

**TOWN OF BERLIN**  
Parks and Recreation Commission  
230 Kensington Road • Berlin, CT 06037

Thursday, July 8, 2021  
6:00 p.m.

Join Zoom meeting

<https://town-berlin-ct-us.zoom.us/j/99578980817?pwd=czY0Z1JMT24rWjdIRDVZNU5OZS9iQT09>

Meeting ID: 995 7898 0817

Meeting Passcode: 253045

By Phone (tolls may apply): +1 929 205 6099 US (New York)

Meeting Agenda

1. Audience of Citizens
  - a. Tom Marturano, 177 Hickory Hill Road, New Britain, CT 06052
2. Approval of Minutes June 10, 2021
3. Consent Agenda
  - a. Request by Berlin High School Boosters Association to hang presented banners for the 2021 – 2022 school year at Sage Park.
  - b. Request by Paula Carlson and BHS Class of 1969 for permission to consume alcoholic beverages (BYOB) beer and wine and charge a fee of \$20 per person at Timberlin Park Pavilion for a class reunion on September 18, 2021 from 2:00PM – 6:00PM. There will be 50 adults in attendance with catered sandwiches and no entertainment. TULIP insurance will be obtained if alcohol permit is granted.
4. Parks & Grounds
  - a. Monthly Report
  - b. State of CT Grant Update
  - c. Banners
  - d. Pistol Creek Dog Park
5. Parks and Recreation
  - a. Monthly Report
  - b. Community/Senior Center Update
6. Adjournment

Tom Marturano  
177 Hickory Hill Rd  
New Britain, CT 06052  
860-978-7741

June 23, 2021

Parks and Recreation Commission  
Town of Berlin  
230 Kensington Rd  
Berlin, CT 06037

Madam Chair, Mr. Vice Chair, and Members of the Commission:

I am writing to you to propose an official name for an unnamed or to-be-built baseball field or complex in town.

My father, Jim Marturano, has spent nearly his entire life involved in the Berlin youth athletic programs, and specifically baseball and football. Growing up in Berlin, he played on the sports teams in the town. Continuing to live in Berlin, he has umpired little league for well over twenty years, and has been the Umpire-In-Chief for many of those years. He has coordinated and trained teens and pre-teens in the town to umpire little league games for as long as I can remember. The lives of children in the town of Berlin he has impacted are countless. Not only as a coach for Berlin's Little League and Babe Ruth leagues - my coach for many of those years, but as a inspirational figure to all of those kids that wanted to just be called "Blue" and earn the respect of adult coaches and players alike.

While naming a field after a person who is still alive can be controversial, my father deserves this honor for the legacy he has already built in training up the Berlin youth, and will continue to do so until his body no longer allows him to. He has dedicated decades of his life to Berlin athletics and training up our leaders of tomorrow. The impact he has had on the town cannot go unnoticed, and in fact, should be honored. An honor that has yet to be bestowed on him. I believe the honor of having a field bear his name would cement his legacy on the town in history. My father has touched the lives of every single little league baseball and softball player that has come through this town in the last quarter-century and more, whether they were aware of it or not.

My words are not enough to describe the impact he has had on the town, but the fruits of his labor are apparent whenever a kid takes to the mound for the first time, or steps into the batter's box for the first time, as the person standing behind the catcher was inevitably trained up by my father to be fair, just, patient, and kind to all those who step onto the baseball field.

Therefore, I propose naming the baseball field located at McGee Middle School, or a field that may be built in the near future as:

**Jim Marturano Field**

Deb Marturano  
25 Woodbine Court  
Berlin, CT 06037  
860-990-0288

June 24, 2021

Parks and Recreation Commission  
Town of Berlin  
230 Kensington Rd  
Berlin, CT 06037

Dear Members:

I would like to submit, for consideration, the naming of the "large baseball field" at McGee to be henceforth known as 'JIM MARTURANO FIELD'.

As a little league coach, Umpire, Umpire-in-Chief, in Berlin for a couple of decades now, I feel this honor is deserving of Jim.

Jim has always been dedicated to sports and athletics in Berlin. Starting as a youngster himself playing ball here in Berlin under the coaching and direction of his own Dad, Frank Marturano.

He had then, and he still does, a passion for sports. Not only playing himself, but then teaching, coaching, and training countless other young boys and young men to have their own appreciation of sports in Berlin.

Jim always put the children first. Allowing each one to have field time and to play, even if they weren't considered the "stars" of the day. And even against sometimes contrary opinions or strategies. He always felt each child should be given the opportunity to play, adjust and improve.

