

TOWN OF BERLIN



**ANNUAL BUDGET HEARING
PROPOSED BUDGET
2012/2013
APRIL 10, 2012**

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* Detailed Board of Education budget available
upon request at the Board of Education offices.



PRINCIPAL ELECTED OFFICIALS

	Mayor	Adam P. Salina	
Deputy Mayor	Stephen Morelli	Councilor	Eric Buhrendorf
Councilor	David Evans	Councilor	William Rasmussen Jr.
Councilor	Rachel Rochette	Councilor	William Watson III

ADMINISTRATION

Town Manager	Denise M. McNair
Corporation Counsel	Robert F. Weber
Finance Director	James Wren
Nursing Director	Linda Collela
Director of Development Services	Hellyn R. Riggins
Recreation Director	Stephen R. Kelly
Public Works Director	Arthur G. Simonian
Chief of Police	Paul D. Fitzgerald
Town Clerk	Kathryn J. Wall
Library Director	Helen Aveline
Information Technology Coordinator	Barbara Sagan
Fire Marshal	Steven Waznia
Economic Development Director	James Mahoney
Community Services Director	Antoinette W. Pajor
Timberlin Golf Course Director	Jonathan P. Zuk
Director of Human Resources	Denise Parsons
Chief Mechanic	James Simons

BOARD OF EDUCATION

	Gary R. Brochu, President	
Kristin M. Campanelli		Timothy J. Oakes
Julie M. Erickson		Kathleen A. O'Donnell-Moss
Cynthia B. Kobus		John M. Richards
Irene H. Matulis, Secretary		Vacancy
Superintendent of Schools		David B. Erwin
Director of Business Operations		Roman J. Czuchta

BUDGET CALENDAR FOR THE 2012/2013 FISCAL YEAR

November 1, 2011

The Manager's budget request letter is sent to all Department Heads and Chairmen of Boards & Commissions.

December 2, 2011

All budgets are due to the Town Manager, with copies sent to the Finance Department.

December 12, 2011 - February 3, 2012

The Town Manager reviews and takes action on all budget requests.

March 1, 2012

The Town Manager sends the final budget with her recommendations to the Town Council. (Section 7-2 of Charter)

March 2012

The Budget Committee reviews the budget and makes final recommendations to the Town Council.

March 20, 2012

The Town Council completes action on the budget.

March 22 - March 28, 2012

The Finance Department prepares the budget document and coordinates the printing of the budget.

April 10, 2012

The Annual Budget Hearing is held at McGee School. At least six (6) members of the Town Council must be present. (Section 7-3 of Charter)

April 11-12, 2012

The Town Council makes final changes to the budget.

April 12 - April 16, 2012

The Finance Department revises the budget document and coordinates the printing of the budget.

April 17, 2012

A legal ad announcing referendum will be placed in the newspaper.

April 17, 2012

Copies of the budget will be available in the Town Clerk's office.

April 24, 2012

The budget referendum is held. The Town Council will set the mill rate upon adoption of the budget. (Section 7-5 of Charter)

Dear Berlin Residents:

On behalf of the Town Council, I present to you the Town of Berlin's 2012-13 municipal budget. The Budget Committee of the Town Council has worked diligently for several weeks to scrutinize the Town Manager's proposed budget. Each Town department has had the opportunity to explain its needs and goals. This has been a unique budget session given the continuing economic turmoil facing Connecticut and the entire nation. The Council has directed the Town Manager to continue the review of all non-essential equipment, projects and overtime. This foresight has allowed the Town to save its money and reallocate funds in an effort to drive down purchasing requests for the next fiscal year. Our declining revenue projections have led to difficult decisions, but decisions that we feel are absolutely necessary as everyone deals with their own financial struggles at home.

In response to the harsh financial reality facing Berlin residents, we have reduced all departments to staffing levels that we feel are necessary merely to maintain the status quo. However, there is one new position we felt necessary to add in the 2012/13 budget. This is a Mechanic in the Municipal Garage. The Town currently has 4.5 mechanics, in addition to a Chief Mechanic. As a result of an aging vehicle fleet, the Garage has been experiencing a backlog of vehicle repairs and maintenance.

The goal of the budget each year is to address the ever-increasing needs of capital investments for our community. While items such as vehicles and equipment must be replaced on a regular cycle, we have prioritized these items and appropriated \$1,027,935 for these needs (a reduction from \$2.85 million requested). These reductions were achieved through a variety of methods including: identifying other funding sources such as state grants; leasing certain heavy equipment items instead of purchasing outright; and deferring lower priority items to future years. In particular, I'd like to thank Jim Simons, Berlin's Fleet Manager, for his expertise in identifying options and prioritizing Berlin's vehicle and equipment needs. Understanding the Committee's goal of a minimal increase in the mill rate, he pared down the requests to only those that were absolutely essential at this time.

Through the course of our budget workshops, we have made reductions of \$565,203 from the Manager's proposed expenditures and have added \$262,565 to the Manager's proposed revenues. In the area of education, the Board of Education will receive an additional 3.0% over last year's budget, which is a reduction from their original request of 3.96%. In summary, the Committee has gone to great lengths to keep costs down while making every effort to avoid the elimination of any existing services or staff.

October 1, 2011 Grand List:

The 2011 Grand List grew by 1.37% over the 2010 Grand List. The chart below illustrates the areas of growth

Property Type	G/L 2010	G/L 2011	Difference	% Increase
Real Estate	\$1,977,732,537	\$1,994,307,622	\$16,575,085	0.74%
Personal Property	172,632,640	175,902,630	3,269,990	1.89%
Motor Vehicles	164,795,822	178,639,490	13,843,668	8.40%
Total Grand List	\$ 2,315,160,999	\$ 2,346,849,742	\$ 33,688,743	1.37%

Debt Administration:

The ratio of General Bonded debt to assessed value and bonded debt per capita are useful indicators of the Town's debt position. The data for the Town as of June 30, 2011 is presented below:

	Amount	Ratio of Bonded Debt to Assessed Value	Debt per Capita
Bonded Debt	\$ 28,835,000	1.22%	\$1,451

The most recent bond issue was in June 2011 (FY2010-11), and included \$16,610,000 in bonds and \$6,317,000 in short-term bond anticipation notes. These notes will mature May 31, 2012. The Town has continued to maintain bond ratings of Aa2 and AA with Moody's Investor Services and Standard & Poor's Rating Services respectively.

Unassigned Fund Balance:

The June 30, 2011 unassigned fund balance was \$8,522,461, which represents 12.9% of the budget versus 11.6% in the prior year and is within recommended levels to maintain the current bond rating. For FY2012-13, \$1,550,000 is being assigned to reduce the mill rate impact; this will only be used if absolutely necessary. It should be noted that although \$1,300,000 in fund balance was assigned for the 2010-11 fiscal year, none of that was actually used.

Mill Rate:

The proposed 25.21 mill rate reflects a 0.71 mill increase from 2011-12. We have attempted to establish a mill rate that has the least possible impact on residents in view of the current economic recession. The well being of, and services to, our residents has a highest priority. Notwithstanding, the Town continues to need to fund projects, maintenance and capital equipment to function effectively. These needs are critical and deferring them is not recommended, as witnessed by recent events. As I had stated previously, we are fortunate to be able to present a modest 0.71 mill tax increase this year. The questionable viability of future revenue streams, especially state funding, will require heightened vigilance during 2012-13 and challenge us to change our operational model. While most neighboring towns experienced flat growth in their grand list, we were fortunate to have experienced a 1.37% increase. Though this increase is lower than in most previous years, Berlin still proves to be an attractive town for economic development even in these stagnant times. It is important that we strive to keep our mill rate competitive with area towns in our continuing effort to attract new businesses and economic development to Berlin and help offset the tax burden on our residents. We have made great strides over the last few years and we must continue to invest in our community to ensure its success and competitiveness for years to come.

Acknowledgements:

The preparation of this budget was made possible through the dedicated services of the entire staff of the Town. I wish to express my appreciation to the Town Council Budget Committee Chairman Bill Rasmussen Jr., and members Eric Buhrendorf, David Evans, Steve Morelli, Rachel Rochette, and William Watson. Special recognition to Town Manager Denise McNair, Finance Director Jim Wren, Town Accountant Gail Erickson, Budget Analyst Len Zielinski, Town Clerk Kate Wall and her staff, all Department and Division Heads, the Board of Education, School Superintendent David Erwin and the School Business Manager, Roman Czuchta.

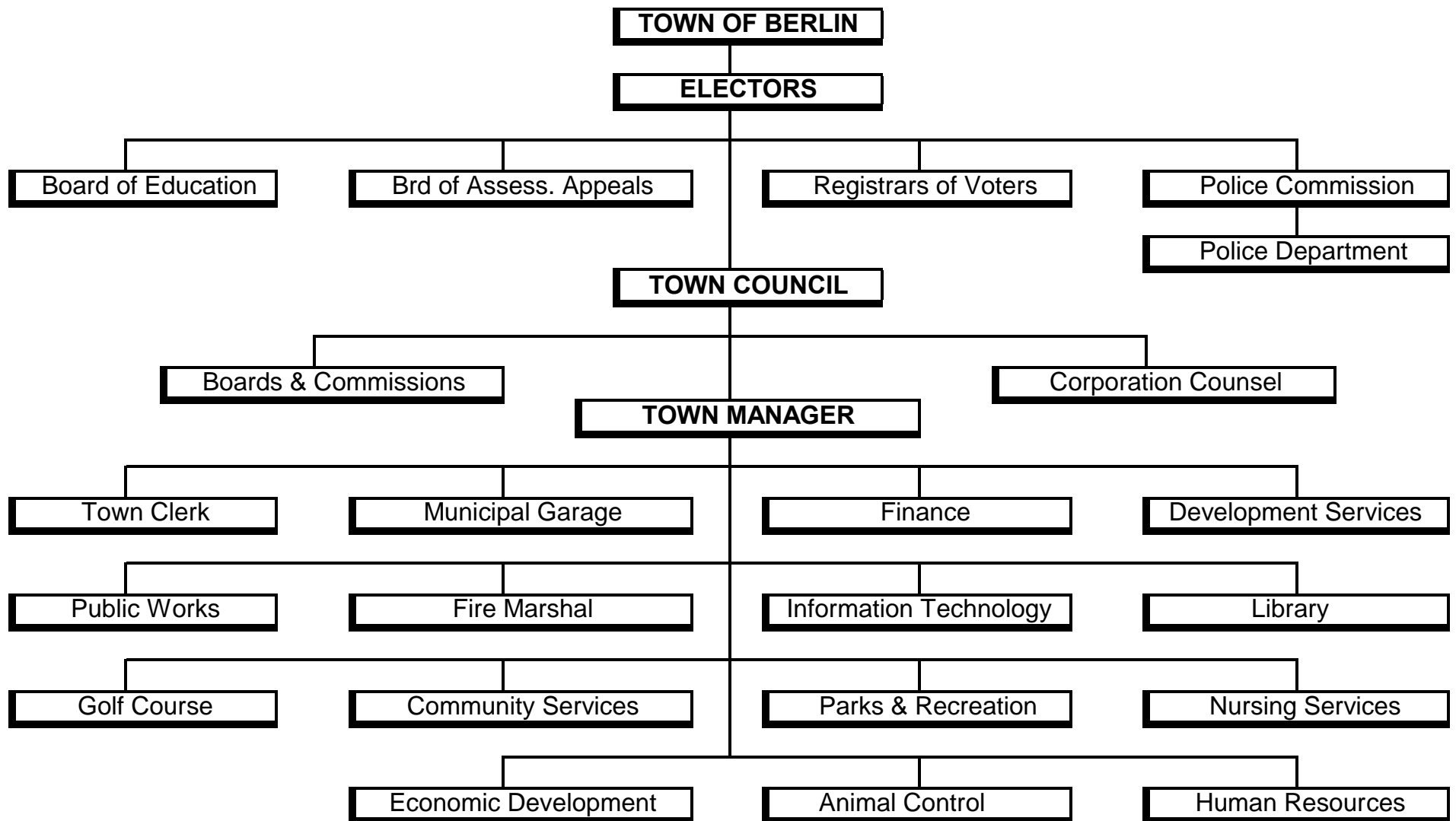
The Annual Budget Hearing will be held on Tuesday, April 10th at 7:00 p.m. at McGee Middle School. The hearing will offer residents an opportunity to voice their opinions on the proposed budget. The Town Budget Referendum will be held this year on Tuesday, April 24th from 6:00 a.m. to 8:00 p.m. at all regular polling places. The Town Council looks forward to your participation in the budget process.

Respectfully submitted,



Adam P. Salina
Mayor of Berlin

TOWN OF BERLIN ORGANIZATIONAL CHART



EXPLANATION OF BUDGET FORMAT

The budget document is presented in a six column format. The following is an explanation of each of the columnar headings.

Column 1 – **2011 ACTUAL REVENUES/EXPENDITURES:** This column represents actual revenues/expenditures for the fiscal year beginning July 1, 2010 and ending June 30, 2011.

Column 2 – **2012 ADOPTED BUDGET:** This is the operating budget for the current fiscal year (July 1, 2011 – June 30, 2012) as it was originally adopted.

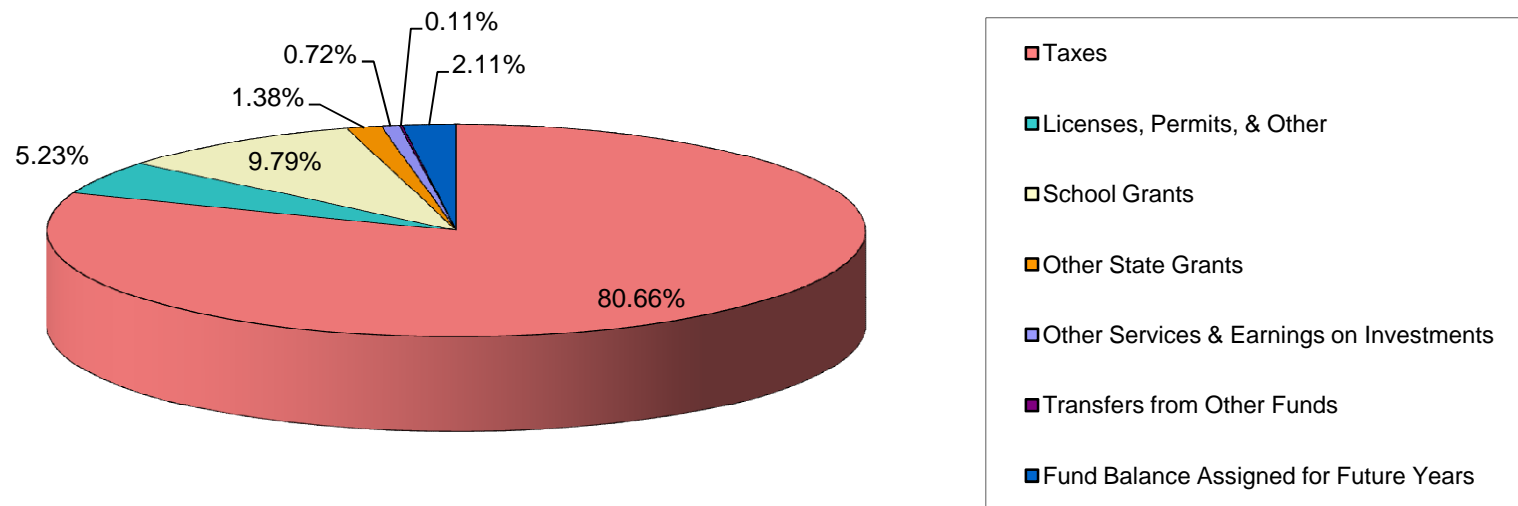
Column 3 – **2012 AMENDED BUDGET:** This represents a revised operating budget for the current fiscal year. This column is computed by adding (or subtracting) budget amendments to the adopted budget amounts.

