

BERLIN BOARD OF POLICE COMMISSIONERS

Meeting on June 16, 2021

Board of Education Conference Room at 6:30 PM

Agenda

The Board of Police Commissioners will meet in person. Due to the COVID-19 pandemic and in accordance with applicable Executive Orders by Governor Lamont, no public will be allowed to attend in person at this meeting. The Commission invites the public to join the meeting by conference call. Please see the following information:

The public can call into this meeting and will be allowed to address the Board of Police Commissioners during "Audience of Citizens" portion of the meeting. If you would like to listen in on the meeting or would like to address the Commission please call 1-701-802-5308 at 6:30 p.m., you will be asked to punch in the access code followed by the pound sign, 7238751#. The Chairman will ask for public comment. Once recognized by the Chairman, you will need to clearly state your name and address before speaking and one may only speak during the audience of citizens.

Call to Order

A. **Pledge of Allegiance**

B. **Audience of Citizens**

C. **Approval of Minutes**

1. May 19, 2021

D. **Correspondence (Commission)**

1. DOT Supplied Traffic Signs

E. **Review Reports**

1. Youth Officer
2. Training for department members
3. Budget (Monthly – YTD) 2020 - 2021

F. **Traffic Matters**

1. Motor Vehicle Enforcement Actions
2. Crash List Comparison
3. Monthly Compilation Report

G. **Chief's Monthly Report**

1. Monthly Report
2. Correspondence

H. **Old Business**

1. Police Staffing

I. **New Business**

1. Sgt. McCormack Retirement

J. **Executive Session (If Needed)**

1. C.G.S.S. Sec. 1-200 (6) (A) discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.
2. C.G.S.S. Sec. 1-200 (6) (C) matters concerning security strategy or the deployment of security personnel, or devices affecting public security.

K. **Adjournment**

2021 JUN 10 AM 11:21
K. [Signature]

Berlin Board of Police Commissioners Regular Meeting

The Board of Police Commissioners will meet in person. Due to the COVID-19 pandemic and in accordance with applicable Executive Orders by Governor Lamont, no public will be allowed to attend in person at this meeting. The Commission invites the public to join the meeting by conference call. Please see the following information:

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A meeting of the Board of Police Commissioners was called to order by Chairman Paul Eshoo at 6:30pm on Wednesday May 19, 2021. The meeting was held at the Board of Education Board Room, 230 Kensington Road, Berlin CT.

Present: Chairman Paul Eshoo, Vice-Chairman Steve Wilson, Commissioner Dave Rogan, Commissioner Ryan Zelek, Commission Melissa Urrunaga, Chief John Klett and Recording Secretary, Marlene Kastner were in attendance.

The meeting was called to order at 6:30pm and was followed with the Pledge of Allegiance.

Audience of Citizens: None were present.

Approval of Minutes

Change the word “detectives” in the first paragraph, second line to “officers”.

Commissioner Urrunaga made a motion to approve the April 21, 2021 meeting minutes. Commissioner Rogan seconded this motion. All were in favor.

Correspondence

No Correspondence.

Review of Reports

Youth Report

The Commission discussed the juvenile cases.

Commissioner Urrunaga referenced case 7241. She commended the officers for knowing what resources to send the family to.

Commissioner Rogan made a request to have the police officers reach out to the local vet clinics to have them remind their clients not to leave their belongings in their cars when walking their pets into the vet clinic entrance. This leaves opportunity to have their belongings stolen.

Training

The Chief mentioned that Commissioner Urrunaga will be doing Human Trafficking training in the month of June at the Berlin Community Center. The training will be held at 11:00 am. Should anyone like to attend.

Commissioner Urrunaga said that Berlin has been listed as a hot spot for human trafficking.

Budget

The Chief mentioned that we will finish the year in-budget.
We are running the private duty account in negative until the end of the fiscal year when we will transfer money.

Traffic Reports

The Chairman mentioned that he is happy to see that the numbers have increased.

The Chief said that the written warnings are up and verbal warnings are down. Unfortunately, there still are certain people doing the lions share of the work.

Crashes

Accidents are up from this time last year. More cars are on the road. We are definitely getting back to normal.

Monthly Report

Crash Enforcement Action – Commissioner Urrunaga noticed that 27% is not accounted for in this section. The Chief agreed and said that he would look into this and get back to her tomorrow.

NOTE: The Chief did look into this, it was a problem with the data. The Chief sent out an email and Lt. Solek is looking into a way to produce the correct data for future reports.

The Commission discussed the significant events.

The Chief mentioned that Officer Rohon was the first recipient of the BEST Program award. Chairman Eshoo wanted to recognize Officer Rohon on behalf of the Commission.

The Commission discussed reasons for MV stops and enforcement action taken.

The Chief noted that there were three DUI's this month. He also stated that we applied for the 100% reimbursed grant.

The Chief was happy to announce that thefts are down in all areas in April to pre-pandemic levels and that we are doing well with the 4th officer OT levels.

Vice-Chairman Wilson asked about Acting Detective Fuini. The Chief explained that he was involved in a car accident last month. He was shook up a bit. He was out of the office for a couple of days. He is back and is doing well. The car that was hit was one of our older cars. We will be getting a replacement vehicle.

Community Relations

The Community Relations Team met and discussed planning open houses at the PD for all of the Neighborhood Watch Group members. June 12th and June 19th, which are Saturdays, from 10 – 2 pm each day have been selected as the days.

These open houses are for the members of the Neighborhood watches and are being staffed by all of the CRT Officers. A memo was forwarded to all Commissioners by Chief Klett from Lt. Solek regarding the open houses.

Old Business

Statement Of Need

A motion to move the Statement of Need to the Town Council was made by Commissioner Dave Rogan at 7:10pm. Commissioner Melissa Urrunaga seconded this motion. All were in favor. Motion was passed.

A discussion followed regarding the Statement of Need. Everyone agreed upon the process and that the Commission is following the correct procedure to get the new locker rooms.

White Oak Drive

Commissioner Dave Rogan made a motion to not install the "No Parking" signs at 7:12pm. Commissioner Ryan Zelek seconded this motion. All were in favor. Motion was approved.

New Business

The Commission is extremely concerned about the current level of staffing.

The Chief mentioned that there is going to be new construction coming up in the next year or two. This extra population will create extra call volume.

The Chief also pointed out that the worst case for OT in one year would be approximately \$75,000.00 to staff all shifts to four officers. To have another officer on the payroll, it would cost \$120,000.00. He feels it would be cheaper to handle the extra coverage through overtime.

The Commission had a discussion regarding the possibilities of adding an additional officer to the police force, what the additional housing would do to the current call volume at the police department and how is the PD going to prepare for that?

The Commission decided to contact Chris Edge and ask him to come and speak at the next meeting about what is going on in the Town of Berlin over the next five years. Everyone agreed that they need to have a better understanding of what will be happening in the Town so the Commission can better prepare for what is coming.

NOTE: Chris Edge was contacted and will be in Vermont during our next meeting. He asked if it would be ok if he wrote up something and the Commission could ask him questions at the next meeting.

Executive Session

No Executive Session.

Adjournment

Commissioner Urrunaga made a motion to adjourn at 7:33 pm. This was seconded by Commissioner Zelek. All were in favor.

Respectfully submitted,

Marlene T. Kastner
Berlin Police Department
Police Commission Secretary

Commission Correspondence

Chairman Eshoo as head of the Local Traffic Authority received correspondence from the CT Training and Technical Assistance Center (T2 Center) regarding radar controlled speed signs.