Jim's dedication to the Little League program in Berlin is un-matched. He is also honorable and hard to beat. As Jim's wife for many years, I can remember the long hours spent on making schedules, making phone calls, collecting schedules, coordinating players, umpires, and games, etc.

He sometimes would fall asleep with the schedules on his lap.

In addition to all that, he also spent hours coaching and umpiring, training, and encouraging other youngsters to step up to the plate, as it were, and learn umpiring, earning valuable life skills, sportsmanship, responsibility, fairness, and a consistent work ethic. Jim leads by example, instilling good values, teaching the rules of the game and inspiring a love for sports and athletics. Many children have looked up to Jim for his patience, kindness, levelheadedness and encouragement.

Jim deserves to be honored and I'm sure the kids he had under his wing for the past 2 decades would agree.

It's time to give that field with no name at McGee, a proper name. An honorable name.

Jim Marturano Field at McGee.



**TOWN OF BERLIN**  
Parks and Recreation Commission  
230 Kensington Road • Berlin, CT 06037  
& VIA ZOOM

Thursday, June 10, 2021  
6:00 p.m.

**ATTENDANCE:**

**Commissioners Present:** Donna Bovee - Chairwoman, Tony Butrimas, Dinesh Patel, Joe Pulcini, Greg Starr (arrived 6:04 p.m.)

**Commissioners Absent:** Don Dellaquila, Andrew Legnani

**Staff Present:**

Jen Ochoa, Director of Community, Recreation and Park Services  
Steve Wood, Superintendent of Grounds

Chairwoman Bovee called the meeting to order at 6:00 p.m.

**1. Audience of Citizens**

- a. Robyn Cop, 65 Division Street – Ms. Cop appeared to support the request to name the outdoor basketball courts at Berlin High School after her late son, Tyler Cop. Ms. Cop stated that Tyler was a community-minded young man and the Cop family and T. Cop Foundation continue to enhance Berlin in his honor. In addition to the family's ongoing volunteerism, the T. Cop Foundation contributed financially toward the recent basketball court renovations, as well as many toward other improvements in Berlin. (Director Ochoa added that if the Parks & Recreation Commission approves the request, it will move on to Board of Education, Planning and Zoning and eventually Town Council for further consideration.).

(Commissioner Starr arrived at this point.)

- b. Connor Yorski, Eagle Scout Project- Mr. Yorski proposed to replace the sign at Pistol Creek located by the handicapped parking lot. He proposes a professionally rendered map of the walking trails, a corkboard for community postings and a lost-and-found box mounted on pressure-treated wood, covered with a shingled roof to protect users from sun and rain. Mr. Yorski will ask local businesses for materials and monetary donations and will contribute any shortfall himself. (The Commission noted that the diagram may be subject to change if an off-leash dog area is established at Pistol Creek.) The project estimate is \$650-\$850 and Mr. Yorski proposes to perform the work early Summer 2021.
- c. John Dumin, 183 Grandview Avenue – Mr. Dumin appeared to support the Berlin Volunteer Fire Department's application to host a family picnic (estimated 80-100



guests) at Pistol Creek on August 29, 2021. BVFD proposes to serve alcohol and Police Chief Klett has approved the request.

**2. Approval of Minutes**

**May 13, 2021**

Commissioner Pulcini moved to approve the May 13, 2021 meeting minutes.

Seconded by Commissioner Butrimas.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

**3. Consent Agenda**

- a. Request by Dinesh Patel of Ektamandal for permission to consume alcoholic beverages (BYOB) beer and wine and charge a fee at Sage Park Pavilion for a family picnic on Sunday, July 4, 2021 from 9:00AM – 8:30PM. There will be about 80 guests with ages ranging from 5 to 80 years old. Food will be served buffet style with no entertainment except for organized games on the field. TULIP insurance will be obtained if alcohol permit is granted. The fee being charged is \$10 per adult to go towards food costs.
- b. Request acceptance of a \$500 donation from Berlin Lions Charities Inc. towards the Parks and Recreation Youth Fishing Derbies that were held on Saturday, April 17 and April 24, 2021 at Sage Park Pond from 8:00AM – 10:00AM.
- c. Request approval for the Class of 2022 to sell food and beverages at Berlin High School events during the 2021-2022 school year.
- d. Request approval for the Friends of Berlin High School Men's Swim and Dive Team to sell food and beverages at Berlin High School events during the 2021-2022 school year.
- e. Request approval for the Berlin High School Athletic Booster Association to sell food, beverages and merchandise at Berlin High School events during the 2021-2022 school year.
- f. Request approval and acceptance of Connor Yorski's Eagle Scout Project of installation of a community board and map at the entrance to Pistol Creek walking area pending approval from Planning and Zoning. Work is estimated to cost \$850.
- g. Request by the T Cop Foundation to name and dedicate the Berlin High School basketball courts to Tyler Cop, pending approval by the Berlin Board of Education.
- h. Request approval of donation of a 45" h X 84" w sign with an estimated value of \$700 (includes installation) to be placed on the front fence of the Berlin High School Basketball Courts in honor of Tyler Cop by the T Cop Foundation pending approval by Board of Education and Planning and Zoning.
- i. Request by Berlin Volunteer Fire Department for permission to consume alcoholic beverages (BYOB beer and wine) at Pistol Creek for their annual