Column 4 – **2013 DEPARTMENT HEAD REQUESTED:** The amounts in this column represent all the department head proposed budgets for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

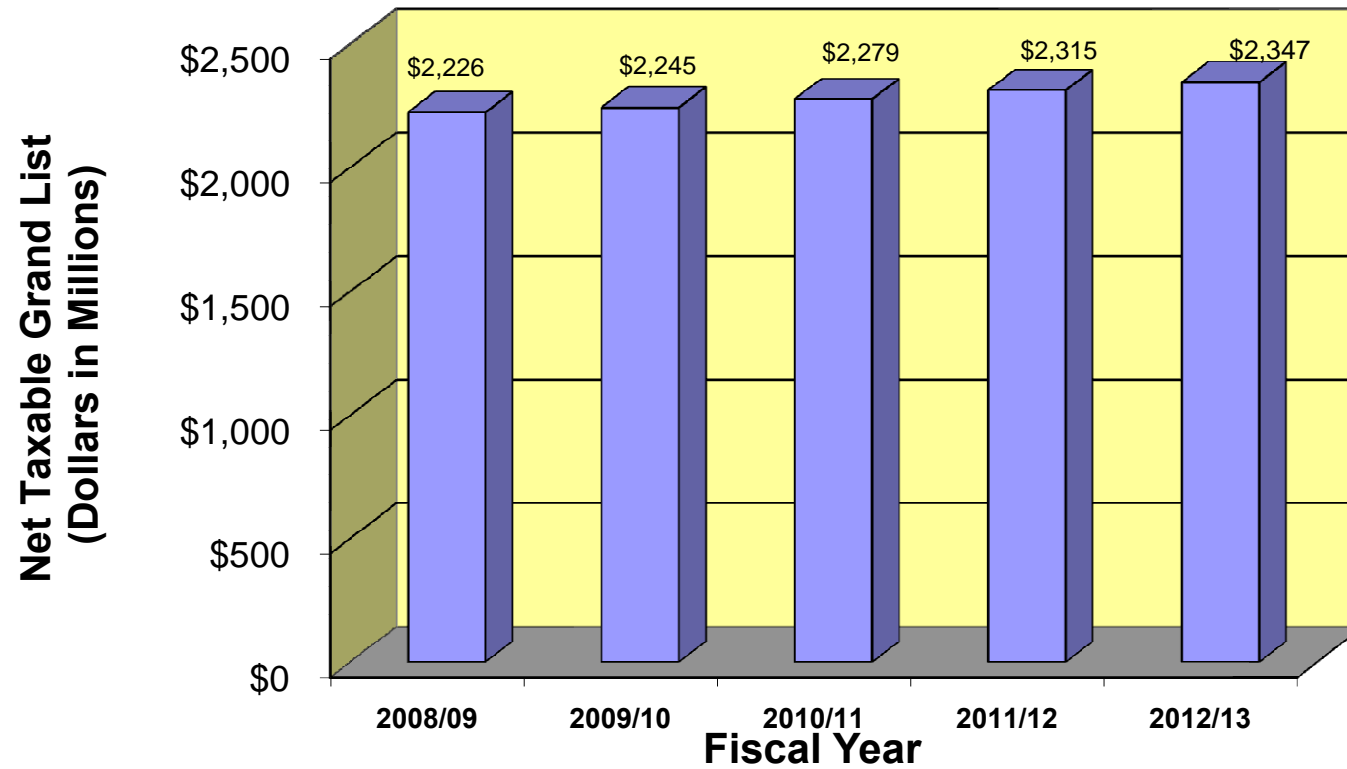
Column 5 – **2013 TOWN MANAGER APPROVED:** This column represents the Town Manager's proposed budget for fiscal year 2012-2013. Please note, however, that figures appearing in this column for the Board of Education (Dept. # 3560) were proposed by the Board of Education and not the Manager.

Column 6 – **2013 TOWN COUNCIL APPROVED:** This is the Town Council proposed budget for fiscal year 2012-2013. This is the column presented to the taxpayers at the town hearing.