The CT DOT is providing two 36-inch Speed Display/Driver Feedback signs at no cost to be used on local roads. These are similar but larger than the ones currently located on Norton Road.

The Chief has signed the program agreement and we have picked up the signs.

Officer Bobok is reviewing previous traffic surveys and conducting some at this time in order to make a recommendation to the Commission as to where to best deploy these signs.

See the attached information.

Speeding is a known factor in many of our nation's fatal and serious-injury crashes. According to the National Highway Traffic Safety Administration (NHTSA) twenty-six percent of the fatalities on our roads in 2017 were speed-related. In Connecticut, an analysis of crash records from 2016 – 2019 showed that fifty percent (50%) of fatal and serious-injury crashes, where "exceeded speed limit" or "too fast for conditions" was a contributing factor, occurred on a rural, town-owned road. In an effort to assist municipalities with reducing these types of crashes, and to further speed management efforts around the State, the CT Training and Technical Assistance Center (T2 Center) has started a new Speed Display/Driver Feedback Sign Program, funded by Connecticut Department of Transportation.

Speed Display signs provide feedback to drivers on their traveling speed and are meant to reinforce operating at or below the posted speed limit. The signs are also capable of recording speed and volume data. These signs have proven to be effective in reducing speeds and crashes when used at key locations. For more information on this, please see FHWA Office of Safety Proven Safety Countermeasures for Speed Management overview at https://safety.fhwa.dot.gov/speedmgt/ref_mats/fhwasal6077/fhwasal6077.pdf

Berlin has been identified as having roadways that would benefit from these signs. The program will provide two signs to your municipality, at no cost, and also provide training, oversee installation, connect the signs to the Cloud-based software and assist your town with monitoring of the signs and data reporting. Participation requires only a few simple steps!

1. Set up a meeting between me and your designated town representative. At that time, an agreement will be signed for proper use and placement of the signs.
2. I will deliver the signs to your town and provide onsite technical assistance with proper placement and use of the feedback signs.
3. I will provide educational materials to assist you in communicating with your residents on the speed management efforts.
4. I will be available to follow up with your staff to assist with data evaluation and recommendations on future safety plans relating to the targeted location.

Additionally, town representatives will be invited to attend a free speed management full day training.

I look forward to your participation in this program. Please email me at Melissa.Evans@uconn.edu to schedule our meeting so we can improve safety on Berlin's roads.



Speed Display Sign Program Agreement

1. This Speed Display Sign Program Agreement is between Berlin (Municipality) and the CT Training & Technical Assistance Center (T2 Center) at the University of Connecticut.
2. The equipment is being provided at no charge to the Municipality. After the initial meeting between the Municipality and the T2 Center, the equipment becomes the property of the Municipality.
3. The Municipality agrees to install the equipment properly, in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and any and all State of Connecticut regulations.
4. The equipment is being provided for use on locally owned and maintained rural roadways only. Installation on State owned and maintained roadways is not permitted.
5. After initial installation, Agencies can relocate the equipment to locations determined by the Municipality, in accordance with the MUTCD and State of Connecticut regulations. **Note:** If the Municipality wants to install the signs on a State road, they first must obtain an encroachment permit from CTDOT's District Office.
6. Technical assistance will be available, by request from the Municipality, after initial installation and provided by the T2 Center's Safety Circuit Rider.

Municipality: Berlin

Date: 5/24/2021

Municipality Representative's Full Name (Print): John M. Klett, Chief of Police

Municipality Representative's Cellphone Number: 860-637-0684

Municipality Representative's Email: j.klett@berlinpd.org

Municipality Representative's Signature: [Signature]

(By signing, I agree to all terms and conditions listed in this Agreement)

BERLIN POLICE DEPARTMENT

Det. Theodore Fuini – Youth Bureau

To: Chief John Klett

From: Det. Theodore Fuini

Re: Juvenile Activity May, 2021

Date: June 8th, 2021

For the purpose of this report, the term “juvenile” will apply to any person under the age of 18.

2100009938: A 16 year old female was issued a written warning to travelling too fast.

2100010046: A 15 year old female was taken to the hospital after ingesting too many ibuprofen pills.

2100010307: Active sexual assault investigation involving a juvenile female and adult family friend.

2100010452: Adult, Luis Rodriguez arrested for D.V. charges including risk of injury as a juvenile child was placed in danger due to his actions.

2100010689: Two 13 year old male juveniles reported their bikes stolen while fishing at Paper Goods Pond.

2100010698: A 14 year old male was injured while skateboarding in the empty Percival Pool. Transported to the hospital and his parents were spoken with regarding trespassing.

2100012384: A McGee teacher was reported to have displayed inappropriate behavior to a female student approximately four years ago. The now high school student and parents have declined to cooperate with a police investigation. DCF is also investigating.

The above mentioned case reports resulted in the following;

- 0- Juvenile arrests
- 0- JRB Referral
- 0- FWSN Referral
- 0- Infraction
- 1- Adult arrests

Community Relations/ Other;

- Det. Fuini attended two forensic interviews for a sexual assault case.
- Det. Fuini updated MDT on relevant cases.
- Det. Fuini was assigned to investigate a burglary that is connected to recent ATM thefts and is continuing efforts in that case.

- Det. Fuini while assisting Officer DePinto, uncovered a drug operation and conducted a search after obtaining a search warrant that yielded drugs and a large sum of money (21-11355)

McGee Update:

The only call involving McGee students or cases that involved McGee School are listed in the case section.



Det. Theodore Fuini #246

BERLIN POLICE DEPARTMENT

Deputy Chief of Police • Chris Ciuci

June 7, 2021

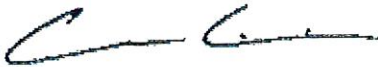
To: Chief John M. Klett
From: Deputy Chief Chris Ciuci
Subject: July 2021 Training Schedule

The following personnel have been scheduled for training in July:

Employee	Course Name	Date(s)	Days	Location
None Scheduled	N/A	N/A	N/A	N/A

Additional training scheduled for June since last month's report:

Employee	Course Name	Date(s)	Days	Location
Officer Wade Griffith	Police Engagement Program (PEP)	6/9/2021	1	POSTC



