipal agencies. They are similar but operate differently. There is a Board of Finance meeting next week where these findings will be discussed.

The next meeting will be January 8, 2024.

The meeting was adjourned at 7:05 p.m.

Submitted by

Dori Dyer  
Secretary

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