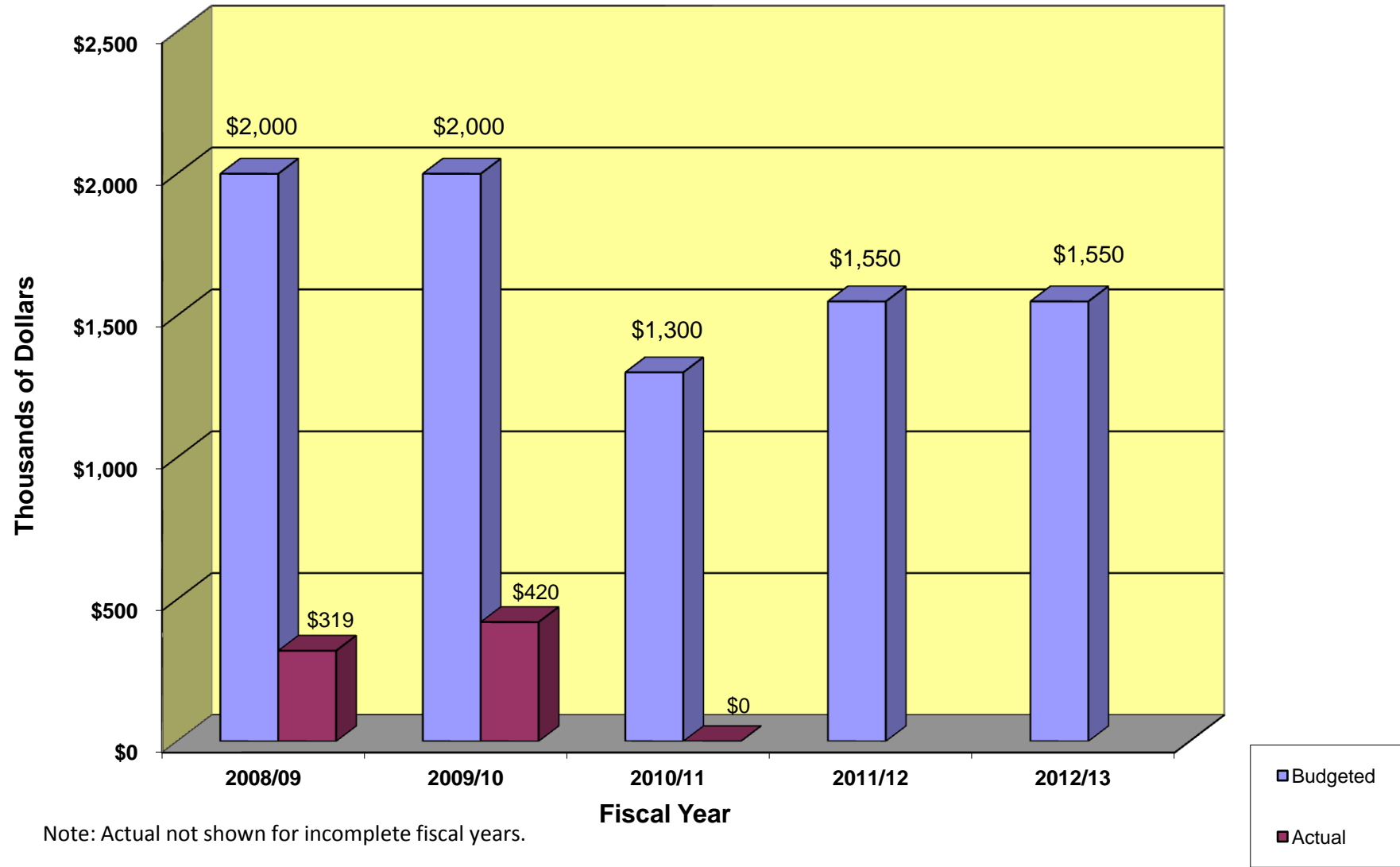
FY 2012/13 Revenues by Source



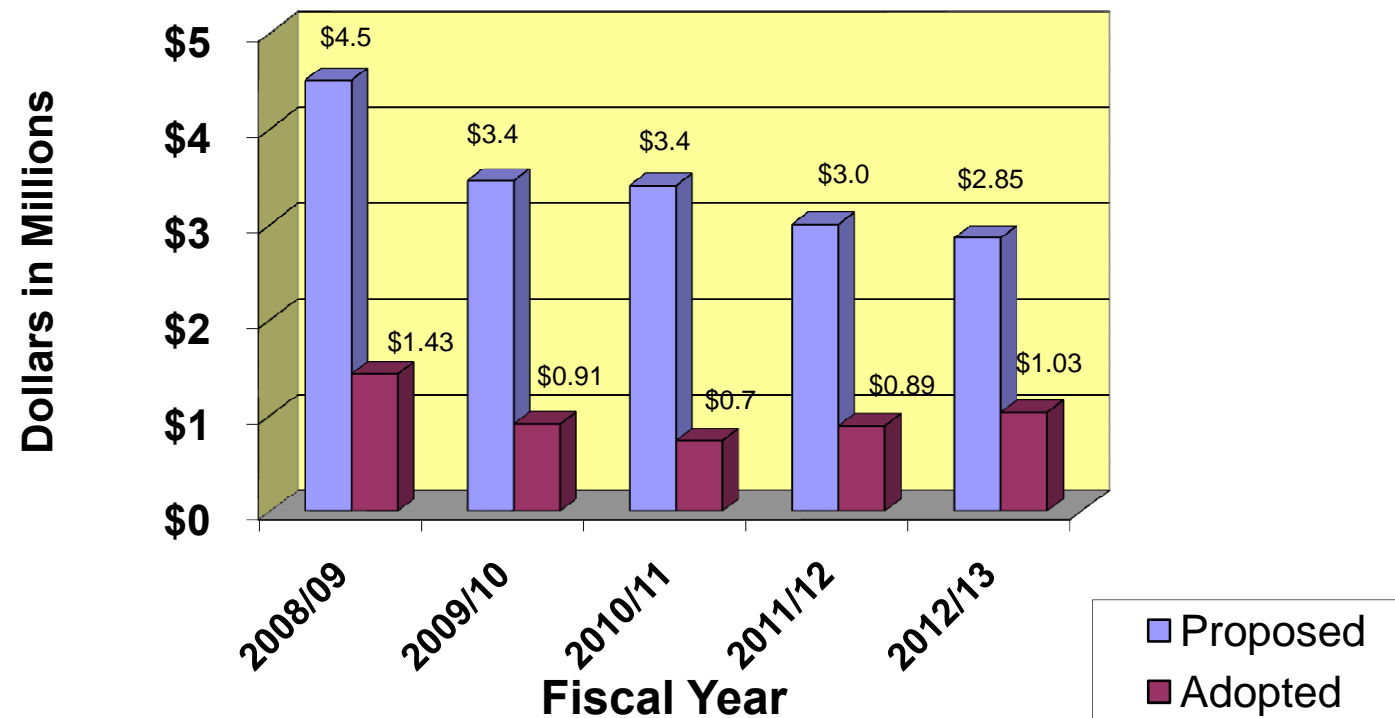
Grand List Growth Last 5 Years



Budgeted and Actual Use of Fund Balance Last 5 Fiscal Years



General Fund Capital Funding Proposed and Adopted Budgets Five Year History



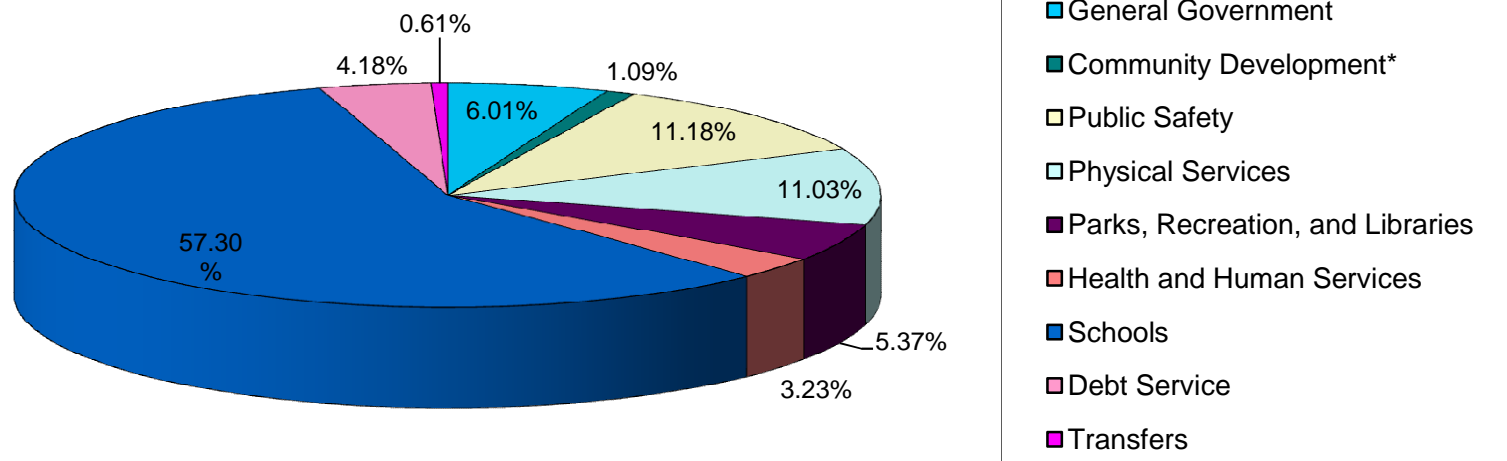
GENERAL FUND REVENUES FY2012/13

Account	2011 Actual	2012		2013		
		Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
41 - Taxes:						
001.00.0000.5.41002.00000 Current Levy	53,129,120	55,654,076	55,654,076	61,026,348	59,113,658	\$58,285,890
001.00.0000.5.41010.00000 Motor Vehicles	358,293	315,000	315,000	340,000	340,000	340,000
Various Back Taxes	602,724	381,500	381,500	372,000	372,000	372,000
Various Interest from Overdue Taxes	333,943	210,500	210,500	220,000	220,000	220,000
Various Lien Fees	3,288	2,064	2,064	1,728	1,728	1,728
001.00.0000.5.41501.00000 Suspense Taxes and Interest	47,075	55,000	55,000	45,000	45,000	45,000
001.00.0000.6.41601.00000 Elderly Housing	33,639	34,000	34,000	44,000	44,000	44,000
001.00.0000.5.41108.00000 Warrant	294	0	0	0	0	0
Total Taxes	54,508,376	56,652,140	56,652,140	62,049,076	60,136,386	59,308,618
42 - Licenses, Permits, & Other:						
001.05.0511.1.42151.00000 Town Clerk Fees	350,043	300,000	300,000	275,000	275,000	300,000
001.05.0511.1.42152.00000 Town Clerk Dog License Fees	11,539	11,000	11,000	11,000	11,000	11,000
001.10.1014.1.42201.00000 Planning & Building Inspection	510,337	410,500	410,500	415,000	415,000	415,000
001.10.1016.1.42251.00000 Zoning Board of Appeals	5,575	4,635	4,635	4,000	4,000	4,000
001.15.1532.1.42301.00000 Police Services	43,214	40,000	40,000	40,000	40,000	40,000
001.15.1532.1.42302.00000 Police Services to Other Agencies	26,081	30,000	30,000	30,000	30,000	30,000
001.20.2036.1.42351.00000 Engineering and Public Works	236,461	125,000	125,000	210,000	210,000	210,000
001.20.2036.1.42352.00000 Scrap Metal	49,307	35,000	35,000	35,000	35,000	35,000
001.20.2036.1.42353.00000 New Road Testing Fee	3,000	6,000	6,000	3,000	3,000	3,000
001.25.2542.1.42401.00000 Park and Recreation	109,582	113,000	113,000	113,000	113,000	113,000
001.25.2543.1.42451.00000 Golf Course Revenue	718,310	825,622	825,622	800,000	800,000	800,000
001.25.2543.1.42501.00000 Golf Cart Revenue	270,508	285,000	285,000	280,000	280,000	280,000
001.25.2543.1.42551.00000 Golf Range Revenue	6,346	0	0	0	0	0
001.30.3053.1.42907.00000 Berlin Public Health Nursing	1,238,663	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
001.30.3053.1.42651.00000 Nursing-Summer/FieldTrips	13,552	14,839	14,839	15,324	15,324	15,324
001.30.3055.1.42902.00000 Senior Center	5,808	5,450	5,450	5,135	5,135	5,135
001.15.1530.1.42271.00000 Animal Control Fees	2,036	2,000	2,000	2,000	2,000	2,000
001.25.2544.1.42601.00000 Berlin-Peck Memorial Library	14,776	17,000	17,000	17,300	17,300	17,300
001.25.2545.1.42751.00000 Public Grounds Outside Overtime	0	1,000	1,000	0	0	0
001.15.1532.1.42303.00000 Outside Police Services	495,539	312,500	312,500	312,500	312,500	312,500
Total Licenses, Permits, etc.	4,110,677	3,788,546	3,788,546	3,818,259	3,818,259	3,843,259
43 - School Grants:						
001.35.3560.2.43101.00000 Private Schools	25,741	25,741	25,741	25,741	25,741	25,741
001.35.3560.2.43201.00000 School Transportation	136,066	133,344	133,344	113,151	113,151	113,151
001.35.3560.2.43301.00000 Special Education	4,779	15,152	15,152	15,470	15,470	15,470
001.35.3560.2.43501.00000 Education Equalization	5,297,652	6,169,410	6,169,410	6,280,132	6,280,132	6,272,204
001.35.3560.2.43502.00000 State Fiscal Stabilization Funds (SFSF)	880,159	0	0	0	0	0
001.05.0501.2.43401.00000 Miscellaneous School Grants	0	1	1	1	1	1
001.35.3560.2.43601.00000 Excess Special Education Grant	736,427	506,797	506,797	506,797	506,797	772,290
Total School Grants	7,080,824	6,850,445	6,850,445	6,941,292	6,941,292	7,198,857

GENERAL FUND REVENUES FY2012/13

Account	2011 Actual	2012		2013		
		Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
44 - Other State Grants:						
001.00.0000.6.44101.00000 In Lieu of Boat Taxes	20,441	0	0	0	0	0
001.00.0000.6.44151.00000 In Lieu of Taxes	25,151	25,495	25,495	25,465	25,465	25,465
001.00.0000.6.44201.00000 PILOT-New Britain Stadium	30,000	30,000	30,000	30,000	30,000	30,000
001.00.0000.6.44301.00000 Elderly Property Tax Relief	134,139	148,776	148,776	144,137	144,137	144,137
001.00.0000.2.44351.00000 Manufacturer's Equip. Grant	646,080	435,000	435,000	0	0	0
001.00.0000.2.44352.00000 Municipal Revenue Sharing	0	0	0	635,000	635,000	635,000
001.05.0507.2.45502.00000 Disability Social Security	2,436	2,452	2,452	2,560	2,560	2,560
001.00.0000.2.44451.00000 Additional Veteran Exemption	13,390	14,434	14,434	12,963	12,963	12,963
001.30.3055.2.44701.00000 Child and Youth Services	20,250	14,000	14,000	14,000	14,000	14,000
001.05.0505.2.44801.00000 State & Federal Grants	80,487	13,000	13,000	13,000	13,000	13,000
001.00.0000.6.44551.00000 Friends Against Drugs	3,300	3,300	3,300	3,300	3,300	3,300
001.00.0000.2.44651.00000 Pequot Grant	52,965	52,559	52,559	57,665	57,665	57,665
001.15.1532.2.44851.00000 Police Overtime Grant	56,165	71,093	71,093	72,900	72,900	72,900
001.30.3055.2.44901.00000 Elderly/Disabled Transportation Grant	10,103	0	0	0	0	0
Total Other State Grants	1,094,907	810,109	810,109	1,010,990	1,010,990	1,010,990
45 - Other Services & Earnings on Invest.:						
001.00.0000.7.45101.00000 Interest on Investments	187,826	250,000	250,000	225,000	225,000	250,000
001.00.0000.8.45201.00000 Refund of Expenditures	70,415	50,000	50,000	70,000	70,000	70,000
001.00.0000.8.45301.00000 Sale of Land, Labor, Materials	13,111	10,000	10,000	10,000	10,000	25,000
001.25.2541.6.45302.00000 Mobile Home Rent	60,655	57,600	57,600	57,600	57,600	57,600
001.00.0000.6.45401.00000 Cell Phone Tower Rent	94,317	100,070	100,070	115,676	115,676	115,676
001.00.0000.6.45501.00000 Other Receipts	95,449	10,000	10,000	10,000	10,000	10,000
001.00.0000.6.45601.00000 Telephone Access Line Share	62,041	60,000	60,000	60,000	60,000	0
Total Other Serv. & Earnings	583,814	537,670	537,670	548,276	548,276	528,276
46 - Transfers from Other Funds:						
001.00.0000.9.46001.00000 Transfer, Other Funds	136,169	5,200	5,200	5,200	5,200	5,200
001.00.0000.9.46141.00000 Transfer from Timberlin Reserve	65,000	65,000	65,000	65,000	65,000	65,000
001.00.0000.9.46120.00000 Water Control Commission - Receivable	2,590	2,500	2,500	2,500	2,500	2,500
001.00.0000.9.46110.00000 Water Control Commission - Other	191,790	127,500	127,500	4,500	4,500	4,500
Total Transfers	395,549	200,200	200,200	77,200	77,200	77,200
Total Revenues excluding Fund Bal.	67,774,147	68,839,110	68,839,110	74,445,093	72,532,403	71,967,200
001.00.0000.8.49202.00000 Fund Balance Assigned for future years	0	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
	0	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
Total Revenues incl. Fund Balance	67,774,147	70,389,110	70,389,110	75,995,093	74,082,403	73,517,200

FY 2012/13 Expenditures by Type



Notes:

Community Development includes Planning, Planning & Zoning Commission, Zoning Board of Appeals, Economic Development, Conservation Commission, Inland Wetlands Commission, Veterans Commission, Acquirer Protection Commission, Historic District Commission, Charter Revision, Commission for the Disabled and Public Building Commission.

School category includes the budgets for the BoE (Dept 60), as well as BoE related expenses on the Town side of the budget for departments 59 and 61.

GENERAL FUND BUDGET FY2012/2013**EXPENSE**

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
0501 - Town Managers Office							
51 Wages-Salaries							
001.05.0501.0.51100.00000	Department Head	117,832	117,832	120,189	120,189	120,189	120,189
001.05.0501.0.51125.00000	Mid-Managers Personnel	41,532	42,585	42,585	43,639	43,639	43,639
001.05.0501.0.51805.00000	Longevity	1,050	1,050	1,050	1,275	1,275	1,275
001.05.0501.0.51820.00000	In lieu of Health Insurance	1,800	1,800	1,800	1,800	1,800	1,800
Wages-Salaries Total		162,214	163,267	165,624	166,903	166,903	166,903
52 Fringe Benefits							
001.05.0501.0.52010.00000	Worker's Compensation	327	3,697	3,702	4,144	4,144	4,144
001.05.0501.0.52100.00000	Social Security	11,794	12,490	12,671	12,769	12,769	12,769
001.05.0501.0.52200.00000	Pension	16,031	16,043	16,279	16,383	16,383	16,383
001.05.0501.0.52220.00000	Insurance, Life, Disability	1,340	2,250	2,288	2,241	2,241	2,241
001.05.0501.0.52235.00000	Health Insurance	16,426	16,595	16,595	19,212	19,212	19,212
Fringe Benefits Total		45,919	51,075	51,535	54,749	54,749	54,749
53 Professional/Technical							
001.05.0501.0.53201.00000	Supplies	1,196	1,250	1,250	1,250	1,250	1,250
001.05.0501.0.53809.00000	Annual Reports	0	1	1	500	500	500
001.05.0501.0.53916.00000	Professional Development	521	665	665	665	665	665
001.05.0501.0.53944.00000	Organizational Fees	211	1,460	1,460	1,460	1,460	1,460
001.05.0501.0.53960.00000	Interview Panels/Arbitr	50	100	100	100	100	100
Professional/Technical Total		1,978	3,476	3,476	3,975	3,975	3,975
Town Manager Total		210,111	217,818	220,635	225,627	225,627	225,627

0502 - Finance Department**51 Wages-Salaries**

001.05.0502.0.51100.00000	Department Head	97,240	97,240	100,157	100,157	100,157	100,157
001.05.0502.0.51120.00000	Professional Personnel	50,128	51,131	51,131	52,154	52,154	52,154
001.05.0502.0.51125.00000	Mid-Managers Personnel	135,763	137,220	137,220	138,674	138,674	138,674
001.05.0502.0.51130.00000	Clerical Personnel	92,720	95,338	95,338	98,052	98,052	98,052
001.05.0502.0.51400.00000	Overtime	26	1,300	1,300	500	500	500
001.05.0502.0.51510.00000	Part time & Summer Help	8,280	8,280	8,280	8,280	8,280	8,280
001.05.0502.0.51805.00000	Longevity	3,950	4,292	4,292	4,550	4,550	4,550
001.05.0502.0.51820.00000	In lieu of Health Insurance	1,800	1,800	1,800	1,800	1,800	1,800
Wages-Salaries Total		389,907	396,601	399,518	404,167	404,167	404,167

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.05.0502.0.52010.00000	Worker's Compensation	778	837	844	934	934	934
001.05.0502.0.52100.00000	Social Security	28,473	30,340	30,564	30,919	30,919	30,919
001.05.0502.0.52200.00000	Pension	37,428	38,094	38,386	38,906	38,906	38,906
001.05.0502.0.52220.00000	Insurance, Life, Disability	3,020	3,174	3,212	3,067	3,067	3,067
001.05.0502.0.52235.00000	Health Insurance	73,561	75,572	75,572	86,796	86,796	86,796
Fringe Benefits Total		143,260	148,017	148,578	160,622	160,622	160,622
53 Professional/Technical							
001.05.0502.0.53201.00000	Supplies	4,904	7,670	7,670	6,000	5,500	5,500
001.05.0502.0.53736.00000	Microfilming, Records Repair	1,000	1,800	1,800	3,500	3,500	3,500
001.05.0502.0.53813.00000	Computer Support	16,250	17,100	17,100	21,510	21,510	21,510
001.05.0502.0.53825.00000	Budgets	967	1,025	1,025	1,075	1,075	1,075
001.05.0502.0.53916.00000	Professional Development	1,249	1,575	1,575	1,150	1,150	1,150
001.05.0502.0.53920.00000	Professional Services	26,876	35,040	35,040	24,840	24,840	24,840
001.05.0502.0.53944.00000	Organizational Fees	385	460	460	460	460	460
001.05.0502.0.53945.00000	Training	175	1	1	500	500	500
Professional/Technical Total		51,806	64,671	64,671	59,035	58,535	58,535
Financial Department Total		584,973	609,289	612,767	623,824	623,324	623,324

0503 - Technology Department

51 Wages-Salaries							
001.05.0503.0.51125.00000	Mid-Managers Personnel	149,915	151,371	151,371	152,100	152,100	152,100
001.05.0503.0.51805.00000	Longevity	2,600	2,600	2,600	2,600	2,600	2,600
Fringe Benefits Total		152,515	153,971	153,971	154,700	154,700	154,700
53 Professional/Technical							
001.05.0503.0.52010.00000	Worker's Compensation	306	324	324	357	357	357
001.05.0503.0.52100.00000	Social Security	11,381	11,779	11,779	11,835	11,835	11,835
001.05.0503.0.52200.00000	Pension	13,308	15,138	15,138	15,210	15,210	15,210
001.05.0503.0.52220.00000	Insurance, Life, Disability	1,177	1,253	1,253	1,202	1,202	1,202
001.05.0503.0.52235.00000	Health Insurance	22,484	23,458	23,458	26,292	26,292	26,292
Fringe Benefits Total		48,656	51,952	51,952	54,896	54,896	54,896

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
53 Professional/Technical							
001.05.0503.0.53201.00000	Supplies	100	100	100	100	100	100
001.05.0503.0.53211.00000	Materials	2,382	2,300	2,300	2,000	2,000	2,000
001.05.0503.0.53245.00000	Maintenance	45,204	45,000	45,000	19,600	19,600	19,600
001.05.0503.0.53814.00000	Contractual Services	0	0	0	20,400	20,400	20,400
001.05.0503.0.53821.00000	GIS Programming	41,500	31,500	31,500	25,000	25,000	25,000
001.05.0503.0.53916.00000	Professional Development	0	1,000	1,000	0	1,000	1,000
Professional/Technical Total		89,186	79,900	79,900	67,100	68,100	68,100
54 Capital Outlays							
001.05.0503.0.54000.01000	Computer Equipment	13,920	28,000	28,000	9,895	9,895	9,895
001.05.0503.0.54000.01003	System Computer Equipment	7,285	26,000	26,000	20,000	20,000	20,000
Capital Outlays Total		21,205	54,000	54,000	29,895	29,895	29,895
Technology Total		311,562	339,823	339,823	306,591	307,591	307,591

