

Board of Ethics



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Ethics 2. _____

Name: Antonina A. DeDominicis Telephone No.: _____

Home Address: 27 Bluebird Lane Number of years in Berlin: _____
(Note: To apply, you must be a resident of Berlin)

Email Address: nina62197@outlook.com

Are you a Registered Voter? yes Party Affiliation: Republican ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Business Management / Accounting
Educational Background (optional)

Retired
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: Board of Ethics and Treasurer of the Republican Town Committee

Tell us why you feel qualified for this appointment: I have 3 years experience on the Board of Ethics.

Can you think of any reason that a conflict of interest could arise if you were appointed? None

Signature: [Signature] Date: 12/19/2022

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Please list your Board/Commission preference below:

1. Ethics

2. _____

Name: Susan Bordonaro

Telephone No.: 860-205-6449

Home Address: 81 Giana La.
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 27

Email Address: Suepoli@aol.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

Educational Background (optional)

N/A

Present Employment (company/position)

N/A

Business Address

Current and Past Civic/Community Involvement:

Chair, Berlin Republican Town Committee

Tell us why you feel qualified for this appointment: Cutreat Member

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Susan Bordonaro Date: 12-8-22

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Board of Ethics

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Please list your Board/Commission preference below:

1. Board of Ethics

2. _____

Name: Tiffany Bernard

Telephone No.: 860 874 3707

Home Address: 49 main st (kensington)
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 31

Email Address: tiffany.brownbridgebernard@gmail.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Democrat ✓

Master of Arts
Educational Background (optional)

CCSU - university assistant
Present Employment (company/position)

1615 Stanley St New Britain
Business Address

Current and Past Civic/Community Involvement: _____

Democratic Run Committee, Sec. of Plan & Rec Commission

Tell us why you feel qualified for this appointment: _____

experience in town politics, legal studies,

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

NO

Signature: Tiffany Bernard

Date: 11/22/22

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2022 DEC -5 AM 11:44
Kathryn G. [Signature]
BERLIN, CT



Board of Ethics

Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

TOWN OF BERLIN
22 DEC 16 AM 11:12

Please list your Board/Commission preference below:

1. Board of Ethics Alt

2. _____

Name: Deborah Reed

Telephone No.: 860-829-5234

Home Address: 71 Magnolia Ln, East Berlin
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: _____

Email Address: Debski.reedski@gmail.com

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: R ✓

Educational Background (optional)

Home maker
Present Employment (company/position)

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC 16 PM 12:27

Katya G. 12/22/22

BERLIN, CT.

Business Address

Current and Past Civic/Community Involvement: Board of Ethics Alt 2022

Tell us why you feel qualified for this appointment: I worked in healthcare as a radiation therapist and ethics training was required.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Deborah Reed

Date: 12/15/22

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Andrew Pulcini

Board of Ethics

Town of Berlin | Generated 12/12/2022 @ 4:10 pm by OnBoard2 - Powered by ClerkBase

Status

Name

Andrew Pulcini

Application

Date

12/12/2022

Expiration Date

12/12/2121

Status

Board	Vacancies	Status
Board of Ethics (Code of Ethics)	1	Pending

✓

Basic Information

Name

Andrew Pulcini

Contact Information

Address

162 Crater Lane
Berlin, CT 06037

Resident

Yes

Phone

(860)416-1906

Email

apulc1@unh.newhaven.edu

Occupation

Employer

Newington Public Schools

Job Title

Substitute Teacher

Other Questions

Question #1

Number of years in Berlin

I have been a resident of Berlin for 18 years.

Question #2

Educational Background (optional)

Associates Degree in Arts from CCBC Essex
Bachelors Degree in Psychology from
University of New Haven

Question #3

**Current and Past Civic/Community
Involvement**

Member of Commissions for Person(s) with
Disabilities Volunteer member of the Lion's
Club

Question #4

Tell us why you feel qualified for this

appointment

As a future attorney I feel I display qualities like fairness and equality, both of which would help serve to the purpose of this commission. I also feel that as a relatively younger individual I can speak with a different lens than others and provide insight to better serve the town and help maintain the high ethical standards we must hold ourselves to.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

No.

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

I am a registered voter.

Political Party

What is your political party affiliation?

Unaffiliated

✓✓

Generated 12/12/2022 @ 4:10 pm

ANDREW J. PULCINI

www.linkedin.com/in/andrewpulcini (860)416-1906 apulc1@unh.newhaven.edu

My goal is to become a lawyer specializing in child and family law representing children and families who come from low-socioeconomic backgrounds or are a part of underrepresented populations. Through internship, employment, and volunteer experiences I have gained valuable insight into the struggles of children coming from inopportune backgrounds and look to use that experience in my future career path.

EDUCATION

UNIVERSITY OF NEW HAVEN, WEST HAVEN, CT

Bachelor of Arts in Psychology, Concentration in Forensics (3.34 GPA)

AUGUST 2020- DECEMBER 2022

Relevant Coursework: Law, Psychology & Mental Health Systems, Legal Psychology, Communication & Law, Criminology

Awards/Scholarships: Dean's List Honoree Fall 2020 & Fall 2021, NE-10 Academic Honor Roll 2020 & 2021, Presidential Scholarship Recipient

COMMUNITY COLLEGE OF BALTIMORE COUNTY AT ESSEX, ROSEDALE, MD

ASSOCIATES DEGREE IN ARTS

DECEMBER 2019- JUNE 2020

Relevant Coursework: Introduction to Criminal Justice, Introduction to Sociology

RELEVANT EXPERIENCE

RESEARCH ASSISTANT

Yale University School of Medicine & Yale New Haven Hospital/ October 2022- Present

- Conduct observations on adult participants who entered the Yale Emergency Department with disclosures of intimate partner violence
- Analyze language communicated by participants utilizing a qualitative coding methodology and report findings
- Work under the guidance of supervisor and Associate Professor of Medicine at Yale University

INTERSHIP

Yale New Haven Hospital Family Advocacy Center/ August 2022- Present

- Work with supervisor and Director of Family Advocacy Center in research to create a forensic interview model to be published
- Aid in preparation for re-accreditation of Yales' Child Advocacy Center
- Attend meetings with local and federal law enforcement agencies along with state prosecutors to discuss and assess specific cases involving abuse

SUBSTITUTE TEACHER

Newington Public Schools/ December 2020- Present

- Implement teaching plans for whole class instruction
- Work 1 to 1 with students who have an IEP or 504 Plan
- Understand the disability a student has, and use their strengths to help them complete task

ASSISTANT TEACHER

Educational Playcare Center of Farmington/ May 2022- July 2022

- Create and implement lesson plans for children between the ages of 4 and 12
- Work directly with director of the center in creation of a summer camp model and curriculum
- Understand different developmental stages to ensure seamless transition from daycare to kindergarten (if applicable)

CO-CIRRICULAR ACTIVITIES

COLLEGIATE ATHLETE (BASEBALL)

The University of New Haven, CCBC Essex, American International College & Curry College

- Participate in daily practices and lift sessions
- Attend weekly study hall and team meetings related to individual position and full team
- 35 to 40 hours per week

MEMBER

The University of New Haven Legal Society

- Attend biweekly meetings
- Participate in discussions with keynote speakers currently working in various fields of the law

COMMUNITY OUTREACH

VOLUNTEER

Berlin Lion's Club/ April 2022- Present

- Maintain park and public areas (i.e. painting benches, grass upkeep, etc.)
- Participate in weekly events to improve the town of Berlin along with residents in need
- Aid in the running of the Lion's Club of Berlin social media accounts

COMMISSIONER

Town of Berlin Commission for Persons with Disabilities/ May 2022- Present

- Foster an understanding, respect, and involvement of persons with disabilities within the town of Berlin
- Develop plans to allocate funds provided by both state and federal government to improve quality of life for individuals with disabilities
- Provide information to Town Council and Board of Education on to how work with such individuals to improve overall cohesion of the town

Mr Scott Patrick Hamel

Town of Berlin | Generated 1/3/2023 @ 8:51 am by OnBoard2 - Powered by ClerkBase

Status

Name

Mr Scott Patrick Hamel

Application Date

1/2/2023

Expiration Date

1/2/2122

Status

Received

Commission for Persons
w/ Disabilities✓ Board of Ethics
Planning & Zoning

Board (Rank)	Vacancies	Status
Commission for Persons with Disabilities (1)	1	Pending
Board of Ethics (Code of Ethics) (2)	1	Pending
Planning and Zoning Commission (3)	1	Pending

Basic Information

Name

Mr Scott Patrick Hamel

Contact Information

Address

73 westview terr
Berlin, CT 06037

Resident

Yes

Phone

8605502457

Email

scottsflowersinc@yahoo.com

Occupation

Employer

Scott's flowers

Job Title

Owner

Other Questions

Question #1

Number of years in Berlin

15

Question #3

Current and Past Civic/Community Involvement

Zoning berlin

Question #4

Tell us why you feel qualified for this appointment

Was on zoning commission in new britain for several years

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

No

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican ✓

Generated 1/3/2023, 8:51:46 AM



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06032

Cemetery Commission

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Cemetery Commission

2. _____

Name: Stephen Pastuszak

Telephone No.: 860 712 8607

Home Address: 754 Worthington Ridge
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 50+

Email Address: Stephen.Pastuszak@att.net

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: UNAFFILIATED ✓

Educational Background (optional)

Line Foreman - Rousey Mtn Fiber Pkwy

Present Employment (company/position)

240 Stamm Rd Newington Ct
Business Address

Current and Past Civic/Community Involvement: Cemetery Commission

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC 16 PM 12:27

Kathryn Gleason

BERLIN, CT.

Tell us why you feel qualified for this appointment: 3 yrs on Commission

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: [Signature]

Date: 11/21/22

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Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

Comm. on Persons
w/Disab.

