

2021 TOWN OF BERLIN FEE SCHEDULE - EFFECTIVE UPON ADOPTION BY THE TOWN COUNCIL

NOTE: STATE STATUTE & REGIONAL HEALTH FEES MAY CHANGE AT ANY TIME

YOY Change

Changes highlighted

	Town Fee	State Fee	Total	Town Fee	State Fee	Total
Animal Control						
Impounded dog redemption (see notes at the bottom of this document)	15.00		15.00			
Animal adoption	5.00	45.00	50.00			
Quarantine of animal (per day - state)	15.00		15.00			
Associated Legal Fees	Actual		Actual			
Advertising of animal	Cost		Cost			
Boarding fee 24 hours after notification by phone or advertising (per day)	15.00		15.00			
Disposal of deceased animal (veterinarian fee) depends on size	Cost		Cost			
Removal of Feces (Ticket is issued) – Code Section 3-12	50.00		50.00			
Violation – Chapter Three of Code – per violation	100.00		100.00			
Transporting animals to out of town vets after hours	Cost		Cost			
Photocopies per page	0.50		0.50	0.50		0.50
Assessor						
Grand List-RE, MV, PP (on CD), for each Type; no charge if e-mailed (FOI)	1.00		1.00			
Assessor card - .50/page front and back (state statute)	1.00		1.00			
Labels, per name (Labels Must Be Provided) – state statute	0.03		0.03			
Berlin-Peck Memorial Library						
Adult or Juvenile Library Identification Cards - Lost Card	1.00		1.00			
Lost/Severely Damaged Materials in Print	list price		list price			
Lost/Severely Damaged Materials out of Print	average in print cost		average in print cost			
Passports (Town processing fee) - increasing from \$25 to \$35 effective April 1, 2018	35.00		35.00			
Passports (government issued document cost)	per statute		per statute			
Passport Photos	10.00		10.00			
Notary Fee - CGS 3-95	5.00		5.00			
Computer Printing Fees - Black and White	\$.15 per pg.		\$.15 per pg.			
Computer Printing Fees - Color	\$.50 per pg.		\$.50 per pg.			
Public Fax Machine Fees - U.S., Canada, Caribbean: First page/each additional page (portion to Library)	1.75/1.00		1.75/1.00			
Public Fax Machine Fees - International: First page/each additional page (portion to Library)	3.95/3.45		3.95/3.45			
Lost or Damaged Barcode	2.00		2.00			
Lost or Damaged Audio or Video Case	2.00		2.00			
Copies	.15/pg.		.15/pg.			
Use of Meeting Room – Whole Day – In Town – for Profit and Non-Profit	80.00		80.00			
Use of Meeting Room – Whole Day – Out of Town – for Profit and Non-Profit	100.00		100.00			
Use of Meeting Room – ½ Day (4 hrs.) – In Town – for Profit and Non-Profit	50.00		50.00			
Use of Meeting Room – ½ Day (4 hrs.) – Out of Town – for Profit and Non-Profit	60.00		60.00			
Use of the Board Room (small room)	40.00		40.00			
An additional \$25 fee will be charged for use of the audio-visual equipment and/or kitchen facilities.						
A \$5 fee will be assessed for anyone who signs up for a program but fails to attend the program.						
Note: All Berlin Non-Profit Organizations will be charged unless an exemption waiver is filled out and approved by the Town Manager acting on behalf of the Town Council.						

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[illegible]