0504 - Collector of Revenue

51 Wages-Salaries

001.05.0504.0.51125.00000	Mid-Managers Personnel	61,393	62,849	62,849	64,303	64,303	64,303
001.05.0504.0.51130.00000	Clerical Personnel	66,160	72,984	72,984	77,685	77,685	77,685
001.05.0504.0.51510.00000	Part time & Summer Help	5,480	7,400	7,400	7,400	7,400	7,400
001.05.0504.0.51805.00000	Longevity	2,100	2,100	2,100	2,100	2,100	2,100
Wages-Salaries Total		135,132	145,333	145,333	151,488	151,488	151,488

52 Fringe Benefits

001.05.0504.0.52010.00000	Worker's Compensation	270	307	307	351	351	351
001.05.0504.0.52100.00000	Social Security	10,082	11,118	11,118	11,589	11,589	11,589
001.05.0504.0.52200.00000	Pension	8,142	13,584	13,584	14,200	14,200	14,200
001.05.0504.0.52220.00000	Insurance, Life, Disability	1,047	1,157	1,157	1,122	1,122	1,122
001.05.0504.0.52235.00000	Health Insurance	18,290	19,758	19,758	21,684	21,684	21,684
Fringe Benefits Total		37,830	45,924	45,924	48,946	48,946	48,946

53 Professional/Technical

001.05.0504.0.53201.00000	Supplies	11,230	12,100	12,100	13,200	13,200	13,100
001.05.0504.0.53813.00000	Computer Support	2,080	2,080	2,080	2,080	2,080	2,080
001.05.0504.0.53916.00000	Professional Development	88	875	875	1,060	1,060	1,060

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.05.0504.0.53922.00000	Revenue Coll. Surcharge	3,730	4,800	4,800	4,549	4,549	4,549
001.05.0504.0.53924.00000	Tax Refunds	4,637	12,000	12,000	12,000	12,000	12,000
001.05.0504.0.53944.00000	Organizational Fees	235	235	235	235	235	235
Professional/Technical Total		22,000	32,090	32,090	33,124	33,124	33,024
Collector of Revenue Total		194,963	223,347	223,347	233,558	233,558	233,458

0505 - Treasurers Office

51 Wages-Salaries

001.05.0505.0.51125.00000	Mid-Managers Personnel	46,428	46,874	46,874	46,874	46,874	46,874
001.05.0505.0.51805.00000	Longevity	1,300	1,300	1,300	1,300	1,300	1,300
Wages-Salaries Total		47,728	48,174	48,174	48,174	48,174	48,174

52 Fringe Benefits

001.05.0505.0.52010.00000	Worker's Compensation	95	102	102	111	111	111
001.05.0505.0.52100.00000	Social Security	3,521	3,686	3,686	3,686	3,686	3,686
001.05.0505.0.52200.00000	Pension	4,643	4,688	4,688	4,688	4,688	4,688
001.05.0505.0.52220.00000	Insurance, Life, Disability	376	398	398	370	370	370
001.05.0505.0.52235.00000	Health Insurance	12,484	12,895	12,895	14,604	14,604	14,604
Fringe Benefits Total		21,119	21,769	21,769	23,459	23,459	23,459

53 Professional/Technical

001.05.0505.0.53201.00000	Supplies	142	960	960	960	960	360
001.05.0505.0.53916.00000	Professional Development	0	120	120	120	120	120
001.05.0505.0.53944.00000	Organizational Fees	65	70	70	70	70	70
Professional/Technical Total		207	1,150	1,150	1,150	1,150	550

Treasurer Total

69,054	71,093	71,093	72,783	72,783	72,183
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0506 - Corporation Counsel

51 Wages-Salaries

001.05.0506.0.51100.00000	Department Head	110,000	110,000	110,000	110,000	110,000	110,000
001.05.0506.0.51400.00000	Overtime	0	650	650	650	650	650
Wages-Salaries Total		110,000	110,650	110,650	110,650	110,650	110,650

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.05.0506.0.52010.00000	Worker's Compensation	242	244	244	255	255	255
001.05.0506.0.52100.00000	Social Security	8,171	8,465	8,465	8,465	8,465	8,465
001.05.0506.0.52200.00000	Pension	10,399	11,000	11,000	11,000	11,000	11,000
001.05.0506.0.52235.00000	Health Insurance	16,426	16,595	16,595	19,212	19,212	19,212
Fringe Benefits Total		35,238	36,304	36,304	38,932	38,932	38,932
53 Professional/Technical							
001.05.0506.0.53806.00000	High Court Settlements	0	1,000	1,000	1,000	1,000	1,000
001.05.0506.0.53828.00000	Outside Legal/Expert	19,274	35,000	35,000	30,000	30,000	30,000
001.05.0506.0.53829.00000	Outside Legal/Expert-Police	3,465	5,000	5,000	5,000	5,000	5,000
001.05.0506.0.53915.00000	Probate Court	43,469	50,000	50,000	52,225	52,225	52,225
001.05.0506.0.53944.00000	Organizational Fees	0	1,160	1,160	1,460	1,460	1,460
Professional/Technical Total		66,208	92,160	92,160	89,685	89,685	89,685
Corporation Counsel Total		211,446	239,114	239,114	239,267	239,267	239,267

0507 - Townwide Expenses

51 Wages-Salaries

001.05.0507.0.51810.00000	Salary in lieu of vacation	1,181	1,000	1,000	1,000	1,000	1,000
001.05.0507.0.51815.00000	Salary Continuation	558	3,500	3,500	3,500	3,500	3,500
001.05.0507.0.51900.00000	Wage Negotiations	0	158,809	126,321	74,650	74,650	74,650
Wages-Salaries Total		1,738	163,309	130,821	79,150	79,150	79,150

52 Fringe Benefits

001.05.0507.0.52010.00000	Worker's Compensation	3	3,460	2,769	1,665	1,665	29,589
001.05.0507.0.52100.00000	Social Security	94	12,493	10,018	5,990	5,990	5,990
001.05.0507.0.52110.00000	Unemployment Compensation	50,741	50,000	50,000	51,000	51,000	51,000
001.05.0507.0.52200.00000	Pension	0	15,881	12,649	12,460	12,460	12,460
001.05.0507.0.52202.00000	Pension/Actuarial Funding	200,000	350,000	350,000	700,000	700,000	700,000
001.05.0507.0.52220.00000	Insurance, Life, Disability	0	232	0	583	583	583
001.05.0507.0.52225.00000	Physicals	8,745	10,000	10,000	10,000	10,000	5,000
001.05.0507.0.52400.00000	Employee Assistance Pro	3,605	4,869	4,869	4,200	4,200	4,200
001.05.0507.0.52420.00000	Empl. Awards	0	650	900	650	650	650
001.05.0507.0.52440.00000	Tuition Reimbursement	441	400	400	400	400	400
Fringe Benefits Total		263,629	447,985	441,605	786,948	786,948	809,872

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
53 Professional/Technical							
001.05.0507.0.53108.00000	Computer Communications	8,400	8,400	8,400	8,400	8,400	8,400
001.05.0507.0.53201.00000	Supplies	1,770	2,000	2,000	1,800	1,800	1,700
001.05.0507.0.53218.00000	Tools	0	500	500	300	300	300
001.05.0507.0.53245.00000	Maintenance & Repair	1,528	4,300	4,300	4,000	4,000	4,000
001.05.0507.0.53730.00000	Insurance	431,783	444,737	444,737	382,993	382,993	382,993
001.05.0507.0.53813.00000	Computer Support	7,166	8,240	8,442	8,680	8,680	8,680
001.05.0507.0.53814.00000	Contractual Services	51,260	50,000	50,000	55,000	55,000	55,000
001.05.0507.0.53818.00000	Land Appraisal Services	22,062	15,000	15,000	25,000	15,000	15,000
001.05.0507.0.53833.00000	Disaster Recovery Plan	0	0	0	20,000	15,000	15,000
001.05.0507.0.53900.00000	Miscellaneous	1,528	2,500	5,548	2,500	2,500	2,500
001.05.0507.0.53903.00000	Copiers	33,457	38,907	38,907	40,075	40,075	40,075
001.05.0507.0.53913.00000	Postage & Electronic Tr	26,149	45,300	45,300	46,750	46,750	46,750
001.05.0507.0.53916.00000	Professional Development	528	0	0	500	500	500
001.05.0507.0.53927.00000	Contingency	0	300,000	37,027	500,000	400,000	350,000
001.05.0507.0.53938.00000	Storm Meal Reimbursemen	6,956	5,000	1,500	5,000	5,000	5,000
001.05.0507.0.53940.00000	Advertising	29,617	31,000	31,000	32,000	32,000	32,000
001.05.0507.0.53943.00000	Mileage	3,518	5,100	5,100	4,500	4,500	4,500
001.05.0507.0.53944.00000	Organizational Fees	11,823	13,440	13,440	13,569	13,569	13,569
001.05.0507.0.53948.00000	Televised Meetings	3,701	5,160	5,160	4,000	4,000	4,000
Professional/Technical Total		641,247	979,584	716,361	1,155,067	1,040,067	989,967
54 Capital Outlays							
001.05.0507.0.54000.01314	Capital Items-Office Furniture	0	500	500	500	500	500
Capital Outlays Total		0	500	500	500	500	500
Townwide Total		906,614	1,591,378	1,289,287	2,021,665	1,906,665	1,879,489

0509 - Assessors Office

51 Wages-Salaries

001.05.0509.0.51125.00000	Mid-Managers Personnel	141,187	142,644	142,644	144,099	144,099	144,099
001.05.0509.0.51130.00000	Clerical Personnel	82,619	82,910	82,910	85,977	85,977	85,977
001.05.0509.0.51400.00000	Overtime	112	250	250	250	250	250
001.05.0509.0.51805.00000	Longevity	1,600	1,600	1,600	1,600	1,600	1,600
001.05.0509.0.51820.00000	In lieu of Health Insurance	1,875	2,500	2,500	2,500	2,500	2,500
Wages-Salaries Total		227,392	229,904	229,904	234,426	234,426	234,426

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.05.0509.0.52010.00000	Worker's Compensation	4,298	4,558	4,558	5,063	5,063	5,063
001.05.0509.0.52100.00000	Social Security	16,753	17,588	17,588	17,934	17,934	17,934
001.05.0509.0.52200.00000	Pension	21,447	22,556	22,556	23,008	23,008	23,008
001.05.0509.0.52220.00000	Insurance, Life, Disability	1,808	1,896	1,896	1,819	1,819	1,819
001.05.0509.0.52235.00000	Health Insurance	36,009	36,352	36,352	40,884	40,884	40,884
Fringe Benefits Total		80,314	82,950	82,950	88,708	88,708	88,708
53 Professional/Technical							
001.05.0509.0.53201.00000	Supplies	4,290	5,000	5,000	5,000	5,000	4,800
001.05.0509.0.53813.00000	Computer Support	10,980	11,280	11,280	11,520	11,520	11,520
001.05.0509.0.53814.00000	Contractual Services	4,980	5,000	5,000	5,000	5,000	5,000
001.05.0509.0.53916.00000	Professional Development	154	905	880	900	900	900
001.05.0509.0.53944.00000	Organizational Fees	355	360	385	390	390	390
001.05.0509.0.53945.00000	Training	1,612	2,000	2,000	2,000	2,000	2,000
Professional/Technical Total		22,371	24,545	24,545	24,810	24,810	24,610
Assessor Total		330,077	337,399	337,399	347,944	347,944	347,744

0510 - Registrars of Voters

51 Wages-Salaries

001.05.0510.0.51115.00000	Elected Personnel	53,000	53,000	53,000	54,500	54,500	54,500
001.05.0510.0.51540.00000	Election Workers	2,080	4,000	4,000	4,000	4,000	4,000
Wages-Salaries Total		55,080	57,000	57,000	58,500	58,500	58,500

52 Fringe Benefits

001.05.0510.0.52010.00000	Worker's Compensation	281	217	217	275	275	275
001.05.0510.0.52100.00000	Social Security	4,149	4,363	4,363	4,476	4,476	4,476
001.05.0510.0.52235.00000	Health Insurance	6,059	6,778	6,778	7,092	7,092	7,092
Fringe Benefits Total		10,488	11,358	11,358	11,843	11,843	11,843

53 Professional/Technical

001.05.0510.0.53201.00000	Supplies	13,397	17,500	17,490	17,500	17,500	17,500
001.05.0510.0.53234.00000	Food	1,236	1,200	1,200	1,200	1,200	1,200
001.05.0510.0.53245.00000	Maintenance & Repair	184	2,700	2,700	400	400	400
001.05.0510.0.53600.00000	Rent	1,500	1,200	1,200	1,200	1,200	1,200
001.05.0510.0.53604.00000	Truck Rental	0	500	500	1,000	1,000	1,000
001.05.0510.0.53814.00000	Contractual Services	120	100	100	100	100	100

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.05.0510.0.53815.00000	Non Tax Election Workers	30,020	31,000	31,000	31,000	31,000	31,000
001.05.0510.0.53902.00000	Telephone	2,960	3,850	3,850	3,850	3,850	3,850
001.05.0510.0.53916.00000	Professional Development	0	200	200	200	200	200
001.05.0510.0.53944.00000	Organizational Fees	100	100	110	110	110	110
001.05.0510.0.53945.00000	Training	345	600	600	700	700	700
Professional/Technical Total		49,863	58,950	58,950	57,260	57,260	57,260
Registrar of Voters Total		115,431	127,308	127,308	127,603	127,603	127,603

0511 - Town Clerks Office

51 Wages-Salaries

001.05.0511.0.51100.00000	Department Head	70,611	70,611	72,023	72,023	72,023	72,023
001.05.0511.0.51125.00000	Mid-Managers Personnel	52,597	53,126	53,126	53,652	53,652	53,652
001.05.0511.0.51130.00000	Clerical Personnel	99,433	100,432	100,432	103,268	103,268	103,268
001.05.0511.0.51400.00000	Overtime	0	500	500	276	276	276
001.05.0511.0.51510.00000	Part time & Summer Help	0	222	222	0	0	0
001.05.0511.0.51805.00000	Longevity	3,350	3,525	3,525	3,700	3,700	3,700
Wages-Salaries Total		225,991	228,416	229,828	232,919	232,919	232,919

52 Fringe Benefits

001.05.0511.0.52010.00000	Worker's Compensation	451	481	484	537	537	537
001.05.0511.0.52100.00000	Social Security	16,552	17,474	17,583	17,819	17,819	17,819
001.05.0511.0.52200.00000	Pension	22,183	22,419	22,561	22,896	22,896	22,896
001.05.0511.0.52220.00000	Insurance, Life, Disability	1,763	1,886	1,906	1,814	1,814	1,814
001.05.0511.0.52235.00000	Health Insurance	50,190	52,947	52,947	50,868	50,868	50,868
Fringe Benefits Total		91,139	95,207	95,481	93,934	93,934	93,934

