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# **A D D E N D U M   N O .   1**

## **B I D   #   2 0 2 3 - 1 8**

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The following changes to the Project Manual shall become a part of the Drawings, Specifications, Bidding Requirements and Contract Documents; superseding previously issued Drawings, Specifications, Bidding Requirements, Contract Documents and Addenda, to the extent modified by this Addendum.

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### **CLARIFICATIONS AND CHANGES**

The Pre-Bid Walkthrough scheduled for Tuesday, February 28, 2023 is postponed.

The Pre-Bid Walkthrough is reschedule for Friday, March 3, 2023 at 10:00 am due to the anticipated weather.

### **CHANGES TO SPECIFICATIONS**

Changes to the specifications are underlined in the included Table of Contents. Substitute the following, included specification sections in lieu of specification sections previously distributed:

- 00 00 00.05 Instructions to Bidders
- 00 00 00.06 Form of Proposal
- 00 00 00.09 Non-Collusion Affidavit
- 00 00 00.10 Affirmative Action Affidavit
- 00 00 00.15 Prevailing Wage Rates
- 00 00 00.16 CHRO Requirements

### **CHANGES TO DRAWINGS**

None

### **BIDDER QUESTIONS:**

No bidder questions have been received.

### **ATTACHMENTS**

PDF's of the above listed specification sections.

**END OF ADDENDA #1**

**PROJECT MANUAL AND SPECIFICATIONS**

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## **INSTRUCTION TO BIDDERS**

### **Synthetic Turf Field - Biscoglio Field at Berlin High School Project**

#### **INVITATION TO BID**

The Town of Berlin (hereinafter "Town"), is seeking contractor bids for the conversion of the natural grass field to synthetic turf for Biscoglio Field at Berlin High School, 139 Patterson Way, Berlin, CT 06037. All work shall be done in full accordance with the plans and specifications.

The project Bid Documents, dated February 17, 2023, may be obtained on the Town's website, [www.town.berlin.ct.us](http://www.town.berlin.ct.us), under Departments, Purchasing, Current Bids and RFPs. Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its bid in accordance with the Invitation to Bid as modified by the addenda.

All Bidders must submit a Contractors Qualification Statement with the bid as outlined in the specification. The project is funded through the Connecticut Department of Energy and Environmental Protection and all contractors are to be listed as an approved contractor under the Department of Administrative Services Contractor Prequalification Program at the time of bidding. Program requirements are described at [DAS.Prequalification@ct.gov](mailto:DAS.Prequalification@ct.gov) or (860) 713-5280.

#### **KEY EVENT DATES**

- Bid Documents Available: Friday, February 24, 2023.
- **NON-MANDATORY** Pre-Bid Construction Meeting: ~~Tuesday, February 28, 2023, 10:00 a.m.~~
  - Friday, March 3, 2023, 10:00 am
- **FINAL QUESTIONS BY CONTRACTORS:** Tuesday, March 7, 2023 by noon.
- **FINAL ADDENDUM ISSUED:** Thursday, March 9, 2023 by noon.
- **BIDS DUES:** Thursday, March 16, 2023 no later than 11:00 am. No bids will be accepted after said date and time
- **BIDDER SCOPE REVIEWS:** March 21, 2023 between 10:00 am and 1:00 pm.

#### **ALTERNATE BIDS**

No Alternate or Supplementary Bids will be considered unless such Bids are specifically requested in the Supplemental Specifications and shown on the Bid Proposal Form.

#### **PREPARATION OF PROPOSAL**

Each bid shall be handwritten in ink or typed and submitted on the prescribed form and all blank spaces for bid prices must be filled in both words and figures. Bid prices shall include all labor, materials, and equipment necessary to complete the work in accordance with the Contract Documents.

#### **SECURITY FOR PROPOSAL**

Each proposal must be accompanied by a bid bond with a surety acceptable to the Town in the amount equal to at least five percent (5%) of the amount of the bid. The successful Bidder, upon his failure or refusal to execute and deliver the Contract, certificates of insurance, or bonds required within ten days, unless otherwise agreed upon, after he has received notice of the acceptance of the Proposal, shall forfeit to the Town, as liquidated damages for such failure or refusal, the security deposit with his Proposal.

### **RECEIPT AND OPENING OF BIDS**

Separate sealed bids will be received in the Town of Berlin, Town Managers Office, Room 101, 240 Kensington Road, Berlin, CT, 06037 until the time and date stated in the Invitation to Bid. The Town will reject bids received after the date and time noted above. Bids, including all Alternate pricing, must be held firm and may not be withdrawn for Sixty (60) days after the bid opening. Bidders shall not include Federal Excise Taxes or State of Connecticut Sales Taxes. Public projects are exempt.

One (1) original and two (2) copies (3 total) shall be submitted in sealed envelopes clearly labeled with the name and address of the Bidder, the date and time of the bid opening, and the words **BISCOGLIO FIELD SYNTHETIC TURF FIELD PROJECT - BID #2023-18** so as to guard against opening prior to the time set therefore. Bid proposals including all required bidding documents described within the Form of Proposal. If mailed, the sealed envelope containing the proposal, marked as described above, shall be enclosed in another envelope properly addressed for mailing and received in time for bid. The Town will not accept submissions by e-mail or fax.

Bids, including all Alternate pricing, must be held firm and may not be withdrawn for Sixty (60) days after the bid opening.

Any bid may be withdrawn prior to the above scheduled time for the opening thereof.

Bids shall then be recorded and results posted to the Towns website.

### **DETERMINATION OF AWARD**

This Contract will be awarded to the lowest, responsible, and qualified bidder. The Town shall determine the "lowest, responsible, qualified bidder" on the basis of the bidder submitting the lowest total base bid and alternates chosen at the time of award; responsiveness of his/her proposal; demonstration of qualification, history of the ability and necessary equipment to perform the required work; previous experience within the Town of Berlin, and certification that he/she can perform the required work in accordance with the Contract Documents.

Bidder scope reviews will be scheduled for March 21, 2023 between 10:00 am and 1:00 pm. All bidders to keep this date available for a scope review meeting at Town Hall. Bidders to be scope reviewed shall be notified within 24 hours of bid opening.

### **UNIT PRICES**

The unit prices for each of the several items in the proposal of each bidder shall include its prorated share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price represents the total bid. Any bid not conforming to this requirement may be rejected as informal. The special attention of all bidders is called to this provision, for should conditions make it necessary to revise the quantities, increase or decrease thereof may be made without limit, and adjustment and compensation shall be made on the basis of the unit prices for such items.

### **COLLUSIVE AGREEMENTS**

Each Bidder submitting a Bid to the Town of Berlin for the work contemplated by the Documents, on which bidding is based, shall execute and attach thereto the Non-Collusion Affidavit on the form herein provided, to the effect that he/she has not colluded with any other person, firm or corporation in regard to any Bid submitted.

Before executing any Subcontract, the successful Bidder shall submit the name of any proposed Subcontractor for prior approval and an affidavit in the form provided herein.

#### **BIDDER'S QUALIFICATION STATEMENT**

Each Bidder shall submit on the form furnished for that purpose (a copy of which is included in the Contract Documents) a Bidder's qualification statement, his/her experience record in the type of work embraced in the Contract, and his/her organization and equipment available for the work contemplated, and other pertinent information so contained on said form, and when specifically requested, the Town of Berlin shall have the right to take such steps as it deems necessary to determine the ability of the Bidder to perform his/her obligations under the Contract, and the Bidder shall furnish the Town of Berlin all such information and data for this purpose as it may request. The right is reserved to reject any Bid where an investigation of the available evidence or information does not satisfy the Town of Berlin that the Bidder is qualified to carry out properly the terms of the Contract.

Bidders must have prior specific experience consisting of the successful construction of no less than five (5) synthetic turf fields that are 75,000 sf or greater in the past five (5) years. General Contractors synthetic turf field construction shall have consisted of demolition of existing conditions, concrete anchor curbing, field subsurface drainage, field stone base, laser grading of base stone, and coordination of synthetic turf manufactures and installers as subcontractors. Bidders must provide verification of experience with Form of Proposal and Bidders Qualification Statement. The Town of Berlin reserves the right to consider as not responsible any Bidder who is not able to provide documentation of experience with his/her own forces at least fifty-one (51%) percent of the dollar value of the work involved in this Contract. Bidders must provide verification of experience with Form of Proposal and Bidders Qualification Statement.

All general contractors shall also be prequalified for general site construction by the Connecticut Department of Administrative services (DAS) at the time of submitting a bid proposal. The right is reserved to reject any Bid submitted by a general contractor not prequalified at the time of bidding.