TOWN OF BERLIN
DEC 28 AM 11:36

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Common Persons w/ Disabilities

Name: PAUL R. OATES

Telephone No.: 860 829-2183

Home Address: 51 HUDSON STREET

Number of years in Berlin: 26

(Note: To apply, you must be a resident of Berlin)

Email Address: p.oates@att.net

Are you a Registered Voter? YES

Party Affiliation: DEMOCRAT ✓

(Note: To apply, you must be a Registered Voter in Berlin)

MS-Communications/ Fairfield University/ BS Sacred Heart U.
Educational Background (optional)

RETIRED - CT DEPARTMENT OF LABOR
Present Employment (company/position)

200 Folly Brook Blvd, Wethersfield, CT
Business Address

Current and Past Civic/Community Involvement: Shelton Jayces - President/
Board member - Family Promise of Central Connecticut

Tell us why you feel qualified for this appointment: Have been involved w/ related
1550 BS at DOL; my brother-in-law is disabled

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Paul R. Oates Date: 12/23/22

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Mr Scott Patrick Hamel

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Status

Name

Mr Scott Patrick Hamel

Application Date

1/2/2023

Expiration Date

1/2/2122

Status

Received

✓ Commission for Persons
w/ Disabilities
Board of Ethics
Planning & Zoning

Board (Rank)	Vacancies	Status
Commission for Persons with Disabilities (1)	1	Pending
Board of Ethics (Code of Ethics) (2)	1	Pending
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Basic Information

Name

Mr Scott Patrick Hamel

Contact Information

Address

73 westview terr

Berlin, CT 06037

Resident

Yes

Phone

8605502457

Email

scottsflowersinc@yahoo.com

Occupation

Employer

Scott's flowers

Job Title

Owner

Other Questions

Question #1

Number of years in Berlin

15

Question #3

Current and Past Civic/Community Involvement

Zoning berlin

Question #4

Tell us why you feel qualified for this appointment

Was on zoning commission in new britain for several years

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

No

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican ✓

Generated 1/3/2023, 8:51:46 AM



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06033

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Commission for the Aging

2. _____

Name: Ann GamelinTelephone No.: 860 828-6700Home Address: 31 Colonial Dr apt 21Number of years in Berlin: 76

(Note: To apply, you must be a resident of Berlin)

Email Address: gamelinann@gmail.comAre you a Registered Voter? yesParty Affiliation: Democrat ✓

(Note: To apply, you must be a Registered Voter in Berlin)

High School

Educational Background (optional)

Retired

Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: Police Dispatcher 20 yearsSt Paul Church Ladies Guild AARP PresidentBerlin Food BankTell us why you feel qualified for this appointment: I am interested in being an advocate for Senior IssuesCan you think of any reason that a conflict of interest could arise if you were appointed? NoSignature: Ann C. GamelinDate: Dec 7, 2022

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TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Conservation

2. _____

Name: Karl LewisTelephone No.: 860-878-9300Home Address: 56 Hartland TerraceNumber of years in Berlin: 42

(Note: To apply, you must be a resident of Berlin)

Email Address: KingWhistle1967@gmail.comAre you a Registered Voter? YesParty Affiliation: Dem ✓

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional): BA CCSU (English) 1990 / MPA UConn 1996

① CCSU/Criminology Dept - Instructor (adjunct) ② Town of Berlin - Clerk (P.T.)
Present Employment (company/position)

① Stanley St, New Britain ② 27 Town Farm Lane Berlin
Business Address

Current and Past Civic/Community Involvement: Conservation Commission 1995 - now /South Kensington FD (firefighter) 2020 - now / WWUH Radio VolunteerAnnouncer + Folk Music Director 2019 - nowTell us why you feel qualified for this appointment: I have been with the CC forapproximately 17 years. I know our open space well and have worked withCan you think of any reason that a conflict of interest could arise if you were appointed? NoTown
shift
on
issues.Signature: [Signature]Date: 11/19/2022

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Conservation Commission

Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Conservation Commission 2. _____

Name: Robert Ramsey

Telephone No.: (860) 519-6690

Home Address: 91 Jeffrey Ln
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: ~29 years

Email Address: robertw.ramsey91@gmail.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican

BA, MS + 60
Educational Background (optional)

Consolidated School District of New Britain
Present Employment (company/position)

New Britain B of Ed.
Business Address

Current and Past Civic/Community Involvement: _____

- Conservation Commission (~9 yrs)

Tell us why you feel qualified for this appointment: _____

- past experience

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

Signature: Robert W. Ramsey Date: 11/21/22

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TOWN OF BERLIN
22 NOV 23 PM 12:22

RECEIVED FOR RECORD
TOWN OF BERLIN
2022 DEC -5 AM 11:44
Kathy G. Goss

BERLIN, CT.



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06032

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Economic Development Commission

2. _____

Name: Edward Egazarian

Telephone No.: 860-402-3093

Home Address: 1183 Worthington Ridge
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 47

Email Address: edegazarian@gmail.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Democrat ✓✓

High school
Educational Background (optional)

Retired
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: EDC 27 years, 1 Term Town Council
3 years Planning and Zoning Alternate, Business owner 43 years

Tell us why you feel qualified for this appointment: I know Berlin, what can go
where, what areas that are wet, and what we want developed

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Edward Egazarian

Date: 11-26-22

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
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Golf Commission

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Golf Commission

2. _____

Name: Nancy Berger

Telephone No.: 860-597-5547

Home Address: 1146 High Rd Kensington
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 48

Email Address: nb550@comcast.net

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

Masters and 6th Year in Education
Educational Background (optional)

retired teacher
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: I've been a member of the Golf Commission since it began. I'm a current member of the Timberlin Lady Niners and served as its president for 3 years.

Tell us why you feel qualified for this appointment: past experience on the Golf Commission; my commitment to the success of Timberlin Golf Course

Can you think of any reason that a conflict of interest could arise if you were appointed? no

Signature: Nancy L Berger

Date: 12/7/22

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Golf Commission

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. GOLF COMMISSION ✓

2. _____

Name: JAMES NORTON

Telephone No.: 860 306-5216

Home Address: 36 STEEPVIEW DR Berlin
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 30

Email Address: JNORTS36@GMAIL.COM

Are you a Registered Voter? YES
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

BBA - ACCOUNTING CPA
Educational Background (optional)

RETIRED P/T - FAMILY FUNERAL HOMES
Present Employment (company/position)

NEW BRITAIN CO
Business Address

Current and Past Civic/Community Involvement: VOLUNTEER CSCA • SECURITY SUB GROUP

JUDGE OF CT - GOLF COMMISSION MEMBER; 15 year Coaching LL BASEBALL

Tell us why you feel qualified for this appointment: I HAVE BEEN INVOLVED IN GOLF SINCE

MY YOUTH AS A CADDY AND FR BUSINESS IN GOLF REPAIR. MY BUSINESS BACKGROUND AND EXPERIENCE IS BENEFICIAL TO THE COMMISSION & TOWN
Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: [Signature]

Date: 12/3/22

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
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3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC 16 PM 12:27

Kathryn Gleason

BERLIN, CT.



Please return application to:
Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN
22 DEC 27 PM 3:35

TOWN OF BERLIN
Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. golf commission 2. _____

Name: James A Green Telephone No: 860-919-4506

Home Address: 29 Boonan lane Number of years in Berlin: 15 years
(Note: To apply, you must be a resident of Berlin)

Email Address: Jamesgreen69@gmail.com

Are you a Registered Voter? Yes Party Affiliation: Democratic
(Note: To apply, you must be a Registered Voter in Berlin)

I went to Middletown High School
Educational Background (optional)

Retired From State of Connecticut
Present Employment (company position)

Business Address _____

Current and Past Civic Community Involvement: golf commission For 2 years

Tell us why you feel qualified for this appointment: I been Play Timberline For 15 years

I been on the golf commission For 2 years

Can you think of any reason that a conflict of interest could arise if you were appointed? N/A NO

Signature: James A Green Date: 12/5/22

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
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Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

Golf Commission

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

TOWN OF BERLIN
22 AUG 15 PM 1:06

1. Berlin Public Golf Course Commission

2. _____

Name: William Richards

Telephone No.: 860-628-1195

Home Address: 811 Orchard Rd

(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 29

Email Address: william.richards@comcast.net

Are you a Registered Voter? Yes

(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓ ✓

B.S. Computer Science - Worcester Polytech, M.S. Information Management Rensselaer Polytech

Educational Background (optional)

Retired

Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: Current Vice President Sr. Men's Golf League - Berlin

contributor of material to the Berlin Community Garden, Member of St. Paul's Church Technology Advisory Committee,

Past President and Vice President of Southington Jaycees

Tell us why you feel qualified for this appointment: 1. As VP of Timberlin Sr. Men's Golf League I have a deep desire to contribute to the

improvement and promotion of Timberlin. 2. A continuing commitment to Berlin community service. 3. Strong business skills

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: William Richards

Date: 8/15/2022

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Golf Commission

Please return application to:
Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

TOWN OF BERLIN
11 AUG 18 AM 10:15

Please list your Board/Commission preference below:

1. TIMBERLIN GOLF COMMISSION 2. _____

Name: RICHARD SLISZ Telephone No.: 203-841-8327

Home Address: 67 SEA GREEN DR BERLIN Number of years in Berlin: 16
(Note: To apply, you must be a resident of Berlin)

Email Address: SLISZ@RICH@COMCAST.NET

Are you a Registered Voter? YES Party Affiliation: DEMOCRATIC
(Note: To apply, you must be a Registered Voter in Berlin)

HIGH SCHOOL USAF 1967-1971
Educational Background (optional)

REFINED DIRECTOR DELI/BAKERY SALES & MERCHANDISING
Present Employment (company/position)

BOZZUTO'S INC CHESHIRE CT
Business Address

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: PRESIDENT OF SENIOR GOLFERS

LEAGUE AT TIMBERLIN AND WANT TO REPRESENT SENIOR GOLFERS

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Richard Slisz Date: 8/17/2022

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10/11/22, 8:39 AM

OnBoard2 | Town of Berlin

John Fotis Diakun

Town of Berlin | Generated 10/11/2022 @ 8:39 am by OnBoard2 - Powered by ClerkBase

Planning + Zoning
Parks + Recreation
Historic District

Status

Name

John Fotis Diakun

Application Date

10/8/2022

Expiration Date

10/8/2121

Status

Received

Board (Rank)	Vacancies	Status
Planning and Zoning Commission (1)	1	Pending
Parks and Recreation Commission (2)	1	Pending
Historic District Commission (3)	1	Pending

Basic Information

Name

John Fotis Diakun

Resume File

View / Download

Contact Information

Address

76 Hemlock Ridge
Berlin, CT 06037

Resident

Yes

Phone

860-878-8586

Email

diakun.john@yahoo.com

Occupation

Employer

City of New Britain

Job Title

City Attorney

Other Questions

Question #1

Number of years in Berlin

August 2022 to present

Question #2

Educational Background (optional)

1) 4 year college degree 2) Law degree

Question #4

Tell us why you feel qualified for this appointment

In my capacity as an attorney for the City of New Britain, I am familiar with the charge of each of the commissions I have listed in which I see consideration for appointment. I also wish to be involved in helping the community I am now a part of.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

If a matter involving the City of New Britain came before a commission.