Chris Ciuci
Deputy Chief of Police

FY21 - BUDGET VS ACTUAL as of 5/31/21 Month end
GENERAL FUND - EXPENSE

GENERAL FUND - EXPENSE		BUDGET			YTD					%
DEPT/ACCOUNT	DESCRIPTION	ADOPTED	AMENDS	AMENDED	MAY	EXPENSE	ENCUM	ENCUM+EXP	BALANCE	REMAIN.
1532 - Police Department										
51 Wages-Salaries										
001.15.1532.0.51100.00000	Department Head	129,036	3,871	132,907	10,224	122,683	0	122,683	10,224	7.7%
001.15.1532.0.51120.00000	Professional Personnel	120,288	3,609	123,897	9,530	114,366	0	114,366	9,531	7.7%
001.15.1532.0.51125.00000	Mid-Managers Personnel	87,896	(59,161)	28,735	0	28,735	0	28,735	0	0.0%
001.15.1532.0.51130.00000	Clerical Personnel	154,748	4,232	158,980	12,124	138,964	0	138,964	20,015	12.6%
001.15.1532.0.51140.00000	Police Personnel	3,642,085	0	3,642,085	263,834	2,994,752	100,000	3,094,752	547,334	15.0%
001.15.1532.0.51185.00000	Dispatchers	581,678	29,686	611,364	45,925	525,161	0	525,161	86,203	14.1%
001.15.1532.0.51305.00000	Commission Secretaries	1,700	0	1,700	100	900	0	900	800	47.1%
001.15.1532.0.51400.00000	Overtime	500,605	0	500,605	36,549	442,713	0	442,713	57,892	11.6%
001.15.1532.0.51420.00000	Grant Overtime	68,000	0	68,000	3,294	42,104	0	42,104	25,896	38.1%
001.15.1532.0.51440.00000	Extra Duty Police Officer	300,000	0	300,000	40,362	376,239	0	376,239	(76,239)	-25.4%
001.15.1532.0.51805.00000	Longevity	25,058	0	25,058	0	11,375	0	11,375	13,683	54.6%
001.15.1532.0.51811.00000	In lieu of Sick Pay (Retiree)	56,200	0	56,200	0	0	0	0	56,200	100.0%
001.15.1532.0.51820.00000	In lieu of Health Insurance	15,300	0	15,300	0	10,246	0	10,246	5,054	33.0%
Wages-Salaries Total		5,682,594	(17,763)	5,664,831	421,942	4,808,237	100,000	4,908,237	756,593	13.4%
52 Fringe Benefits										
001.15.1532.0.52010.00000	Worker's Compensation	209,449	4,967	214,416	16,864	191,680	0	191,680	22,736	10.6%
001.15.1532.0.52100.00000	Social Security	435,408	(7,503)	427,905	30,279	341,121	20,000	361,121	66,784	15.6%
001.15.1532.0.52200.00000	Pension	515,936	(4,147)	511,789	31,007	363,652	20,000	383,652	128,137	25.0%
001.15.1532.0.52220.00000	Insurance, Life, Disability	53,897	301	54,198	4,622	49,976	2,613	52,589	1,609	3.0%
001.15.1532.0.52225.00000	Physicals	4,300	0	4,300	661	1,686	90	1,776	2,524	58.7%
001.15.1532.0.52235.00000	Health Insurance	842,945	(2,817)	840,128	0	839,944	0	839,944	184	0.0%
001.15.1532.0.52300.00000	Uniforms	51,104	0	51,104	11,435	41,180	5,842	47,022	4,082	8.0%
001.15.1532.0.52440.00000	Tuition Reimbursement	8,800	(800)	8,000	0	0	0	0	8,000	100.0%
Fringe Benefits Total		2,121,839	(10,000)	2,111,839	94,868	1,829,238	48,545	1,877,783	234,056	11.1%
53 Professional/Technical										
001.15.1532.0.53101.00000	Telecomm-Statewide Info	20,000	(5,000)	15,000	4,972	11,305	1,552	12,857	2,143	14.3%
001.15.1532.0.53201.00000	Supplies	5,570	800	6,370	195	5,466	102	5,568	802	12.6%
001.15.1532.0.53208.00000	Computer Equipment	5,355	0	5,355	256	4,365	990	5,355	0	0.0%
001.15.1532.0.53209.00000	Defensive Equipment - Tasers	12,330	0	12,330	0	12,330	0	12,330	0	0.0%
001.15.1532.0.53211.00000	Computer Materials	300	0	300	0	292	0	292	8	2.7%
001.15.1532.0.53212.00000	Photo Supplies	250	0	250	0	91	19	110	140	56.0%
001.15.1532.0.53219.00000	Operating Materials	8,650	1,500	10,150	1,012	9,623	0	9,623	527	5.2%
001.15.1532.0.53234.00000	Food	1,000	0	1,000	18	449	551	1,000	0	0.0%
001.15.1532.0.53238.00000	Traffic Lights/Signals	14,650	0	14,650	0	11,547	531	12,078	2,572	17.6%
001.15.1532.0.53245.00000	Maintenance & Repair	33,000	2,000	35,000	1,953	34,749	178	34,927	73	0.2%
001.15.1532.0.53248.00000	Miscellaneous Equipment	7,000	0	7,000	447	4,309	2,681	6,990	10	0.1%
001.15.1532.0.53256.00000	Firearms	15,000	0	15,000	9,886	14,926	0	14,926	74	0.5%
001.15.1532.0.53401.00000	Accreditation	6,500	(1,500)	5,000	0	4,745	0	4,745	255	5.1%
001.15.1532.0.53601.00000	Equipment Rental	4,300	(2,000)	2,300	0	982	1,118	2,100	200	8.7%
001.15.1532.0.53813.00000	Computer Support	62,000	0	62,000	3,113	57,436	4,500	61,936	64	0.1%
001.15.1532.0.53814.00000	Contractual Services	5,000	0	5,000	523	4,254	591	4,845	155	3.1%
001.15.1532.0.53826.00000	Towing	600	0	600	0	85	215	300	300	50.0%
001.15.1532.0.53902.00000	Telephone	15,000	0	15,000	1,004	10,514	2,486	13,000	2,000	13.3%
001.15.1532.0.53903.00000	Copiers	3,300	0	3,300	253	2,286	838	3,124	176	5.3%
001.15.1532.0.53916.00000	Professional Development	45,000	5,000	50,000	3,775	48,511	68	48,579	1,421	2.8%
001.15.1532.0.53944.00000	Organizational Fees	4,030	0	4,030	225	2,616	0	2,616	1,414	35.1%
001.15.1532.0.53945.00000	Training	1,640	0	1,640	280	820	0	820	820	50.0%
Professional/Technical Total		270,475	800	271,275	27,809	241,701	16,420	258,121	13,154	4.8%
54 Capital Outlays										
001.15.1532.0.54000.01130	Body Cameras	0	252,992	252,992	0	252,992	0	252,992	0	0.0%
Capital Outlays Total		0	252,992	252,992	0	252,992	0	252,992	0	0.0%
Police Department Total		8,074,908	226,029	8,300,937	544,719	7,132,168	164,965	7,297,133	1,003,804	12.1%



BERLIN POLICE DEPARTMENT
Traffic Bureau
MV Stops/Enforcement
May 2021

5/1/2021 5/31/2021

Primary Officer	INFRACTION TICKET	MISDEMEANOR SUMMONS	NO DISPOSITION	VERBAL WARNING	WRITTEN WARNING	Total
Veach, Jeffrey T	4	2		16	3	25
Musanti, Maegan L	1			2	21	24
Griffith, Wade T	7	2	1	3	9	22
Rohon, David A	19	1		2		22
Lajoie, Christopher J	2	2	1		16	21
Fowler, Mark R	12				7	19
Schreiner, Scott C	3			1	12	16
Krzykowski, Aimee D	10	1			4	15
O'Leary, Drew P	1				14	15
Breen, Dylan A	2	1		3	8	14
Bobok, Thomas W	8	1		1	3	13
Correa, Marco	2			4	6	12
Dubuc, Jeffrey S	3			1	8	12
Rethis, Achilles				3	9	12
Manning, Michael W		2		1	7	10
Delgado, Isabella P	2			1	6	9
Ithier, Daniel A	1			3	5	9
O'Connor, Sean K	1			4	4	9
Clark, Brendan M	1				6	7
Funi, Theodore D					6	6
Chaffee, Kevin J	2	1			2	5
Doski, Richard T	1			1	2	4
Griffin, Catherine A	3				1	4
Kelly, Brett K	1			1	2	4
Kennedy, Peggy L	3					3
Lagueux, Brandon M	1				1	2
DePinto, Mark E					1	1
Total	90	13	2	47	163	315