53 Professional/Technical

001.05.0511.0.53201.00000	Supplies	3,174	3,000	3,000	4,100	4,100	4,100
001.05.0511.0.53737.00000	Microfilming, Records Repair	4,436	4,500	4,500	4,500	4,500	4,500
001.05.0511.0.53813.00000	Computer Support	11,488	12,200	12,200	11,340	11,340	11,340
001.05.0511.0.53814.00000	Contractual Services	1,802	2,500	2,500	2,500	2,500	2,500
001.05.0511.0.53916.00000	Professional Development	1,395	1,510	1,510	1,405	1,405	1,405
001.05.0511.0.53944.00000	Organizational Fees	448	635	635	440	440	440
001.05.0511.0.53947.00000	Vital Statistics	789	1,000	1,000	1,000	1,000	1,000
Professional/Technical Total		23,531	25,345	25,345	25,285	25,285	25,285

GENERAL FUND BUDGET FY2012/2013**EXPENSE**

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
40 Capital Outlays							
001.05.0511.0.54000.01313	Shelving	0	0	0	6,165	6,165	6,165
001.05.0511.0.54000.02401	Records Management Program	4,500	4,500	4,500	4,500	4,500	4,500
Capital Outlays Total		4,500	4,500	4,500	10,665	10,665	10,665
Town Clerk Total		345,162	353,468	355,154	362,803	362,803	362,803

0512 - Board of Assessment Appeals**51 Wages-Salaries**

001.05.0512.0.51305.00000	Commission Secretaries	575	500	500	1,600	1,200	1,200
Wages-Salaries Total		575	500	500	1,600	1,200	1,200

52 Fringe Benefits

001.05.0512.0.52010.00000	Worker's Compensation	1	2	2	4	3	3
001.05.0512.0.52100.00000	Social Security	42	39	39	123	92	92
Fringe Benefits Total		44	41	41	127	95	95

53 Professional/Technical

001.05.0512.0.53201.00000	Supplies	0	75	75	75	75	75
001.05.0512.0.53916.00000	Professional Development	0	0	0	225	225	225
Professional/Technical Total		0	75	75	300	300	300

Board of Assessment Appeals Total

619	616	616	2,027	1,595	1,595
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0513 - Town Council**53 Professional/Technical**

001.05.0513.0.53201.00000	Supplies	0	100	100	100	100	0
001.05.0513.0.53904.00000	Mayor's Account	0	0	0	500	500	500
001.05.0513.0.53944.00000	Organizational Fees	1,125	0	0	0	0	0
Professional/Technical Total		1,125	100	100	600	600	500

Town Council Total

1,125	100	100	600	600	500
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GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
1014 - Development Services							
51 Wages-Salaries							
001.10.1014.0.51100.00000	Department Head	96,571	96,571	98,502	98,502	98,502	98,502
001.10.1014.0.51125.00000	Mid-Managers Personnel	207,893	209,366	209,366	210,709	210,709	210,709
001.10.1014.0.51130.00000	Clerical Personnel	104,007	103,866	103,866	105,524	105,524	105,524
001.10.1014.0.51400.00000	Overtime	665	500	500	500	500	500
001.10.1014.0.51805.00000	Longevity	5,050	5,050	5,050	5,575	5,575	5,575
Wages-Salaries Total		414,187	415,353	417,284	420,810	420,810	420,810
52 Fringe Benefits							
001.10.1014.0.52010.00000	Worker's Compensation	9,092	9,577	9,636	10,654	10,654	10,654
001.10.1014.0.52100.00000	Social Security	30,530	31,775	31,923	32,192	32,192	32,192
001.10.1014.0.52200.00000	Pension	40,674	40,982	41,176	41,475	41,475	41,475
001.10.1014.0.52220.00000	Insurance, Life, Disability	3,297	3,405	3,430	3,279	3,279	3,279
001.10.1014.0.52235.00000	Health Insurance	69,164	78,735	78,735	81,756	81,756	81,756
Fringe Benefits Total		152,757	164,474	164,900	169,356	169,356	169,356
53 Professional/Technical							
001.10.1014.0.53201.00000	Supplies	1,835	2,210	2,210	4,175	3,700	3,500
001.10.1014.0.53245.00000	Maintenance	3,100	3,300	3,300	3,300	3,300	3,300
001.10.1014.0.53814.00000	Contractual Services	1,000	0	0	0	0	0
001.10.1014.0.53916.00000	Professional Development	1,626	2,019	2,019	2,040	2,040	2,040
001.10.1014.0.53944.00000	Organizational Fees	11,408	11,623	11,623	11,457	11,457	11,457
001.10.1014.0.53945.00000	Training	35	320	320	0	0	0
001.10.1014.0.53955.00000	Design standards documentation	0	500	500	100	100	100
Professional/Technical Total		19,004	19,972	19,972	21,072	20,597	20,397
54 Capital Improvements							
001.10.1014.0.54000.01301	File Cabinet	0	0	0	3,925	3,925	0
001.10.1014.0.54000.01404	Plan of Devel. Update	20,000	0	0	25,000	25,000	25,000
Total Capital Improvements		20,000	0	0	28,925	28,925	25,000
Development Services Total		605,947	599,799	602,156	640,163	639,688	635,563

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE			2012		2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
1015 - Planning & Zoning Commission							
53 Professional/Technical							
001.10.1015.0.53201.00000	Supplies	0	200	200	200	200	100
001.10.1015.0.53916.00000	Professional Development	332	210	210	410	210	210
001.10.1015.0.53944.00000	Organizational Fees	90	100	100	110	110	110
Professional/Technical Total		422	510	510	720	520	420
Planning & Zoning Total		422	510	510	720	520	420
1016 - Zoning Board of Appeals							
51 Wages-Salaries							
001.10.1016.0.51305.00000	Commission Secretaries	1,150	1,300	1,300	1,300	1,300	1,300
Wages-Salaries Total		1,150	1,300	1,300	1,300	1,300	1,300
52 Fringe Benefits							
001.10.1016.0.52010.00000	Worker's Compensation	2	3	3	3	3	3
001.10.1016.0.52100.00000	Social Security	78	100	100	100	100	100
Fringe Benefits Total		80	103	103	103	103	103
53 Professional/Technical							
001.10.1016.0.53201.00000	Supplies	99	100	100	100	100	100
001.10.1016.0.53916.00000	Professional Development	125	160	160	328	160	160
001.10.1016.0.53944.00000	Organizational Fees	90	100	100	110	110	110
Professional/Technical Total		314	360	360	538	370	370
ZBA Total		1,545	1,763	1,763	1,941	1,773	1,773
1017 - Economic Development							
51 Wages-Salaries							
001.10.1017.0.51125.00000	Mid-Managers Personnel	82,989	84,159	84,159	84,159	84,159	84,159
001.10.1017.0.51305.00000	Commission Secretaries	1,150	1,200	1,200	1,200	1,200	1,200
001.10.1017.0.51510.00000	Part time & Summer Help	6,130	7,475	7,475	7,475	7,475	7,475
001.10.1017.0.51805.00000	Longevity	800	800	800	800	800	800
001.10.1017.0.51820.00000	In lieu of Health Insurance	1,800	1,800	1,800	0	0	0
Wages-Salaries Total		92,869	95,434	95,434	93,634	93,634	93,634

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.10.1017.0.52010.00000	Worker's Compensation	186	204	204	219	219	219
001.10.1017.0.52100.00000	Social Security	7,111	7,301	7,301	7,164	7,164	7,164
001.10.1017.0.52200.00000	Pension	8,299	8,416	8,416	8,416	8,416	8,416
001.10.1017.0.52220.00000	Insurance, Life, Disability	651	694	694	666	666	666
001.10.1017.0.52235.00000	Health Insurance	0	0	0	14,604	14,604	14,604
Fringe Benefits Total		16,247	16,615	16,615	31,069	31,069	31,069
53 Professional/Technical							
001.10.1017.0.53201.00000	Supplies	371	650	742	650	650	450
001.10.1017.0.53414.00000	Façade program	0	0	0	25,000	0	0
001.10.1017.0.53442.00000	Infrastructure Grant Program	0	3,000	2,200	5,000	3,000	3,000
001.10.1017.0.53814.00000	Contractual Services	3,685	7,000	7,000	7,000	7,000	7,000
001.10.1017.0.53916.00000	Professional Development	143	700	608	700	700	700
001.10.1017.0.53921.00000	Promotion	3,385	3,000	3,000	7,000	3,500	3,500
001.10.1017.0.53944.00000	Organizational Fees	4,443	4,543	5,343	4,534	4,534	4,534
Professional/Technical Total		12,027	18,893	18,893	49,884	19,384	19,184
54 Capital Outlays							
001.10.1017.0.54000.01400	Gateway Improvements	0	0	0	5,000	0	0
001.10.1017.0.54000.01401	Streetscape Plan	0	0	0	15,000	15,000	0
001.10.1017.0.54000.01403	Town Center Park-Ph II Design	0	25,000	25,000	0	0	0
Capital Outlays Total		0	25,000	25,000	20,000	15,000	0
Economic Development Total		121,143	155,942	155,942	194,587	159,087	143,887
1018 - Conservation Commission							
51 Wages-Salaries							
001.10.1018.0.51305.00000	Commission Secretaries	1,100	1,300	1,300	1,300	1,300	1,300
Wages-Salaries Total		1,100	1,300	1,300	1,300	1,300	1,300
52 Fringe Benefits							
001.10.1018.0.52010.00000	Worker's Compensation	2	3	3	3	3	3
001.10.1018.0.52100.00000	Social Security	82	100	100	100	100	100
Fringe Benefits Total		85	103	103	103	103	103

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
53 Professional/Technical							
001.10.1018.0.53201.00000	Supplies	0	80	80	55	55	55
001.10.1018.0.53440.00000	Public Education	2,607	3,000	3,000	3,000	3,000	3,000
001.10.1018.0.53746.00000	Sanitation	263	540	540	540	540	540
001.10.1018.0.53944.00000	Organizational Fees	0	150	150	175	175	175
Professional/Technical Total		2,869	3,770	3,770	3,770	3,770	3,770
Conservation Commission Total		4,054	5,173	5,173	5,173	5,173	5,173

1019 - Inland Wetlands Commission

51 Wages-Salaries

001.10.1019.0.51305.00000	Commission Secretaries	900	1,400	1,400	1,400	1,400	1,400
Wages-Salaries Total		900	1,400	1,400	1,400	1,400	1,400

52 Fringe Benefits

001.10.1019.0.52010.00000	Worker's Compensation	2	3	3	4	4	4
001.10.1019.0.52100.00000	Social Security	66	108	108	108	108	108
Fringe Benefits Total		68	111	111	112	112	112

53 Professional/Technical

001.10.1019.0.53201.00000	Supplies	0	200	200	200	200	100
001.10.1019.0.53814.00000	Contractual Services	0	2,211	2,211	2,500	2,500	2,500
001.10.1019.0.53916.00000	Professional Development	0	100	100	100	100	100
Professional/Technical Total		0	2,511	2,511	2,800	2,800	2,700

Inland-Wetlands Total

	968	4,022	4,022	4,312	4,312	4,212
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1021 - Veterans Commission

53 Professional/Technical

001.10.1021.0.53201.00000	Supplies	0	70	295	70	70	70
001.10.1021.0.53226.00000	Flags, Wreaths, Flowers	1,579	2,500	2,500	2,500	2,500	2,500
001.10.1021.0.53234.00000	Food	161	420	413	420	420	420
001.10.1021.0.53805.00000	Bands	0	800	575	800	800	800
001.10.1021.0.53912.00000	Plaques	297	0	7	0	0	0
001.10.1021.0.53939.00000	Veterans Support	281	500	500	500	500	500
Professional/Technical Total		2,319	4,290	4,290	4,290	4,290	4,290

Veterans Commission Total

	2,319	4,290	4,290	4,290	4,290	4,290
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GENERAL FUND BUDGET FY2012/2013**EXPENSE**

EXPENSE			2012		2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
1023 - Aquifer Protection Commission							
51 Wages-Salaries							
001.10.1023.0.51305.00000	Commission Secretaries	0	0	0	600	600	600
Wages-Salaries Total		0	0	0	600	600	600
52 Fringe Benefits							
001.10.1023.0.52010.00000	Worker's Compensation	0	0	0	2	2	2
001.10.1023.0.52100.00000	Social Security	0	0	0	46	46	46
Fringe Benefits Total		0	0	0	48	48	48
53 Professional/Technical							
001.10.1023.0.53201.00000	Supplies	0	0	0	100	100	50
001.10.1023.0.53916.00000	Professional Development	0	0	0	100	100	100
Professional/Technical Total		0	0	0	200	200	150
Aquifer Protection Total		0	0	0	848	848	798
1024 - Berlin Historic District							
51 Wages-Salaries							
001.10.1024.0.51305.00000	Commission Secretaries	1,225	1,375	1,375	1,375	1,375	1,375
Wages-Salaries Total		1,225	1,375	1,375	1,375	1,375	1,375
52 Fringe Benefits							
001.10.1024.0.52010.00000	Worker's Compensation	2	3	3	4	4	4
001.10.1024.0.52100.00000	Social Security	94	106	106	106	106	106
Fringe Benefits Total		96	109	109	110	110	110
53 Professional/Technical							
001.10.1024.0.53201.00000	Supplies	38	100	100	100	100	100
001.10.1024.0.53916.00000	Professional Development	0	50	50	50	50	50
001.10.1024.0.53921.00000	Promotion	0	100	100	100	100	100
001.10.1024.0.53944.00000	Organizational Fees	75	100	100	100	100	100
Professional/Technical Total		113	350	350	350	350	350
Historic District Total		1,434	1,834	1,834	1,835	1,835	1,835

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE			2012		2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
1026 - Commission for the Disabled							
51 Wages-Salaries							
001.10.1026.0.51305.00000	Commission Secretaries	300	600	600	600	600	600
Wages-Salaries Total		300	600	600	600	600	600
52 Fringe Benefits							
001.10.1026.0.52010.00000	Worker's Compensation	1	2	2	2	2	2
001.10.1026.0.52100.00000	Social Security	23	46	46	46	46	46
Fringe Benefits Total		24	48	48	48	48	48
53 Professional/Technical							
001.10.1026.0.53201.00000	Supplies	0	25	25	25	25	25
Professional/Technical Total		0	25	25	25	25	25
Commission for Disabled Total		324	673	673	673	673	673
1027 - Public Building Commission							
51 Wages-Salaries							
001.10.1027.0.51305.00000	Commission Secretaries	2,200	3,000	3,000	3,200	3,200	3,200
Wages-Salaries Total		2,200	3,000	3,000	3,200	3,200	3,200
52 Fringe Benefits							
001.10.1027.0.52010.00000	Worker's Compensation	4	7	7	8	8	8
001.10.1027.0.52100.00000	Social Security	155	230	230	245	245	245
Fringe Benefits Total		159	237	237	253	253	253
53 Professional/Technical							
001.10.1027.0.53201.00000	Supplies	13	100	100	250	250	100
Professional/Technical Total		13	100	100	250	250	100
Public Building Commission Total		2,372	3,337	3,337	3,703	3,703	3,553