#### **ACT CONCERN WORKERS' COMPENSATION**

Effective October 1, 1986, an Act concerning Workers' compensation insurance requirements for Contractors on public works projects and state licenses requires that municipalities, prior to entering into contractual obligation for construction or repair of any public works project, must obtain the evidence that the Contractor can prove that he/she is not liable to the State for any workers' compensation payments.

#### **WITHDRAWAL OF BIDS**

Bids may be withdrawn personally by the bidder in time for delivery in the normal course of business prior to the time fixed for opening. Negligence on the part of the bidder in preparing his/her bid confers no right of withdrawal or modification of his/her bid after such bid has been opened.

#### **FAMILIARITY WITH LAWS, SITE CONDITIONS, AND DOCUMENTS**

Each bidder is required to be familiar with and to comply with the terms and conditions of the specifications and all other Contract Documents and with all Federal, State and Local Laws, Ordinances or Regulations, which in any manner relate to the performance of the work in accordance with the Contract.

### **TAX EXEMPTION**

The Town is exempt from paying tax and for that reason the bid price shall *not* include any tax on the items specified.

### **INSURANCE**

The Contract requires the Contractor to maintain in force during the performance of the Work, policies of Workmen's' Compensation Insurance and Public Liability and Property Damage Insurance, covering the operations of the Contractor, subcontractors, and the agents of any of them, the use of any motor vehicles employed by the Contractor, subcontractors, and the agents of any of them.

Certificates evidencing the fact that the Contractor has procured the required insurance must be filed with the Town of Ledyard Finance Office at the time of the execution of the Contract. Bidders should examine the General Conditions for the details of the insurance requirements.

### **ERRORS, INTERPRETATIONS, AND ADDENDA**

Should a bidder find any omissions, discrepancies, or errors in the Specifications or other Contract Documents or should he/she be in doubt as to the meaning of the Specifications or other Contract Documents, he/she should immediately notify the Town of Berlin's Authorized Representative which may correct, amend, or clarify such documents by a written interpretation or addendum. No oral interpretations shall be made to any bidder and no oral statement of the Town of Berlin shall be effective to modify any of the provisions of the Contract Documents.

All Requests for Information (RFI) are to be emailed to KBA, attention of Luke McCoy, PLA at [lmccoy@kba-architects.com](mailto:lmccoy@kba-architects.com). RFIs must be received by the Architect no later than **Tuesday, March 7, 2023 at NOON – Last day to receive RFIs.**

### **EMPLOYEE DISCRIMINATION**

The Contractor agrees and warrants that in the performance of this Contract, he/she will not discriminate or permit discrimination against any person or groups of persons on the grounds of race, color, religion or national origin, age, marital status, sex, or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved in any manner prohibited by the laws of the United States or the State of Connecticut and further agrees to provide such information requested by the Town concerning the employment practices and procedures of the Contract as related to the provisions of this section.

### **SUBCONTRACTORS**

The bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this Contract must be acceptable to the Town of Berlin and that approval of the proposed subcontract award cannot be given by the Town unless and until the successful bidder submits all information and evidence requested by the Town regarding the proposed subcontractor. Although the bidder is not required to attach such information and evidence to his/her bid, the bidder is hereby advised of this requirement so that appropriate action will be taken to prevent subsequent delay in subcontract awards.

All contracts made by the Contractor with subcontractors shall be governed by the terms and conditions of the prime Contract. The Contractor shall see to it that his/her subcontractors are fully informed in regard to these terms and conditions.

### **EXECUTION OF CONTRACT**

If notified of the acceptance of this proposal within the acceptance period of Sixty (60) days, the bidder agrees to execute the contract and all related documents for this work within ten (10) business days of receipt of the "Notice to Proceed."

### **TIME REQUIREMENTS**

Time is a major factor for the completion of this contract. All work must be completed within the time limitations stipulated in the Supplemental Conditions. A monetary penalty as stipulated in the Supplemental Conditions will be imposed for work under this contract not completed within the aforementioned time period.

### **RIGHT OF THE TOWN TO TERMINATE CONTRACT**

In the event that any of the provisions of this Contract are violated by the Contractor, or by any of his/her subcontractors, the Town of Berlin may serve written notice upon the Contractor of its intention to terminate the Contract, such notices to contain the reasons for such intention to terminate the contract, and unless within five (5) days after the serving of such notice upon the Contractor, such violation or delay shall cease and satisfactory arrangement for correction be made, the Contract shall, upon expiration of said five days, cease and terminate. In the event of any such termination, the Town of Berlin shall immediately serve notice thereof upon the Contractor.

### **PAYMENTS**

Monthly Requests for Payment shall be furnished to the Town of Berlin for verification and approval of the amount of work done and the amount earned by the Contractor. An amount of 95% of the estimated amount due, less any payments previously made and/or any monies to be held will be paid to the Contractor. The balance will be retained by the Town of Berlin until final completion of the work. Final payment will not be made until final completion and acceptance by the Town of all work covered by the contract. The Contractor agrees that he will indemnify and save the Town of Berlin harmless for all claims growing out of the lawful demands of subcontractors, laborers, suppliers, and assignees.

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request accommodation contact them at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov)

The Town of Berlin is an Affirmative Action/Equal Opportunity Employer; Minority/Women's Enterprises are encouraged to respond. The Town reserves the right to amend or terminate this Invitation to Bid, reject all bids, waive any informalities, and award the contract to the bidder that is deemed to be in the best interests of the Town.

**END OF SECTION 00 00 00.06**

**FORM OF PROPOSAL**  
*(to be completed and signed with pen)*

**BID #2023-18**

**SYNTHETIC TURF FIELD FOR BISCOGLIO FIELD AT BERLIN HIGH SCHOOL**

**To:           Town of Berlin  
              240 Kensington Road  
              Berlin, CT, 06037**

**Attention:   Town Managers Office  
              Room 101**

Pursuant to and in compliance with your "Invitation to Bid" relating thereto, the undersigned,  
**BIDDER**

Company/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Office Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

We submit for your consideration our bid for the above referenced bid. We have visited the site and have read the bidding documents and addendum including the Town of Berlin's General Conditions and Instructions to Bidders and the bid drawings and specifications and are submitting our bid in full compliance with all terms and conditions. We have enclosed our original bid bond/cashier's check in the amount of 5% of our total base bid. *We acknowledge receipt of all addendums to the bid documents and assume full responsibility to access those addendums from the Town website and/or DAS website, as applicable.*

We will provide the following within Ten (10) business days after receipt of a notice of award from the Purchasing Department:

- (i)     The requested Certificate of Insurance from the following company:

\_\_\_\_\_ ; and

- (ii)    Payment and Performance Bonds from the following company:

\_\_\_\_\_.

### BASE BID

Within ten (10) business days after receipt of final contract from Town, we will forward to the Purchasing Department three original contracts, in the form provided by the Town, executed by an authorized officer.

Having visited the site and carefully examined the drawings, specifications and bidding documents including all addenda, and having included all allowance sums listed in Division 01 Specification section 'Summary', We agree to perform the work described within the time period set forth in the specifications for a amount of:

Base Bid: \_\_\_\_\_ dollars  
*write amount in words*

( \$ \_\_\_\_\_ )  
*write dollar amount*

Turf Manufacturer/Installer included in bid: \_\_\_\_\_

Track Surfacing Manufacturer/Installer included in bid: \_\_\_\_\_

### QUALIFICATIONS:

By submitting this proposal, the bidder certifies that he/she meets or exceeds the required qualifications. Bidders must have prior specific experience consisting of the successful construction of no less than five (5) synthetic turf fields that are 75,000 sf or greater in the past five (5) years. General Contractors synthetic turf field construction shall have consisted of demolition of existing conditions, concrete anchor curbing, field subsurface drainage, field stone base, laser grading of base stone, and coordination of synthetic turf manufactures and installers as subcontractors. Bidders must provide verification of experience with Form of Proposal and Bidders Qualification Statement. The Town of Berlin reserves the right to consider as not responsible any Bidder who is not able to provide documentation of experience with his/her own forces at least fifty-one (51%) percent of the dollar value of the work involved in this Contract. Bidders must provide verification of experience with Form of Proposal and Bidders Qualification Statement.

The bidder shall also be **prequalified for general site construction by the Connecticut Department of Administrative services (DAS)** at the time of submitting a bid proposal. The right is reserved to reject any bid submitted by a general contractor not prequalified at the time of bidding.