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81	Street Signs (each)	600.00		600.00			
82	Monument Caps (each)	20.00		20.00			
83	Driveway Permits	25.00		25.00			
84	CD-CAD drawing (max. 3 files w/5 layers)	50.00		50.00			
85	Burning Permits	10.00		10.00			
	Independent Testing for New Roadways Fee is \$5,000 Cash. As per Planning and Zoning Subdivision Regulation Appendix A Section IV 4.01, developers are required to deposit with the Town a fee of \$5,000 to be used by the Public Works Department to retain an independent testing company for field testing/inspection of new public roadways. Upon acceptance of the right-of-way by the Town, any funds remaining will be returned to the developer. The actual costs cannot be determined until all required testing is performed.	Varies – deposit fee of \$5,000.00		Varies- deposit fee of \$5,000.00			
86	Fire Marshal						
87	Blasting permits - state statute (29-349e)	60.00		60.00			
88	Golf Course - Timberlin						
89	Resident Greens Fees ONLY (excludes Capital Improvement Program (CIP), Carts and CT Sales Tax)						
90	Weekend						
91	18 holes	32.00		32.00	(13.00)		(13.00)
92	9 holes	20.00		20.00	(7.00)		(7.00)
93	Weekday						
94	18 holes	30.00		30.00	(11.00)		(11.00)
95	9 holes	19.00		19.00	(7.00)		(7.00)
96	Senior – 18 holes	21.00		21.00	(9.00)		(9.00)
97	9 holes	13.00		13.00	(5.00)		(5.00)
98	Non-Resident Greens Fees ONLY (excludes Capital Improvement Program (CIP), Carts and CT Sales Tax)						
99	Weekend						
100	18 holes	41.00		41.00	5.00		5.00
101	9 holes	25.00		25.00	3.00		3.00
102	Weekday						
103	18 holes	37.00		37.00	4.00		4.00
104	9 holes	22.00		22.00	1.00		1.00
105	Senior – 18 holes	29.00		29.00	5.00		5.00
106	9 holes	18.00		18.00	3.00		3.00
107							
108	Resident/Non-Resident Junior Greens Fees ONLY (excludes Capital Improvement Program (CIP), Carts and CT Sales Tax)						
109	18 holes (Mon-Fri anytime or Sat-Sun after 12 pm)	16.00		16.00			
110	9 holes (Mon-Fri anytime or Sat-Sun after 12 pm)	10.00		10.00			
111							
112	Active Military, regardless of residency (ID required)						
113	18 holes (anytime)	25.00		25.00			
114	9 holes (anytime)	15.00		15.00			
115							
116	BHS Golf Team – no charge for matches & supervised practices.	0.00		0.00			
117							
118	Resident Golf Passes (excludes Capital Improvement Program (CIP))						
119	Unlimited	1,050.00		1,050.00			
120	Senior – Unlimited	775.00		775.00			
121	Junior – Unlimited	425.00		425.00	5.00		5.00
122	Senior Restricted (Mon-Fri only)	460.00		460.00			
123	Junior – Restricted (Mon-Fri only)	300.00		300.00			
124	Non-Resident Golf Passes (excludes Capital Improvement Program (CIP))						
125	Unlimited	1,395.00		1,395.00	(200.00)		(200.00)
126	Senior – Unlimited	1,195.00		1,195.00	(200.00)		(200.00)
127	Junior – Unlimited	425.00		425.00			
128	Senior Restricted (Mon-Fri only)	875.00		875.00			
129	Junior – Restricted (Mon-Fri only)	300.00		300.00			
130							
131							
132	Outings (all outing rates include greens fee, cart and Capital Improvement Program (CIP); Season passes cannot be applied to outings or charity events.)						