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
1528 - Ambulance Service							
53 Professional/Technical							
001.15.1528.0.53405.00000	Communications Systems	12,277	12,860	12,860	13,264	13,264	13,264
001.15.1528.0.53735.00000	Medical Waste Disposal	1,470	2,500	2,500	2,500	2,500	2,500
001.15.1528.0.53808.00000	Ambulance Services	204,876	211,022	211,022	292,353	292,353	292,353
Professional/Technical Total		218,624	226,382	226,382	308,117	308,117	308,117
Ambulance Total		218,624	226,382	226,382	308,117	308,117	308,117
1530 - Animal Control							
51 Wages-Salaries							
001.15.1530.0.51135.00000	Blue Collar Personnel	77,454	79,218	79,218	75,099	75,099	75,099
001.15.1530.0.51400.00000	Overtime	11,383	10,500	10,500	10,500	10,500	10,500
001.15.1530.0.51805.00000	Longevity	800	500	500	863	863	863
Wages-Salaries Total		89,636	90,218	90,218	86,462	86,462	86,462
52 Fringe Benefits							
001.15.1530.0.52010.00000	Worker's Compensation	1,407	1,441	1,441	1,520	1,520	1,520
001.15.1530.0.52100.00000	Social Security	6,641	6,910	6,910	6,623	6,623	6,623
001.15.1530.0.52200.00000	Pension	4,614	5,399	5,399	5,488	5,488	5,488
001.15.1530.0.52220.00000	Insurance, Life, Disability	413	454	454	433	433	433
001.15.1530.0.52235.00000	Health Insurance	16,084	16,595	16,595	19,212	19,212	19,212
001.15.1530.0.52300.00000	Uniforms	1,035	1,050	1,129	1,050	1,050	1,050
Fringe Benefits Total		30,193	31,849	31,928	34,326	34,326	34,326
53 Professional/Technical							
001.15.1530.0.53201.00000	Supplies	805	1,000	898	1,057	1,057	957
001.15.1530.0.53245.00000	Maintenance & Repair	643	1,000	872	1,000	1,000	1,000
001.15.1530.0.53285.00000	Animal Food	991	1,500	1,500	1,500	1,000	1,000
001.15.1530.0.53827.00000	Veterinary Fees	3,478	3,500	3,500	4,000	3,500	3,500
001.15.1530.0.53902.00000	Telephone	612	500	500	500	500	500
001.15.1530.0.53916.00000	Professional Development	100	100	75	725	725	725
001.15.1530.0.53936.00000	License Fees, Due State	4,616	6,500	6,500	6,500	5,500	5,500

GENERAL FUND BUDGET FY2012/2013**EXPENSE**

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.15.1530.0.53940.00000	Advertising	388	500	500	500	500	500
001.15.1530.0.53944.00000	Organizational Fees	0	75	75	125	125	125
001.15.1530.0.53945.00000	Training	158	500	627	0	0	0
001.15.1530.0.53950.00000	Internet Service	0	740	790	740	740	740
Professional/Technical Total		11,792	15,915	15,837	16,647	14,647	14,547
Animal Control Total		131,621	137,982	137,983	137,435	135,435	135,335

1531 - Fire Department**51 Wages-Salaries**

001.15.1531.0.51130.00000	Clerical Personnel	20,203	20,202	20,202	20,531	20,531	20,531
001.15.1531.0.51150.00000	Instructors	1,770	4,500	4,500	4,500	4,500	4,500
001.15.1531.0.51800.00000	Reward program	67,200	73,000	73,000	73,000	73,000	73,000
001.15.1531.0.51801.00000	Paid on call	0	122,350	122,350	156,900	156,900	156,900
001.15.1531.0.51805.00000	Longevity	514	515	515	515	515	515
Wages-Salaries Total		89,687	220,567	220,567	255,446	255,446	255,446

52 Fringe Benefits

001.15.1531.0.52010.00000	Worker's Compensation	2,619	10,375	10,375	113,378	113,378	36,513
001.15.1531.0.52100.00000	Social Security	6,553	16,874	16,874	19,542	19,542	19,542
001.15.1531.0.52200.00000	Pension	2,007	2,021	2,021	2,054	2,054	2,054
001.15.1531.0.52220.00000	Insurance, Life, Disability	972	986	986	976	976	976
001.15.1531.0.52225.00000	Physicals	20,649	35,000	35,000	35,000	35,000	35,000
001.15.1531.0.52235.00000	Health Insurance	5,128	2,594	2,594	6,264	6,264	6,264
001.15.1531.0.52410.00000	Robert Wolf Incentive Plan	31,000	37,500	37,500	37,500	37,500	37,500
Fringe Benefits Total		68,927	105,350	105,350	214,714	214,714	137,849

53 Professional/Technical

001.15.1531.0.53102.00000	Electricity	50,846	50,000	50,000	50,000	50,000	50,000
001.15.1531.0.53105.00000	Natural Gas	26,670	32,600	32,600	32,600	32,600	32,600
001.15.1531.0.53200.00000	Hazardous Material Supplies	300	3,000	3,000	3,000	3,000	3,000
001.15.1531.0.53201.00000	Supplies	846	1,250	1,250	1,250	1,250	950
001.15.1531.0.53210.00000	Fire Fighting Equipment	9,054	16,000	16,000	16,000	16,000	16,000
001.15.1531.0.53216.00000	Protective Clothing	0	24,000	24,000	24,000	24,000	24,000
001.15.1531.0.53219.00000	Operating Materials	18,841	19,000	19,000	19,000	19,000	19,000
001.15.1531.0.53229.00000	Rescue Equipment	15,564	18,000	18,000	18,000	18,000	18,000
001.15.1531.0.53236.00000	Fire hose, Nozzles, Tools	7,573	8,000	8,000	8,000	8,000	8,000
001.15.1531.0.53242.00000	Foam	2,475	3,000	3,000	3,000	3,000	3,000

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.15.1531.0.53245.00000	Maintenance	3,000	3,000	3,000	3,000	3,000	3,000
001.15.1531.0.53405.00000	Communications Systems	28,686	27,000	27,000	27,000	27,000	27,000
001.15.1531.0.53602.00000	Facility Rent-Newington	1,500	2,000	2,000	2,000	2,000	2,000
001.15.1531.0.53605.00000	Operating Expense Reimbursemer	61,200	64,260	64,260	66,189	30,000	66,189
001.15.1531.0.53813.00000	Computer Support	0	8,000	8,000	8,000	8,000	8,000
001.15.1531.0.53816.00000	Equipment Testing	25,000	25,000	25,000	25,000	25,000	25,000
001.15.1531.0.53916.00000	Professional Development	0	8,440	8,440	8,440	8,440	8,440
001.15.1531.0.53917.00000	Water & Sewer	1,921	3,000	3,000	3,000	3,000	3,000
001.15.1531.0.53943.00000	Mileage	708	1,000	1,000	1,000	1,000	1,000
001.15.1531.0.53944.00000	Organizational Fees	1,653	2,500	2,500	2,500	2,500	2,500
001.15.1531.0.53945.00000	Training	16,241	20,000	20,000	20,000	20,000	20,000
Professional/Technical Total		272,079	339,050	339,050	340,979	304,790	340,679
54 Capital Outlays							
001.15.1531.0.54000.00016	310 Utility Vehicle	0	0	0	55,000	55,000	0
001.15.1531.0.54000.01206	Fire Hose Replacement 2" Attack Line	0	7,500	7,500	7,500	7,500	7,500
001.15.1531.0.54000.01207	5" Supply Line	13,294	0	0	0	0	0
001.15.1531.0.54000.01212	Micro Wave System	0	0	0	35,000	0	0
001.15.1531.0.54000.01215	Fit Test SCBA	0	0	0	6,000	6,000	6,000
001.15.1531.0.54000.01707	Gas Meters	0	0	0	8,000	8,000	8,000
001.15.1531.0.54000.01728	Traffic Signal Berlin FD	0	0	0	15,000	0	0
Capital Outlays Total		13,294	7,500	7,500	126,500	76,500	21,500
Fire Department Total		443,987	672,467	672,467	937,639	851,450	755,474

1532 - Police Department

51 Wages-Salaries

001.15.1532.0.51100.00000	Department Head	105,880	105,880	107,998	111,238	107,998	107,998
001.15.1532.0.51120.00000	Professional Personnel	98,702	98,702	100,676	103,697	100,676	100,676
001.15.1532.0.51125.00000	Mid-Managers Personnel	0	59,005	59,005	60,711	60,711	60,711
001.15.1532.0.51130.00000	Clerical Personnel	131,270	133,153	133,153	136,209	136,209	136,209
001.15.1532.0.51140.00000	Police Personnel	2,787,872	2,951,439	2,951,439	2,991,124	2,991,124	2,991,124
001.15.1532.0.51185.00000	Dispatchers	369,217	455,343	455,343	463,630	463,630	463,630
001.15.1532.0.51305.00000	Commission Secretaries	1,100	1,700	1,700	1,700	1,700	1,700
001.15.1532.0.51400.00000	Overtime	413,257	409,000	409,000	418,000	418,000	418,000
001.15.1532.0.51420.00000	Grant Overtime	53,704	64,600	64,600	65,900	65,900	65,900

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.15.1532.0.51440.00000	Extra Duty Police Officer	366,740	250,000	250,000	250,000	250,000	250,000
001.15.1532.0.51805.00000	Longevity	23,542	26,259	26,259	25,893	25,893	25,893
001.15.1532.0.51820.00000	In lieu of Health Insurance	14,300	14,300	14,300	11,100	11,100	11,100
Wages-Salaries Total		4,365,584	4,569,381	4,573,473	4,639,202	4,632,941	4,632,941
52 Fringe Benefits							
001.15.1532.0.52010.00000	Worker's Compensation	91,832	94,008	94,112	104,853	104,679	104,679
001.15.1532.0.52100.00000	Social Security	320,026	345,733	346,047	350,944	350,465	350,465
001.15.1532.0.52200.00000	Pension	366,089	438,726	439,136	445,828	445,202	445,202
001.15.1532.0.52220.00000	Insurance, Life, Disability	13,385	16,533	16,586	15,337	15,285	15,285
001.15.1532.0.52225.00000	Physicals	2,495	4,300	4,300	4,300	4,300	4,300
001.15.1532.0.52235.00000	Health Insurance	613,090	757,917	757,917	784,056	784,056	784,056
001.15.1532.0.52300.00000	Uniforms	31,383	33,400	33,400	33,400	33,400	33,400
001.15.1532.0.52440.00000	Tuition Reimbursement	4,000	4,800	4,800	4,800	4,800	4,800
Fringe Benefits Total		1,442,301	1,695,417	1,696,298	1,743,518	1,742,187	1,742,187
53 Professional/Technical							
001.15.1532.0.53101.00000	Telecommunications-Statewide Infr	16,557	20,000	20,000	20,000	18,000	18,000
001.15.1532.0.53201.00000	Supplies	4,871	6,120	6,120	6,120	6,120	5,620
001.15.1532.0.53211.00000	Computer Materials	0	0	0	300	300	300
001.15.1532.0.53212.00000	Photo Supplies	0	500	500	500	500	500
001.15.1532.0.53219.00000	Operating Materials	6,860	7,600	7,600	7,600	7,600	7,600
001.15.1532.0.53234.00000	Food	837	1,000	1,000	1,000	1,000	1,000
001.15.1532.0.53238.00000	Traffic Lights/Signals	19,072	21,150	21,150	21,150	21,150	21,150
001.15.1532.0.53245.00000	Maintenance	24,581	24,600	34,750	29,600	29,600	29,600
001.15.1532.0.53248.00000	Miscellaneous Equipment	6,644	7,000	9,816	7,000	7,000	7,000
001.15.1532.0.53401.00000	Accreditation	4,155	6,500	6,500	6,500	6,500	6,500
001.15.1532.0.53601.00000	Machine Rental	2,928	4,300	4,300	4,300	4,300	4,300
001.15.1532.0.53813.00000	Computer Support	55,310	79,600	76,784	73,750	73,750	73,750
001.15.1532.0.53814.00000	Contractual Services	1,401	2,000	2,000	2,000	2,000	2,000
001.15.1532.0.53826.00000	Towing	0	600	600	600	600	600
001.15.1532.0.53902.00000	Telephones	8,862	10,500	10,500	10,500	10,500	10,500
001.15.1532.0.53916.00000	Professional Development	20,258	26,300	26,300	31,300	31,300	31,300
001.15.1532.0.53944.00000	Organizational Fees	1,865	3,985	3,985	3,765	3,765	3,765
001.15.1532.0.53945.00000	Training	1,000	1,680	1,680	1,560	1,560	1,560
Professional/Technical Total		175,202	223,435	233,585	227,545	225,545	225,045

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
54 Capital Outlays							
001.15.1532.0.54000.00004	Police Vehicles	100,000	75,000	75,000	242,000	149,500	124,500
001.15.1532.0.54000.01000	Computer Equipment	0	0	0	20,500	20,500	20,500
001.15.1532.0.54000.01007	Canopy System Expansion	0	0	0	38,000	0	0
001.15.1532.0.54000.01103	Body Armor	0	0	0	15,000	15,000	15,000
001.15.1532.0.54000.01111	Emergency Comm. Recorder	0	25,000	14,850	0	0	0
001.15.1532.0.54000.01122	Rifles	0	0	0	15,000	15,000	15,000
Capital Outlays Total		100,000	100,000	89,850	330,500	200,000	175,000
Police Department Total		6,083,086	6,588,233	6,593,206	6,940,765	6,800,673	6,775,173
1534 - Fire Marshal							
51 Wages-Salaries							
001.15.1534.0.51125.00000	Mid-Managers Personnel	155,144	158,326	158,326	161,502	161,502	161,502
001.15.1534.0.51400.00000	Overtime	3,296	2,000	2,000	2,000	2,000	2,000
001.15.1534.0.51805.00000	Longevity	2,350	2,350	2,350	2,350	2,350	2,350
Wages-Salaries Total		160,790	162,676	162,676	165,852	165,852	165,852
52 Fringe Benefits							
001.15.1534.0.52010.00000	Worker's Compensation	8,012	8,474	8,474	9,499	9,499	9,499
001.15.1534.0.52100.00000	Social Security	11,779	12,445	12,445	12,740	12,740	12,740
001.15.1534.0.52200.00000	Pension	15,514	15,833	15,833	16,151	16,151	16,151
001.15.1534.0.52220.00000	Insurance, Life, Disability	1,215	1,305	1,305	1,275	1,275	1,275
001.15.1534.0.52235.00000	Health Insurance	28,909	29,489	29,489	33,804	33,804	33,804
001.15.1534.0.52300.00000	Uniforms	732	1,800	1,800	1,800	1,800	1,800
Fringe Benefits Total		66,161	69,346	69,346	75,269	75,269	75,269
53 Professional/Technical							
001.15.1534.0.53201.00000	Supplies	301	600	600	600	600	500
001.15.1534.0.53212.00000	Photo Supplies	0	150	150	150	150	150
001.15.1534.0.53219.00000	Operating Materials	0	750	690	750	750	750
001.15.1534.0.53813.00000	Computer Support	0	0	0	2,000	2,000	2,000
001.15.1534.0.53814.00000	Contractual Services	900	1,500	1,500	1,500	1,500	1,500
001.15.1534.0.53918.00000	Fire Prevention	648	800	800	800	800	800
001.15.1534.0.53944.00000	Organizational Fees	340	360	420	390	390	390
001.15.1534.0.53945.00000	Training	752	900	900	900	900	900
Professional/Technical Total		2,941	5,060	5,060	7,090	7,090	6,990
Fire Marshal Total		229,892	237,082	237,082	248,211	248,211	248,111