**family picnic on Saturday, August 28, 2021 from 7:00AM – 11:00PM. There will be about 75 people in attendance and TULIP insurance will be obtained once approval is granted.**

Commissioner Pulcini moved to approve Consent Agenda item a.

Seconded by Commissioner Butrimas.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Pulcini, Commissioner Starr

Vote being (4-0-1). MOTION CARRIED. Commissioner Patel abstained from the vote.

Commissioner Pulcini moved to approve Consent Agenda items b, c and d.

Seconded by Commissioner Butrimas.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

Commissioner Pulcini moved to approve Consent Agenda item e.

Seconded by Commissioner Starr.

Those voting in favor: Commissioner Bovee, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (4-0-1). MOTION CARRIED. Commissioner Butrimas abstained from the vote.

Commissioner Patel moved to approve Consent Agenda item f.

Seconded by Commissioner Starr.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

Commissioner Pulcini moved to approve Consent Agenda item g.

Seconded by Commissioner Patel.

The Commissioners discussed the criteria established in the Policy on Naming Fields / Memorials, the different ways of honoring individuals (including monuments describing the honorees and their specific contributions to the community) and the positive impact of Tyler Cop and the foundation that continues to honor him.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

Commissioner Pulcini moved to approve Consent Agenda item h.

Seconded by Commissioner Butrimas.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

Commissioner Pulcini moved to approve Consent Agenda item h.

Seconded by Commissioner Butrimas.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

#### **4. Parks & Grounds**

- a. Monthly Report** – See attached.
- b. State of CT Grant Update** – Finance Director Delaney has the paperwork and will detail the proposed scope of turfing Biscoglio Field and the new scoreboard and submit to the State for review.
- c. Pistol Creek proposed dog park** – The Town Council Ordinance Committee is considering the fairway located on an inner-loop of Pistol Creek as an off-leash dog area. The area is being considered due to the ample parking at Pistol Creek, its distance from neighboring homes and its insulation from the “outer loop” of the walking trails, so that walking trail users would not have to encounter the off-leash area if they choose to avoid it. The Commissioners discussed possible conflicts with an off-leash area on the fairway, including: 1) its proximity to the clubhouse and children who participate in indoor/outdoor camp activities there; 2) possible wetlands restrictions; 3) interference with BHS Cross-Country’s use of Pistol Creek. The proposed fairway is used as an infield for warm-up and stretching by the athletes.



**5. Parks and Recreation**

- a. Monthly Report** – See attached.
- b. Community/Senior Center Update** –Chairwoman Bovee noted that Public forums are scheduled for June 22 and June 30, 2021 at BHS and suggested that the public would be better served if the forums took place after the requested Subcommittee is established so that members may be present to answer questions.

**6. Adjournment**

Commissioner Starr moved to adjourn at 6:58 p.m.

Seconded by Commissioner Pulcini.

Those voting in favor: Commissioner Bovee, Commissioner Butrimas, Commissioner Patel, Commissioner Pulcini, Commissioner Starr

Vote being (5-0). MOTION CARRIED

Submitted by,

Dana Borges



**Town of Berlin**

Parks and Grounds

15 Town Farm Lane - Berlin CT

Office 860-828-7025

Fax 860-828-7124

E-mail [swood@town.berlin.ct.us](mailto:swood@town.berlin.ct.us)

Steven T. Wood  
Superintendent Parks and Grounds

Parks and Grounds May report

**News:**

- Put-up and changes flags for Memorial Day
- Completed planting annual flowers
- Fountains Veterans Park
- Aeration and fertilization of fields