### CONTRACT TIME

The undersigned Bidder hereby certifies that Substantial Completion and Final Completion will be achieved in accordance with the time designated in the General Conditions of the Contract for Construction and as follows:

Substantial Completion Date:.....Friday September 22, 2023

Final Completion Date:.....Friday October 20, 2023

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

### ALTERNATES

The undersigned Bidder further proposed and agrees that should the following Alternates be accepted and included in the Contract, the amount of the Lump Sum Bid, as heretofore stated, shall be adjusted by the amount of said Alternates. All materials and workmanship shall be in strict accordance with the Drawings and specification and shall be in place prices. Refer to specification section 01 23 00 Alternates and the drawings for a detailed information and narratives for the scope of each Alternate.

1. ADD: 10 Year 2x-Annually Maintenance Contract ..... \$ .....
2. ADD: Field Practice Lighting ..... \$ .....
3. ADD: Multi-sport Scoreboard (solar powered) ..... \$ .....
4. ADD: Multi-sport Scoreboard (hardwired) and Field Utility Boxes ..... \$ .....
5. ADD: 10' Ball Safety Netting and Posts ..... \$ .....
6. ADD: Centerfield 'B' Logo, Yard line Numbers, and Arrows ..... \$ .....
7. ADD: Relocation of Track Events to "d-Zone" ..... \$ .....

### UNIT PRICES

Should the amount of improvements required be increased or decreased due to special considerations found at the site or because of a request of the **Town of Berlin**, the undersigned agrees that the following supplemental UNIT PRICES will be the basic price in place for computing the EXTRA or CREDIT.

Each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

The amounts shown are net changes to the Contract for additional work and include the Contractor's and any Subcontractor's amounts for overhead and profit. For deleted work, the net credit to the Contract shall be 10% less.

All work is to be accomplished in accordance with applicable Sections of the Specifications.

C.Y. = cubic yard

S.F. = square foot

S.Y. = square yard

V.F. = vertical foot

L.F. = linear foot

EA = Each

1. Mass Earth Excavation ..... \$ .....
2. Granular Base Fill ..... \$ .....
3. Processed Aggregate ..... \$ .....
4. Concrete Anchor Curbing ..... \$ .....
5. Field Base Collector Pipe Stone Collector Pipe Stone ..... \$ .....
6. Field Base, Bottom Stone ..... \$ .....
7. Field Base, Top Stone ..... \$ .....
8. Flat Panel Drain ..... \$ .....

**ACKNOWLEDGMENT OF ADDENDA**

The Bid includes Addenda listed below and they are hereby acknowledged:

Addendum No. # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. # \_\_\_\_\_ Dated \_\_\_\_\_

**SIGNATURE**

\_\_\_\_\_  
*Legal Name of Bidder*

\_\_\_\_\_  
*Authorized Signatory Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**REQUIRED BID FORMS**

*(Completed and Signed with Pen, include with bid)*

1) **Bid Proposal Form, filled out and signed** \_\_\_\_\_

2) **Bid Security** \_\_\_\_\_

*In the form of a: Bid Bond (    )      Certified Check (    )*

*In the Amount of:      \$ \_\_\_\_\_ (5% of base bid)*

3) **Qualifications Statement** \_\_\_\_\_

4) **Non-Collusion Affidavit** \_\_\_\_\_

5) **Affirmative Action Affidavit** \_\_\_\_\_

6) **Required Statements** \_\_\_\_\_

**NON-COLLUSIVE/NON-CONFLICT AFFIDAVIT OF BIDDERS**

**BID #2023-18**  
**SYNTHETIC TURF FIELD**  
**BISCOGLIO FIELD AT BERLIN HIGH SCHOOL**

The undersigned bidder, having fully informed themselves regarding the accuracy of the statements made herein certifies that:

1. the bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;
2. the contents of the bid have not been communicated by the bidder and its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid, and will not be communicated to any such person prior to the official opening of the bid;
3. no Selectman or other officer or employee or person whose salary is payable in whole or in part from the Town of Berlin, nor any immediate family member thereof, is directly or indirectly interested in the Bid/Proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any profits thereof; and
4. he/she has read the Berlin Code of Ethics, set forth in Chapter 9 of the Town Charter of the Town of Berlin, which is available on the Town website and he/she agrees on his/her behalf and on the behalf of his/her firm/company that he/she nor his/her firm/company are in violation of the Code with respect to this bid. Bidder further warrants that they will continue to comply with the Berlin Code of Ethics with respect to their obligations under this bid and possible future contract award.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Berlin to consider the bid and make an award in accordance therewith.

\_\_\_\_\_  
*Legal Name of Bidder*

\_\_\_\_\_  
*Business Name*

\_\_\_\_\_  
*Authorized Signatory Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

Subscribed and sworn to before me \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
*Notary Public*

\_\_\_\_\_  
*my commission expires - date*

**AFFIRMATIVE ACTION/EEO AFFIDAVIT**

**BID #2023-18**  
**SYNTHETIC TURF FIELD**  
**BISCOGLIO FIELD AT BERLIN HIGH SCHOOL**

Concerning Equal Employment Opportunities and/or Affirmative Action Policy

I/we, the respondent, certify to the Town of Berlin that:

1. I/we are in compliance with the equal opportunity clause as set forth in Connecticut state law (Executive Order No. Three, <http://www.cslib.org/exeorder3.htm> ).
2. I/we do not maintain segregated facilities.
3. I/we have filed all required employer's information reports.
4. I/we have developed and maintain written affirmative action programs.
5. I/we list job openings with federal and state employment services.
6. I/we attempt to employ and advance in employment qualified handicapped individuals.
7. I/we are in compliance with the Americans with Disabilities Act.
8. I/we (check one)

\_\_\_\_\_ have an Affirmative Action Program, or

\_\_\_\_\_ employ 10 people or fewer

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of Berlin to consider the bid and make an award in accordance therewith.

\_\_\_\_\_  
*Legal Name of Bidder*

\_\_\_\_\_  
*Business Name*

\_\_\_\_\_  
*Authorized Signatory Name*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

Subscribed and sworn to before me \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
*Notary Public*

\_\_\_\_\_  
*my commission expires - date*

ID#: 23-45388

Connecticut Department of Labor  
Wage and Workplace Standards Division

Project Number: \_\_\_\_\_ Project Town: Berlin  
State#: \_\_\_\_\_ FAP#: \_\_\_\_\_  
Project: Biscoglio Field Renovations at Berlin High School

CLASSIFICATION	Hourly Rate	Benefits
1) Boilermaker	44.46	28.51
1a) Bricklayer, Cement Masons, Cement Finishers, Plasterers, Stone Masons	39.92	34.47
2) Carpenters, Piledrivermen	36.07	26.15
2a) Diver Tenders	36.07	26.15
3) Divers	44.53	26.15
03a) Millwrights	37.02	27.66
4) Painters: (Bridge Construction) Brush, Roller, Blasting (Sand, Water, etc.), Spray	55.0	23.75
4a) Painters: Brush and Roller	37.22	23.40
4b) Painters: Spray Only	40.22	23.40

4c) Painters: Steel Only	39.22	23.40
4d) Painters: Blast and Spray	40.22	23.40
4e) Painters: Tanks, Tower and Swing	39.22	23.40
4f) Elevated Tanks (60 feet and above)	46.22	23.40
5) Electrician (Trade License required: E-1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9)	40.6	32.21+3% of gross wage
6) Ironworkers: Ornamental, Reinforcing, Structural, and Precast Concrete Erection	39.7	38.77 + a
7) Plumbers (Trade License required: (P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2) and Pipefitters (Including HVAC Work) (Trade License required: S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4 G-1, G-2, G-8, G-9)	47.03	34.05
----LABORERS----		
8) Group 1: Laborer (Unskilled), Common or General, acetylene burner, concrete specialist	32.0	24.40
9) Group 2: Chain saw operators, fence and guard rail erectors, pneumatic tool operators, powdermen	32.25	24.40
10) Group 3: Pipelayers	32.5	24.40
11) Group 4: Jackhammer/Pavement breaker (handheld); mason tenders (cement/concrete), catch basin builders, asphalt rakers, air track operators, block paver, curb setter and forklift operators	32.5	24.40
12) Group 5: Toxic waste removal (non-mechanical systems)	34.0	24.40