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican





Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Historic District Comm.

2. —

Name: Donald Forcash

Telephone No.: 860-338-6476

Home Address: 992 Worthington Ridge
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 3

Email Address: donald.forcash@gmail.com

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Independent

B.S. Mechanical Engrg., M.S. Business Management
Educational Background (optional)

Retired
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement:

Asst. Scoutmaster - BSA Troop 26 Hebron, CT 1992-2015

Tell us why you feel qualified for this appointment: my education and my desire for structure preservation are a good fit.

Can you think of any reason that a conflict of interest could arise if you were appointed? none

Signature: Donald R. Forcash

Date: 11/25/22

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TOWN OF BERLIN
22 NOV 28 AM 8:42

RECEIVED FOR RECORD
BERLIN TOWN CLERK

DEC -5 AM 11:44

Kathy Gleason

BERLIN, CT



Please return application to:
Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Inland Wetlands

2. _____

Name: Frederick White

Telephone No.: 860 828 5820

Home Address: 90 Sherry Ln
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 31

Email Address: rickwhite01@comcast.net

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Independent (U)

Educational Background (optional)

Retired

Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: Currently on IWWCC

Tell us why you feel qualified for this appointment: Have served on IWWCC more than 4 yrs

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Frederick White

Date: 12/13/22

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2022 DEC 16 PM 12:27

Kathryn Gleason

BERLIN, CT.

Inland Wetlands

TOWN OF BERLIN
22 DEC 13 AM 10:27



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning

2. Inland Wetlands

Name: John M. Russo, Jr.

Telephone No.: 203-907-8346

Home Address: 17 Edgewater Circle, Berlin, CT 06037 ✓

Number of years in Berlin: 2

(Note: To apply, you must be a resident of Berlin)

Email Address: jayrusso32@gmail.com

Are you a Registered Voter? Yes

Party Affiliation: Unaffiliated ✓

(Note: To apply, you must be a Registered Voter in Berlin)

JD, Quinnipiac University School of Law; BA, Clemson University

Educational Background (optional)

State of Connecticut, Office of the Attorney General, Assistant Attorney General

Present Employment (company/position)

165 Capitol Avenue, Hartford, CT 06106

Business Address

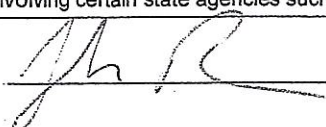
Current and Past Civic/Community Involvement: Alternate, Berlin Inland Wetlands and Watercourses Commission (2022-Present)

Tell us why you feel qualified for this appointment: I have legal experience in land use and environmental permitting matters

and currently serve on Inland Wetlands.

Can you think of any reason that a conflict of interest could arise if you were appointed? Potentially would recuse myself

for matters involving certain state agencies such as the Connecticut Department of Transportation.

Signature: 

Date: 12/20/22

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10/11/22, 8:39 AM

OnBoard2 | Town of Berlin

John Fotis Diakun

Town of Berlin | Generated 10/11/2022 @ 8:39 am by OnBoard2 - Powered by ClerkBase

Planning + Zoning
✓ Parks + Recreation
Historic District

Status

Name

John Fotis Diakun

Application Date

10/8/2022

Expiration Date

10/8/2121

Status

Received

Board (Rank)	Vacancies	Status
Planning and Zoning Commission (1)	1	Pending
Parks and Recreation Commission (2)	1	Pending
Historic District Commission (3)	1	Pending

Basic Information

Name

John Fotis Diakun

Resume File

[View / Download](#)

Contact Information

Address

76 Hemlock Ridge
Berlin, CT 06037

Resident

Yes

Phone

860-878-8586

Email

diakun.john@yahoo.com

Occupation

Employer

City of New Britain

Job Title

City Attorney

Other Questions

Question #1

Number of years in Berlin

August 2022 to present

Question #2

Educational Background (optional)

1) 4 year college degree 2) Law degree

Question #4

Tell us why you feel qualified for this appointment

In my capacity as an attorney for the City of New Britain, I am familiar with the charge of each of the commissions I have listed in which I see consideration for appointment. I also wish to be involved in helping the community I am now a part of.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

If a matter involving the City of New Britain came before a commission.

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican





Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Parks & Rec

2. TOWN OF BERLIN
122 NOV 21 AM 9:25

Name: Tony Butrimas

Telephone No.: (860) 778-5159

Home Address: 921 Edgewood Road
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 50 years

Email Address: butrimas@comcast.net

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

Berlin H.S. Diploma, Bachelors of Finance Degree, CCSU.
Educational Background (optional)

AB Property Management, LLC
Present Employment (company/position)

P.O. Box 7373, Kensington, CT 06037
Business Address

Current and Past Civic/Community Involvement: President, Berlin H.S. Athletic Booster Assoc.
Member, Berlin Lions Club, Current Member Parks
& Rec Commission.

Tell us why you feel qualified for this appointment: I have already served a 2-year
term and I am familiar with the present issues.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: _____ Date: November 18, 2022

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Planning & Zoning

Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06034

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning

2. _____

Name: June Daly

Telephone No.: _____

Home Address: 67 Homecrest Dr.

Number of years in Berlin: _____

(Note: To apply, you must be a resident of Berlin)

Email Address: junedaly100@gmail.com

Are you a Registered Voter? yes

Party Affiliation: Republican ✓

(Note: To apply, you must be a Registered Voter in Berlin)

Near Associates degree

Educational Background (optional)

Seasonal TJMaxx Starting 11/29/22, retired State Farm Ins. Co.

Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: Charter Revision Commission 2022,

Vice-Chair Republican Town Committee (Berlin)

Tell us why you feel qualified for this appointment: Community minded,

actively supports Berlin community, served on PZC 2022

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: June A. Daly Date: 11/21/2022

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Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning Commission

2. _____

Name: Brian G. Ragan

Telephone No.: 860.690.9799

Home Address: 2104 Chamberlain Hwy ✓
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 30

Email Address: raganbg@yahoo.com

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Democrat ✓

Educational Background (optional)

Ragan Enterprises LLC / Arbonst
Present Employment (company/position)

775 High Rd, Berlin, CT 06037
Business Address

Current and Past Civic/Community Involvement: Inlands & Wetlands. Currently on
Planning & Zoning, Boy Scouts (Eagle Scout)

Tell us why you feel qualified for this appointment: Been serving on the commission
for over 5 years. In which time, I've gained good experience, and
learned the precedents that impact the commission.
Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: [Signature]

Date: 12/27/22

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Planning + Zoning

Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning and Zoning

2. _____

Name: Nikki Sambitsky

Telephone No.: (860) 307-9549

Home Address: 947 Chamberlain Hwy, Berlin CT 06037

(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 13

Email Address: nsambitsku@gmail.com

Are you a Registered Voter? Yes

(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

BA in Journalism CCSU. MFA Creative Writing Stonecoast-University of Southern Maine

Educational Background (optional)

Self employed writer

Present Employment (company/position)

Same as home address

Business Address

Current and Past Civic/Community Involvement: BRTC-currently, For 2 years I have been working with a local civic/

volunteer group for election integrity in the state of CT.

Tell us why you feel qualified for this appointment: I feel qualified for this appointment because I care about what our town

looks like and what businesses or housing goes in it. I care that the town's history is also preserved and that this remains a place that families want to live in.

Can you think of any reason that a conflict of interest could arise if you were appointed? None

Signature: Nikki A. Sambitsky

Date: 11/28/2022

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2022 DEC -5 AM 11:44

Kathy J. J. J.

BERLIN, CT

Christi Sullivan

From: Nikki Sambitsky <nsambitsky@gmail.com>
Sent: Monday, November 28, 2022 5:15 PM
To: Christi Sullivan; Maureen Giusti
Subject: PZC full member application
Attachments: PZC APPLICATION.pdf

Hi Christi,

I am currently on the PZC as an alternate, but would like to send in another application should a full member slot become available.

I can be reached via my cell at (860) 307-9549 or via this email. Please let me know that you have received this email with my application,

Best,

Nikki

Caution: This is an external email. Do not click links or attachments unless you recognize the sender and know the content is safe.

10/11/22 8:39 AM

OnBoard2 | Town of Berlin

John Fotis Diakun

Town of Berlin | Generated 10/11/2022 @ 8:39 am by OnBoard2 - Powered by ClerkBase

✓ Planning + Zoning
Parks + Recreation
Historic District

Status

Name

John Fotis Diakun

Application Date

10/8/2022

Expiration Date

10/8/2121

Status

Received

Board (Rank)	Vacancies	Status
Planning and Zoning Commission (1)	1	Pending
Parks and Recreation Commission (2)	1	Pending
Historic District Commission (3)	1	Pending

Basic Information

Name

John Fotis Diakun

Resume File

[View / Download](#)

Contact Information

Address

76 Hemlock Ridge
Berlin, CT 06037

Resident

Yes

Phone

860-878-8586

Email

diakun.john@yahoo.com

Occupation

Employer

City of New Britain

Job Title

City Attorney

Other Questions

Question #1

Number of years in Berlin

August 2022 to present

Question #2

Educational Background (optional)

1) 4 year college degree 2) Law degree

Question #4

Tell us why you feel qualified for this appointment

In my capacity as an attorney for the City of New Britain, I am familiar with the charge of each of the commissions I have listed in which I see consideration for appointment. I also wish to be involved in helping the community I am now a part of.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

If a matter involving the City of New Britain came before a commission.

