**MEMORANDUM**

**TO: Kate Wall, Town Clerk**

**From: Maureen K. Giusti, AICP, Acting Town Planner**

**Date: August 5, 2020**

**RE: Planning and Zoning Commission MEETING CANCELATION**

The Planning and Zoning Commission Meeting which was to be held on August 6, 2020 in person at the BOE Conference Room and by remote Webex video and conference call has been cancelled due to storm related issues and power outages.