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133	Shot Gun (minimum 100 players)	68.00		68.00		
134	Shot Gun (over 100 players)	63.00		63.00		
135	Night Golf	15.00		15.00		
136						
137	Golf Carts (per person) - fees are gross before sales tax					
138	9 holes	11.00		11.00	(4.00)	(4.00)
139	18 holes	18.00		18.00	(7.00)	(7.00)
140	9 hole cart pass (10 rides for the price of 8)	88.00		88.00		
141	18 hole cart pass (10 rides for the price of 8)	144.00		144.00		
142	COVID 9 holes	3.50		3.50		
143	COVID 18 holes	5.50		5.50		
144						
145	Golf Leagues: Deposit will be required to reserve league position. Greens fees will be paid in advance and are non-refundable. Rain checks will be considered. Notes: (a) Non-resident taxpayers (up to 2 owners) with personal property, real estate or motor vehicles taxes paid in the current year of \$1,000 or greater and eligible to vote in town wide referenda - Fees same as resident; OR, non-resident who owns 50% or more of a Berlin-based business and the entity paid over \$4,000 in property tax in the current year - Fees same as resident (b) Residents must show ample proof of meeting condition in (a) and obtain a Timberlin ID card at Timberlin Pro Shop (no charge) to be eligible to play at resident rates. (c) Timberlin Golf Course Policies and Definitions contain complete details regarding eligibility and golfing at Timberlin. (d) At their discretion, the Director of Golf and Head Golf Professional may reduce regular greens fees up to 50% (both must agree) (e) Golf Pass will expire on December 31st. (f) Rain checks will not be given for CIP fees.					
146	League Fees - Resident	17.00		17.00	(1.50)	(1.50)
147	League Fees - Resident Senior	14.00		14.00	0.50	0.50
148	League Fees - Non- Resident	19.00		19.00	(4.00)	(4.00)
149	League Fees - Non-Resident Senior	15.00		15.00	(2.00)	(2.00)
150	Capital Improvement Program (CIP) - Rain checks are not given for CIP fees.					
151	18 holes	2.00		2.00		
152	9 Holes	1.00		1.00		
153	Specials/Promotions: SEE TIMBERLIN WEBSITE OR CONTACT THE CLUBHOUSE FOR SPECIALS OR PROMOTIONS					
154						
155						
156	Hatchery Brook Conservation Garden					
157	20' x 20' plot	40.00		40.00		
158	10' x 25' plot	35.00		35.00		
159	5' x 10' plot	25.00		25.00		
160	8' x 20' plot	30.00		30.00		
161	Non-Berlin Citizens will pay an additional \$10.00					
162	Gardeners who agree to community service in the garden will receive a \$10.00 reduction on their fee					
163						
164	Health Department – Regional Fees (https://www.ccthd.org/forms) - EFFECTIVE 7/1/2020					
165	Full Operation Food Establishment	For Profit		Non-Profit		
166	Class I	190.00		95.00	15.00	7.50
167	Class II	250.00		125.00	25.00	12.50
168	Class III 0-50 seats	310.00		155.00	25.00	12.50
169	Class III 51 – 100 seats	350.00		175.00	25.00	12.50
170	Class III 101 + seats	425.00		212.50	25.00	12.50
171	Class IV Daycares	175.00		87.50		
172	Class IV Nursing/Med	425.00		212.50	25.00	12.50
173	Class IV Other	425.00		212.50	25.00	12.50
174						
175	Itin. Vendor Class I	150.00		75.00	25.00	12.50
176	Itin. Vendor Class II	250.00		125.00	25.00	12.50
177	Itin. Vendor Class III	300.00		150.00	25.00	12.50
178						
179	Caterers Class I	150.00		75.00	25.00	12.50
180	Caterers Class II	250.00		125.00	25.00	12.50
181	Caterers Class III	300.00		150.00	25.00	12.50
182	Caterers Class IV	375.00		187.50	25.00	12.50
183						

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184	Seasonal - Class I	135.00		67.50	10.00		5.00
185	Seasonal - Class II	165.00		82.50	15.00		7.50
186	Seasonal - Class III	200.00		100.00	25.00		12.50
187							
188	Grocery - <10,000 sq./ft - Class I	150.00		75.00	25.00		12.50
189	Grocery - <10,000 sq./ft - Class II	250.00		125.00	25.00		12.50
190	Grocery - <10,000 sq./ft - Class III	400.00		200.00	25.00		12.50
191	Grocery - >10,000 sq./ft	800.00		400.00	75.00		37.50
192							
193	2 nd re-inspection fee	50% of license		50% of license			
194	No license penalty fee	50% of license		50% of license			
195							
196	Plan Review	100% of license		100% of license			
197							
198	Temporary license						
199	Class I - 1 Day	40.00		20.00			
200	Class I - 2-14 Days	70.00		35.00			
201							
202	Class II & III - 1 Day	60.00		30.00			
203	Class II & III - 2-14 Days	120.00		60.00			
204							
205	Farm market vendor-non-farmer, no food prep, individual portions, sampling	60.00		30.00			
206	Farm market vendor-non-farmer, with food prep, individual portions, sampling	100.00		50.00			
207	Farm market vendor – farmer selling farm products	0.00		n/a			
208							
209							