BERLIN POLICE DEPARTMENT

Traffic Bureau

Crash History by Hour and Day of the Week May 2021

Day Hour 24	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes
	Grand Total	Grand Total	Grand Total	Grand Total	Grand Total	Grand Total	Grand Total	Grand Total
1	1	2.56%						1
2				1			1	2
6	1	2.56%	1				1	3
7			2	1				3
8		1	2.56%					1
9	2	5.13%	1					3
10	1	2.56%						1
11				1		1		2
12		1	2.56%				1	2
13	1	2.56%	1		1		1	4
14					1	3		5
15			1			1		2
16		1	2.56%	1	2.56%			3
17				1				1
18	1	2.56%	1			1		3
20			1					1
22				1				1
23				1				1
Total	7	17.95%	7	7	3	6	5	39
		10.26%	17.95%	17.95%	7.69%	15.38%	12.82%	100.00%





2021 Crash Summary										2020 Summary						
	Crashes	YTD	DUI	Fatal	W/W's	Infractions	Summons/Arrest	M/C	Bicycles	Animal	Evading	PEDs	Crashes	YTD	DUI	Fatal
Jan	30	30	1	0	12	9	3	0	0	1	5	0	42	42	0	0
Feb	39	69	2	0	15	9	8	0	0	1	6	0	29	71	3	0
Mar	41	110	0	0	17	15	4	0	1	1	2	0	41	112	1	0
Apr	37	147	1	0	13	11	3	2	0	1	7	0	23	135	2	0
May	39	186	0	0	12	15	3	0	0	1	3	0	25	160	0	0
Jun													35	195	1	0
Jul													25	220	1	0
Aug													47	267	0	0
Sep													43	310	0	0
Oct													39	349	0	0
Nov													45	394	0	0
Dec													52	446	2	0
Total	186	XXX	4	0	69	59	21	2	1	5	23		446	XXX	10	0



BERLIN POLICE DEPARTMENT

Traffic Bureau

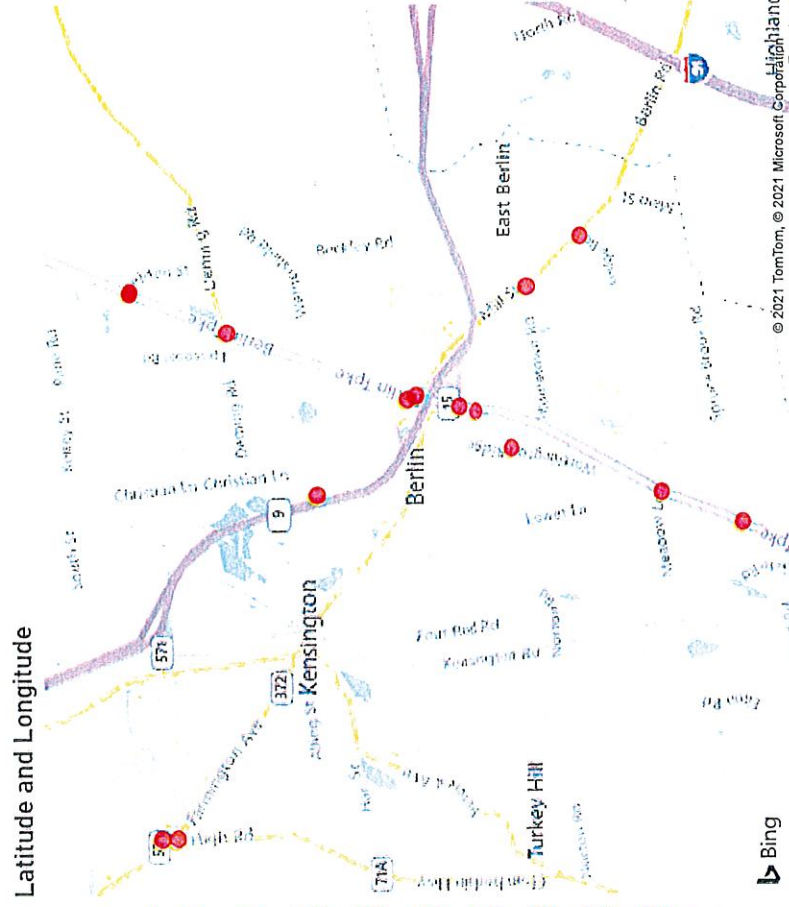
Crash Dates

5/1/2021 5/31/2021

Top Crash Intersections May 2021

Latitude and Longitude

Full Address	0	2	6	7	8	9	11	12	13	14	15	18	Total
00874 BERLIN TPKE, BERLIN, CT	1												1
01100 BERLIN TPKE, BERLIN, CT									1				1
BERLIN TPKE/ DEMING RD, BERLIN, CT								1					1
BERLIN TPKE/ MEADOW LN, BERLIN, CT				1									1
BERLIN TPKE/ NORTH COLONY RD, BERLIN, CT							1						1
BERLIN TPKE/ RAMP C, BERLIN, CT													1
BERLIN TPKE/ ROWLEY ST, BERLIN, CT										1			1
BERLIN TPKE/ SELDEN ST, BERLIN, CT												1	1
BERLIN TPKE/ WORTHINGTON POINT RD, BERLIN, CT													1
CHRISTIAN LN/ RIPPLE CT, BERLIN, CT													1
GROVE ST/ MILL ST, EAST BERLIN, CT												1	1
HIGH RD/ FARMINGTON AVE, BERLIN, CT													1
HIGH RD/ SR 571, BERLIN, CT													1
HUDSON ST/ WORTHINGTON RIDGE, BERLIN, CT													1
MIDDLETOWN RD/ BERLIN ST, BERLIN, CT													1
MIDDLETOWN RD/ MILL ST, EAST BERLIN, CT													1
ORCHARD RD/ BERLIN TPKE, BERLIN, CT													1
RAMP F/5/ BERLIN TPKE, BERLIN, CT													1
ROWLEY ST/ BERLIN TPKE, BERLIN, CT													1
Total	1	1	2	2	1	2	1	1	1	2	2	2	19



Bing

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BERLIN POLICE DEPARTMENT
Traffic Bureau
Officer Thomas W. Bobok #239

May 2021 Monthly Compilation Report

Monthly Crash Data:

39 Crashes is a 56% Increase from May 2020 (25 Crashes)

Year to Date: Increase of 16%

Crash Enforcement Action:

3 Cleared by Arrest – 7.69%

15 Cleared by Infraction – 38.46%

12 Cleared by Written Warning – 30.76%

3 Offender Evaded (no action) – 7.69%

6 No Action Taken other reasons– 15.38%

Top 3's

Day of the Week	Intersection	Causative Factor
Sunday/Tuesday/Wednesday (7)	Berlin Tpke./Rowley St. (2)	Foll. Too Close/Unsafe Movement (13)
Friday (6)	All others (1)	Improper Lane/Fail to Drive Right (8)
Saturday (5)		Improper Passing (4)

Mid State Crash Reconstruction Callouts: 0

Traffic Surveys/Actions: Survey based upon complaints @ Christian Lane @ NB Town Line, radar sign deployed on Lower Lane

Berlin Tpke. Safety Plan:

Berlin Tpke. Enforcement 11am-6pm

Verbal Warnings	Written Warnings	Infractions	Summons/Arrests	Total Stops
5	16	7	2	30

18 Fire Extinguishers Inspected

BERLIN POLICE DEPARTMENT

Community Relations Team
Officer Brandon Lagueux #258
crimewatch@berlinpd.org

May 2021 Monthly Report,

During the month of May the community relations team made one change to the group. Ofc Delgado resigned from her position. This was filled by Ofc Breen who will be responsible for district one.