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican ✓



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning

2. Inland Wetlands

Name: John M. Russo, Jr.

Telephone No.: 203-907-8346

Home Address: 17 Edgewater Circle, Berlin, CT 06037 ✓

Number of years in Berlin: 2

(Note: To apply, you must be a resident of Berlin)

Email Address: jayrusso32@gmail.com

Are you a Registered Voter? Yes

Party Affiliation: Unaffiliated ✓

(Note: To apply, you must be a Registered Voter in Berlin)

JD, Quinnipiac University School of Law; BA, Clemson University

Educational Background (optional)

State of Connecticut, Office of the Attorney General, Assistant Attorney General

Present Employment (company/position)

165 Capitol Avenue, Hartford, CT 06106

Business Address

Current and Past Civic/Community Involvement: Alternate, Berlin Inland Wetlands and Watercourses Commission (2022-Present)

Tell us why you feel qualified for this appointment: I have legal experience in land use and environmental permitting matters

and currently serve on Inland Wetlands.

Can you think of any reason that a conflict of interest could arise if you were appointed? Potentially would recuse myself

for matters involving certain state agencies such as the Connecticut Department of Transportation.

Signature: Jh R

Date: 12/20/22

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Mr Scott Patrick Hamel

Town of Berlin | Generated 1/3/2023 @ 8:51 am by OnBoard2 - Powered by ClerkBase

Status

Name

Mr Scott Patrick Hamel

Application Date

1/2/2023

Expiration Date

1/2/2122

Status

Received

Commission for Persons
w/ Disabilities

Board of Ethics

✓ Planning & Zoning

Board (Rank)	Vacancies	Status
Commission for Persons with Disabilities (1)	1	Pending
Board of Ethics (Code of Ethics) (2)	1	Pending
Planning and Zoning Commission (3)	1	Pending

Basic Information

Name

Mr Scott Patrick Hamel

Contact Information

Address

73 westview terr

Berlin, CT 06037

Resident

Yes

Phone

8605502457

Email

scottsflowersinc@yahoo.com

Occupation

Employer

Scott's flowers

Job Title

Owner

Other Questions

Question #1

Number of years in Berlin

15

Question #3

Current and Past Civic/Community Involvement

Zoning berlin

Question #4

Tell us why you feel qualified for this appointment

Was on zoning commission in new britain for several years

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

No

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican ✓

Generated 1/3/2023, 8:51:46 AM



TOWN OF BERLIN
Office of The Town Manager

*Public
Building
Commission*

November 4, 2022

James Ouelette
26 Mildrum Road
Berlin, CT 06037

Dear James:

TOWN OF BERLIN
'22 DEC 8 PM 6:21

Your term on the Public Building Commission expires on January 31, 2023. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and complete the enclosed application form.

_____ Yes, I want to be considered for another term.

X

No, I do not want to serve another term.

JFO

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Wednesday, December 21st or we will assume you are not interested in serving another term. Please drop off or mail this letter and the completed application to the Town Manager's Office, Town Hall, 240 Kensington Road, Berlin, CT 06037 or email to csullivan@berlincat.gov.

Sincerely,

Arosha Jayawickrema

Arosha Jayawickrema
Town Manager

AJ:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC -9 AM 9:38

Kathleen Wall

240 KENSINGTON ROAD • BERLIN, CT 06037

TELEPHONE (860) 828-7002

FAX (860) 828-7068

E-MAIL: ajayawickrema@berlincat.gov

BERLIN, CT.

Public Building Commission



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Public Building Commission

2. _____

Name: Jason Scavano Scavano

Telephone No.: 203 605-3884

Home Address: 191 Stillmeadow lane
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 18

Email Address: JasonScavano@SBCglobal.net

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: unaffiliated ✓

Educational Background (optional)

DICIN Electric Project manager
Present Employment (company/position)

156 Cross Road Waterford CT
Business Address

Current and Past Civic/Community Involvement: 1 year on Public Building Commission

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2022 DEC -9 AM 9:38
Kathy Gleason
BERLIN CT.

Tell us why you feel qualified for this appointment: 30 years experience in construction industry

Can you think of any reason that a conflict of interest could arise if you were appointed? only if my employer was to bid on a town Building project

Signature: [Signature] Date: 11-27-22

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.



Please return application to:
Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN Application for Appointment to Boards and Commissions

TOWN OF BERLIN
22 NOV 21 AM 9:34

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Veterans Commission

2. _____

Name: PETER GALGANO

Telephone No.: 860-604-7258

Home Address: 59 WILCOX AVE
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 27 YEARS

Email Address: PETERGALGANO@COMCAST.NET

Are you a Registered Voter? YES
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: DEMOCRAT ✓

Computer Graphics, Video Production, Broadcast Journalism
Educational Background (optional)

Retired Middlesex Community College (20 years)
Present Employment (company/position)

Business Address _____

Current and Past Civic/Community Involvement: See Attached

Tell us why you feel qualified for this appointment: I have been working with Veterans & Gold Star Families since 2006.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Peter Galgano Jr.

Date: 11/21/2022

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

Peter Galgano Jr. Volunteer Bio

Peter Galgano Jr.'s service in the United States Marine Corps is one of his proudest accomplishments. He is a Vietnam Veteran and served from 1966 to 1970 and was discharged as Sgt E-5.

In 2003, he received the "**Secretary of the State's Public Service Award**" from Susan Bysiewicz, Secretary of the State of Connecticut, for his dedicated service and contribution to state boards and commissions in Connecticut, as the Co-Chair, Governor's Committee on Physical Fitness.

In 2006, he was the recipient of **the Marine Corps League's prestigious "Department of Connecticut Marine of the Year"**. He received this for his extensive involvement with the Military Funeral Honors Detail, Wake Service, and creating a DVD that was given to 300 Funeral Directors in CT to show to the families what was entitled to them.

In 2007 (- the Present), Peter became **Co-President of the Connecticut State Veterans Memorial in Hartford**. Connecticut's first statewide Memorial that pays tribute to State heroes and heroines of the past, honors the veterans of today, and demonstrates the appreciation we hold for their service for generations to come.

In 2007, after Charlie Company, 1st Battalion, 25th Marines in Plainville, CT, returned from Fallujah, Iraq, the Marines of Charlie Company named him the "**2006 Marine Corps Veteran of the Year**". He received this honor for establishing a website for Marines in Iraq to see and communicate with their families in Connecticut. Peter was also the co-organizer for Charlie Company's Homecoming from Iraq and he created a DVD of all the pictures for the 200 Marines returning.

In 2008, Peter was the **Public Relations Chairman for bringing the largest traveling Vietnam Wall to Rentschler Field in East Hartford**. He was also instrumental in bringing up the Marine Corps Silent Drill Team and the Drum and Bugle Corp.

On 17 November 2010, Peter at Middlesex Community College **dedicated its new Veterans' OASIS Center**, a place where Veteran Students can congregate, relax, talk, study, and seek assistance from Peter, the Veterans Outreach Coordinator.

In 2011, Peter became a **Board Member on the CT Trees of Honor**. He **helped Design the Living Trees Tribute** and **Created the Fallen Heroes Video** for all the CT fallen service members who gave the ultimate sacrifice while deployed to Iraq and Afghanistan, post 911.

On 03 May 2011, Peter was **appointed to be on the Town of Berlin Veterans Commission**. **On 07 February 2012**, Peter was nominated to be **the new Secretary of the BVC**.

On November 8, 2011, Peter Galgano Jr. **received the "William J. Pomfret Veteran Community Service Award"**. The award was presented by the Middlesex County Chamber of Commerce "Honor the Veterans and Support the Troops Committee" in recognition of distinguished service on the part of a veteran of our armed forces to the citizens of Connecticut and selfless devotion to the ideal of commitment to public service.

On November 28, 2012, Peter Galgano Jr. was **inducted into the "Connecticut Veterans Hall of Fame"**. The Connecticut Veterans Hall of Fame honors veterans both for their direct service to their country and for making significant contributions to their local communities after they have completed their military service.

In 2013, Peter had the idea of **creating the America's Wars Walkway** at the Berlin Veterans Memorial Park. It took about two years to design the signs and get approval from the Department of Defense for the pictures and statistics used on the fiberglass embedment signs. **In 2015, the signs were installed** in the Berlin Veterans Memorial Park. We now have **school busses from across the state who come to the park with students to learn about the history of America's Wars**.

On April 29, 2015, Berlin Veterans Commission member Peter Galgano **was named "Berlin's volunteer of the year"** at the annual economic development awards at The Baltic Restaurant in Berlin, CT. "Peter has an extensive record of volunteering to recognize and assist veterans of military service," said Town Manager Denise McNair. When Galgano returned from Vietnam, he "hung up" his uniform for years. Later, he started to dedicate much of his time to making things better for other returning vets. "I don't want them to lose the time I did," he said. Galgano "has once again gone above and beyond the call of duty" in the work he put into planning the recently-dedicated Veterans Memorial Park near Stop & Shop and The American Legion, McNair said. Galgano, who also created and designed the America's Wars Walkway signs, "saved the town thousands of dollars in sign design fees" and "added a personal touch to the project that we will all appreciate," she added.

On September 16, 2015, At Middlesex Community College, Peter Galgano had the **dedication ceremony for the MxCC Veterans Memorial Garden**. Peter and 12 student veterans dug out and built a Veterans Memorial Garden, a space to honor and remember all veterans. The location of the garden is one of high prominence situated along the main entrance walkway leading to Chapman Hall. This is the most visible location on campus to the students, staff, and community visitors. The design includes a memorial patio seating area, another area with an engraved monument, and military stepping-stones for each branch of service, and plants that make the area peaceful, attractive, welcoming, and sustainable.