**Daily**

- Mowing
- Groom and line fields

**Weekly**

- Garbage
- Paint athletic fields

**Miscellaneous**

- Servicing of equipment
- Built and repaired tables and benches



**Debra S. Dennis, CPRP**  
*Superintendent of Recreation*

**Town of Berlin**  
**Parks and Recreation Department**  
230 Kensington Road • Berlin, CT 06037  
Office (860) 828-7056 • Fax (860) 828-1627  
E-mail [ddennis@town.berlin.ct.us](mailto:ddennis@town.berlin.ct.us)

June monthly report

1. Processing paperwork for summer staff, new and returning, almost 50 people. Had one of the experienced lifeguards quit, that will impact schedules. Aquatics Director notified me that he has another full-time job and will only be able to work a limited number of hours. He did conduct staff training and completed work schedules but will not be around for a lot of the day to day responsibilities.
2. Set up first aid and cpr classes for the Summer Fun program staff, through Hunter's Ambulance. Also set-up Sexual Harassment training and blood borne pathogens, which are required for all staff.
3. Getting equipment ready and bringing out to the pools for inspection, Percival on June 4 and Demore, Dinda, Bittner Jr Memorial on June 17. Worked on aquatic staff manual and prepared for staff meeting and in-service that was held Saturday, June 5. Percival set to open June 19 and Demore, Dinda, Bittner Jr. Memorial on June 21, for the season.
4. Worked on Summer Fun staff manual. Each site will coordinate their own training this year, on Thursday, June 17.
5. Ordered supplies, bathing suits for guards and staff t-shirts for all staff.
6. Opening and closing p.o.'s for the end of the fiscal year and going through supplies to order what is necessary to start the pools and summer programs.
7. Arranged for phones at pools to be turned on and cell phones for emergencies.
8. State DPH decided on May 20 that all restrictions on the pools would be lifted. We had to immediately start preparing to sell pool passes. Clover Hill and The Creek are starting to fill up some weeks.
9. Covered office, handled daily registration while secretary took vacation time.

Received on 6/17/2021  
at 2:08:18 PM by Town Clerk  
Kathryn J Wall



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# Berlin High School Athletic Booster Association, Inc.

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June 24, 2021

Jen Ochoa, Director  
Parks and Recreation Commission  
230 Kensington Road  
Berlin, CT 06037

Dear Jen:

As required by the Parks & Rec Commission's Banner & Sign Policy, this letter is to request permission, on behalf of the BHS Athletic Booster Association, Inc. for the following teams to hang banners on the fences at Scalise Field, Sage Park.

Football

Men's & Women's Soccer

Men's & Women's Lacrosse

Cheerleading

1. Hang four (4), 40" tall x 30' long windscreen banners on the visitor's side of Scalise Field, two on each end, beginning at the 30-yard line going to the goal line. See exhibit 1.
2. Hang two (2) banners, approximately 40" x 40", vinyl banners on the fence at the end zone in front of the fan picnic table area. Memorial banners. See exhibit 2.
3. Hang two (2) banners, 40" tall x 8' long, vinyl banners on the fence, entrance to Scalise Field fence, facing the field. Sponsor banners. See exhibits 3 & 4.

4. Hang one (1) banner, approximately 40" x 40", vinyl banner on the fence separating Scalise Field and the upper soccer field, nearest to the concession stand. Class Act School Banner.

All banners will be secured to the fence with either plastic zip ties or tennis clips.

Banners will be hung up at the beginning of the Fall Sports Season, no later than August 31, 2021, and removed at the end of the Fall Sports Season, but no later than December 15, 2021. The four (4) windscreen team banners will be re-installed for the start of Spring Sports Season but no later than March 15, 2022, and removed at the end of the Spring Sports Season but no later than June 20, 2022.

The six (6) team representatives have met, along with BHS Athletic Director, Dave Francalangia, discussed and agreed to the banners and the placement of the banners. See attached letter of approval from Dave Francalangia.

Contact person for any issues that may arise with the banners is the Athletic Booster Association President, Tony Butrimas, (860) 778-5159, [butrimas@comcast.net](mailto:butrimas@comcast.net).

Sincerely,



Tony Butrimas

President

BHS Athletic Booster Association, Inc.





