**As of:** February 23, 2023

13) Group 6: Blasters	33.75	24.40
Group 7: Asbestos/lead removal, non-mechanical systems (does not include leaded joint pipe)	33.0	24.40
Group 8: Traffic control signalmen	18.0	24.40
Group 9: Hydraulic Drills	32.75	24.40
----LABORERS (TUNNEL CONSTRUCTION, FREE AIR). Shield Drive and Liner Plate Tunnels in Free Air.----		
13a) Miners, Motormen, Mucking Machine Operators, Nozzle Men, Grout Men, Shaft & Tunnel Steel & Rodmen, Shield & Erector, Arm Operator, Cable Tenders	34.23	24.40 + a
13b) Brakemen, Trackmen, Miners' Helpers and all other men	33.26	24.40 + a
----CLEANING, CONCRETE AND CAULKING TUNNEL----		
14) Concrete Workers, Form Movers, and Strippers	33.26	24.40 + a
15) Form Erectors	33.59	24.40 + a
----ROCK SHAFT LINING, CONCRETE, LINING OF SAME AND TUNNEL IN FREE AIR:----		
16) Brakemen, Trackmen, Tunnel Laborers, Shaft Laborers, Miners Helpers	33.26	24.40 + a
17) Laborers Topside, Cage Tenders, Bellman	33.15	24.40 + a
18) Miners	34.23	24.40 + a

**As of:** February 23, 2023

----TUNNELS, CAISSON AND CYLINDER WORK IN COMPRESSED AIR: ----

18a) Blaster	40.72	24.40 + a
19) Brakemen, Trackmen, Groutman, Laborers, Outside Lock Tender, Gauge Tenders	40.52	24.40 + a
20) Change House Attendants, Powder Watchmen, Top on Iron Bolts	38.54	24.40 + a
21) Mucking Machine Operator, Grout Boss, Track Boss	41.31	24.40 + a

----TRUCK DRIVERS----(\*see note below)

Two Axle Trucks, Helpers	31.16	28.78 + a
Three Axle Trucks; Two Axle Ready Mix	31.27	28.78 + a
Three Axle Ready Mix	31.33	28.78 + a
Four Axle Trucks	31.39	28.78 + a
Four Axle Ready-Mix	31.44	28.78 + a
Heavy Duty Trailer (40 tons and over)	33.66	28.78 + a
Specialized earth moving equipment other than conventional type on-the road trucks and semi-trailer (including Euclids)	31.44	28.78 + a
Heavy Duty Trailer (up to 40 tons)	32.39	28.78 + a

**As of:** February 23, 2023

Snorkle Truck	31.54	28.78 + a
----POWER EQUIPMENT OPERATORS----		
Group 1: Crane Handling or Erecting Structural Steel or Stone, Hoisting Engineer (2 drums or over). (Trade License Required)	50.27	26.80 + a
Group 1a: Front End Loader (7 cubic yards or over); Work Boat 26 ft. and over.	46.07	26.80 + a
Group 2: Cranes (100 ton rate capacity and over); Bauer Drill/Caisson. (Trade License Required)	49.91	26.80 + a
Group 2a: Cranes (under 100 ton rated capacity).	49.06	26.80 + a
Group 2b: Excavator over 2 cubic yards; Pile Driver (\$3.00 premium when operator controls hammer).	45.71	26.80 + a
Group 3: Excavator; Gradall; Master Mechanic; Hoisting Engineer (all types of equipment where a drum and cable are used to hoist or drag material regardless of motive power of operation), Rubber Tire Excavator (Drott-1085 or similar); Grader Operator; Bulldozer Fine Grade (slopes, shaping, laser or GPS, etc.). (Trade License Required)	44.86	26.80 + a
Group 4: Trenching Machines; Lighter Derrick; CMI Machine or Similar; Koehring Loader (Skooper).	44.42	26.80 + a
Group 5: Specialty Railroad Equipment; Asphalt Paver; Asphalt Spreader; Asphalt Reclaiming Machine; Line Grinder; Concrete Pumps; Drills with Self Contained Power Units; Boring Machine; Post Hole Digger; Auger; Pounder; Well Digger; Milling Machine (over 24" mandrel)	43.73	26.80 + a
Group 5 continued: Side Boom; Combination Hoe and Loader; Directional Driller.	43.73	26.80 + a

Group 6: Front End Loader (3 up to 7 cubic yards); Bulldozer (rough grade dozer).	43.38	26.80 + a
Group 7: Asphalt Roller; Concrete Saws and Cutters (ride on types); Vermeer Concrete Cutter; Stump Grinder; Scraper; Snooper; Skidder; Milling Machine (24" and under Mandrel)	42.99	26.80 + a
Group 8: Mechanic, Grease Truck Operator, Hydroblaster, Barrier Mover, Power Stone Spreader; Welder; Work Boat under 26 ft.; Transfer Machine.	42.54	26.80 + a
Group 9: Front End Loader (under 3 cubic yards), Skid Steer Loader regardless of attachments (Bobcat or Similar); Fork Lift, Power Chipper; Landscape Equipment (including hydroseeder), Vacuum Excavation Truck and Hydrovac Excavation Truck (27 HG pressure or greater).	42.04	26.80 + a
Group 10: Vibratory Hammer, Ice Machine, Diesel and Air Hammer, etc.	39.7	26.80 + a
Group 11: Conveyor, Earth Roller; Power Pavement Breaker (whiphammer), Robot Demolition Equipment.	39.7	26.80 + a
Group 12: Wellpoint Operator.	39.63	26.80 + a
Group 13: Compressor Battery Operator.	38.97	26.80 + a
Group 14: Elevator Operator; Tow Motor Operator (Solid Tire No Rough Terrain).	37.66	26.80 + a
Group 15: Generator Operator; Compressor Operator; Pump Operator; Welding Machine Operator; Heater Operator.	37.2	26.80 + a
Group 16: Maintenance Engineer.	36.46	26.80 + a
Group 17: Portable Asphalt Plant Operator; Portable Crusher Plant Operator; Portable Concrete Plant Operator., Portable Grout Plant Operator, Portable Water Filtration Plant Operator.	41.39	26.80 + a

**As of:** February 23, 2023

Group 18: Power Safety Boat; Vacuum Truck; Zim Mixer; Sweeper; (minimum for any job requiring CDL license).	38.61	26.80 + a
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**\*\*NOTE: SEE BELOW**

----LINE CONSTRUCTION----(Railroad Construction and Maintenance)----

20) Lineman, Cable Splicer, Technician	48.19	6.5% + 22.00
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21) Heavy Equipment Operator	42.26	6.5% + 19.88
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22) Equipment Operator, Tractor Trailer Driver, Material Men	40.96	6.5% + 19.21
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23) Driver Groundmen	26.5	6.5% + 9.00
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23a) Truck Driver	40.96	6.5% + 17.76
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----LINE CONSTRUCTION----

24) Driver Groundmen	30.92	6.5% + 9.70
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25) Groundmen	22.67	6.5% + 6.20
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26) Heavy Equipment Operators	37.1	6.5% + 10.70
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27) Linemen, Cable Splicers, Dynamite Men	41.22	6.5% + 12.20
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28) Material Men, Tractor Trailer Drivers, Equipment Operators	35.04	6.5% + 10.45
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**As of:** February 23, 2023

*Welders: Rate for craft to which welding is incidental.*

*\*Note: Hazardous waste removal work receives additional \$1.25 per hour for truck drivers.*

*\*\*Note: Hazardous waste premium \$3.00 per hour over classified rate*

Crane with 150 ft. boom (including jib) - \$1.50 extra

Crane with 200 ft. boom (including jib) - \$2.50 extra

Crane with 250 ft. boom (including jib) - \$5.00 extra

Crane with 300 ft. boom (including jib) - \$7.00 extra

Crane with 400 ft. boom (including jib) - \$10.00 extra

All classifications that indicate a percentage of the fringe benefits must be calculated at the percentage rate times the "base hourly rate".

Apprentices duly registered under the Commissioner of Labor's regulations on "Work Training Standards for Apprenticeship and Training Programs" Section 31-51-d-1 to 12, are allowed to be paid the appropriate percentage of the prevailing journeymen hourly base and the full fringe benefit rate, providing the work site ratio shall not be less than one full-time journeyman instructing and supervising the work of each apprentice in a specific trade.