On November 9, 2015, the **CT State Veterans Memorial was dedicated**. The landmark event was coordinated by the dedicated committee of veterans and volunteers of the Connecticut State Veterans Memorial, Inc., a nonprofit organization established exclusively to raise funds for and build a statewide memorial to honor all Connecticut veterans. **Sergeant Peter Galgano Jr. serves as Co-President of the Connecticut State Veterans Memorial Board of Directors**. The park is located inside of Minuteman Park at the intersection of Capitol Avenue and Broad Street in Hartford – directly in front of the William A. O'Neill State Armory – the memorial pays

tribute to the more than 1.3 million men and women from Connecticut who served honorably in the U.S. military in defense of our freedom. It recognizes past, present, and future Connecticut veterans and will serve as a site for official observances, activities, and ceremonies that honor veterans.

On November 11, 2015, on Veterans Day, **the Berlin Veterans Commission dedicated the new "America's Wars Walkway"**, a path around the park with 13, 36" x 24" fiberglass embedment signs with the history of America's Wars from the American Revolution through the Afghanistan and Iraq Wars. Peter Galgano Jr. came up with the idea over two years ago, while in Fort Huachuca, AZ. He saw the signs for the Buffalo Soldiers and came up with the idea of the America's Wars Walkway. He thought what a wonderful way to give a history lesson about how we have the freedoms we have today and at the same time, learn about the sacrifices all of our veterans have made for our country. It took about two years to research the history, get the pictures, create the design & concept, get approval from the DOD, and with the Berlin Veterans Commission and the Economic Development Committee, make it a reality.

On March 1, 2016, Peter Galgano Jr. has **officially been appointed as the Town of Berlin "Municipal Veterans Representative"**. He serves as the main coordinator in serving veterans and their families. He will be in charge of assisting veterans as they adjust to life outside the service and help in their transitions. Galgano's role also includes setting up the activities involved with public and private facilities that are in charge of reemployment, education and rehabilitation of veterans. Among many other responsibilities, He will be the primary person that veterans can seek for help.

On March 18, 2016, Peter Galgano **was appointed to the Board of Trustees for the Connecticut Department of Veterans Affairs**. The board shall be comprised of eighteen voting members who by education and/or experience shall be qualified in health care, business management, social services, or law and who shall have a demonstrated interest in the concerns of veterans. The board shall advise and assist the commissioner in the operation of the Veterans

Residential Services facility, the Office of Advocacy and Assistance, the administration, expansion or modification of existing programs and services of the department and the development of new programs and services.

In January 2018, Peter Galgano was contacted by the VFW's Women's Auxiliary to update the pictures that were on the wall in the Berlin Town Hall's Rotunda. There were 10 – 15 pictures of Berlin Veterans who were serving in the military but hasn't been updated in two years. Peter said yes but had a better idea and brought it up at the next Berlin Veterans Commission meeting. He proposed to make a video presentation of pictures and information of all Berlin Veterans who are serving or have ever served in the military. So, after months of getting pictures and information from Berlin residents, he created the Video Berlin Veterans Wall of Honor.

In November 2018 (- the present), the Video Wall of Honor was dedicated in the Rotunda in Berlin's Town Hall. We now have **346 veterans on the Berlin Wall of Honor** and, a Digital Version on YouTube that Galgano created.

On March 22, 2019, Peter Galgano Jr. was appointed to the Board of Directors for the Friends of VA Connecticut Fisher House Inc. Fisher House provides high quality, temporary lodging, at no charge, to families/caregivers of Veterans and Active-Duty Service Members who are undergoing inpatient or extensive outpatient treatment provided by the VA or Department of Defense (DOD). Fisher House is a "home away from home" and offers a warm, compassionate environment and a sense of comfort while a loved one is undergoing medical treatment.

In November 2021, Peter was appointed to the Woody Williams Foundation CT Gold Star Families Memorial Monument Committee and in January 2022, he was able to get Gold Star Mother Helen Keiser-Pedersen and Veterans Commission Chairman Charles Colaresi appointed to the WWF CT Gold Star Families Monument Committee.

This Monument was **dedicated on April 23, 2022**, in the **Berlin Veterans Memorial Park**. Gold Star Family members and relatives are those who have sacrificed a Loved One for our Freedom.

Peter is presently active with the following: The Marine Corps League #781, in New Britain, and the MCL Dept of Connecticut, the VFW Post 10732 and the American Legion Post 68 in Berlin, CT, the Vietnam Veterans of America, Chapter 120 (Board of Directors), in East Hartford and the VVA State Council-Vice President, the town of Berlin Veterans Commission, the town of Berlin Municipal Veterans Representative, Co- President of the CT State Veterans Memorial Inc., member of the Special Veterans Advisory Committee for Senator Richard Blumenthal, the Veterans' Outreach Coordinator at Middlesex Community College, the Staff Advisor for the Middlesex Community College Veterans Club, an Outreach Coordinator for the OEF/OIF Military Support Committee, at Maj. Gen. Maurice Rose Armed Forces Reserve Center in Middletown, and the Connecticut Department of Veterans Affairs Board of Trustees.

Video and PDF Presentations Created by Peter Galgano on the Town of Berlin Veterans Commission Website, Click on the Links Below:

[Wall of Honor - Photo Display honoring our Veterans](#)

[Berlin Veterans Memorial Park History](#)

[America's Wars Walkway](#)

[Connecticut Gold Star Families Memorial Monument](#)

[How Gold Star Families can add their loved one to the video](#)

[Press Release for the DEDICATION of the CONNECTICUT GOLD STAR FAMILIES MEMORIAL MONUMENT](#)

[Gold Star Families Memorial Monument Construction from Beginning to Completion Video](#)

[5-22-21 Memorial Monument Groundbreaking Video](#)

Video of a Special Tribute to Hershel Woody Williams, that the 102nd Army Band played at our "Tribute to Veterans and Gold Star Families Concert" on July 26, 2022, at the Berlin Veterans Memorial Park. We had over 400 people attending the concert. [Special Tribute Video](#)



Veterans Commission

Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Veterans Commission

2. _____

Name: BRUCE A. TREVETHAN

Telephone No.: 860-828-5934

Home Address: 26 GROVE ST.
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 78

Email Address: _____

Are you a Registered Voter? YES
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Democrat ✓

Educational Background (optional)

RETIRED
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: 64th member of East Berlin Fire Dept. 20 years on economic Commission Town of Berlin

Tell us why you feel qualified for this appointment: I am a Veteran of the Air Force served 4 yrs

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Bruce A. Trevethan

Date: 11-19-2022

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.



TOWN OF BERLIN
Office of The Town Manager

VNA

November 4, 2022

Peter Zarabozo
158 Ellwood Road
Berlin, CT 06037

TOWN OF BERLIN
'22 NOV 28 AM 9:46

Dear Peter:

Your term on the Berlin VNA expires on January 31, 2023. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and complete the enclosed application form.

☒ Yes, I want to be considered for another term.

☐ No, I do not want to serve another term.

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Wednesday, December 21st or we will assume you are not interested in serving another term. Please drop off or mail this letter and the completed application to the Town Manager's Office, Town Hall, 240 Kensington Road, Berlin, CT 06037 or email to csullivan@berlincat.gov.

Sincerely,

Arosha Jayawickrema

Arosha Jayawickrema
Town Manager

AJ:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC -5 AM 11:44

Kathy Ghera

BERLIN, CT



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. WATER CONTROL COM

2. _____

Name: Liam J Mitchell

Telephone No.: 860 818 5540

Home Address: 1705 Kensington RD
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 35 years

Email Address: LIAM.D@TOWNOFBERLIN.COM

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: REPUBLICAN ✓

HS
Educational Background (optional)

3 years NO TRAPES
Present Employment (company/position)

44 WASHINGTON AVE BERLIN
Business Address

Current and Past Civic/Community Involvement: _____

MATTABASSETT DISTRICT COMMISSIONER

Tell us why you feel qualified for this appointment: ALT 3 year 1 year on COMMISSIONER

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

NO

Signature: Liam J Mitchell Date: 11/19/22

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06033

Youth Services

TOWN OF BERLIN
Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Youth Services Advisory Board

2.

Name: Brett Kelly

Telephone No.: (860) 828-7189

Home Address: 240 Kensington Road

(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 6

Email Address: bkelly@berlinpd.org

Are you a Registered Voter? Yes

(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation:

Masters Degree Criminal Justice

Educational Background (optional)

Berlin Police Department Juvenile Detective

Present Employment (company/position)

240 Kensington Road, Berlin, CT 06037

Business Address

Current and Past Civic/Community Involvement:

Tell us why you feel qualified for this appointment:

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature:

B Kelly

Date: 12/14/2022

1. We encourage you to attend meetings of any board or commission you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC 16 PM 12:27

Kathryn G. Hall

BERLIN, CT

BERLIN POLICE DEPARTMENT

Detective Lieutenant Michael Jobes • Investigations Division
Email: mjobes@berlinpd.org Phone: (860) 828-7088

To: Kate Wall, Berlin Town Clerk
From: Lieutenant Michael Jobes
Subject: Youth Advisory Board/Youth Officer Brett Kelly
Date: December 16, 2022

I am requesting that you consider the appointment of Youth Officer Brett Kelly to the Youth Services Advisory Board. Youth Officer Brett Kelly had previously been assigned to the Investigations Division as an A/Detective. Youth Officer Brett Kelly is currently the Dare Coordinator, member of the PEER Support Team and Mid State Accident Reconstruction Squad and was the 2021 Berlin Police Department Employee of the Year.

Thank You for your consideration of Youth Officer Brett Kelly.


Lt. Michael Jobes


BERLIN, CT.
RECEIVED FOR RECORD
BERLIN TOWN CLERK
2022 DEC 16 AM 11:28

Christine S Mazzotta

ZBA

Town of Berlin | Generated 12/29/2022 @ 9:26 am by OnBoard2 - Powered by ClerkBase

Status

Name

Christine S Mazzotta

Application Date

12/29/2022

Expiration Date

12/29/2121

Status

Received

Board	Vacancies	Status
Zoning Board of Appeals	1	Pending

Basic Information

Name

Christine S Mazzotta

Contact Information

Address

405 Alling St
Berlin, CT 06037

Resident

Yes

Phone

860-716-7947

Email

christine@ctpms.com

Occupation

Employer

Self

Job Title

Property Management

Other Questions

Question #1

Number of years in Berlin

2002 - current

Question #2

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2022 DEC 29 AM 9:33

Katryn Gleason
BERLIN, CT.