# 2016 Berlin Redcoats Girls Soccer

*would like to Thank Our Sponsors*

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# Berlin High School

**Eileen H. Eustis**  
Principal

**Katie M. Amenta**  
Assistant Principal

**Barbara Ventura**  
Assistant Principal

**Patricia H. Pires**  
School Counseling  
Supervisor

**David A. Francalangia**  
Director of Athletics, Health,  
and Physical Education

139 Patterson Way  
Berlin, CT 06037

Tel (860) 828-6577  
Fax (860) 829-2169

Twitter/Instagram  
@BHS\_Berlin\_CT

Facebook.com/  
BerlinHighSchool

To: Park and Recreation Department of Berlin

From: David A. Francalangia, Director of  
Athletics, Berlin High School

I am writing in support of the Berlin High  
School Sports team banners that will be  
displayed at Scalise Field, Sage Park. I have  
met with the Berlin Boosters team  
representatives and have agreed with their  
proposal being submitted by Booster President,  
Tony Butrimus, for the banners for the Fall  
2021, Spring 2022 and Softball 2022. If you  
have any question or concerns, please feel free  
to contact me.

Best regards,

Dave

David A. Francalangia  
Director of Athletics  
Berlin High School & McGee Middle School  
Director of PE & Health K-12  
[dfrancalangia@berlinschools.org](mailto:dfrancalangia@berlinschools.org)  
860-828-6577 ext. 1016

**Purpose • Passion • Pride**



## **Town of Berlin**

Parks and Grounds

15 Town Farm Lane - Berlin CT

Office 860-828-7025

Fax 860-828-7124

E-mail [swood@town.berlin.ct.us](mailto:swood@town.berlin.ct.us)

Steven T. Wood  
Superintendent Parks and Grounds

Parks and Grounds June report

### **News:**

- Graduation
- CIAC playoff baseball game

### **Daily**

- Mowing
- Ballfields
- Pools
- flowers

### **Weekly**

- Garbage
- Paint athletic fields

### **Miscellaneous**

- Clean and service equipment
- Replaced several pieces of equipment at Friendship Place

DRAFT for Discussion at P&R commission

Date:

To: Ordinance Committee, Town of Berlin

From: Parks and Recreation Commission

As you consider different locations for a dog park, we offer the following points for your consideration of the Pistol Creek site.

- a. Parking is available across the street from the field being considered. There are a few handicap parking spots on the same side as the field being considered. If you decide that the Pistol Creek site is the location of a dog park, we ask that you require all pets on a leash when walking from the parking lot or handicap spots until the owner arrives at the dog park defined. To protect:
  - i. walkers and
  - ii. children and families that attend the Parks & Recreation summer camp for children that operates in the building and the back deck and field.
  - iii. Anyone renting the facility.
- b. **McGee and Berlin High** Cross Country teams currently run their meets at Pistol Creek and use the field you have identified as a gathering place. Prior to any decision the teams and coaches should be contacted and allowed to provide commentary.
- c. Pistol Creek is used and enjoyed by many walkers. We believe that is the best use of this open space and the walkers should be the #1 priority in any field at Pistol Creek being proposed. It is our **strong/unanimous** opinion that any dog park at Pistol Creek should be fenced in preventing unleashed dogs from roaming into other areas and into the wetlands.





Town of Berlin  
Parks and Recreation Department  
230 Kensington Road • Berlin, CT 06037  
Office (860) 828-7056 • Fax (860) 828-1627  
E-mail [ddennis@town.berlin.ct.us](mailto:ddennis@town.berlin.ct.us)

*Debra S. Dennis, CPRP*  
*Superintendent of Recreation*

### Parks and Recreation monthly report for July

1. Completed staff training
2. Daily/weekly coordination of programs with staff and businesses. Picking up supplies, time cards, daily fees from the pools, confirming paperwork, etc.
3. Summer is in full swing. Programs are going well. Weeks for the remainder of the summer are almost full at The Creek and 2/3 filled at Clover Hill.
4. Swim lesson registration went well and almost all of the classes are full.
5. Into the first session of tennis, Painting w/Peggy class, Crafts w/Peggy class, and Skyhawks. We still have more tennis, Painting w/Peggy, Modeling & Fashion Camp, and Skyhawk's Camps – STEM Soccer, Volleyball, Basketball, Mini and Tiny Hawks at night, in the upcoming weeks. Our numbers are good considering the wide variety of programs we are offering.
6. All of the staff did very well through our 1<sup>st</sup> heat wave of the summer. The new aquatics staff has done a good job so far, with the supervisory staff helping them out enforcing rules, adjusting to rotations, etc.
7. Have already begun booking rooms for the Fall, at the Community Center.

Debbie