~~Connecticut General Statute Section 31-55a: Annual Adjustments to wage rates by contractors doing state work  
~~

*The Prevailing wage rates applicable to this project are subject to annual adjustments each July 1st for the duration of the project.*

*Each contractor shall pay the annual adjusted prevailing wage rate that is in effect each July 1st, as posted by the Department of Labor.*

*It is the contractor's responsibility to obtain the annual adjusted prevailing wage rate increases directly from the Department of Labor's website.*

*The annual adjustments will be posted on the Department of Labor's Web page:*

*www.ct.gov/dol. For those without internet access, please contact the division listed below.*

*The Department of Labor will continue to issue the initial prevailing wage rate schedule to the Contracting Agency for the project.*

*All subsequent annual adjustments will be posted on our Web Site for contractor access.*

*Contracting Agencies are under no obligation pursuant to State labor law to pay any increase due to the annual adjustment provision.*

*Effective October 1, 2005 - Public Act 05-50: any person performing the work of any mechanic, laborer, or worker shall be paid prevailing wage*

All Person who perform work ON SITE must be paid prevailing wage for the appropriate mechanic, laborer, or worker classification.

All certified payrolls must list the hours worked and wages paid to All Persons who perform work ON SITE regardless of their ownership i.e.: (Owners, Corporate Officers, LLC Members, Independent Contractors, et. al)

Reporting and payment of wages is required regardless of any contractual relationship alleged to exist between the contractor and such person.

~~Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clause (29 CFR 5.5 (a) (1) (ii)).

Please direct any questions which you may have pertaining to classification of work and payment of prevailing wages to the Wage and Workplace Standards Division, telephone (860)263-6790.

**As of:** February 23, 2023



Opportunity ★ Guidance ★ Support



# **THIS IS A PUBLIC WORKS PROJECT**

**Covered by the**

# **PREVAILING WAGE LAW**

**CT General Statutes Section 31-53**

**If you have QUESTIONS regarding your wages  
CALL (860) 263-6790**

Section 31-55 of the CT State Statutes requires every contractor or subcontractor performing work for the state to post in a prominent place the prevailing wages as determined by the Labor Commissioner.

# **Informational Bulletin**

## **THE 10-HOUR OSHA CONSTRUCTION SAFETY AND HEALTH COURSE**

(applicable to public building contracts entered into *on or after July 1, 2007*, where the total cost of all work to be performed is at least \$100,000)

- (1) This requirement was created by Public Act No. 06-175, which is codified in Section 31-53b of the Connecticut General Statutes (pertaining to the prevailing wage statutes);
- (2) The course is required for public building construction contracts (projects funded in whole or in part by the state or any political subdivision of the state) entered into on or after July 1, 2007;
- (3) It is required of private employees (not state or municipal employees) and apprentices who perform manual labor for a general contractor or subcontractor on a public building project where the total cost of all work to be performed is at least \$100,000;
- (4) The ten-hour construction course pertains to the ten-hour Outreach Course conducted in accordance with federal OSHA Training Institute standards, and, for telecommunications workers, a ten-hour training course conducted in accordance with federal OSHA standard, 29 CFR 1910.268;
- (5) The internet website for the federal OSHA Training Institute is [http://www.osha.gov/fso/ote/training/edcenters/fact\\_sheet.html](http://www.osha.gov/fso/ote/training/edcenters/fact_sheet.html);
- (6) The statutory language leaves it to the contractor and its employees to determine who pays for the cost of the ten-hour Outreach Course;
- (7) Within 30 days of receiving a contract award, a general contractor must furnish proof to the Labor Commissioner that all employees and apprentices performing manual labor on the project will have completed such a course;
- (8) Proof of completion may be demonstrated through either: (a) the presentation of a *bona fide* student course completion card issued by the federal OSHA Training Institute; *or* (2) the presentation of documentation provided to an employee by a trainer certified by the Institute pending the actual issuance of the completion card;
- (9) Any card with an issuance date more than 5 years prior to the commencement date of the construction project shall not constitute proof of compliance;

- (10) Each employer shall affix a copy of the construction safety course completion card to the certified payroll submitted to the contracting agency in accordance with Conn. Gen. Stat. § 31-53(f) on which such employee's name first appears;
- (11) Any employee found to be in non-compliance shall be subject to removal from the worksite if such employee does not provide satisfactory proof of course completion to the Labor Commissioner by the fifteenth day after the date the employee is determined to be in noncompliance;
- (12) Any such employee who is determined to be in noncompliance may continue to work on a public building construction project for a maximum of fourteen consecutive calendar days while bringing his or her status into compliance;
- (13) The Labor Commissioner may make complaint to the prosecuting authorities regarding any employer or agent of the employer, or officer or agent of the corporation who files a false certified payroll with respect to the status of an employee who is performing manual labor on a public building construction project;
- (14) The statute provides the minimum standards required for the completion of a safety course by manual laborers on public construction contracts; any contractor can exceed these minimum requirements; and
- (15) Regulations clarifying the statute are currently in the regulatory process, and shall be posted on the CTDOL website as soon as they are adopted in final form.
- (16) Any questions regarding this statute may be directed to the Wage and Workplace Standards Division of the Connecticut Labor Department via the internet website of <http://www.ctdol.state.ct.us/wgwkstnd/wgemenu.htm>; or by telephone at (860)263-6790.

**THE ABOVE INFORMATION IS PROVIDED EXCLUSIVELY AS AN EDUCATIONAL RESOURCE, AND IS NOT INTENDED AS A SUBSTITUTE FOR LEGAL INTERPRETATIONS WHICH MAY ULTIMATELY ARISE CONCERNING THE CONSTRUCTION OF THE STATUTE OR THE REGULATIONS.**

November 29, 2006

**Notice**  
**To All Mason Contractors and Interested Parties**  
**Regarding Construction Pursuant to Section 31-53 of the**  
**Connecticut General Statutes (Prevailing Wage)**

The Connecticut Labor Department Wage and Workplace Standards Division is empowered to enforce the prevailing wage rates on projects covered by the above referenced statute.

Over the past few years the Division has withheld enforcement of the rate in effect for workers who operate a forklift on a prevailing wage rate project due to a potential jurisdictional dispute.

The rate listed in the schedules and in our Occupational Bulletin (see enclosed) has been as follows:

**Forklift Operator:**

- **Laborers (Group 4) Mason Tenders** - operates forklift solely to assist a mason to a maximum height of nine feet only.
- **Power Equipment Operator (Group 9)** - operates forklift to assist any trade and to assist a mason to a height over nine feet.

The U.S. Labor Department conducted a survey of rates in Connecticut but it has not been published and the rate in effect remains as outlined in the above Occupational Bulletin.

***Since this is a classification matter and not one of jurisdiction, effective January 1, 2007 the Connecticut Labor Department will enforce the rate on each schedule in accordance with our statutory authority.***

Your cooperation in filing appropriate and accurate certified payrolls is appreciated.

CONNECTICUT DEPARTMENT OF LABOR  
WAGE AND WORKPLACE STANDARDS DIVISION

**CONTRACTORS WAGE CERTIFICATION FORM**  
**Construction Manager at Risk/General Contractor/Prime Contractor**

I, \_\_\_\_\_ of \_\_\_\_\_  
Officer, Owner, Authorized Rep. Company Name

do hereby certify that the \_\_\_\_\_  
Company Name  
\_\_\_\_\_  
Street  
\_\_\_\_\_  
City

and all of its subcontractors will pay all workers on the

\_\_\_\_\_  
Project Name and Number  
\_\_\_\_\_  
Street and City

the wages as listed in the schedule of prevailing rates required for such project (a copy of which is attached hereto).

\_\_\_\_\_  
Signed

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Return to:

Connecticut Department of Labor  
Wage & Workplace Standards Division  
200 Folly Brook Blvd.  
Wethersfield, CT 06109

*Rate Schedule Issued (Date):* \_\_\_\_\_

[New] In accordance with Section 31-53b(a) of the C.G.S. each contractor shall provide a copy of the OSHA 10 Hour Construction Safety and Health Card for each employee, to be attached to the first certified payroll on the project.