Educational Background (optional)

BS (Business Administration) MEd (Rehabilitation)

Question #3

Current and Past Civic/Community Involvement

BRTC ZBA JP Leadership | Volunteer with Kids (Little League, Girl Scouts etc...)

Question #4

Tell us why you feel qualified for this appointment

I will serve in any capacity that is beneficial to ZBA. Thank you for your consideration.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

Nope. If a conflict arises, I shall abstain.

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Republican ✓

Generated 12/29/2022, 9:26:07 AM

Join Zoom Meeting

<https://berlinc-t-gov.zoom.us/j/81887566828?pwd=Ukl3Q2lxc0dEUUF5SXcyK1FrcjBYdz09>

Meeting ID: 818 8756 6828

Passcode: 973222

+1 929 205 6099 US (New York)

**TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, January 3, 2023
Town Council Chambers
Remote Meeting
7:00 P.M.**

A. CALL TO ORDER

Mayor Kaczynski called the Town Council meeting to order at 7:02 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Those in attendance were:

Councilor Jack Fazzino
Councilor Casey Foster
Mayor Mark Kaczynski
Councilor Charles Paonessa
Councilor Peter Rosso
Councilor Donna Veach

Absent:

Councilor Sandra Coppola

Also in attendance:

Town Manager Arosha Jayawickrema
Corporation Counsel Jeffrey Donofrio

Mayor Kaczynski stated that Councilor Coppola's father passed away last week and expressed condolences to her and her family

D. AUDIENCE OF CITIZENS

Cornel Boudria, 115 Skinner Road – Mr. Boudria stated he has some concerns with the subject of tonight's Public Hearing stating that generally having a \$25,000 bid threshold makes the Town more competitive and agile, however he questioned why this item was part of the Charter question and why hasn't the threshold been raised before. He added that this item did not pass as part of the Charter question on November's ballot, and it may not be the best look for the Town Council to override that.

Mayor Kaczynski stated that the \$25,000 threshold is per State Statute which technically would override the Town Charter, but the Council wanted to ask the voters and get their opinion. Looking back this item probably did not need to be part of the Charter Revision question.

E. MAYOR'S UPDATE

Mayor Kaczynski stated that he has received some complaints about unleashed dogs outside of the fenced in area at Pistol Creek. He asked Town Manager Jayawickrema if the area is being patrolled and if rules are being enforced.

Town Manager Jayawickrema stated that Pistol Creek and Bicentennial Park are being patrolled and there have only been a couple occasions when they have had to remind dog park patrons of the rules. He asked any residents to that witness people not following the rules to call Animal Control with details of the date and time. He added that a log is kept of when the parks are patrolled and stated that the areas are walked and not just driven by.

The Town Manager added that for the first six months patrons are given a verbal warning, provided with the ordinance, and the rules are explained to them. He is also hoping to be able to add another part time person to Animal Control to allow for more coverage at the parks. There is also the possibility of adding police patrols as time and staffing allows.

The Mayor and Town Manager also discussed Animal Control being under the supervision of the Town Manager and not the Police Department, and the safety issues associated with that.

F. MEETING AGENDA – Immediately Following the Mayor's Update

G. CONSENT AGENDA:

- 1. Topic re: Approve the request of the Berlin Helping Berlin Foundation to waive the cost of one police officer, estimated at approximately \$335, associated with having a Powder Puff Flag Football Game Fundraiser at Sage Park on Tuesday, November 22, 2022. – Town Manager**
- 2. Topic re: Accept monetary donations totaling \$1,726.76 and deposit \$1,150.00 into the library agency account to purchase a subscription to the Value Line database and books and materials and deposit \$576.76 into the friends of the library miscellaneous account to purchase 2 museum pass renewals and coffee supplies and accept the donation of books with an approximate value of \$94.99 to be added to the appropriate department collection. – Berlin-Peck Memorial Library**

Councilor Paonessa moved to accept the Consent Agenda as presented.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

H. PUBLIC HEARINGS

The Town Council of the Town of Berlin will meet at Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, January 3, 2023, at 7:00 p.m. for the purpose of holding a public hearing on the following proposed ordinance:

Berlin Code Book

Chapter 16

Taxation and Finance

To increase the bid threshold for the purchase of goods and services to \$25,000 in accordance with Connecticut General Statutes §7-148v.

Mayor Kaczynski called the Public Hearing on proposed amendments to an ordinance of the Town of Berlin to order at 7:20 p.m. and read the legal notice into the record:

The Town Council of the Town of Berlin will meet at Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, January 3, 2023, at 7:00 p.m. for the purpose of holding a public hearing on the following proposed ordinance:

Berlin Code Book

Chapter 16

Taxation and Finance

To increase the bid threshold for the purchase of goods and services to \$25,000 in accordance with Connecticut General Statutes §7-148v.

Mayor Kaczynski asked if there were any public comments. No public comments were made.

Councilor Paonessa stated that this increase is long overdue as numerous departments need to come to Town Council for bid waivers due to the current \$10,000 threshold. Regarding the concerns made during Audience of Citizens, and explained that making the increase part of the Charter Revision process would have made it more difficult for a future Council to change the threshold back as could be done by this process.

Councilor Fazzino stated that as the request to increase the bid threshold through Charter Revision was part of an omnibus question and the fact that it was not asked and answered on its own makes this a unique situation. He asked Corporation Counsel Donofrio to discuss the State Statute that allows the Town to increase the threshold in this manner tonight.

Corporation Counsel Donofrio stated that over 30 years ago the State Legislature, under the Municipal Powers Act in 7-148v, provided that notwithstanding any Charter provision or Special Act to the contrary any municipality may, by ordinance, establish a bid limit if that limit does not exceed the amount established in that Statute. In 2013 that limit was increased to the current limit of \$25,000.

Mayor Kaczynski added that this increase will allow the Town to be more efficient. He then closed the Public Hearing at 7:25 p.m.

I. REPORTS

Town Manager Jayawickrema stated that at the last Town Council meeting the VNA presented a report providing updates on their Commission. Tonight, Planning and Zoning and Economic Development will present their reports to the Town Council.

Planning and Zoning Commission – Town Planner Maureen Giusti is happy to report that her office is now fully staffed. Assistant Planner Dylan Willette began working for the Town in August of 2022 and is learning all aspects of the department. With his Zoning Enforcement Officer (ZEO) background Dylan was able to assist with zoning efforts and building permit review until the vacant ZEO position was filled.

In November of 2022 Pauley Morbidelli was hired as the new ZEO. Pauley has a housing enforcement background, and he is currently focusing on zoning enforcement and blight. Once he is caught up with zoning enforcement issues, he will take over more building permit reviews and Dylan will be able to work more closely with the Town Planner with the ultimate goal of splitting up the Board and Commission liaison tasks amongst all three staff members.

The Planning and Zoning Commission (PZC) has been busy with applications including some complex and controversial proposals, adding that residents can feel free to contact her office with questions about applications.

Recent and upcoming PZC items include the Planned Residential Infill Development provisions of the Zoning Regulations which provides for redevelopment of non-conforming motel sites along the Berlin Turnpike. The current provisions were adopted in 2021 after public hearings and have been referenced in the Affordable Housing Plan adopted in 2022 and planned to be referenced in the Plan of Conservation and Development that is due this year as added ways the Town of Berlin can achieve housing option goals.

Ms. Giusti stated that an application was received for redevelopment of one hotel site just north of Meadow Lane, but that application was denied by the PZC, and that denial has been appealed to the courts. In relation to that the PZC has an application from neighboring property owners of that site to delete the redevelopment text for motels and there is also a text amendment proposed by Ms. Giusti at the direction of the PZC which will amend the regulation. Both those public hearings will be opened on January 19th.

Regarding the hydroponic farming facility proposed for just north of Apple Lane on the Chamberlain Highway in the POD industrial district. The text that was approved in 2021 allows for large scale greenhouses to be built. The proposal is a site plan application but due to the public interest the PZC and applicant agreed to hold a public hearing which is allowed in the zoning regulations.

There will also be a public hearing for 550-554 Berlin Turnpike LLC within the Berlin Turnpike Development Overlay Zone for a mixed-use development utilizing three properties including the existing commercial site where ABC Supply is located. The project would include three apartment buildings to the rear with mixed-use development along the Turnpike. Third-party review

consultants were hired and after their reviews and with subsequent modifications the PZC expects that public hearing to close on January 12th.

A few upcoming items that may garner public interest include CCARC submitted a proposal to locate a center at the former Lutheran Church on the Chamberlain Highway. They proposed to utilize the existing building for day programs including life skills and assistance with job searches. In February there will be a text amendment and modification to the previously approved TOD Newport project at Steele Boulevard where apartment building modifications are proposed. A text amendment relating to funeral homes with limited services in the GI zones that would allow for body transport by crematory facilities.

A date will be forthcoming for the informational meeting between Town Council and the PZC regarding cannabis. They are looking to have stakeholders that have experience with either facilities or regulations speak on the subject. Ms. Giusti suggested the dates of January 25th, 30th, or 31st. to the Town Council. After Council discussion they agreed that January 25th at 6:00 p.m. would work, with an alternate date of Tuesday January 31st. Ms. Giusti stated these dates would also need to be run past the PZC to determine a final date for the meeting. There is also the opportunity to tour a facility in Rocky Hill that has received rave reviews from other Town Planners.

Other upcoming items include new turf on the McGee Middle School outdoor classroom area along with easement, open space, and road acceptances pending from approved or substantially built subdivisions.

The PZC formed the Plan of Conservation and Development (POCD) Committee to work on the POCD plan that is due later this year. They are currently working on drafting the Plan but at the same time working to hold meetings with different commissions in obtain feedback on the outlines developed so far. The final Plan will hopefully be brought to Town Council for review by late Spring or early Summer.