Our officers continued to make contact with our groups via social media and group chats keeping them informed of incidents and events going on in town. We planned two open house events to be held at the police department specific for our neighborhood watch groups during the month of June.

On May 25th Ofc Griffin coordinated a Coffee with a Cope event at Provision State Coffee. This was attended by all of the community relations officers as well as many officers from the department. This event was big success in person as well as on social media. We are looking forward to conducting more of these events.

There have been no new additions or deletion of any of our neighborhood watch groups. Going forward we will continue to look for new watch groups however we will focus on continued activity in our current groups as to not lose any interest. We will continue keeping the public informed via social media and continue to plan for future events.

Respectfully submitted,

Ofc Lagueux #258

Officer Brandon Lagueux #258
Coordinator

MAY 2021 MONTHLY REPORT

The month of May included incidents 2,430 (11,155 YTD). The most frequent emergency calls for service are ambulance calls with 127 (501 YTD) and alarms with 98 (618 YTD). Note that of those 98 alarms, 55 were false alarms.

During May, officers investigated and reported on several incidents. They are listed in the table below:

	May 2021	YTD 2021	May 2020	YTD 2020
<u>MV Accident</u>	39	188	25	159
<u>MV Incident</u>	9	63	7	52
<u>MV Stops</u>	318	1328	10	943
<u>DUI Arrests</u>	3	10	3	12
<u>MV Arrests</u> <u>(Inf/Misd)</u>	127	448	17	360
<u>MV Warnings</u>	178	666	20	609
<u>Adult Criminal</u> <u>Arrests</u>	17	100	25	116

Motor Vehicle Accidents

Most crashes occurred on Sunday/Tuesday/Wednesday with seven (7) followed by Friday with six (6). The intersections with the most crashes was the Berlin Tpke. at Rowley St. with two (2). The top two causative crash factors were Following Too Closely/Unsafe Movement with thirteen (13) and Improper Lane/Failure to Drive Right with eight (8).

Employee Recognition/ Significant Events

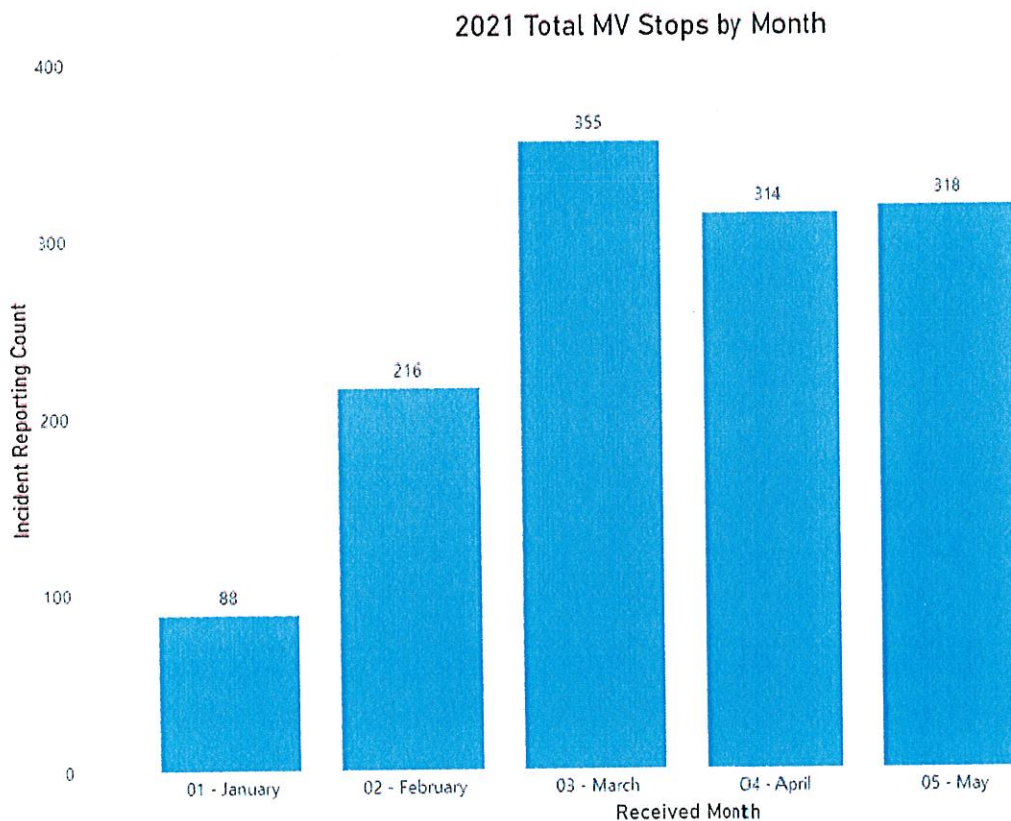
5/09/21 -Officer Veach discovered a motorist passed out at the wheel of a running vehicle on High Road. The operator was arrested for DUI as a result. Test refused. Officer Veach has been setting a good example for the younger officers on the shift with his proactive MV enforcement efforts. **2100009840**

5/27/21 - A customer stopped to use the ATM and observed the front window smashed and notified police. Investigation revealed that two males broke the front window at 0251 and attempted unsuccessfully to steal the ATM. No alarm was received from the business. Officer Breen handled the initial investigation well gathering photos and video and assisting the Detective Bureau with processing the scene. **2100011331**

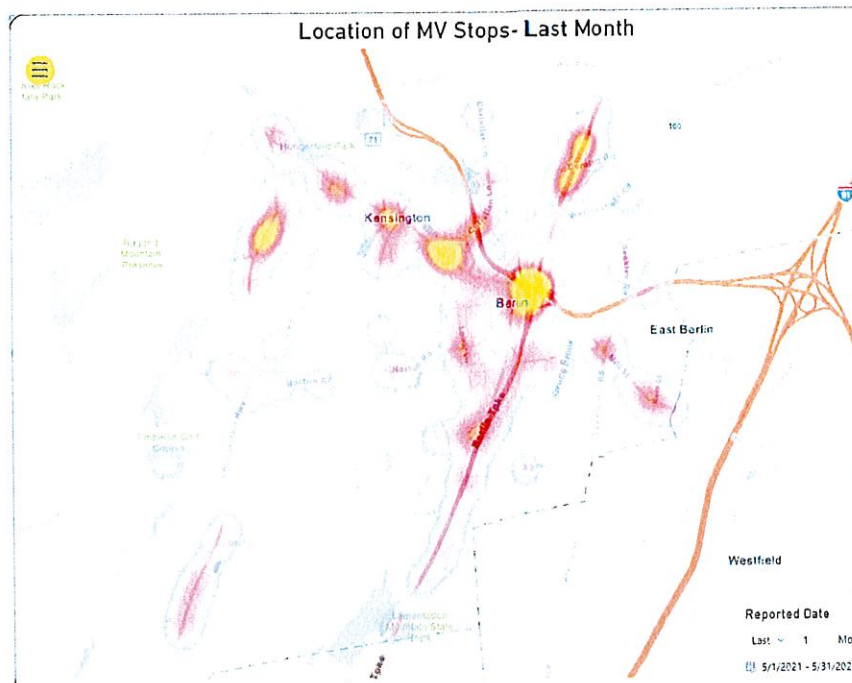
5/27/2021- Ofc Fowler & Rethis were sent to assist with an unwanted guest at the Berlin Motor Inn. The subject was having issues maintaining reality and kept talking about seeing people that were not there. The officers spent a long time trying to get the subject to leave the property but ultimately he refused after claiming there was a bomb under his vehicle. Ofc Fowler & Rethis attempted to take control of the subject so that he could be taken to the hospital for evaluation. The subject began to struggle with the officers and after pulling away tried to run away. Ofc Rethis successfully deployed his TASER and ended the pursuit. The subject was eventually transferred to Hunter's Ambulance for transport on his psych issue. 2100010536

Ofc. Schreiner organized a police department baseball game which was attended by 14 of our officers. It was a great event in which all had a great time with some friendly competition. Events such as these long a long way to build comradery and strengthen morale among officers. Many family members also attended.

