



LEGAL NOTICE

TOWN OF BERLIN REQUEST FOR QUALIFICATIONS CIVIL ENGINEERING SERVICES PAPER GOODS DAM BID # 2023-13

The Town of Berlin is seeking to engage the services of a Consulting Engineering Firm associated with repairing the Paper Goods Dam and is requesting statements of qualifications for dam engineering services from expert, qualified, and independent firms. This contract has an anticipated start in March/April 2023.

One (1) original and two (2) copies of sealed qualifications which include a letter of interest, together with general information on the Firm and proposed Sub-consultants, the Firm's brochure/marketing information, experience of the Firm, and resumés of key personnel should be addressed to: Town of Berlin, Department of Public Works – Room 120, 240 Kensington Road, Berlin, CT 06037 by 2:00 p.m. Thursday, February 23, 2023. Additionally, all interested Firms must submit a detailed statement including the organizational structure under which the Firm proposes to conduct business. Proposed sub-consultants should be clearly identified. The relationship to any "parent" Firm or Subsidiary Firm, with any of the parties concerned, must be clearly defined.

The documents comprising the Request for Qualifications may be obtained on the Town's website, www.berlinct.gov, under "Departments, Purchasing, and Current Bids & RFPs" or from Maryssa Tsolis, Purchasing Agent, Berlin Town Hall, 240 Kensington Rd, Berlin, CT 06037 during normal business hours. **Each proposer is responsible for checking the Town's website to determine if the Town has issued any addenda and, if so, to complete its qualification in accordance with the RFQ as modified by the addenda.**

The Town reserves the right to amend or terminate this Request for Qualifications, accept all or any part of a qualification, reject all qualifications, waive any informalities or non-material deficiencies in a qualification, and award the qualification to the proposer that, in the Town's judgment, will be in the Town's best interests.

Maryssa Tsolis
Purchasing Agent