The Historic District Commission continues to work on a Demolition Delay Ordinance as there has been concern over the last few years as buildings with historic value have been removed in Town.

Councilor Rosso thanked Ms. Giusti for the hard work of her and her staff.

Economic Development Commission – Economic Development Director Chris Edge thanked the Town Council for their support particularly with the Promotional/Marketing budget increase and the “It’s All in Berlin” campaign is paying off. The Instagram account is just shy of 1,000 followers, and three woman-owned businesses were brought on to assist with marketing and social media. He is hearing positive comments from many residents that Berlin is the place to be.

Between September 2020 and the end of December 2022 there have been 72 ribbon cuttings in town which include 42 woman-owned or operated businesses. There have been a number of home-based businesses opening locations in Berlin, and there will be ribbon cuttings for two home décor businesses which have expanded.

Tasca Ford recently broke ground on a 32,000 square foot Pro Elite Commercial Service facility which is the first one in New England.

9 Steele Boulevard was completed, and Hop Haus Gastropub is set to open in March 2023. Trio Homecare will be expanding into the building, a local attorney will be opening their office in the building, and a seafood restaurant will be moving in in April 2023 in the building behind 9 Steele.

Berlin resident Jeff Leone purchased the building at 63 Fuller Way and will be bringing his business, Air Temp, from Southington along with 100 employees and 100 vehicles. Also located on Fuller Way is a green recycling center which takes food waste and processes it into feed for animals.

Priority Electric is close to completion of a 10,000 square foot building next to Tyler Equipment. Starbucks was recently approved to occupy the building in the CVS plaza at the corner of Farmington Avenue and Porters Pass. Vale Sports Club of Middletown will be occupying a 22,000 square foot indoor basketball facility to be built on Four Rod Road.

Prism Academy is in the process of purchasing the Mooreland Hill School and will provide education for those whose needs are more than their local school system can handle.

Twenty-five milestone awards were given out to companies whose businesses have been in Berlin from 25 years (Jacunski Humes) to 120 years (Berlin Steel). There are about dozen awards scheduled to be distributed this year. The companies have been appreciative of the recognition.

Upcoming activity includes Connecticut Self Store which will be coming before the Planning and Zoning Commission to open a self-storage facility on a vacant parcel just north of Safari Golf on the Berlin Turnpike. A Berlin-based veterinarian is looking to expand and relocated to the Acura complex on the Turnpike. The 88-units on Deming Road are close to completion.

Mr. Edge stated that he has been in discussions with Kristen Yousef about bringing a Farmers and Crafters Market to Veteran's Park in the Spring.

The Town of Berlin will be receiving a \$1.5 million grant from the Department of Economic and Community Development which will allow Newport to develop ten additional units behind the existing Newport Center building on Farmington Avenue, provide for a major upgrade to the Central Connecticut Transition Academy on Main Street, and the development of a trail behind the Kensington Fire Department.

There is a six-acre, heavy-duty industrial property located on Christian Lane that Mr. Edge and Economic Development Coordinator Jim Mahoney will be requesting permission from Town Council to go out for a public RFQ for proposals from companies that would want to construct a building and grow their business there. The parcel has about \$100,000 in back taxes and the Town does not want to take on this property.

The Economic Development Commission is planning to hold another appreciation event as a thank you to those that volunteer their time to all the Boards and Commissions for the Town of Berlin.

Other events being planned include recognizing women-owned businesses, and a golf event for real estate professionals.

Mr. Edge added that there was a recent article in the New Britain Herald with the front-page headline stating that Berlin's businesses are booming. He thanked all those involved in supporting his department behind the scenes. He is looking forward to 2023 and making Farmington Avenue fun and walkable with a variety of restaurant options and continuing to create ways to bring businesses to Berlin.

J. NEW BUSINESS:

1. Topic re: Accept the addition of Sub Section 256 to the Town Ordinance Section 16, Taxation and Finance as noted in the attached document (Section 16-256) – Town Manager

Town Manager Jayawickrema stated that this item was the subject of tonight's Public Hearing and refers to increasing the bid threshold from \$10,000 to \$25,000. The new language has been reviewed by Corporation Counsel Donofrio and the primary purpose of this increase is to allow for government to work more efficiently and allow the Town Council to focus on planning for the future rather than dealing with administrative items.

Councilor Paonessa moved to accept the addition of Sub Section 256 to the Town Ordinance Section 16, Taxation and Finance as noted in the attached document (Section 16-256).

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

2. Topic re: Authorize the Town Manager to enter into an agreement with Attorney Douglas Lamonte from Berchem Moses, to prepare pension plan documents for the police pension plan, not to exceed \$20,000. – Human Resources

Town Manager Jayawickrema introduced this item stating that after discussing the need for this specialized form of law the Town's Labor Counsel recommended two firms, and the Town would like to enter into an agreement with Attorney Douglas Lamonte, a partner in Berchem Moses. He added that this firm has a good reputation for this type of work, and they are experts in this field of law. Town Manager Jayawickrema also discussed this matter with Corporation Counsel Donofrio who agreed with the selection.

Human Resources Director Paula Carabetta stated that the last piece she is waiting on is for the attorney to get the quote from Relias which is pre-approved IRS prototype template which allows him to modify it based on the Town's terms which will make it a quicker process.

Councilor Paonessa authorized the Town Manager to enter into an agreement with Attorney Douglas Lamonte from Berchem Moses, to prepare pension plan documents for the police pension plan, not to exceed \$20,000.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

3. Topic re: Authorize Town Manager to enter into a three-year agreement with UniFirst Corporation of Indian Orchard, MA, for the rental and servicing of uniforms, mats and rags, utilizing pricing guaranteed under the current bid received. – Purchasing

Purchasing Agent Maryssa Tsolis stated that the Town's uniform contract is up for renewal, and it was put out to bid. Three responses were received with UniFirst Corporation being the lowest bidder coming in at \$17,910.88.

Councilor Paonessa moved to authorize the Town Manager to enter into a three-year agreement with UniFirst Corporation of Indian Orchard, MA, for the rental and servicing of uniforms, mats and rags, utilizing pricing guaranteed under the current bid received.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

4. Topic re: Approve the donation of one Generac 130 KW diesel standby generator with the model number 99A-06077-S and serial number 2051176 to the Berlin Housing Authority for use at number 31 and 33 Colonial Drive. – Facilities

Facilities Director Doug Solek stated that in 2022 there was a request from the Berlin Housing Authority for the Town to assist with the purchase and installation of a standby generator for 31 and 33 Colonial Drive which serves elderly housing and the Senior Center. It was determined that a used generator in possession of the Town, which previously served Berlin High School, could be used at the Berlin Housing Authority building on Colonial Drive.

The Housing Authority has agreed to accept the donation of the generator with documentation of working condition. The funding, responsibility, ownership, and implementations of the next phases needs to be discussed, reviewed and approved between both parties. This formal approval of the generator donation from the Town of Berlin to the Berlin Housing Authority will initiate the next steps and continue to move the project forward.

Councilor Paonessa moved to approve the donation of one Generac 130 KW diesel standby generator with the model number 99A-06077-S and serial number 2051176 to the Berlin Housing Authority for use at number 31 and 33 Colonial Drive.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

5. Topic re: Discussion about Applications for Recreational Trails Grants for Pistol Creek/Lamentation Mountain and Hungerford Park – Economic Development

Economic Development Coordinator Jim Mahoney stated that the Town of Berlin previously received a Recreational Trails grant for the repaving of cart paths at Pistol Creek and there is another opportunity for the Town to pursue that grant program. The grant program does require a 20% match and the Town may be able to use the recent acquisition of additional Pistol Creek property for part or all of their match.

The City of Middletown has also recently purchased the remaining Pistol Creek property located in Middletown so now the entire former golf course is owned by both municipalities. Middletown also owns other open space in the vicinity and the Berlin Land Trust recently purchased property on Lamentation Mountain. Mr. Mahoney stated that there are opportunities for improvements to Pistol Creek trails and cart paths on the north side of Spruce Brook Road in Berlin and also in Middletown and for connections between Pistol Creek, where there is parking, and Lamentation Mountain trails.

One topic of conversation that has come up is what is the intended use of the newly acquired portion of the Pistol Creek property and Mr. Mahoney asked the Council to inform him of any other uses they may have planned for.

The second potential grant application is for trail improvements at Hungerford Nature Center on Farmington Avenue which is owned by the City of New Britain. The property contains several interesting trails and Mr. Mahoney has spoken with the Hungerford's Director as well as Councilor Veach who is the Development and Marketing Director for Hungerford and they would be interested in a project to improve those trails.

Mayor Kaczynski stated that the project sounds great and any time the Town can get a grant like these and improve open space is wonderful.

Councilor Veach stated that she appreciates Mr. Mahoney's efforts and added that the trails at Hungerford Center are open to the public and they do a lot of special educational programming working with both the Town of Berlin and City of New Britain. She also is in support of the proposed project at Pistol Creek.

Mr. Mahoney stated that his office has reached out to New Britain's Mayor Erin Stewart, and she is also supportive of the Hungerford project. In Middletown his office has been working with Director of Land Use, Marek Kozikowski and they are doing a lot with open space, so they are a good partner for this project.

Councilor Fazzino stated that the open space in the Pistol Creek area is a big draw and to the extent that we can facilitate its use is a good thing.

Town Manager Jayawickrema stated that in discussions with Mr. Mahoney it was determined that it is highly likely that in the near future, with State and Federal programs, the Town will have opportunities to apply for more grants. Most will require a match whether in-kind or a monetary match, therefore in the budget process funds will be put aside to position the Town to be able to take advantage of these government programs.

Mayor Kaczynski stated that further discussions should be held regarding the clubhouse and recent property purchase at Pistol Creek regarding future plans.

Councilor Fazzino inquired if the property was considered as part of the POCD. Mr. Mahoney stated that there has been some discussion, including the trail use on the existing property and whether the property should be deed restricted as open space.

Town Manager Jayawickrema suggested that Council members send any thoughts and ideas regarding Town owed properties so he can compile a list for future discussion.