May MV Activity Analysis



Officer MV Stops		
Officer	STOP	Total
Veatch, Jeffrey T	25	25
Musanti, Maegan L	24	24
Griffith, Wade T	22	22
Lajoie, Christopher J	22	22
Hohn, David A	22	22
Fowler, Mark K	20	20
Schreiner, Scott C	17	17
Krzykowski, Aimee D	15	15
O'Leary, Drew P	15	15
Bebok, Thomas W	13	13
Breen, Dylan A	13	13
Correa, Marco	12	12
Dubuc, Jeffrey S	12	12
Rothis, Achilles	12	12
Manning, Michael W	10	10
Delgado, Isabella P	9	9
Ithier, Daniel A	9	9
O'Connor, Sean K	9	9
Clark, Brendan M	7	7
Fulm, Theodore D	6	6
Chaffee, Kevin J	5	5
Griffin, Catherine A	5	5
Doski, Richard T	4	4
Kelly, Brett K	4	4
Kennedy, Peggy L	3	3
Laguette, Brandon M	2	2
DePinto, Mark E	1	1
Total	318	318



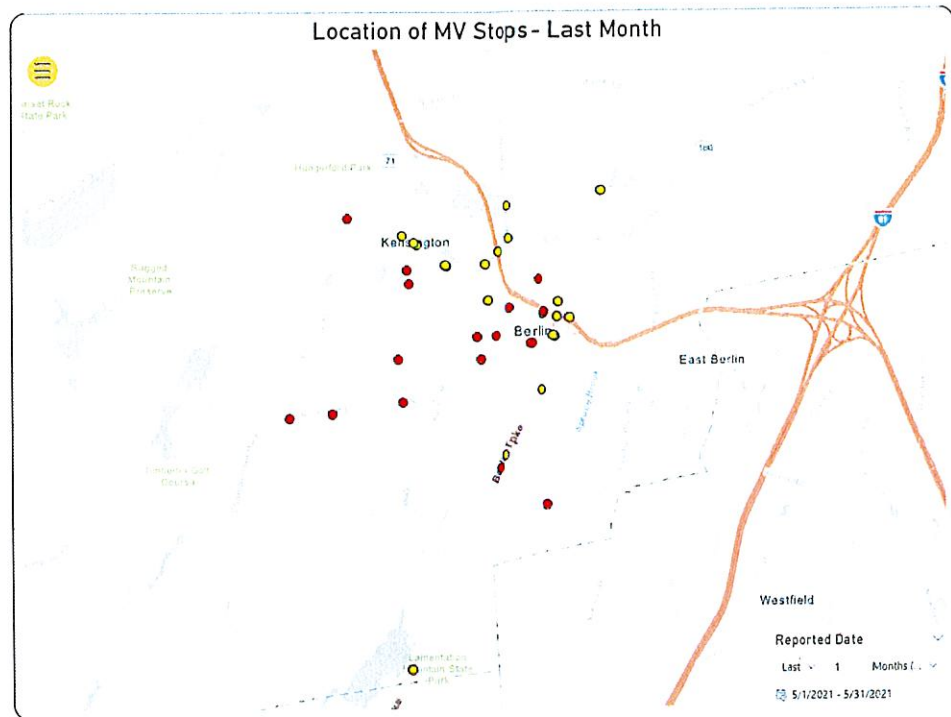
Initial Reason for MV Stop and Enforcement Action Taken						
Reason for Stop	INFRACTION TICKET	MISDEMEANOR SUMMONS	NO DISPOSITION	VERBAL WARNING	WRITTEN WARNING	Total
14-218a	22	2		10	76	110
14-301	1			3	28	32
14-100a(c)(1)	30	1				31
14-219(b)	10	1		2	18	31
14-299	6	2		4	13	25
14-96b				9	3	12
14-298	2		1	1	4	8
14-96e				3	3	6
14-12(a)*	2			1	2	5
14-296aa(b)1st	2				3	5
14-12(a)				2	2	4
14-218	1	1		1	1	4
14-219(a)(1)	3				1	4
14-96c				3		4
14-219				3		3
14-234	3					3
14-96a(a)				2	1	3
14-218(a)	1				1	2
14-218a*					2	2
14-243(a)		1			1	2
14-100(a)(c)(1)	1					1
14-100act	1					1
14-147		1				1
14-147(c)		1				1
14-18(a)	1					1
14-218*				1		1
14-218a*SZ	1					1
14-219(c)(2)		1				1
14-219c		1				1
Total	89	13	2	47	163	318

MV Stop Enforcement	
Disposition	% of Total
WRITTEN WARNING	51.91%
INFRACTION TICKET	28.34%
VERBAL WARNING	14.97%
MISDEMEANOR SUMMONS	4.14%
NO DISPOSITION	0.64%
Total	100.00%

MV Violations by Statute Number

Statute #	Description
14-100a(c)(1)	Failure to wear safety belt front seat
14-12(a)*	Operating an Unregistered MV
14-147	Misuse of Marker Plates
14-18(2)	Failure to display marker plate
14-18(a)	Failure to properly display number plate
14-18(c)	mutilated or illegable number plates
14-96a(c)	Failure to Have Head lamps Lit
14-96b	Failure to Have Head lamps
14-96c	Faliure to have Head lamps and Tail lamps or Registration Lights
14-213	Failure to carry insurance card
14-213b	Insufficient insurance
14-215	Operating Under Suspension
14-218a	Travelling Unreasonably Fast
14-218a*SZ	Travelling Unreasonably Fast (School Zone)
14-219(a)(1)	Driving to endanger (Misd summons)
14-219(b)	Speeding Infraction
14-219(c)(1)	Speeding
14-219(c)(2)	Speeding (Truck)
14-222	Reckless driving
14-230(a)	Using a restricted left turn lane
14-232(1)	Improper passing
14-234	Passing in a no passing zone
14-236	Failure to Drive in the Proper Lane
14-241	Improper turn
14-242	Restricted Turn
14-243	Unsafe movement of a stopped, standing or parked vehicle
14-245	Failure to Grant the ROW at an Intersection
14-252	Blocking Driveway
14-296aa(b1st	Operation of an MV while using a hand held device
14-298	Failure to Obey STC Signs and Markings
14-299	Red Light Violation
14-301	Stop Sign Violation

14-299 Red Light Violations 14-301 Stop Sign Violations	
Statute Code Identification	# of MV Stops
14-301	32
14-299	25
Total	57



Section II. Goal Progress

Officer Safety:

- There were (0) reportable incidents in the LEOKA report for May. We will continue to strive for zero reportable incidents each month.
- There were 0 officers injured in the line of duty during the month of May.

M/V Crash Reduction:

Patrol officers are being utilized to carry out Traffic Officer Bobok's crash reduction plan which has been updated for 2021. Ofc. Bobok will be reporting progress toward this goal.

DUI Enforcement:

There were 3 DUI arrests in May. One DUI was self-initiated by Ofc. Veach and two others were the result of erratic operator calls to dispatch.