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210	Motels					
211	1 to 25 units	200.00			25.00	
212	26 to 50 units	300.00			25.00	
213	51 to 75 units	350.00			25.00	
214	>75 units	400.00			25.00	
215						
216	Septic Systems					
217	Plan review + Permit to install – new	400.00			25.00	
218	Plan review + Permit to install – repair	175.00				
219	Subdivision Plan Review (first 3 lot reviews)	200.00			20.00	
220	Subdivision Plan Review - additional lots (per lot)	50.00			50.00	
221	19-13-B100a Review	75.00				
222	Soil Testing – Additional (Different Day)	200.00			25.00	
223	Soil testing – new (up to 4 pits and 2 percs)	200.00			25.00	
224	Soil testing – repair or 19-13-B100a review	150.00				
225						
226	Private Well					
227	Permit to install (includes multiple geothermal wells)	50.00				
228	Well abandonment/well casing extension permit	25.00				
229	Water test review and approval	25.00				
230						
231	Public Swimming Pools					
232	Permit to Operate - Seasonal	200.00		100.00	25.00	12.50
233	Permit to Operate - Year Round	250.00		125.00	25.00	12.50
234	Each additional pool	75.00		37.50	15.00	7.50
235	Re-inspection fee	\$50.00 per pool		\$50.00 per pool		
236						
237	Salon License					
238	1 to 4 stations	100.00			10.00	
239	5 to 9 stations	130.00			10.00	
240	10+ stations	160.00			10.00	
241	Plan review	100% Lic. Fee				
242	Re-inspection fee	50% Lic. Fee				
243						
244	Day Care Inspection					
245	Re-licensure Inspection Fee	120.00		60.00		
246	<p>Note: The fees listed on the Health District's approved schedule of fees will be waived for the following: Member towns in the Health District, their departments and facilities including public schools and school-related activities under local boards of education; private, not-for-profit schools and school-related activities; facilities owned and operated by the State of Connecticut; not-for-profit day care centers; not-for-profit groups or agencies applying for a permit to run a temporary food event or to obtain a seasonal permit; and farmers who are recognized by and registered with the Connecticut Department of Agriculture and who sell only farm products at a given event.</p>					
247	Inland Wetlands Commission					
248	Wetlands - Regulated Activity and Floodplain Permit	152.00	58.00*	210.00		
249	Wetlands - Regulated Activity and Floodplain Permit with Public Hearing	252.00	58.00*	310.00		
250	Wetlands - Change in Boundary \$210 plus \$50 per acre.	252.00+	58.00*	310.00+		
251	Inland Wetlands Regulation	10.00		10.00		
252	<p>*There is a \$60.00 Land Use Application Fee established under CGS Sec. 22a-27j (effective 10/01/09). – \$58.00 goes to the State of CT - \$2.00 is retained by the Town - this is reflected in the Total Fee</p>					

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292	OUTDOOR POOLS						
293	Season Pass - Household	85.00		85.00	5.00		5.00
294	Season Pass - Individual	55.00		55.00	5.00		5.00
295	Replacement Tag	1.00		1.00			
296	Daily Passes						
297	Adult Resident	10.00		10.00			
298	Child, Resident	5.00		5.00			
299	Adult Non-Resident	20.00		20.00			
300	Child, Non-Resident	10.00		10.00			
301							
302	Pandemic Fees (Resident) (fees only apply if a national/global pandemic has been declared but the pools are open)	2.00		2.00	2.00		2.00
303	Pandemic Fees (Non-Resident) (fees only apply if a national/global pandemic has been declared but the pools are open)	5.00		5.00	5.00		5.00
304							
305	Swim Team – each participant is given a swim pass (residents only). Resident first/second child	130/110		130/110	5.00/5.00		5.00/5.00
306	Swim Team Non-Resident per child	140.00		140.00	5.00		5.00
307	Lifeguard Training Course	155.00 Res 165.00 non-res		155.00 Res 165.00 non-res	5.00		5.00
308							
309	Pavilions Timberlin/Sage						
310	Pavilions Local	90.00		90.00			
311	Pavilions Non-Local	140.00		140.00			
312	Deposit for Pavilion - Refundable	90.00		90.00			
313	Equipment if requested/Retainer and refundable	55.00		55.00			
314	Veterans' Park: For gazebo and/or grounds.						
315	Non-Local Deposit (refundable)	90.00		90.00			
316	Non-Local Fee	140.00		140.00			
317							
318	Field Light Fees (New Fee Structure effective in 2021)						
319	All fields, per hour local	50.00		50.00	50.00		50.00
320	All fields, per hour, non-local/For-profit	65.00		65.00	65.00		65.00
321							
322	Scalise Football Field, Sage Park Field Rates						
323	Non local/For profit groups renting Scalise Field are required to pay all Supervision/Grounds out-of-pocket costs. Scalise Field must be rented at least 3 hour minimum.						
324	Grounds Rates (minimum of 3 hours)	\$60/hour		\$60/hour			
325	Custodial Rates (minimum of 3 hours)	\$50/hour		\$50/hour			
326	Local	\$15/hour		\$15/hour			
327	Non local/For Profit	\$70/hour		\$70/hour	\$20.00/hour		\$20.00/hour
328	Local/Full Day (8 hours+)	90.00		90.00			
329	Non local/For Profit/Full Day (8 hours+)	420.00		420.00	120.00		120.00
330							
331	Usage Deposit						
332	Concession Local	105.00		105.00			
333	Concession Non-Local/For Profit	210.00		210.00			
334	Facility/Stadium Local	105.00		105.00			
335	Facility/Stadium Non-Local/For Profit	210.00		210.00			
336							
337	FIELD RENTALS						
338	Non local/For profit groups renting fields where lights or bathroom facilities are requested will be required to pay all Supervision/Grounds out-of-pocket costs. Per the Field/Facility Use Policy, Group 1 & Group 2 are exempt from field fees. To be billed as a Local Team, the team/league must have 75% of their roster(s) made up of Berlin residents, verified by Field/Facility Use Policy, Section IB.						
339							
340	Local	\$15/hour		\$15/hour			
341	Non local/For Profit	\$50/hour		\$50/hour	\$5.00/hour		\$5.00/hour
342	Local/Full Day (8 hours+)	90.00		90.00			
343	Non local/For Profit/Full Day (8 hours+)	300.00		300.00	60.00		60.00
344	All fields deposits:						