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
2035 - Municipal Garage							
51 Wages-Salaries							
001.20.2035.0.51125.00000	Mid-Managers Personnel	84,158	84,158	84,158	84,158	84,158	84,158
001.20.2035.0.51130.00000	Clerical Personnel	26,934	26,936	26,936	27,372	27,372	27,372
001.20.2035.0.51135.00000	Blue Collar Personnel	269,991	263,687	263,687	314,663	314,663	314,663
001.20.2035.0.51400.00000	Overtime	10,482	8,000	8,000	8,000	8,000	8,000
001.20.2035.0.51445.00000	Storm Related Overtime	21,320	17,483	17,483	18,533	18,533	18,533
001.20.2035.0.51805.00000	Longevity	6,086	4,478	4,478	6,336	6,336	6,336
Wages-Salaries Total		418,970	404,742	404,742	459,062	459,062	459,062
52 Fringe Benefits							
001.20.2035.0.52010.00000	Worker's Compensation	12,595	12,487	12,487	15,735	15,735	15,735
001.20.2035.0.52100.00000	Social Security	31,321	31,022	31,022	35,178	35,178	35,178
001.20.2035.0.52200.00000	Pension	32,864	37,479	37,479	42,621	42,621	42,621
001.20.2035.0.52220.00000	Insurance, Life, Disability	2,705	2,886	2,886	3,138	3,138	3,138
001.20.2035.0.52235.00000	Health Insurance	65,865	72,469	72,469	105,120	105,120	105,120
001.20.2035.0.52300.00000	Uniforms	4,583	5,003	5,003	5,313	5,313	5,313
Fringe Benefits Total		149,934	161,346	161,346	207,105	207,105	207,105
53 Professional/Technical							
001.20.2035.0.53106.00000	Vehicle Fuel	222,434	354,000	354,000	310,000	310,000	290,000
001.20.2035.0.53201.00000	Supplies	741	750	750	750	750	750
001.20.2035.0.53217.00000	Snow Equipment	5,000	5,000	5,000	5,500	5,500	5,500
001.20.2035.0.53218.00000	Tools	3,552	3,600	3,600	3,600	3,600	3,600
001.20.2035.0.53219.00000	Operating Materials	1,674	2,500	2,500	2,500	2,500	2,500
001.20.2035.0.53220.00000	Tires	24,894	22,000	22,000	30,000	30,000	30,000
001.20.2035.0.53233.00000	Vehicle Parts	99,505	90,000	90,000	100,000	100,000	100,000
001.20.2035.0.53245.00000	Maintenance	2,396	4,000	4,000	4,000	4,000	4,000
001.20.2035.0.53814.00000	Contractual Services	21,256	18,000	18,000	20,000	20,000	20,000
001.20.2035.0.53826.00000	Towing	325	1,000	1,000	1,000	1,000	1,000
001.20.2035.0.53916.00000	Professional Development	1,000	1,800	1,800	1,000	1,000	1,000
001.20.2035.0.53920.00000	Professional Services	7,631	8,000	8,000	8,000	8,000	8,000
001.20.2035.0.53944.00000	Organizational Fees	60	60	60	120	120	120
Professional/Technical Total		390,469	510,710	510,710	486,470	486,470	466,470

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
54 Capital Outlays							
001.20.2035.0.54000.00005	Pool Cars, Town Hall (2)	0	13,000	13,000	25,000	0	0
001.20.2035.0.54000.00101	Emergency Lighting Trailer	0	0	0	15,000	15,000	15,000
001.20.2035.0.54000.00300	Building Modifications	0	10,000	10,000	115,000	85,000	75,000
001.20.2035.0.54000.01727	Fuel Dispensing System	0	0	0	17,500	0	0
Capital Outlays Total		0	23,000	23,000	172,500	100,000	90,000
Municipal Garage Total		959,373	1,099,798	1,099,798	1,325,137	1,252,637	1,222,637

2036 - Public Works

51 Wages-Salaries

001.20.2036.0.51100.00000	Department Head	66,940	51,203	52,227	52,227	52,227	52,227
001.20.2036.0.51125.00000	Mid-Managers Personnel	172,797	239,292	238,542	239,292	239,292	239,292
001.20.2036.0.51130.00000	Clerical Personnel	43,725	43,666	43,666	45,573	45,573	45,573
001.20.2036.0.51805.00000	Longevity	3,200	3,425	3,425	3,425	3,425	3,425
Wages-Salaries Total		286,662	337,586	337,860	340,517	340,517	340,517

52 Fringe Benefits

001.20.2036.0.52010.00000	Worker's Compensation	2,400	2,162	2,194	2,412	2,412	2,412
001.20.2036.0.52100.00000	Social Security	21,404	25,895	25,974	26,119	26,119	26,119
001.20.2036.0.52200.00000	Pension	23,226	33,418	33,521	33,711	33,711	33,711
001.20.2036.0.52220.00000	Insurance, Life, Disability	2,427	2,768	2,781	2,663	2,663	2,663
001.20.2036.0.52235.00000	Health Insurance	55,554	63,483	63,483	69,684	69,684	69,684
001.20.2036.0.52300.00000	Uniforms	310	620	620	620	620	620
Fringe Benefits Total		105,320	128,346	128,573	135,209	135,209	135,209

53 Professional/Technical

001.20.2036.0.53201.00000	Supplies	3,849	1,000	1,750	2,500	2,500	2,200
001.20.2036.0.53223.00000	Street Signs	3,000	10,000	10,000	10,000	5,000	5,000
001.20.2036.0.53813.00000	Computer Support	565	2,500	2,500	2,500	1,500	1,500
001.20.2036.0.53814.00000	Contractual Services	15,000	20,000	20,000	25,000	25,000	25,000
001.20.2036.0.53823.00000	Refuse Disposal	1,676,461	1,699,500	1,699,500	1,855,485	1,855,485	1,855,485
001.20.2036.0.53830.00000	Road Inspection & Testing	2,930	6,000	6,000	3,000	3,000	3,000
001.20.2036.0.53832.00000	Cont.Serv.- Monitoring Well Vet.Pk	0	0	0	6,000	6,000	6,000
001.20.2036.0.53916.00000	Professional Development	325	100	100	3,380	780	780
001.20.2036.0.53933.00000	Sidewalk Maintenance & Repair	6,729	10,000	10,000	20,000	15,000	15,000

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.20.2036.0.53935.00000	Street Lighting	335,913	345,000	345,000	355,000	355,000	355,000
001.20.2036.0.53944.00000	Organizational Fees	618	685	685	625	625	625
001.20.2036.0.53949.00000	Street Lining	0	13,500	13,500	13,500	5,000	5,000
Professional/Technical Total		2,045,390	2,108,285	2,109,035	2,296,990	2,274,890	2,274,590
54 Capital Outlays							
001.20.2036.0.54000.00504	Flood Control	0	0	0	30,000	0	0
001.20.2036.0.54000.00508	Drainage	0	0	0	40,000	0	0
001.20.2036.0.54000.01000	Computer Equipment	4,799	0	0	0	0	0
Capital Outlays Total		4,799	0	0	70,000	0	0
Public Works Total		2,442,171	2,574,217	2,575,468	2,842,716	2,750,616	2,750,316

2037 - Highway Department

51 Wages-Salaries

001.20.2037.0.51125.00000	Mid-Managers Personnel	159,496	157,073	159,473	157,073	157,073	157,073
001.20.2037.0.51130.00000	Clerical Personnel	0	0	0	23,365	0	0
001.20.2037.0.51135.00000	Blue Collar Personnel	625,406	621,203	621,203	645,241	645,241	645,241
001.20.2037.0.51400.00000	Overtime	4,359	13,500	13,500	13,500	13,500	13,500
001.20.2037.0.51440.00000	Extra Duty Police Office	0	1,800	1,800	1,800	1,800	1,800
001.20.2037.0.51445.00000	Storm Related Overtime	88,158	75,000	75,000	75,000	75,000	75,000
001.20.2037.0.51805.00000	Longevity	12,383	8,217	8,217	12,950	12,950	12,950
001.20.2037.0.51820.00000	In lieu of Health Insurance	2,500	2,500	2,500	2,500	2,500	2,500
Wages-Salaries Total		892,303	879,293	881,693	931,429	908,064	908,064

52 Fringe Benefits

001.20.2037.0.52010.00000	Worker's Compensation	61,190	63,131	63,309	71,827	71,773	71,773
001.20.2037.0.52100.00000	Social Security	66,204	67,699	67,883	71,687	69,900	69,900
001.20.2037.0.52200.00000	Pension	75,452	77,829	77,829	80,233	80,233	80,233
001.20.2037.0.52220.00000	Insurance, Life, Disability	6,064	6,132	6,132	6,340	6,340	6,340
001.20.2037.0.52235.00000	Health Insurance	182,978	185,164	185,164	211,548	211,548	211,548
001.20.2037.0.52300.00000	Uniforms	7,202	8,038	8,038	8,038	8,038	8,038
Fringe Benefits Total		399,092	407,993	408,355	449,673	447,832	447,832

53 Professional/Technical

001.20.2037.0.53201.00000	Supplies	72	245	245	245	245	245
001.20.2037.0.53217.00000	Snow & Ice Materials	167,976	140,000	140,000	160,000	160,000	160,000
001.20.2037.0.53218.00000	Tools	1,121	2,500	2,500	2,500	2,500	2,500

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.20.2037.0.53219.00000	Operating Materials	13,889	15,000	15,000	15,000	15,000	15,000
001.20.2037.0.53231.00000	Safety Equipment	372	750	750	750	750	750
001.20.2037.0.53245.00000	Maintenance	0	250	250	250	250	250
001.20.2037.0.53604.00000	Truck Rental	38,183	25,000	25,000	25,000	25,000	25,000
001.20.2037.0.53807.00000	Tree Removal	7,145	15,000	12,238	15,000	10,000	10,000
001.20.2037.0.53812.00000	Catch Basin Cleaning	44,900	40,000	40,000	40,000	40,000	40,000
001.20.2037.0.53814.00000	Contractual Services	1,000	11,000	11,000	1,000	1,000	1,000
001.20.2037.0.53916.00000	Professional Development	60	400	400	400	400	400
001.20.2037.0.53944.00000	Organizational Fees	234	255	255	255	255	255
001.20.2037.0.53964.00000	Storm Cleanup	0	0	250,000	0	0	0
Professional/Technical Total		274,952	250,400	497,638	260,400	255,400	255,400
54 Capital Outlays							
001.20.2037.0.54000.00003	Dump Truck, Large	0	52,000	52,000	175,000	0	0
001.20.2037.0.54000.00003	Dump Truck, Large-Leased	0	0	0	60,000	0	0
001.20.2037.0.54000.00003	Dump Truck, Large-Leased	0	0	0	60,000	60,000	0
001.20.2037.0.54000.00003	Dump Truck, Large-Leased	0	0	0	60,000	60,000	60,000
001.20.2037.0.54000.00007	Street Sweeper-Leased	0	0	0	60,000	0	0
001.20.2037.0.54000.00013	Dump Truck, Small	0	0	0	72,000	72,000	72,000
001.20.2037.0.54000.00015	P/U Truck plowing/superintendent	0	55,000	55,000	0	0	0
001.20.2037.0.54000.00135	Backhoe - Leased	0	0	0	30,456	30,456	0
Capital Outlays Total		0	107,000	107,000	517,456	222,456	132,000
Highway Total		1,566,347	1,644,686	1,894,686	2,158,958	1,833,752	1,743,296

2038 - Public Buildings

51 Wages-Salaries

001.20.2038.0.51125.00000	Mid-Managers Personnel	152,099	152,828	152,828	153,555	153,555	153,555
001.20.2038.0.51130.00000	Clerical Personnel	14,322	15,595	15,595	19,726	19,726	19,726
001.20.2038.0.51135.00000	Blue Collar Personnel	790,802	821,713	821,713	884,524	839,533	839,533
001.20.2038.0.51400.00000	Overtime	57,878	47,231	47,231	47,231	47,231	47,231
001.20.2038.0.51435.00000	Recycling Center Overtime	6,932	6,000	6,000	6,000	6,000	6,000
001.20.2038.0.51510.00000	Part time & Summer Help	2,869	5,792	5,792	5,792	3,500	3,500
001.20.2038.0.51805.00000	Longevity	14,650	10,625	10,625	16,477	16,477	16,477
Wages-Salaries Total		1,039,552	1,059,784	1,059,784	1,133,305	1,086,022	1,086,022

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.20.2038.0.52010.00000	Worker's Compensation	33,568	34,639	34,639	40,714	38,959	38,959
001.20.2038.0.52100.00000	Social Security	77,338	81,139	81,139	86,763	83,146	83,146
001.20.2038.0.52200.00000	Pension	87,185	99,015	99,015	105,782	101,283	101,283
001.20.2038.0.52220.00000	Insurance, Life, Disability	7,723	8,125	8,125	8,179	7,824	7,824
001.20.2038.0.52235.00000	Health Insurance	196,908	213,321	213,321	267,504	248,304	248,304
001.20.2038.0.52300.00000	Uniforms	8,488	8,030	8,030	9,007	8,488	8,488
Fringe Benefits Total		411,210	444,269	444,269	517,949	488,004	488,004
53 Professional/Technical							
001.20.2038.0.53102.00000	Electricity	314,213	285,000	285,000	330,000	330,000	330,000
001.20.2038.0.53103.00000	Fuel Oil, Heating	880	6,000	6,000	3,500	3,500	3,500
001.20.2038.0.53105.00000	Natural Gas	93,315	115,000	115,000	115,000	105,000	95,000
001.20.2038.0.53201.00000	Supplies	698	700	700	770	770	770
001.20.2038.0.53219.00000	Operating Materials	71,359	70,000	70,000	70,000	70,000	70,000
001.20.2038.0.53238.00000	Traffic Lights/Signals	1,800	2,300	2,300	2,300	2,300	2,300
001.20.2038.0.53244.00000	Custodial Supplies	18,104	17,542	17,542	17,542	17,542	17,542
001.20.2038.0.53245.00000	Maintenance & Repair	3,187	3,800	3,800	3,800	3,800	3,800
001.20.2038.0.53813.00000	Computer Support	948	966	966	1,000	1,000	1,000
001.20.2038.0.53814.00000	Contractual Services	88,580	90,000	90,000	94,500	94,500	94,500
001.20.2038.0.53902.00000	Telephone	121,300	122,000	122,000	145,200	140,000	125,000
001.20.2038.0.53916.00000	Professional Development	623	500	500	500	500	500
001.20.2038.0.53917.00000	Water & Sewer	12,947	18,000	18,000	27,000	18,000	18,000
001.20.2038.0.53944.00000	Organizational Fees	1,005	1,530	1,530	1,530	1,530	1,530
001.20.2038.0.53945.00000	Training	280	675	675	675	675	675
001.20.2038.0.53946.00000	Vandalism	100	500	500	500	500	500
Professional/Technical Total		729,339	734,513	734,513	813,817	789,617	764,617
54 Capital Outlays							
001.20.2038.0.54000.00001	Van	55,000	27,322	27,322	27,322	27,322	27,322
001.20.2038.0.54000.00302	Contractual Services & Projects	21,000	41,000	41,000	97,390	28,200	28,200
Capital Outlays Total		76,000	68,322	68,322	124,712	55,522	55,522
Public Building Maintenance Department Total		2,256,101	2,306,888	2,306,888	2,589,783	2,419,165	2,394,165