In accordance with Connecticut General Statutes, 31-53 Certified Payrolls with a statement of compliance shall be submitted monthly to the contracting agency.												PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS										Connecticut Department of Labor Wage and Workplace Standards Division 200 Folly Brook Blvd. Wethersfield, CT 06109							
CONTRACTOR NAME AND ADDRESS:												SUBCONTRACTOR NAME & ADDRESS						WORKER'S COMPENSATION INSURANCE CARRIER  POLICY #  EFFECTIVE DATE: EXPIRATION DATE:											
PAYROLL NUMBER		Week-Ending Date		PROJECT NAME & ADDRESS																									
PERSON/WORKER, ADDRESS and SECTION		APPR RATE %	MALE/ FEMALE AND RACE*	WORK CLASSIFICATION		DAY AND DATE						Total ST Hours	BASE HOURLY RATE	TYPE OF FRINGE BENEFITS Per Hour 1 through 6 (see back)	GROSS PAY FOR ALL WORK PERFORMED THIS WEEK	TOTAL DEDUCTIONS				GROSS PAY FOR THIS PREVAILING RATE JOB	CHECK # AND NET PAY								
						S	M	T	W	TH	F	S				Total O/T Hours	FICA	FEDERAL WITH- HOLDING	STATE WITH- HOLDING			LIST OTHER							
				Trade License Type & Number - OSHA 10 Certification Number		HOURS WORKED EACH DAY																							
												\$ Base Rate	1. \$ 2. \$ 3. \$																
												\$ Cash Fringe	4. \$ 5. \$ 6. \$																
												\$ Base Rate	1. \$ 2. \$ 3. \$																
												\$ Cash Fringe	4. \$ 5. \$ 6. \$																
												\$ Base Rate	1. \$ 2. \$ 3. \$																
												\$ Cash Fringe	4. \$ 5. \$ 6. \$																
												\$ Base Rate	1. \$ 2. \$ 3. \$																
												\$ Cash Fringe	4. \$ 5. \$ 6. \$																
12/9/2013												*IF REQUIRED																	
WWS-CP1												*SEE REVERSE SIDE												PAGE NUMBER ____OF					

**\*FRINGE BENEFITS EXPLANATION (P):**

Bona fide benefits paid to approved plans, funds or programs, except those required by Federal or State Law (unemployment tax, worker’s compensation, income taxes, etc.).

Please specify the type of benefits provided:

- 1) Medical or hospital care \_\_\_\_\_
- 4) Disability\_\_\_\_\_
- 2) Pension or retirement \_\_\_\_\_
- 5) Vacation, holiday\_\_\_\_\_
- 3) Life Insurance \_\_\_\_\_
- 6) Other (please specify) \_\_\_\_\_

**CERTIFIED STATEMENT OF COMPLIANCE**

For the week ending date of \_\_\_\_\_,

I, \_\_\_\_\_ of \_\_\_\_\_, (hereafter known as Employer) in my capacity as \_\_\_\_\_ (title) do hereby certify and state:

**Section A:**

1. All persons employed on said project have been paid the full weekly wages earned by them during the week in accordance with Connecticut General Statutes, section 31-53, as amended. Further, I hereby certify and state the following:

a) The records submitted are true and accurate;

b) The rate of wages paid to each mechanic, laborer or workman and the amount of payment or contributions paid or payable on behalf of each such person to any employee welfare fund, as defined in Connecticut General Statutes, section 31-53 (h), are not less than the prevailing rate of wages and the amount of payment or contributions paid or payable on behalf of each such person to any employee welfare fund, as determined by the Labor Commissioner pursuant to subsection Connecticut General Statutes, section 31-53 (d), and said wages and benefits are not less than those which may also be required by contract;

c) The Employer has complied with all of the provisions in Connecticut General Statutes, section 31-53 (and Section 31-54 if applicable for state highway construction);

d) Each such person is covered by a worker’s compensation insurance policy for the duration of his employment which proof of coverage has been provided to the contracting agency;

e) The Employer does not receive kickbacks, which means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a prime contractor in connection with a subcontractor relating to a prime contractor; and

f) The Employer is aware that filing a certified payroll which he knows to be false is a class D felony for which the employer may be fined up to five thousand dollars, imprisoned for up to five years or both.
2. OSHA~The employer shall affix a copy of the construction safety course, program or training completion document to the certified payroll required to be submitted to the contracting agency for this project on which such persons name first appears.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Submitted on (Date)

Weekly Payroll Certification For Public Works Projects (Continued)				PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS										Week-Ending Date: Contractor or Subcontractor Business Name:					
WEEKLY PAYROLL																			
PERSON/WORKER, ADDRESS and SECTION	APPR RATE %	MALE/ FEMALE AND RACE*	WORK CLASSIFICATION	DAY AND DATE						Total ST Hours	BASE HOURLY RATE	TYPE OF FRINGE BENEFITS Per Hour 1 through 6 (see back)	GROSS PAY FOR ALL WORK PERFORMED THIS WEEK	TOTAL DEDUCTIONS				GROSS PAY FOR THIS PREVAILING RATE JOB	CHECK # AND NET PAY
				S	M	T	W	TH	F	S									
			Trade License Type & Number - OSHA 10 Certification Number								Total O/T Hours			TOTAL FRINGE BENEFIT PLAN CASH					
				HOURS WORKED EACH DAY															
											\$ Base Rate	1. \$ 2. \$ 3. \$							
											\$ Cash Fringe	4. \$ 5. \$ 6. \$							
											\$ Base Rate	1. \$ 2. \$ 3. \$							
											\$ Cash Fringe	4. \$ 5. \$ 6. \$							
											\$ Base Rate	1. \$ 2. \$ 3. \$							
											\$ Cash Fringe	4. \$ 5. \$ 6. \$							
											\$ Base Rate	1. \$ 2. \$ 3. \$							
											\$ Cash Fringe	4. \$ 5. \$ 6. \$							
											\$ Base Rate	1. \$ 2. \$ 3. \$							
											\$ Cash Fringe	4. \$ 5. \$ 6. \$							
*IF REQUIRED																			
12/9/2013 WWS-CP2				NOTICE: THIS PAGE MUST BE ACCOMPANIED BY A COVER PAGE (FORM # WWS-CP1)										PAGE NUMBER ____ OF					

[New] In accordance with Section 31-53b(a) of the C.G.S. each contractor shall provide a copy of the OSHA 10 Hour Construction Safety and Health Card for each employee, to be attached to the first certified payroll on the project.

PAYROLL CERTIFICATION FOR PUBLIC WORKS PROJECTS										Connecticut Department of Labor Wage and Workplace Standards Division 200 Folly Brook Blvd. Wethersfield, CT 06109										
In accordance with Connecticut General Statutes, 31-53 Certified Payrolls with a statement of compliance shall be submitted monthly to the contracting agency.										WEEKLY PAYROLL										
CONTRACTOR NAME AND ADDRESS: Landon Corporation, 15 Connecticut Avenue, Northford, CT 06472										SUBCONTRACTOR NAME & ADDRESS XYZ Corporation 2 Main Street Yantic, CT 06389					WORKER'S COMPENSATION INSURANCE CARRIER Travelers Insurance Company POLICY # #BAC8888928 EFFECTIVE DATE: 1/1/09 EXPIRATION DATE: 12/31/09					
PAYROLL NUMBER 1	Week-Ending Date 9/26/09	PROJECT NAME & ADDRESS DOT 105-296, Route 82																		
PERSON/WORKER, ADDRESS and SECTION	APPR RATE %	MALE/ FEMALE AND RACE*	WORK CLASSIFICATION  Trade License Type & Number - OSHA 10 Certification Number	DAY AND DATE							Total ST Hours  Total O/T Hours	BASE HOURLY RATE  TOTAL FRINGE BENEFIT PLAN CASH	TYPE OF FRINGE BENEFITS Per Hour 1 through 6 (see back)	GROSS PAY FOR ALL WORK PERFORMED THIS WEEK	TOTAL DEDUCTIONS				GROSS PAY FOR THIS PREVAILING RATE JOB	CHECK # AND NET PAY
				S	M	T	W	TH	F	S					FICA	FEDERAL	STATE	LIST OTHER		
				20	21	22	23	24	25	26										
Robert Craft 81 Maple Street Willimantic, CT 06226		M/C	Electrical Lineman E-1 1234567 Owner OSHA 123456		8	8	8	8	8			S-TIME 40 \$ 30.75 Base Rate O-TIME \$ 8.82 Cash Fringe	1. \$ 5.80 2. \$ 3. \$ 2.01 4. \$ 5. \$ 6. \$	\$1,582.80				P-xxxx	\$1,582.80	#123 \$ xxx.xx
Ronald Jones 212 Elm Street Norwich, CT 06360	65%	M/B	Electrical Apprentice  OSHA 234567		8	8	8	8	8			S-TIME 40 \$ 19.99 Base Rate O-TIME \$ 16.63 Cash Fringe	1. \$ 2. \$ 3. \$ 4. \$ 5. \$ 6. \$	\$1,464.80	xx.xx	xxx.xx	xx.xx	G-xxx	\$1,464.80	#124 \$xxx.xx
Franklin T. Smith 234 Washington Rd. New London, CT 06320 SECTION B		M/H	Project Manager			8						S-TIME 8 \$ Base Rate O-TIME \$ Cash Fringe	1. \$ 2. \$ 3. \$ 4. \$ 5. \$ 6. \$	\$1,500.00	xx.xx	xx.xx	xx.xx	M-xx.x		#125 xxx.xx
												S-TIME \$ Base Rate O-TIME \$ Cash Fringe	1. \$ 2. \$ 3. \$ 4. \$ 5. \$ 6. \$							

OSHA 10 ~ATTACH CARD TO 1ST CERTIFIED PAYROLL

**\*FRINGE BENEFITS EXPLANATION (P):**

Bona fide benefits paid to approved plans, funds or programs, except those required by Federal or State Law (unemployment tax, worker's compensation, income taxes, etc.).