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345	Local	105.00		105.00			
346	Non Local/For Profit	120.00		120.00			
347	Penalty for violation of Open Space Ordinance 4-97, per offense	50.00		50.00			
348	BHS & McGee Basketball and Tennis Courts – Local	25.00		25.00			
349	BHS & McGee Basketball & Tennis Courts Non-Local	35.00		35.00			
350	BHS & McGee Basketball and Tennis Courts Light charges when used by groups making a profit from the usage of these facilities (Cost per court)						
351	Lights Per Hour, Local	50.00		50.00	30.00		30.00
352	Lights Per Hour, Non-local/For Profit	65.00		65.00	40.00		40.00
353							
354	<u>PISTOL CREEK</u>						
355	Room Rentals/Grounds (Note: Whole Day Rental is charged after 4 hours).						
356	Multi-purpose Rooms/Grounds - Whole Day, In-Town, Profit or Non-Profit	100.00		100.00			
357	Multi-purpose Rooms/Grounds - Half Day, In-Town, Profit or Non-Profit	75.00		75.00			
358	Multi-purpose Rooms/Grounds - Whole Day, Out-of-Town, Profit or Non-Profit	200.00		200.00			
359	Multi-purpose Rooms/Grounds - Half Day, Out-of-Town, Profit or Non-Profit	150.00		150.00			
360	Outside Deck - Hourly Rate	25.00/hr		25.00/hr			
361	Damage Deposit Required of All Groups	90.00		90.00			
362	Local Youth Sports Teams End of Year Parties will be charged existing room rental rates and a refundable deposit of \$90.00						
363	All Supervision and Custodial costs will be paid out-of-pocket.						
364	Fee Waiver exemptions must be completed in advance and approved by the Town Manager acting on behalf of the Town Council.						
365							
366	Planning & Zoning Commission*						
367	Subdivision or Resubdivision (2 lots)	352 minimum	58.00*	410 minimum			
	Subdivision or Resubdivision (more than 2 lots)	250.00 per lot, plus \$2	58.00*	Total number of lots X\$250 (plus state fee of \$60)			
368	Site Plan Review excluding Subdivision (\$352 for first 5,000 sq. ft. of building area plus \$.10 per additional sq. ft over 5,000)	\$352 minimum	58.00*	\$410 minimum			
369	Minimum	352.00	58.00*	410.00			
370	Maximum	1,942.00	58.00*	2,000.00			
371	Special Event Site Plan Review	152.00	58.00*	210.00			
372	Subdivision Regulations	15.00		15.00			
373	Site Plan Amendment (up to 10,000 additional square feet)	202.00	58.00*	260.00			
374	Site Plan Amendment (over 10,000 additional square feet)	252.00	58.00	310.00			
375	“Plan of Conservation and Development”	25.00		25.00			
376	Zoning Regulations	30.00		30.00			
377	Bulk Amendments to Zoning Regulations	10.00		10.00			
378	Zoning Map – Black & White	8.00		8.00			
379	Zoning Map – Color	20.00		20.00			
380	Zone Change	252.00	58.00*	310.00			
381	Text Amendment	402.00	58.00*	460.00			
382	Map Copy 11 x 17	1.50		1.50			
383	Map Copy 17 x 24	3.00		3.00			
384	Map Copy 22 x 34	5.00		5.00			
385	Map Copy 34 x 44	8.00		8.00			
386	Excavation Permit - \$172 (plus \$75 per 1,000 cubic yards or any fractions thereof, of material to be removed - if approved)	172.00 +	58.00*	230.00+			
387	Fill Permit - \$172 (plus \$75 per 1,000 cubic yards of material to be filled – if approved)	172.00+	58.00*	230.00+			
388	Special Permit	222.00	58.00*	280.00			
389	*There is a \$60.00 Land Use Application Fee established under CGS Sec. 22a-27j. – \$58.00 goes to the State of CT - \$2.00 is retained by the Town - this is reflected in the Total Fee						
390							

