

Berlin VNA Nursing Board Meeting
February 10, 2020
John "Doc" McIntosh Room

Present: T. Cope, D. Veronesi, F. Geschimsky, L. Carlson, C. McKinnon, B. Chyra, L. Wilhelm, Dr. Chorzepa, W. Russo and J. Micci.

The meeting was called to order at 6:30 p.m.

There has not been a quorum for a few months so the past minutes will be voted on. Minutes have been reviewed by members prior to the vote.

A motion was made by B. Chyra to approved the minutes from June 10, 2019, September 9, 2019 and November 11, 2019 and seconded by D. Veronesi.

A motion was made by D. Veronesi to approve the Visit Safety Policy seconded by L. Carlson.

A motion was made by D. Veronesi to approve the Travel Policy seconded by C. McKinnon.

W. Russo discussed the Board needs to be pulled together. After months of no quorum officers need to be addressed to move the VNA Board ahead. After the resignation of the Chairperson, T. Cope was the Vice Chairperson filling in until new positions were discussed and voted on. T. Cope was willing to become the Chairperson, but understood if members were not in agreement due to the circumstances. Members discussed conflict of interest with T. Cope being the Chairperson as his mother was on the Town Council. In the past it was brought to the Town Council, the Town Manager and the Town Attorney that there was not a conflict of interest. She is no longer on the Town Council. B. Chyra discussed the article that was in the newspaper about the VNA, read the last Board of Finance minutes to the members and also discussed the Board of Ethics policy. Discussion of members on these issues prior to voting on officers.

C. McKinnon is willing to continue as Treasurer and D. Veronesi as Secretary. B. Chyra will be willing to be Vice Chairperson. After discussion no other members were interested is running for any positions.

The Slate of Officers presented as follows:

Chairperson- Taylor Cope
Vice Chairperson – Brenda Chyra
Treasurer – Cyndi McKinnon
Secretary- David Veronesi

A motion was made to accept the Slate of Officers as stated.

All in favor:

T. Cope, F. Geschimsky, L. Wilhelm, D. Veronesi, L. Carlson, C. McKinnon and B. Chyra

W. Russo wrote her comments and concerns about the article that was in the paper and the information discussed at the last Board of Finance Committee meeting. It was given to the Town Manager to hand out to the members of the Board of Finance.

Administrator's Report:

- W. Russo discussed the daily census and payor mix. The census in December was low but it is back to baseline at 62 to 68. Referrals have increased during the last few months.
- The new CMS reimbursement model (Patient Driven Groupings Model) was effective on January 1, 2020. It is the most major change in reimbursement in the past 20 years. The billing and reimbursements are being tracked to determine the extent of the impact it will have going forward for the agency. The billing process as well as the extent of our clinical documentation process has been transitioned well to the new model.
- The Quality Assurance Committee continues to meet monthly. The initiatives being tracked are Hospitalization and Emergency Room Visits, Falls/Safety and Infection Control.
- Marketing events have been ongoing. Increase in referrals have been realized and positive feedback has been received. A breakfast will be held in March at the Community Center for a networking of surrounding agencies to support each other. Hopefully this will be well received and will continue on a quarterly basis.

Members discussed having an article in the newspaper on a weekly/monthly basis about the VNA to consistently market the agency and discuss positive features about the agency.

Committees:

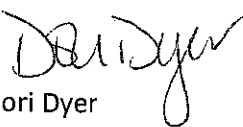
Discussion of members to set up committees. The Governance Committee will consist of D. Veronesi, T. Cope and F. Geschimsky. The Public Relations Committee/Strategic Planning Committee will consist of B. Chyra, L. Carlson and C. McKinnon. These committees will plan to meet in March and can discuss progress at the next Board meeting in April.

A motion was made by L. Carlson to approve the above committees and seconded by D. Veronesi.

All in favor:

T. Cope, F. Geschimsky, L. Wilhelm, D. Veronesi, L. Carlson, C. McKinnon and B. Chyra

Submitted by


Dori Dyer
Secretary