Please specify the type of benefits provided:

- 1) Medical or hospital care Blue Cross 4) Disability \_\_\_\_\_  
2) Pension or retirement \_\_\_\_\_ 5) Vacation, holiday \_\_\_\_\_  
3) Life Insurance Utopia 6) Other (please specify) \_\_\_\_\_

**CERTIFIED STATEMENT OF COMPLIANCE**

For the week ending date of 9/26/09,

I, Robert Craft of XYZ Corporation, (hereafter known as

Employer) in my capacity as Owner (title) do hereby certify and state:

**Section A:**

1. All persons employed on said project have been paid the full weekly wages earned by them during the week in accordance with Connecticut General Statutes, section 31-53, as amended. Further, I hereby certify and state the following:

a) The records submitted are true and accurate;

b) The rate of wages paid to each mechanic, laborer or workman and the amount of payment or contributions paid or payable on behalf of each such employee to any employee welfare fund, as defined in Connecticut General Statutes, section 31-53 (h), are not less than the prevailing rate of wages and the amount of payment or contributions paid or payable on behalf of each such employee to any employee welfare fund, as determined by the Labor Commissioner pursuant to subsection Connecticut General Statutes, section 31-53 (d), and said wages and benefits are not less than those which may also be required by contract;

c) The Employer has complied with all of the provisions in Connecticut General Statutes, section 31-53 (and Section 31-54 if applicable for state highway construction);

d) Each such employee of the Employer is covered by a worker's compensation insurance policy for the duration of his employment which proof of coverage has been provided to the contracting agency;

e) The Employer does not receive kickbacks, which means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or in connection with a prime contractor in connection with a subcontractor relating to a prime contractor; and

f) The Employer is aware that filing a certified payroll which he knows to be false is a class D felony for which the employer may be fined up to five thousand dollars, imprisoned for up to five years or both.

2. OSHA~The employer shall affix a copy of the construction safety course, program or training completion document to the certified payroll required to be submitted to the contracting agency for this project on which such employee's name first appears.

Robert Craft owner 10/2/09  
(Signature) (Title) Submitted on (Date)

**Section B: Applies to CONNDOT Projects ONLY**

That pursuant to CONNDOT contract requirements for reporting purposes only, all employees listed under Section B who performed work on this project are not covered under the prevailing wage requirements defined in Connecticut General Statutes Section 31-53.

Robert Craft owner 10/2/09  
(Signature) (Title) Submitted on (Date)

Note: CTDOL will assume all hours worked were performed under Section A unless clearly delineated as Section B WWS-CP1 as such. Should an employee perform work under both Section A and Section B, the hours worked and wages paid must be segregated for reporting purposes.

\*\*\*THIS IS A PUBLIC DOCUMENT\*\*\*

\*\*\*DO NOT INCLUDE SOCIAL SECURITY NUMBERS\*\*\*

## Information Bulletin

### *Occupational Classifications*

The Connecticut Department of Labor has the responsibility to properly determine "job classification" on prevailing wage projects covered under C.G.S. Section 31-53(d).

*Note: This information is intended to provide a sample of some occupational classifications for guidance purposes only. It is not an all-inclusive list of each occupation's duties. This list is being provided only to highlight some areas where a contractor may be unclear regarding the proper classification. If unsure, the employer should seek guidelines for CTDOL.*

**Below are additional clarifications of specific job duties performed for certain classifications:**

- **ASBESTOS WORKERS**

Applies all insulating materials, protective coverings, coatings and finishes to all types of mechanical systems.

- **ASBESTOS INSULATOR**

Handle, install apply, fabricate, distribute, prepare, alter, repair, dismantle, heat and frost insulation, including penetration and fire stopping work on all penetration fire stop systems.

- **BOILERMAKERS**

Erects hydro plants, incomplete vessels, steel stacks, storage tanks for water, fuel, etc. Builds incomplete boilers, repairs heat exchanges and steam generators.

- **BRICKLAYERS, CEMENT MASONS, CEMENT FINISHERS, MARBLE MASONS, PLASTERERS, STONE MASONS, PLASTERERS. STONE MASONS, TERRAZZO WORKERS, TILE SETTERS**

Lays building materials such as brick, structural tile and concrete cinder, glass, gypsum, terra cotta block. Cuts, tools and sets marble, sets stone, finishes concrete, applies decorative steel, aluminum and plastic tile, applies cements, sand, pigment and marble chips to floors, stairways, etc.

- **CARPENTERS, MILLWRIGHTS. PILEDRIVERMEN. LATHERS. RESILEINT FLOOR LAYERS, DOCK BUILDERS, DIKERS, DIVER TENDERS**

Constructs, erects, installs and repairs structures and fixtures of wood, plywood and wallboard. Installs, assembles, dismantles, moves industrial machinery. Drives piling into ground to provide foundations for structures such as buildings and bridges, retaining walls for earth embankments, such as cofferdams. Fastens wooden, metal or rockboard lath to walls, ceilings and partitions of buildings, acoustical tile layer, concrete form builder. Applies firestopping materials on fire resistive joint systems only. Installation of curtain/window walls only where attached to wood or metal studs. Installation of insulated material of all types whether blown, nailed or attached in other ways to walls, ceilings and floors of buildings. Assembly and installation of modular furniture/furniture systems. Free-standing furniture is not covered. This includes free standing: student chairs, study top desks, book box desks, computer furniture, dictionary stand, atlas stand, wood shelving, two-position information access station, file cabinets, storage cabinets, tables, etc.

- **LABORER, CLEANING**

- The clean up of any construction debris and the general (heavy/light) cleaning, including sweeping, wash down, mopping, wiping of the construction facility and its furniture, washing, polishing, and dusting.

- **DELIVERY PERSONNEL**

- If delivery of supplies/building materials is to one common point and stockpiled there, prevailing wages are not required. If the delivery personnel are involved in the distribution of the material to multiple locations within the construction site then they would have to be paid prevailing wages for the type of work performed: laborer, equipment operator, electrician, ironworker, plumber, etc.

- An example of this would be where delivery of drywall is made to a building and the delivery personnel distribute the drywall from one "stockpile" location to further sub-locations on each floor. Distribution of material around a construction site is the job of a laborer or tradesman, and not a delivery personnel.

- **ELECTRICIANS**

Install, erect, maintenance, alteration or repair of any wire, cable, conduit, etc., which generates, transforms, transmits or uses electrical energy for light, heat, power or other purposes, including the Installation or maintenance of telecommunication, LAN wiring or computer equipment, and low voltage wiring. ***\*License required per Connecticut General Statutes: E-1,2 L-5,6 C-5,6 T-1,2 L-1,2 V-1,2,7,8,9.***

- **ELEVATOR CONSTRUCTORS**

Install, erect, maintenance and repair of all types of elevators, escalators, dumb waiters and moving walks. *\*License required by Connecticut General Statutes: R-1,2,5,6.*

- **FORK LIFT OPERATOR**

Laborers Group 4) Mason Tenders - operates forklift solely to assist a mason to a maximum height of nine (9) feet only.

Power Equipment Operator Group 9 - operates forklift to assist any trade, and to assist a mason to a height over nine (9) feet.

- **GLAZIERS**

Glazing wood and metal sash, doors, partitions, and 2 story aluminum storefronts. Installs glass windows, skylights, store fronts and display cases or surfaces such as building fronts, interior walls, ceilings and table tops and metal store fronts. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers, which require equal composite workforce.

- **IRONWORKERS**

Erection, installation and placement of structural steel, precast concrete, miscellaneous iron, ornamental iron, metal curtain wall, rigging and reinforcing steel. Handling, sorting, and installation of reinforcing steel (rebar). Metal bridge rail (traffic), metal bridge handrail, and decorative security fence installation. Installation of aluminum window walls and curtain walls is the "joint" work of glaziers and ironworkers which require equal composite workforce.

- **INSULATOR**

- Installing fire stopping systems/materials for "Penetration Firestop Systems": transit to cables, electrical conduits, insulated pipes, sprinkler pipe penetrations, ductwork behind radiation, electrical cable trays, fire rated pipe penetrations, natural polypropylene, HVAC ducts, plumbing bare metal, telephone and communication wires, and boiler room ceilings.