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391	Police			
392	Peddler's and Solicitor's Fee - Code Section 5-32 (optional fee schedule at the applicants discretion):			
393	\$50 application fee PLUS \$10 per month -or-	50.00	50.00	
394	\$100 per year	100.00	100.00	
395	Violation of parks and open space ordinances (Code Sections 13-22 through 13-34 and/or regulations posted for particular locations.)	100.00	100.00	
396	Parking Fine (Maximum) – Code Section 17-30	100.00	100.00	
397	Penalties for Town Ordinance 17-30(c) must be paid in 7 days. After 7 days penalties double. – Code Section 17-30			
398	Daily storage plus towing charges – Code Section 17-32c & 17-31	25.00	25.00	
399	Towing (Illegal Parking) – Code Section 17-31	75.00	75.00	
400	Additional charges for each 24 hours held – Code Section 17-31	25.00	25.00	
401	Snow ban, if not towed – Code Section 17-32, 17-33(14)	75.00	75.00	
402	Snow ban, if towed – Code Section 17-32	75.00	75.00	
403	Other between curb sidewalk – Code Section 17-33	75.00	75.00	
404	Parking on wrong side of street – Code Section 17-33(1)	75.00	75.00	
405	Double parked – Code Section 17-33(11)	75.00	75.00	
406	Obstructing driveway – Code Section 17-33(12)	75.00	75.00	
407	Parking more than 12" from curb – Code Section 17-33(2)	75.00	75.00	
408	Improperly parked – Code Section 17-33(2)	75.00	75.00	
409	Parking too near hydrant (10') – Code Section 17-33(3)	75.00	75.00	
410	Blocked Crosswalk – Code Section 17-33(4)	75.00	75.00	
411	Parking too near street corner (25') – Code Section 17-33(5)	75.00	75.00	
412	Parking too near a stop sign (25') – Code Section 17-33(6)	75.00	75.00	
413	Parking in restricted area – Code Section 17-33(7)	75.00	75.00	
414	No Parking Zone (7)(8)(9) – Code Section 17-33 (7)	75.00	75.00	
415	No parking-tow zone, if not towed (1)-(13) – Code Section 17-33(7)	75.00	75.00	
416	Handicapped Parking violation – Code Section 17-54	100.00	100.00	
417	Parking in fire lanes – Code Section 17-77	100.00	100.00	
418	Private property posted, if not towed – Code Section 17-90	75.00	75.00	
419	Private property posted, if towed – Code Section 17-90	75.00	75.00	
420	Daily storage plus towing charges – Code Section 17-91	25.00	25.00	
421	Towing (private property) cost plus – Code Section 17-91	75.00	75.00	
422	Public Safeguards and Traffic Control During Construction within Public Rights-of-Way – Code Section 14-45	500.00	500.00	
423	Vendor Permits (Maximum) – Code Section 5-30	200.00	200.00	
424	Vendor Permits Penalty – per day – Code Section 5-36	199.00	199.00	
425	Guns Dealer's License (CGS 29-28(a))	200.00	200.00	
426	Accident Photographs – per CD/DVD	10.00	10.00	
427	Fingerprinting (CGS 29-17c)	10.00	10.00	
428	Police Reports (FOI-per page)	0.50	0.50	
429	Local Pistol Permit to carry (CGS 29-28(b))	70.00	70.00	
430	Raffle permits (CGS 7-173 (permits) 7-176 (fees))	10.00-100.00	10.00-100.00	
431	Alarm Registration – Code Section 6-13 (Sec. 6-22 Fine doubles if not paid within 30 days)	35.00	35.00	
432	Alarm Renewal – Code Section 6-13 (Sec. 6-22 Fine doubles if not paid within 30 days)	10.00	10.00	
433	Alarm Unregistered Code - Section 6-12 (Sec. 6-22 Fine doubles if not paid within 30 days)	250.00	250.00	
434	Alarm, Unauthorized Connection to Communications Center- Code Section 6-14 (Sec. 6-22 Fine doubles if not paid within 30 days)	250.00	250.00	