NO ACTION NEEDED

6. Topic re: Waive the Town of Berlin bidding requirements and award the purchase of one (1) Triple Combination fire engine (Engine 7) from Pierce Manufacturing, for an amount not to exceed \$950,000, as this is in the best interest of the town. – Fire Administrator

Fire Administrator Jim Simons stated that this is a replacement for the last American LaFrance purchased in 2002 and will be stationed at the East Berlin Fire Department. With this purchase there will not be another fire engine purchase made until 2028/2029.

The delivery of this truck may not be until a few years from now due to supply and manufacturing issues.

Councilor Paonessa moved to waive the Town of Berlin bidding requirements and award the purchase of one (1) Triple Combination fire engine (Engine 7) from Pierce Manufacturing, for an amount not to exceed \$950,000, as this is in the best interest of the town.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

K. APPOINTMENTS:

- 1. Berlin-Peck Memorial Library Board** – Elaine Borselle (D) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2026. Can be filled with a D, R or U.

2. **Berlin-Peck Memorial Library Board** – Sharon Powell (U) (does not want to be reappointed) term expires on 1/31/2023. Reappointment term would be until January 31, 2026. Can be filled with a D, R or U.
3. **Berlin-Peck Memorial Library Board** – Carol Welz (R) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2026. Can be filled with a D, R or U.
4. **Board of Ethics** – Antonina DeDominicis (R) term expires on 1/31/2023. (Second Term) Reappointment or replacement term would be until January 31, 2026. Can be filled with a D, R or U.
5. **Board of Ethics** – Susan Bordonaro (R) term expires on 1/31/2023. (Second Term) Reappointment or replacement term would be until January 31, 2026. Can be filled with a D, R or U.
6. **Board of Ethics – Alternate – Vacancy** - New term would be until January 31, 2025. Can be filled with a D, R, or U.
7. **Board of Ethics - Alternate** – Deborah Reed (R) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2026. Can only be filled with a R or U if the above appointment is filled with an D.
8. **Cemetery Committee** – Stephen Pastuszak (U) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2029. Can only be filled with a D, R or U.
9. **Commission for Persons with Disabilities** – Barbara Cesanek (R) term expires on 1/31/2023. Replacement term would be until January 31, 2026. Can be filled with a D, R or U.
10. **Commission for Persons with Disabilities – Vacancy**- Term expires on 1/31/2023. Replacement term would be until January 31, 2026. Can be filled with a D, R or U.
11. **Commission for the Aging** – Ann Gamelin (D) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2028. Can be filled with a D or U.
12. **Conservation Commission** – Karl Lewis (D) term expires on 1/31/2023. Reappointment or replacement term would be until January 31, 2028. Can be filled with a D, R, or U.
13. **Conservation Commission** – Robert Ramsey (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can only be filled with a R or U if the above appointment is filled with an D.
14. **Conservation Commission – Vacancy** – Alternate – Term would be until 1/31/2026. Can be filled with a D, R or U.

15. **Constables – 3 Vacancies** -Terms would be until December 2023. Can be filled with D, R, or U with no more than a bare majority to be from one political party (Section 8-6).
16. **Economic Development Commission** – Edward Egazarian (D) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.
17. **Golf Commission** – James Norton (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
18. **Golf Commission** – Nancy Berger (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
19. **Golf Commission** – James Green (D) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
20. **Historic District Commission -Vacancy** – Term expires on 1/31/2027. Can be filled with a D, R or U.
21. **Historic District Commission** – Donald Forcash (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.
22. **Inland Wetlands & Water Courses Commission – Vacancy** – Term would be until January 31, 2024. Can only be filled with a D or U.
23. **Inland Wetlands & Water Courses Commission** – Frederick White (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can only be filled with a D or U.
24. **Inland Wetlands & Water Courses Commission** – Alternate – Steve Biella, Jr. (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
25. **Inland Wetlands & Water Courses Commission** – Alternate - John Russo, Jr. (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U. (Depend on the above appointment).
26. **Parks and Recreation Commission – Vacancy** – Term would be until January 31, 2025. Can be filled with a D, R or U.
27. **Parks and Recreation Commission** – Anthony Butrimas (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
28. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies** – New terms would expire on June 30, 2023. Can be filled with a D, R or U. There are only two members from Berlin for this board.

29. **Planning and Zoning Commission** – Vacancy – Term would be until January 31, 2027. Can be filled with a D, R or U.
30. **Planning and Zoning Commission** – June Daly (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.
31. **Planning and Zoning Commission** – Brian Rogan (D) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.
32. **Public Building Commission** – James Ouellette (D) term expires on 1/31/2023. (Does not want to be reappointed) Replacement would be until January 31, 2028. Can be filled with a R, D or U.
33. **Public Building Commission** – Jason Scarano (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can only be filled with a D or U if the above appointment is filled by a R.
34. **Veteran's Commission** – Peter Galgano, Jr. (D) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R, or U.
35. **Veteran's Commission** – Bruce Trevethan (D) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R, or U.
36. **VNA** – France Geschimsky (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
37. **VNA** – Andrew Legnani (D) term expires on 1/31/2023. (He does not wish to be reappointed.) Replacement would be until January 31, 2026. Can be filled with a D, R or U.
38. **VNA** – Peter Zarabozo (U) term expires on 1/31/2023. (He does not want to be reappointed) Replacement would be until January 31, 2026. Can be filled with a D, R or U.
39. **VNA** – Donna Rutkowski (U) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026. Can be filled with a D, R or U.
40. **Water Control Commission** – Liam Mitchell (R) – Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.
41. **Water Control Commission – Alternate** – Vacancy – Term would be until January 31, 2024. Can be filled with a D, R or U.
42. **Water Control Commission –Alternate** - Vacancy -New term would be until January 31, 2026. Can be filled with a D, R or U.
43. **Water Control Commission – Alternate** – Vacancy – New term would be until January 31, 2026. Can be filled with a D, R or U. (Depending on the above two appointments).

44. Youth Services Advisory Board – Youth - Vacancy – New term would be until January 31, 2026.

45. Youth Services Advisory Board – Service Consumer – Donald Geschimsky term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2026.

46. Youth Services Advisory Board – Youth Officer – Vacancy - Theodore Fuini term expires on 1/31/2025.

47. Zoning Board of Appeals – Christine Mazzotta (R) term expires on 1/31/2023. Reappointment or replacement would be until January 31, 2028. Can be filled with a D, R or U.

48. Zoning Board of Appeals – Alternate – Vacancy – Term would be until January 31, 2024. Can be filled with a D, R or U.

The Town Council discussed whether the Golf Commission is represented by the various groups it was intended to be represented by, including members of the public and members of the various golf leagues.

NO ACTION TAKEN

L. TOWN MANAGER'S REPORT:

- Regarding the \$1.5 million grant from the Department of Economic and Community Development mentioned during the Economic Development update, the Town must now work to develop a plan to determine a plan for the funds.
- The Town Council was given a copy of the interview that Assessor Joe Ferraro did with the New Britain Herald on Berlin property revaluation. The article contained information on the process and informed residents that just because the value of their property may have gone up it does not mean that taxes will automatically increase, and that not all property values increased equally. There is also an appeal process available for residents.

Mayor Kaczynski added that at the time of the revaluation property values were at an all-time high but now prices are beginning to decrease. The company hired to perform the revaluation took into consideration that another revaluation would not take place for five years so the values were not assessed at the highest values that they could have been.

- The purchase of the Pistol Creek property has been finalized and all documents have been recorded. The Town Manager thanked Corporation Counsel Donofrio for his work.
- The National Opioid Settlement Agreement update - \$20,000 has been received to date with about \$50,000 to be received in total. The agreement states that the funds are to be used for opioid remediation and the Town Manager is putting a group together which includes representatives from the Board of Education, VNA, the Police Department, Social Services,

and the Central Connecticut Health District to determine the best way to meet the criteria of the settlement agreement and meet the needs of Berlin.

- The Town Council was copied on a letter the Town Manager received from AmeriCorps Seniors which is a free service used by seniors in the community for medical transportation when Town services are not available such as evenings and weekends. The letter is requesting a donation from the Town for these services.

Town Manager Jayawickrema stated that he has reached out to Senior Center Director Tina Doyle, and she confirmed that this service is frequently used by seniors, therefore if the Town Council is comfortable with donating, he will create an agenda item for it.

- A nationwide cyber-attack on the Town Clerk's land record provider, Cott Systems, occurred on Christmas Eve. Town Clerk Kate Wall stated that the company has been very good at updating her office daily and added that this attack affects those using Cott Systems on the cloud. All land records presented to the Town Clerk's office have been held to be recorded in the proper order once the system is back up.

As President of the Connecticut Town Clerk's Association, Ms. Wall stated that she has been in touch with Cott Systems and the State's Public Records Administrator LeeAnn Burbank. She has also been in contact with Corporation Counsel Donofrio, Town Manager Jayawickrema, and the Connecticut Council of Municipalities' lobbyist.

- Facilities Director Doug Solek has requested that his hours be reduced for the next three months with reduced pay for personal reasons. Mr. Solek will work every day and be on call.
- The Ordinance Committee meeting scheduled for January 5th will need to be rescheduled.
- On January 5th at 4:30 p.m. a phone meeting will be held with Town Council members, Representatives Veach and Fazzino, and State Senator Rick Lopes to discuss Town of Berlin issues and requests.
- A New Council Member Orientation will be held on Thursday January 12th at 4:30 p.m. for Councilors Coppola and Foster. Various department heads will present during the program.

M. SPECIAL COMMITTEE REPORTS:

None

N. COUNCILORS' COMMUNICATION:

None

O. ACCEPTANCE OF MINUTES:

December 13, 2022

Councilor Paonessa moved to approve the Town Council Meeting Minutes of December 13, 2022.

Seconded by Councilor Veach.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

P. ADJOURNMENT:

Councilor Paonessa moved to adjourn at 8:59 p.m.

Seconded by Councilor Rosso.

Those voting in favor: Councilor Fazzino, Councilor Foster, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski

Vote being 6-0 (MOTION CARRIED)

Submitted by,

Kathryn J. Wall
Clerk of the Meeting