Community Service:

During the month of May, officers have continued to safely resume community contacts while maintaining proper social distance and precautions adhering to COVID-19 considerations.

Officers have continued to be vigilant about vehicle break in and auto thefts. Almost on a nightly basis an officer locates a garage door left open by a homeowner and alerts them to the situation. We have received many positive comments from citizens for doing proactive patrol as a result.

During the month of May there were (9) school walkthroughs recorded.

Crime Reduction- Officers have been targeting residential areas in response to significant increase in MV Thefts and Thefts from MV's.

Also see the Monthly Report from the Community Relations Team.

No Street light outages for May

➤ Community Activity Request Summary

There was (1) Community Activity Requests in May.

- On May 10th, Ofc. Lagueux hosted a Cub Scout tour and K-9 Demo

Reserve Officer Program

Reserve Officer Gosselin worked three (3) private duty jobs in May 2021. There were fourteen (14) unfilled assignments for the month.

May Pro Active Contacts

	May 2021	YTD 2021
Building Checks	1,003	4053
Community Relations Visits	60	247
Business/School Walkarounds	19	137
Traffic Stops	318	975

Investigations Unmarked Patrol May 2021

Tuesday, May 4	1.5 hrs	District 3
Monday, May 10	1.5 hrs	District 2
Tuesday, May 11	1.0 hrs	District 1
Wednesday, May 12	1.5 hrs	District 3
Thursday, May 13	1.5 hrs	District 3
Friday, May 14	1.0 hrs	District 1
Monday, May 17	1.5 hrs	District 3
Thursday May 20	2.0 hrs	Districts 1 & 2
Wednesday, May 26	1.0 hrs	District 1

2021

Offense Description	01 - January	02 - February	03 - March	04 - April	05 - May	06 - June	Total
<input checked="" type="checkbox"/> Motor Vehicle Theft	1	5	6	2	7	2	23
<input checked="" type="checkbox"/> Theft From Vehicle	15	12	34	12	15	6	94
Attempted	8	10	13	8	3	2	44
Completed	7	2	21	4	12	4	50
<input checked="" type="checkbox"/> Theft of MV Parts or Accessories	12	10	10	4	9	1	46
Total	28	26	49	18	31	9	161

May - 4th Officer Overtime

In an effort to combat increased crime, the department has continued instituting a 4 officer minimum for all patrol shifts. For the month of May the department incurred a total of 127 hours of OT costs. OT cost \$8,967.30.

Motel Checks :

During the month of May there were 89 Motel Checks logged by Patrol units. 1 Stolen License Plate was recovered as a result of the checks.

Run Time: 08:09

Monthly NIBRS Statistics

05/01/2021 00:00 Thru 05/31/2021 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2020	% Chg
		05/ 2021	04/ 2021	Mth to Mth	05/2020	Mth to Yr	1/1 - 05/31/2021	1/1 - 05/31/2020	2021 / 2020
100	Kidnap/Abduction	0	0	% 0	0	% 0	0	1	% -100
11A	Forcible Rape	0	0	% 0	1	% 100	0	1	% -100
11D	Forcible Fondling	0	0	% 0	0	% 0	0	0	% 0
120	Robbery	0	0	% 0	0	% 0	2	1	% +100
13A	Aggravated Assault	0	0	% 0	1	% 100	5	3	% +66.6
13B	Simple Assault	4	3	% +33.3	4	% 0	13	10	% +30
13C	Intimidation	1	1	% 0	0	% +100	6	12	% -50
200	Arson	0	0	% 0	0	% 0	0	0	% 0
220	Burglary/Breaking and Enter	10	2	% +400	2	% +400	26	14	% +85.7
23C	Shoplifting	3	3	% 0	2	% +50	21	20	% +5
23D	Theft From Building	0	1	% 100	3	% 33.3	6	9	% -33.3
23E	Theft From Coin Operated De	0	0	% 0	0	% 0	0	1	% -100
23F	Theft From Vehicle	15	12	% +25	9	% +66.6	88	90	% -2.2
23G	Theft of MV Parts or Access	10	4	% +150	4	% +150	44	15	% +193.3
23H	All other Larceny	8	3	% +166.6	1	% +700	16	7	% +128.5
240	Motor Vehicle Theft	7	2	% +250	2	% +250	21	16	% +31.2
250	Counterfeiting/Forgery	0	0	% 0	0	% 0	4	3	% +33.3
26A	False Pretenses/Swindle/Con	0	1	% 100	0	% 0	4	4	% 0
26B	Credit Card/Automatic Telle	1	0	% +100	1	% 0	4	4	% 0
26C	Impersonation	0	0	% 0	1	% 100	4	1	% +300
26E	Wire Fraud	0	0	% 0	0	% 0	2	2	% 0
26F	Identity Theft	4	2	% +100	4	% 0	14	14	% 0
290	Destruction/Damage/Vandalis	9	8	% +12.5	5	% +80	41	27	% +51.8
35A	Drug Narcotic Violations	1	0	% +100	1	% 0	5	7	% -28.5
35B	Drug Equipment Violations	1	0	% +100	0	% +100	1	4	% -75
36B	Statutory Rape	0	0	% 0	0	% 0	0	0	% 0
520	Weapon Law Violations	0	0	% 0	1	% 100	0	2	% -50
90A	Fraud-Insufficient Funds Ch	0	0	% 0	0	% 0	0	1	% -100
90C	Disorderly Conduct	4	6	% -33.3	4	% 0	24	21	% +14.2
90D	Driving under the Influence	5	4	% +25	3	% +66.6	15	17	% -11.7
90F	Family Offenses, Nonviolent	1	1	% 0	3	% -66.6	7	6	% +16.6
90J	Trespass of Real Property	2	2	% 0	0	% +200	6	15	% -60
90Z	All Other Offenses	6	12	% -50	10	% -40	28	38	% -26.3
Report Totals:		92	67	% +37.3	62	% +48.3	407	366	% +11.2

Information on projected Town population and development

The following information on Town population was derived from the US Census Website and the CT Data websites. The US Census does not appear to be final as no population number is listed in the table for April 1, 2020. The best information and estimate I found was on the CT Data website.

PEOPLE		
Population		
Population estimates, July 1, 2019, (V2019)	20,436	328,239,523
Population estimates base, April 1, 2010, (V2019)	19,874	308,758,105
Population, percent change - April 1, 2010 (estimates base) to July 1, 2019, (V2019)	2.8%	6.3%
Population, Census, April 1, 2010	19,866	308,745,538
Population, Census, April 1, 2020	X	331,449,281

CT Data shows Berlin Estimated 2020 Population at 21,017

Based on the information provided by Economic Development we can expect the flowing in the near future:

Apartments

Year	Location	# of Units
2021-22	Turnpike Ridge	72 Units
2021-22	Deming Ridge	88 Units
2022-23	Steele Center	76 Units
2022-23	ABC Supply	84 Units
?????	404 Berlin Tpke	200 Units

Homes

2021-22	Shuttle Meadow	78 Units
---------	----------------	----------

Based on the above there are 520 apartments and 78 single family homes projected to be built for a total of 598 dwellings. Using a conservative estimate of two persons per dwelling would result in a population increase of 1196 persons.

This does not take into account the increased industrial/commercial development mentioned by the Economic Development Director.

In order to maintain a ratio of 2 Officers per 1000 population, this would require the addition of two Police Officers over the next two years.