- **LABORERS**

Acetylene burners, asphalt rakers, chain saw operators, concrete and power buggy operator, concrete saw operator, fence and guard rail erector (except metal bridge rail (traffic), decorative security fence (non-metal)).

installation.), hand operated concrete vibrator operator, mason tenders, pipelayers (installation of storm drainage or sewage lines on the street only), pneumatic drill operator, pneumatic gas and electric drill operator, powermen and wagon drill operator, air track operator, block paver, curb setters, blasters, concrete spreaders.

- **PAINTERS**

Maintenance, preparation, cleaning, blasting (water and sand, etc.), painting or application of any protective coatings of every description on all bridges and appurtenances of highways, roadways, and railroads. Painting, decorating, hardwood finishing, paper hanging, sign writing, scenic art work and drywall hhg for any and all types of building and residential work.

- **LEAD PAINT REMOVAL**

- Painter's Rate

1. Removal of lead paint from bridges.
2. Removal of lead paint as preparation of any surface to be repainted.
3. Where removal is on a Demolition project prior to reconstruction.

- Laborer's Rate

1. Removal of lead paint from any surface NOT to be repainted.
2. Where removal is on a *TOTAL* Demolition project only.

- **PLUMBERS AND PIPEFITTERS**

Installation, repair, replacement, alteration or maintenance of all plumbing, heating, cooling and piping. *\*License required per Connecticut General Statutes: P-1,2,6,7,8,9 J-1,2,3,4 SP-1,2 S-1,2,3,4,5,6,7,8 B-1,2,3,4 D-1,2,3,4.*

- **POWER EQUIPMENT OPERATORS**

Operates several types of power construction equipment such as compressors, pumps, hoists, derricks, cranes, shovels, tractors, scrapers or motor graders, etc. Repairs and maintains equipment. *\*License required, crane operators only, per Connecticut General Statutes.*

- **ROOFERS**

Covers roofs with composition shingles or sheets, wood shingles, slate or asphalt and gravel to waterproof roofs, including preparation of surface. (demolition or removal of any type of roofing and or clean-up of any and all areas where a roof is to be relaid.)

- **SHEETMETAL WORKERS**

Fabricate, assembles, installs and repairs sheetmetal products and equipment in such areas as ventilation, air-conditioning, warm air heating, restaurant equipment, architectural sheet metal work, sheetmetal roofing, and aluminum gutters. Fabrication, handling, assembling, erecting, altering, repairing, etc. of coated metal material panels and composite metal material panels when used on building exteriors and interiors as soffits, fascia, louvers, partitions, canopies, cornice, column covers, awnings, beam covers, cladding, sun shades, lighting troughs, spires, ornamental roofing, metal ceilings, mansards, copings, ornamental and ventilation hoods, vertical and horizontal siding panels, trim, etc. The sheet metal classification also applies to the vast variety of coated metal material panels and composite metal material panels that have evolved over the years as an alternative to conventional ferrous and non-ferrous metals like steel, iron, tin, copper, brass, bronze, aluminum, etc. Fabrication, handling, assembling, erecting, altering, repairing, etc. of architectural metal roof, standing seam roof, composite metal roof, metal and composite bathroom/toilet partitions, aluminum gutters, metal and composite lockers and shelving, kitchen equipment, and walk-in coolers. To include testing and air –balancing ancillary to installation and construction.

- **SPRINKLER FITTERS**

Installation, alteration, maintenance and repair of fire protection sprinkler systems.

***\*License required per Connecticut General Statutes: F-1,2,3,4.***

- **TILE MARBLE AND TERRAZZO FINISHERS**

Assists and tends the tile setter, marble mason and terrazzo worker in the performance of their duties.

- **TRUCK DRIVERS**

~How to pay truck drivers delivering asphalt is under REVISION~

Truck Drivers are requires to be paid prevailing wage for time spent "working" directly on the site. These drivers remain covered by the prevailing wage for any time spent transporting between the actual construction location and facilities (such as fabrication, plants, mobile factories, batch plant, borrow pits, job headquarters, tool yards, etc.) dedicated exclusively, or nearly so, to performance of the contract or project, which are so located in proximity to the actual construction location that it is reasonable to include them. ***\*License required, drivers only, per Connecticut General Statutes.***

***For example:***

- Material men and deliverymen are not covered under prevailing wage as long as they are not directly involved in the construction process. If, they unload the material, they would then be covered by prevailing wage for the classification they are performing work in: laborer, equipment operator, etc.
- Hauling material off site is not covered provided they are not dumping it at a location outlined above.
- Driving a truck on site and moving equipment or materials on site would be considered covered work, as this is part of the construction process.

➤ *Any questions regarding the proper classification should be directed to:*  
*Public Contract Compliance Unit*  
*Wage and Workplace Standards Division*  
*Connecticut Department of Labor*  
*200 Folly Brook Blvd, Wethersfield, CT 06109*  
*(860) 263-6790.*

**Connecticut Department of Labor  
Wage and Workplace Standards Division  
FOOTNOTES**

- ⇒ Please Note: If the “Benefits” listed on the schedule for the following occupations includes a letter(s) (+ a or + a+b for instance), refer to the information below.

Benefits to be paid at the appropriate prevailing wage rate for the listed occupation.

If the “Benefits” section for the occupation lists only a dollar amount, disregard the information below.

**Bricklayers, Cement Masons, Cement Finishers, Concrete Finishers, Stone Masons**  
(Building Construction) and  
(Residential- Hartford, Middlesex, New Haven, New London and Tolland Counties)

- a. Paid Holiday: Employees shall receive 4 hours for Christmas Eve holiday provided the employee works the regularly scheduled day before and after the holiday. Employers may schedule work on Christmas Eve and employees shall receive pay for actual hours worked in addition to holiday pay.

**Elevator Constructors: Mechanics**

- a. Paid Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Veterans’ Day, Thanksgiving Day, Christmas Day, plus the Friday after Thanksgiving.
- b. Vacation: Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

**Glaziers**

- a. Paid Holidays: Labor Day and Christmas Day.

**Power Equipment Operators**  
(Heavy and Highway Construction & Building Construction)

- a. Paid Holidays: New Year’s Day, Good Friday, Memorial day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, provided the employee works 3 days during the week in which the holiday falls, if scheduled, and if scheduled, the working day before and the working day after the holiday. Holidays falling on Saturday may be observed on Saturday, or if the employer so elects, on the preceding Friday.

### **Ironworkers**

- a. Paid Holiday: Labor Day provided employee has been on the payroll for the 5 consecutive work days prior to Labor Day.

### **Laborers (Tunnel Construction)**

- a. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. No employee shall be eligible for holiday pay when he fails, without cause, to work the regular work day preceding the holiday or the regular work day following the holiday.

### **Roofers**

- a. Paid Holidays: July 4<sup>th</sup>, Labor Day, and Christmas Day provided the employee is employed 15 days prior to the holiday.

### **Sprinkler Fitters**

- a. Paid Holidays: Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day, provided the employee has been in the employment of a contractor 20 working days prior to any such paid holiday.

### **Truck Drivers**

(Heavy and Highway Construction & Building Construction)

- a. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas day, and Good Friday, provided the employee has at least 31 calendar days of service and works the last scheduled day before and the first scheduled day after the holiday, unless excused.

## **For DAS Contracting Portal (CTSource):**

This contract is subject to state contract compliance requirements, including non-discrimination statutes and set-aside requirements. State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification as Small Business Enterprises (“SBE”) from the Connecticut Department of Administrative Services (“DAS”). A minimum of 6.25% of the state-funded portion must be set aside for subcontractors holding current DAS certification as Minority-, Women-, and/or Disabled-owned businesses (“M/W/DisBE”). The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

[If you encounter word limit issues]

This contract is subject to state contract compliance requirements, including set-aside (25% SBE and 6.25% M/W/DisBE) and non-discrimination requirements enforced by the CHRO.

## **For print media:**

This contract is subject to state set-aside and contract compliance requirements.

## **For bid documents [ITB/IFB/RFP/RFQ and specifications]:**

The contractor who is selected to perform this State project must comply with CONN. GEN. STAT. §§ 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification from the Connecticut Department of Administrative Services (“DAS”) under the provisions of CONN. GEN. STAT. § 4a-60g. (25% of the total state-funded value with DAS-certified Small Businesses and 6.25% of the total state-funded value with DAS-certified Minority-, Women-, and/or Disabled-owned Businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals.