## **REQUEST FOR A CERTIFIED COPY OF A BIRTH RECORD FROM THE TOWN**

Mail this request to the Town Vital Records office. For the address and phone number of Town Vital Record offices in Connecticut, please refer to the State of CT website at portal.ct.gov/DPH. For the town Berlin mail to: BERLIN TOWN CLERK - 240 KENSINGTON ROAD - BERLIN, CT 06037

## PLEASE PRINT

FULL NAME ON CERTIFICATE*:	ST	MIDDLE	LAST NAME
DATE OF BIRTH: /		F BIRTH.	
DATE OF BIRTH://///	YEAR YEAR		TOWN/CITY
ΕΛΤΗΕΡ'ς ΕΠΙΙ ΝΑΜΕ·			
FATHER'S FULL NAME:	MID	DLE	LAST NAME
MOTHED'S MAIDEN NAME.			
MOTHER'S <u>MAIDEN</u> NAME:FIRS	ST	MIDDLE	LAST NAME
PERSON MAKING THE REQUES	1:		
NAME:			
NAME:FIRST	MIDDL	Æ	LAST NAME
ADDRESS:	NUMBER/STREET/UNIT	Г	
TOWN/CITY:	STATI	E:Z	<b>AP CODE:</b>
TELEPHONE NO:	E-M	AIL ADDRESS:	
SIGNATURE:			
RELATION TO PERSON NAMED O	N CERTIFICATE.		
<b>REASON FOR MAKING REQUEST</b>			
CERTIFICATE SIZE:			
	WATT	FT SI7F	TOTAL NO OF CODIES:
<b> FULL SIZE</b>	WALLI WALLI	ET SIZE	TOTAL NO. OF COPIES: x  \$20 00 = \$
			TOTAL NO. OF COPIES: X \$20.00 = \$
S20.00 EACH	\$15.00 The wallet size birt	EACH h certificate contains	
	\$15.00 The wallet size birth less information	EACH h certificate contains than the full size	X \$20.00 = \$ X \$15.00 = \$
	\$15.00 The wallet size birth less information certificate. It <u>does</u>	EACH h certificate contains	X \$20.00 = \$
\$20.00 EACH	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requir	EACH h certificate contains than the full size not satisfy proof of	X \$20.00 = \$ X \$15.00 = \$ TOTAL: \$
	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requin passport or d	<b>EACH</b> h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license.	X \$20.00 = \$ X \$15.00 = \$
\$20.00 EACH NO. OF COPIES:	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requir passport or d NO. OF COPIE	EACH h certificate contains than the full size not satisfy proof of rements needed for a river's license.	X \$20.00 = \$ X \$15.00 = \$ TOTAL: \$ PLEASE DO <u>NOT</u> MAIL CASH
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requin passport or d NO. OF COPIE ilid government	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure	X \$20.00 = \$   X \$15.00 = \$    TOTAL: \$    PLEASE DO NOT MAIL CASH    to mail the completed request with
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\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requin passport or d NO. OF COPIE ilid government	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone	X \$20.00 = \$   X \$15.00 = \$    TOTAL: \$    PLEASE DO <u>NOT</u> MAIL CASH    e to mail the completed request with uirements:    y order made payable to Town Clerk
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: – Social Security card	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requin passport or d NO. OF COPIE ilid government low:	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove	X \$20.00 = \$   X \$15.00 = \$   X \$15.00 = \$    TOTAL: \$    PLEASE DO NOT MAIL CASH    e to mail the completed request with uirements:    y order made payable to Town Clerk to
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: – Social Security card – Paycheck stub or W2 that o	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requin passport or d NO. OF COPIE ilid government low:	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove If applicable	X \$20.00 = \$   X \$15.00 = \$   X \$15.00 = \$       TOTAL: \$    PLEASE DO NOT MAIL CASH    e to mail the completed request with uirements:    y order made payable to Town Clerk ernment issued photo ID    overification of relationship to the
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: – Social Security card – Paycheck stub or W2 that of – Automobile registration	\$15.00 The wallet size birth less information certificate. It does identification requir passport or d NO. OF COPIE lid government low:	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove If applicable, registrant (fo	X \$20.00 = \$   X \$15.00 = \$    TOTAL: \$    PLEASE DO NOT MAIL CASH    to mail the completed request with uirements:    y order made payable to Town Clerk ternment issued photo ID    y verification of relationship to the or example, an individual requesting
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: - Social Security card - Paycheck stub or W2 that of - Automobile registration - Copy of utility bill showing	\$15.00 The wallet size birth less information certificate. It does identification requir passport or d NO. OF COPIE lid government low:	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove If applicable, registrant (for his/her paren	X \$20.00 = \$   X \$15.00 = \$   X \$15.00 = \$       TOTAL: \$    PLEASE DO NOT MAIL CASH    e to mail the completed request with uirements:    y order made payable to Town Clerk comment issued photo ID    , verification of relationship to the or example, an individual requesting at's birth certificate must provide a
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: - Social Security card - Paycheck stub or W2 that of - Automobile registration - Copy of utility bill showing - Current school/college ID	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requir passport or d NO. OF COPIE alid government low: contains SS# name and address	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove If applicable, registrant (fo his/her paren	X \$20.00 = \$   X \$15.00 = \$    TOTAL: \$    PLEASE DO NOT MAIL CASH    to mail the completed request with uirements:    y order made payable to Town Clerk ternment issued photo ID    y verification of relationship to the or example, an individual requesting
\$20.00 EACH NO. OF COPIES: Attach a copy of the <u>requester's</u> va issued photo ID or passport, see be Or two (2) forms of the following: - Social Security card - Paycheck stub or W2 that of - Automobile registration - Copy of utility bill showing	\$15.00 The wallet size birth less information certificate. It <u>does</u> identification requir passport or d NO. OF COPIE alid government low: contains SS# name and address	EACH h certificate contains than the full size <u>not</u> satisfy proof of rements needed for a river's license. ES: Please make sure the following req Check/Mone Current gove If applicable, registrant (fo his/her paren	X \$20.00 = \$   X \$15.00 = \$   X \$15.00 = \$       TOTAL: \$    PLEASE DO NOT MAIL CASH    e to mail the completed request with uirements:    y order made payable to Town Clerk comment issued photo ID    , verification of relationship to the or example, an individual requesting at's birth certificate must provide a

\* If you had your name legally changed, please provide a copy of the court documents authorizing the name change.

\* If current ID shows married name, please provide a copy of your marriage license.