2021 TOWN OF BERLIN FEE SCHEDULE - EFFECTIVE UPON ADOPTION BY THE TOWN COUNCIL

NOTE: STATE STATUTE & REGIONAL HEALTH FEES MAY CHANGE AT ANY TIME

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435	Intentional False Alarm – Code Section 6-18 (Sec. 6-22 Fine doubles if not paid within 30 days)	500.00		500.00			
436	False Alarm Fine – Ordinance – Code Section 6-19	50.00 3 rd alarm plus `25.00 each subsequent		50.00 3 rd alarm plus 25.00 each subsequent			
437	Violation of littering – Ordinance – Code Section 7-10 (1-15)	200.00		200.00			
438	Construction Noise Activity – Code Section 7-56	100.00 first offense; 500.00 each subsequent		100.00 first offense; 500.00 each subsequent			
439	Violation of non-numbering of buildings (plus \$10 per day after issuance of notice) – Code Section 4-25	100.00		100.00			
440	Snow/Ice Sidewalk – Code Section 14-11	100.00		100.00			
441	Violation of Off-Road Vehicles – Code Section 17-128	100.00		100.00			
442	Bingo Permit Fees (P.A. 17-231) - see statute for exemption related to Sr. Ctr & PTO/PTA						
443	Class A	75.00		75.00			
444	Class B	\$10 per day		\$10 per day			
445	Class C	50.00		50.00			
446							
447	Bazaar or Raffle Permit Fees (P.A. 17-231) - see statute for exemption related to Sr. Ctr & PTO/PTA						
448	Class 1	75.00		75.00			
449	Class 2	30.00		30.00			
450	Class 3	\$60 per day		\$60 per day			
451	Class 4	15.00		15.00			
452	Class 5	120.00		120.00			
453	Class 6	150.00		150.00			
454	Class 7	300.00		300.00			
455	Registrar of Voters						
456	Voters List, per diskette	25.00		25.00			
457	Labels, per name (Labels Must Be Provided) – per state statute	0.03		0.03			
458	Revenue Collector						
459	Delinquent Tax Payer List, paper form, per page – per state statute	0.50		0.50			
460	Copy of a tax bill – per state statute	0.50		0.50			
461	Certification - 1st page, per page	1.00		1.00			
462	Certification - subsequent pages, per page	0.50		0.50			
463	Lien fee for recording and release of lien on real estate property per state statute (C.G.S. 12-176)	24.00		24.00			
464	Alias tax warrant fee for personal property per state statute (C.G.S. 12-140)	6.00		6.00			
465	Certified Mail fee for notification of checks returned for non-sufficient funds	At cost		At cost			
466	Senior Center						
467	Class Fee	4.00		4.00			
468							
469	Room rentals – staff costs will be added for all after hours use and whole day rental is charged after 4 hours:						
470	Multi-Purpose Room A - Whole Day, In-Town, Profit or Non-Profit	80.00		80.00			
471	Multi-Purpose Room A - Half Day, In-Town, Profit or Non-Profit	50.00		50.00			
472	Multi-Purpose Room A - Whole Day, Out-of-Town, Profit or Non-Profit	100.00		100.00			
473	Multi-Purpose Room A - Half Day, Out-of-Town, Profit or Non-Profit	75.00		75.00			
474	Multi-Purpose Room B - Whole Day, In-Town, Profit or Non-Profit	80.00		80.00			
475	Multi-Purpose Room B - Half Day, In-Town, Profit or Non-Profit	50.00		50.00			
476	Multi-Purpose Room B - Whole Day, Out-of-Town, Profit or Non-Profit	100.00		100.00			
477	Multi-Purpose Room B - Half Day, Out-of-Town, Profit or Non-Profit	75.00		75.00			
478							
479	Kitchen with multi-purpose room, per hour fee	25.00/hr		25.00/hr			
480							
481	Classroom - Whole Day - in Town Profit or Non-Profit	50.00		50.00			
482	Classroom - Half Day 4 hours in Town Profit or Non-Profit	40.00		40.00			