Town of Berlin

Department of Economic Development

May 27, 2021

Chairman Paul Eshoo
Berlin Police Commission
240 Kensington Road
Berlin, CT 06037

Re: Development in Berlin – 2021 thru 2025

Chairman Eshoo and Esteemed Members of the Police Commission:

I am writing to give you an update on the recently approved as well as potentially to be developed properties in town that could have the capability to put pressure on different areas in Berlin care of traffic, additional residents and more.

Recently Approved

Turnpike Ridge

18,000 square feet of commercial (just completed) and 72 market rate apartments will be constructed at 220 Berlin Turnpike next to the Acura of Berlin dealership. The main conduit to this project will be twofold – from the Turnpike and Episcopal Road. Construction has been delayed due to the cost of materials for construction, but likely to begin in late 2021 or early 2022.

Steele Center

19,000 square feet of commercial space (under construction) and 76 market rate apartments at the former location of Kensington Furniture. Access to the project will be from Farmington Avenue as well as through the Train Station parking lot and Steele Boulevard. Construction of the larger buildings including the 60 units of apartments will be in 2022-3.

Deming Ridge

88-unit mixed-income apartment complex just south of the Eversource Campus. Located on Deming Road close to the Rocky Hill town line. Site work has started on the project with construction likely in late 2021 or early 2022.

South of Blue Lobster

404 Berlin Turnpike is a project now in the final phases of approval from the Planning & Zoning Commission. The project will include 200 mixed-income apartments, a gas station, hotel and retail building. This was approved at the May 20th meeting. No timeline yet on construction as it was just approved.

Visit our Web Site <http://www.town.berlin.ct.us>

Town of Berlin, Connecticut • Chris Edge, Economic Development Director
240 Kensington Road • Berlin, CT 06037 • (860) 828-7005 • Fax: (860) 828-7180 • Email: cedge@town.berlin.ct.us

Town of Berlin

Department of Economic Development

Now In Approval Process

Behind ABC Supply

The land behind ABC Supply is being proposed for a project which will include 84 apartments within 3 buildings. This development has a good chance of being approved and developed in 2022-3. I do not know the mix of units care of size, affordability, etc at this time but it has received Wetlands approval and soon will be heard by the Planning & Zoning Commission.

Shuttle Meadow Development

The Preserve, which the project is being called, has been proposed to include 78 homes that will be built off of West Lane. These will be cluster housing, but will be high-end units. This is now in the process of obtaining approvals.

Those With Longer-Term Development Potential

Four Rod Road (Former Yankee Gas Tank Site)

This property has been unused since the propane tanks were taken out of use in the early 2000s. Since then it has sat vacant, with no activity there. The parcel there is zoned industrial, is just over 20 acres of usable land, and I believe we will see an industrial development there. There are two distinct options:

1. One large building of 200,000 to 300,000 square feet, potentially to be used for distribution purposes, with up to 200 to 250 tractor trailers that would be coming to and from the property on a daily basis, or
2. Three to five buildings, potentially totaling close 130,000 square feet, which would be likely owner occupied facilities in the areas of manufacturing or clean contractors such as HVAC, electrical, plumbing and the like. This would bring about 100 cars per day to the property, but would then leave at the end of the day except for "work trucks" which would leave in the morning for job sites and return in the afternoon or not until the next day.

Corner of Berlin Turnpike and Meadow Lane

A property of just over 50 acres sits behind Peterbilt and the bowling alley with frontage on Meadow Lane. This property is zoned industrial and has the potential to be used for a distribution use similar to Four Rod Road, which was just mentioned. The size and scope could be similar to what was listed previously. If this parcel is targeted for a distribution use, we would push to have all tractor trailer traffic enter and exit onto the Turnpike and not onto Meadow

Corner of Four Rod Road and Norton Road

This corner presently has a 20,000 square foot building on 13 acres of land. In the coming years, I foresee the building and about 5 acres subdivided from the other 8 acres. This 8 acres will be developed into smaller industrial lots with three to four buildings being built totaling maybe 60,000 square feet. A small amount of vehicles would come to this parcel Monday thru Friday during business hours, and the likely buyers would be manufacturers or contractors.

Kensington Road (Black Angus Farm)

Visit our Web Site <http://www.town.berlin.ct.us>

Town of Berlin

Department of Economic Development

Though not currently in the queue for approval, this large farm was being looked at for a single-family housing development of between 30 and 60 lots (houses) a few years ago. No formal plans are under consideration now, but this could be a spot where new \$300,000 to \$500,000 houses are built in 2022 or beyond.

Golden Triangle

This large parcel located at the intersection of Route 9 and the Berlin Turnpike has been looked at for development for over 40 years with no activity on it. In the past 5 months, I have been contacted by a few different parties who have expressed an interest in developing it for industrial use. This seems to have some validity as the marketplace for industrial space is growing with not enough space to fill the current need. It could be a location for manufacturing or distribution which could include tractor trailers to and from the site. This is likely a number of years out if anything does happen there.

Industrial Surplus Corner

This corner at Deming Road and the Berlin Turnpike changed hands in 2020, and development will likely come there in 2022-3. From my conversations, it appears the property will be all commercial, but the potential is there for it to also be looked at for mixed-use much like Turnpike Ridge. If so, it could mean additional housing units (apartments), but the number is unknown at this time.

New Language/Concepts on Horizon

Motel to Residential Conversion

Language was approved in a May Planning & Zoning Meeting to allow the conversion of motels to residential units of between 500 and 1,000 square feet. It must include at least 50% of the existing structure to be demolished with the goal being to clean up some of these motels. Two properties are now under serious consideration under this new language for redevelopment.

Chamberlain Highway

I have had discussions with 2 different parties who wish to have new agricultural uses on this road. The use would be similar to those done in the past, and may have the potential for adding some traffic and new employees working there. The goal is to have this new agriculture fit within the existing character of the area. To ease your minds, it is not the crop that the state is now considering legalizing.

I am happy to answer any questions on this, but I will be on vacation with family and out of state on the date of your next meeting on June 16th and not able to make it in person.

Sincerely,



Christopher D. Edge
Economic Development Director

Visit our Web Site <http://www.town.berlin.ct.us>

John E. McCormack
363 Farmington Avenue
Kensington, CT 06037

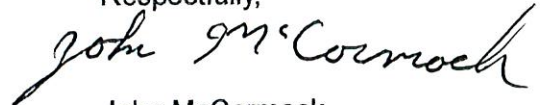
May 26, 2021

Police Commission Chairman Paul Eshoo and Members of the Police Commission
Town of Berlin Police Department
240 Kensington Road
Kensington, CT 06037

Dear Chairman Eshoo,

I am writing to notify you that I will be retiring from my position of Police Sergeant effective May 29, 2021. I have had the honor and privilege to serve the Berlin Police Department and the citizens of Berlin for the past 36 years. This job has been a huge part of my life, and one of which I am very proud. As you are aware, I have been out of work for the past 17 months due to a job related injury resulting in two separate shoulder surgeries. My goal was to return to service after being cleared by the orthopedic surgeon who performed my most recent shoulder/bicep surgery. After careful consideration I am submitting my retirement papers. I apologize for the short notice, but I only received clearance to return to duty on May 24th. Giving a two week notice would have required the department to expend additional resources for firearms qualifications, ammunition, training and administrative updates, which I would not be utilizing due to my imminent retirement. I would like to thank you and the rest of the Police Commission for your support during my recovery period as well as my years of employment. It has been a pleasure to work with the men and women of the Berlin Police Department during these past 36 years and I will continue to support the department in any way possible during my retirement.

Respectfully,

A handwritten signature in cursive script that reads "John McCormack". The signature is written in dark ink and is positioned above the printed name.

John McCormack