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2021 TOWN OF BERLIN FEE SCHEDULE - EFFECTIVE UPON ADOPTION BY THE TOWN COUNCIL

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529	Misc. Fees					
530	Appointment of Notaries – state statute 7-34a (\$60.00 paid directly to state)	20.00		20.00		
531	Notary Certification – state statute 7-34a	5.00		5.00		
532	Notary Fee – state statute 3-95	5.00		5.00		
533	Campaign Financing – Late Fee – state statute 9-623	100.00		100.00		
534	Certification of Documents - Where Seal is Required – state statute – 7-34a	2.00		2.00		
535	Sexual Oriented Business License – New License – Sec. 5-44 code book	500.00		500.00		
536	Sexual Oriented Business License – Renewal – Sec. 5-46 code book	250.00		250.00		
537	Violation of Town Seal - Sec. 2-1(d) code book	100.00		100.00		
538	Photocopies, per page – state statute 1-212(2)	0.50		0.50		
539	Photocopies of land records, per page (in any format) – state statute 7-34a – PA 12-187	1.00		1.00		
540	Use of battery-powered, hand-held scanner – per occasion – state statute 1-212(g)	20.00		20.00		
541	Fax, Per Page	1.00		1.00		
542	Municipal Code	50.00		50.00		
543	Filing Liquor Permits – state statute 30-53 (updated by PA 18-136)	20.00		20.00		
544	Violation of Code Book – General Penalty – Sec. 1-15 code book	100.00		100.00		
545	Town Manager					
546	Blighted Buildings – Code Section 4-16	150.00		150.00	50.00	50.00
547	Treasurer's Office					
548	Monthly processing fee for Cash Performance Bonds over \$5,000.00	8.00		8.00		
549	Replacement check fee	10.00		10.00		
550	Returned Check fee (C.G.S. 52-565a)	20.00		20.00		
551	Cell tower rental					
552	A T & T monthly rent - contract expires November	3,306.76		3,306.76		
553	Verizon monthly rent - contract expires December	2,860.22		2,860.22		
554	T-Mobile monthly rent - contract expires March	1,884.47		1,884.47		
555	Crown Base - contract expires March	1,724.52		1,724.52		
556	Water Control	WCC Fee	State Fee	Total		
557	Water Control Commission Regulations	16.00		16.00		
558	Inspection of water taps not made by BWCC staff	125.00		125.00		
559	Permit Fee for Secondary Meter	100.00		100.00		
560	Water Control Application for Sewer Tie-Ins: Per Public Act 03-177 Determination of sewer capacity for proposed use of land to cover costs associated with the application, public hearing and legal notice required.	250.00		250.00		
561	Water System Connection Charge (Abutting Property): \$21 per front foot (\$30 per front foot on divided highway); plus \$2,000 for first unit; plus \$1,000 for each additional unit. For non-residential property: \$2,000 for first unit plus \$800 each, for the second through tenth unit PLUS \$250 for each unit over ten unit. PLUS \$900 for each 1" service installed. PLUS \$375 for Water Permit.					
562	Sewer System Connection Charge (Abutting Property): \$30 per front foot (\$39 per front foot on divided highway); plus \$2,500 for first unit; plus \$1,200 for each additional unit. For non-residential property: \$2,500 for the first unit plus \$600 for the second through tenth. PLUS \$180 for each unit over ten plus \$900 for each 6" lateral installed. PLUS \$125 for Sewer Permit.					
563	Water System Connection Charge (Rear Lands): Unit charge \$1,200 per unit. For non-residential property: \$1,000 per unit for the first unit; plus \$500 each for the second through tenth units; plus \$150 for each unit over ten). PLUS \$375 for Water Permit.					
564	Sewer System Connection Charge (Rear Lands): Unit charge \$1400 per unit. For non-residential property: \$2,500 per unit for the first unit; plus \$600 each for the second through tenth units; plus \$180 for each unit over ten. PLUS \$125 for Sewer Permit.					
565						

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ADOPTED BY THE BERLIN TOWN COUNCIL February 2, 2021