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
2541 - Mobile Home Park							
53 Professional/Technical							
001.25.2541.0.53219.00000	Operating Materials	298	700	700	500	500	500
001.25.2541.0.53814.00000	Contractual Services	0	600	600	300	300	300
001.25.2541.0.53900.00000	Miscellaneous	0	80	80	350	350	350
001.25.2541.0.53917.00000	Water & Sewer	7,106	7,400	7,400	7,400	7,400	7,400
Professional/Technical Total		7,404	8,780	8,780	8,550	8,550	8,550
Mobile Home Park Total		7,404	8,780	8,780	8,550	8,550	8,550
2542 - Recreation Department							
51 Wages-Salaries							
001.25.2542.0.51100.00000	Department Head	77,880	77,880	77,880	77,880	77,880	77,880
001.25.2542.0.51125.00000	Mid-Managers Personnel	70,124	70,823	70,823	71,520	71,520	71,520
001.25.2542.0.51130.00000	Clerical Personnel	28,014	28,563	28,563	29,583	29,583	29,583
001.25.2542.0.51305.00000	Commission Secretaries	1,325	1,300	1,300	1,300	1,300	1,300
001.25.2542.0.51400.00000	Overtime	0	875	875	875	875	875
001.25.2542.0.51440.00000	Extra Duty Police Office	3,034	3,504	3,504	3,504	3,504	3,504
001.25.2542.0.51520.00000	Life Guards/Pool Workers	57,992	58,393	58,393	58,395	58,395	58,395
001.25.2542.0.51530.00000	Recreation & Instruction Program	46,897	59,659	59,654	58,661	58,661	58,661
001.25.2542.0.51805.00000	Longevity	2,350	2,350	2,350	2,350	2,350	2,350
Wages-Salaries Total		287,616	303,347	303,342	304,068	304,068	304,068
52 Fringe Benefits							
001.25.2542.0.52010.00000	Worker's Compensation	7,785	8,739	8,739	9,611	9,611	9,611
001.25.2542.0.52100.00000	Social Security	21,422	23,207	23,207	23,262	23,262	23,262
001.25.2542.0.52200.00000	Pension	17,549	17,728	17,728	17,899	17,899	17,899
001.25.2542.0.52220.00000	Insurance, Life, Disability	1,877	1,473	1,473	1,336	1,336	1,336
001.25.2542.0.52225.00000	Physicals	1,364	2,500	2,500	2,500	1,500	1,500
001.25.2542.0.52235.00000	Health Insurance	30,466	36,352	36,352	36,012	36,012	36,012
Fringe Benefits Total		80,463	89,999	89,999	90,620	89,620	89,620
53 Professional/Technical							
001.25.2542.0.53201.00000	Supplies	1,551	2,000	2,000	2,820	2,820	2,620
001.25.2542.0.53245.00000	Maintenance	1,162	1,550	1,550	2,050	2,050	2,050
001.25.2542.0.53281.00000	Pool Supplies	3,883	5,348	5,348	5,365	5,365	5,365
001.25.2542.0.53400.00000	Programs & Activities	12,439	13,770	13,770	14,196	14,196	14,196

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.25.2542.0.53424.00000	Grant-Babe Ruth/Little L	2,250	0	0	0	0	0
001.25.2542.0.53426.00000	Grant-Midget Football	1,000	0	0	0	0	0
001.25.2542.0.53428.00000	Grant-Soccer	1,000	0	0	0	0	0
001.25.2542.0.53429.00000	Grant-Travel Basketball	1,000	0	0	0	0	0
001.25.2542.0.53430.00000	Grant-Women's Softball	300	0	0	0	0	0
001.25.2542.0.53431.00000	Grant-Youth Wrestling	500	0	0	0	0	0
001.25.2542.0.53600.00000	Rent	7,994	10,765	10,765	11,765	11,765	11,765
001.25.2542.0.53805.00000	Bands	350	350	350	350	350	350
001.25.2542.0.53810.00000	Background Checks	2,950	3,325	3,325	3,325	3,325	3,325
001.25.2542.0.53813.00000	Computer Support	2,106	2,262	2,262	4,672	4,672	4,672
001.25.2542.0.53902.00000	Telephone	145	600	600	600	600	600
001.25.2542.0.53916.00000	Professional Development	55	800	800	400	400	400
001.25.2542.0.53925.00000	Transportation	1,979	1,800	1,800	1,835	1,835	1,835
001.25.2542.0.53941.00000	Bank Fees for Credit Card Usage	541	1,000	1,000	886	886	886
001.25.2542.0.53943.00000	Mileage	998	1,200	1,200	1,300	1,000	1,000
001.25.2542.0.53944.00000	Organizational Fees	335	335	340	340	340	340
001.25.2542.0.53945.00000	Training	2,097	2,964	2,964	2,964	2,964	2,964
Professional/Technical Total		44,636	48,069	48,074	52,868	52,568	52,368
54 Capital Outlays							
001.25.2542.0.54000.00754	Sage Softball Lighting	0	0	0	39,690	39,690	0
Capital Outlays Total		0	0	0	39,690	39,690	0
Recreation Department Total		412,715	441,415	441,415	487,246	485,946	446,056

2543 - Golf Course

51 Wages-Salaries

001.25.2543.0.51100.00000	Department Head	95,934	95,934	97,853	97,853	97,853	97,853
001.25.2543.0.51125.00000	Mid-Managers Personnel	56,055	60,711	60,711	62,416	62,416	62,416
001.25.2543.0.51135.00000	Blue Collar Personnel	227,106	210,456	210,456	158,935	158,935	158,935
001.25.2543.0.51160.00000	Starters, Rangers	26,742	25,660	24,842	25,660	25,660	25,660
001.25.2543.0.51400.00000	Overtime	42,983	25,929	25,929	26,448	26,448	26,448
001.25.2543.0.51510.00000	Part time & Summer Help	44,675	41,845	41,845	49,845	49,845	49,845
001.25.2543.0.51805.00000	Longevity	4,750	3,117	3,117	3,700	3,700	3,900
001.25.2543.0.51820.00000	In lieu of Health Insurance	833	2,500	2,500	0	0	0
Wages-Salaries Total		499,078	466,152	467,253	424,857	424,857	425,057

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
		2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
Account	Description						
52 Fringe Benefits							
001.25.2543.0.52010.00000	Worker's Compensation	9,777	9,399	9,439	9,533	9,533	9,538
001.25.2543.0.52100.00000	Social Security	37,128	35,777	35,924	32,618	32,618	32,633
001.25.2543.0.52200.00000	Pension	32,528	36,712	36,904	31,922	31,922	31,922
001.25.2543.0.52220.00000	Insurance, Life, Disability	3,046	3,065	3,090	2,521	2,521	2,521
001.25.2543.0.52235.00000	Health Insurance	81,103	69,541	69,541	79,284	79,284	83,892
001.25.2543.0.52300.00000	Uniforms	4,046	4,400	4,400	4,000	4,000	4,000
Fringe Benefits Total		167,629	158,894	159,298	159,878	159,878	164,506
53 Professional/Technical							
001.25.2543.0.53102.00000	Electricity	47,680	38,586	38,586	45,000	45,000	45,000
001.25.2543.0.53105.00000	Natural Gas	13,539	18,473	18,473	15,000	15,000	15,000
001.25.2543.0.53106.00000	Vehicle Fuel	11,033	14,300	14,300	18,130	18,130	18,130
001.25.2543.0.53201.00000	Supplies	6,846	3,000	3,000	3,000	3,000	3,000
001.25.2543.0.53233.00000	Vehicle Parts	16,754	14,500	17,800	17,000	17,000	17,000
001.25.2543.0.53243.00000	Fertilizer, Seed, Chem.	84,300	79,500	80,200	79,500	79,500	79,500
001.25.2543.0.53245.00000	Maintenance & Repair	45,763	43,000	43,000	43,000	43,000	43,000
001.25.2543.0.53501.00000	Pro Share - Cart Revenue	22,532	14,000	14,000	14,000	14,000	14,000
001.25.2543.0.53502.00000	Pro Share - Range Revenue	1,271	0	0	0	0	0
001.25.2543.0.53510.00000	Golf Pro - Contractual Services	129,944	95,000	95,000	95,000	95,000	95,000
001.25.2543.0.53513.00000	Greens, Traps, Tees & Cart paths	5,393	6,500	5,700	6,500	6,500	6,500
001.25.2543.0.53603.00000	Golf Cart Lease	55,128	58,070	58,288	58,070	58,288	58,288
001.25.2543.0.53730.00000	Insurance	44,087	45,410	45,410	17,942	17,942	17,942
001.25.2543.0.53813.00000	Computer Support	13,014	5,500	978	5,500	5,500	5,500
001.25.2543.0.53823.00000	Refuse Disposal	4,575	4,575	4,575	4,667	4,667	4,667
001.25.2543.0.53902.00000	Telephone	4,357	5,000	5,000	5,000	5,000	5,000
001.25.2543.0.53917.00000	Water & Sewer	2,580	3,000	4,922	6,000	6,000	6,000
001.25.2543.0.53940.00000	Advertising	3,201	3,500	3,500	5,000	5,000	5,000
001.25.2543.0.53941.00000	Bank Services	10,539	12,000	12,000	12,000	12,000	12,000
001.25.2543.0.53942.00000	Cable Television	1,035	0	0	0	0	0
001.25.2543.0.53944.00000	Organizational Fees	510	875	875	780	780	780
001.25.2543.0.53945.00000	Training	215	600	600	280	280	280
001.25.2543.0.53950.00000	Internet Service	0	1,250	1,250	1,250	1,250	1,250
Professional/Technical Total		524,297	466,639	467,457	452,619	452,837	452,837

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
54 Capital Outlays							
001.25.2543.0.54000.00527	Cart Paths	0	0	0	17,000	0	0
001.25.2543.0.54000.01506	Leased Equipment	22,012	0	0	0	0	0
001.25.2543.0.54000.01507	Lease-2009	23,789	23,789	23,799	24,605	23,799	23,799
001.25.2543.0.54000.01509	Leased Equipment-2012	0	25,095	25,085	24,845	24,652	24,652
Capital Outlays Total		45,801	48,884	48,884	66,450	48,451	48,451
Golf Course Total		1,236,804	1,140,569	1,142,892	1,103,804	1,086,023	1,090,851

2544 - Library

51 Wages-Salaries

001.25.2544.0.51100.00000	Department Head	66,429	75,001	76,500	76,500	76,500	76,500
001.25.2544.0.51120.00000	Professional Personnel	48,409	50,816	51,828	53,590	53,590	53,590
001.25.2544.0.51125.00000	Mid-Managers Personnel	236,969	237,833	237,833	242,541	242,541	242,541
001.25.2544.0.51130.00000	Clerical Personnel	188,294	195,865	195,865	197,518	197,518	197,518
001.25.2544.0.51305.00000	Commission Secretaries	1,200	1,200	1,200	1,200	1,200	1,200
001.25.2544.0.51325.00000	Substitute	12,246	15,000	15,000	13,000	13,000	13,000
001.25.2544.0.51400.00000	Overtime	1,041	2,133	2,133	2,133	2,133	2,133
001.25.2544.0.51510.00000	Part time & Summer Help	15,274	20,000	20,000	17,000	17,000	17,000
001.25.2544.0.51805.00000	Longevity	12,450	12,600	12,600	11,405	11,405	11,405
001.25.2544.0.51820.00000	In Lieu of Health Insurance	2,500	2,500	2,500	2,500	2,500	2,500
Wages-Salaries Total		584,812	612,948	615,459	617,387	617,387	617,387

52 Fringe Benefits

001.25.2544.0.52010.00000	Worker's Compensation	1,184	1,294	1,300	1,427	1,427	1,427
001.25.2544.0.52100.00000	Social Security	43,733	46,891	47,084	47,231	47,231	47,231
001.25.2544.0.52200.00000	Pension	43,541	50,872	51,124	51,657	51,657	51,657
001.25.2544.0.52220.00000	Insurance, Life, Disability	4,086	4,915	4,950	4,509	4,509	4,509
001.25.2544.0.52235.00000	Health Insurance	95,089	103,985	103,985	116,316	116,316	116,316
Fringe Benefits Total		187,634	207,957	208,443	221,140	221,140	221,140

53 Professional/Technical

001.25.2544.0.53201.00000	Supplies	6,920	8,000	8,000	8,000	8,000	7,800
001.25.2544.0.53208.00000	Equipment (New)	490	500	500	500	500	500
001.25.2544.0.53245.00000	Maintenance	3,534	4,000	3,700	4,000	4,000	4,000
001.25.2544.0.53300.00000	Books, Periodicals	86,126	95,000	95,000	95,000	90,000	90,000
001.25.2544.0.53301.00000	Audio/Video materials	12,138	15,000	14,500	15,000	15,000	15,000
001.25.2544.0.53302.00000	Databases	37,144	45,000	45,000	7,000	6,000	6,000

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.25.2544.0.53304.00000	Data Services	0	0	0	38,000	38,000	38,000
001.25.2544.0.53400.00000	Programs & Activities	892	1,000	1,800	1,000	1,000	1,000
001.25.2544.0.53420.00000	Grant to Berlin Library	3,500	3,500	3,500	3,500	3,000	3,500
001.25.2544.0.53421.00000	Grant to East Berlin	3,500	3,500	3,500	7,500	3,000	3,500
001.25.2544.0.53903.00000	Copiers	1,777	2,000	2,000	2,060	2,060	2,060
001.25.2544.0.53916.00000	Professional Development	240	780	780	920	920	920
001.25.2544.0.53943.00000	Mileage	806	1,000	1,000	1,000	1,000	1,000
001.25.2544.0.53944.00000	Organizational Fees	810	1,330	1,330	1,230	1,230	1,230
Professional/Technical Total		157,878	180,610	180,610	184,710	173,710	174,510
54 Capital Outlays							
001.25.2544.0.54000.01313	Shelving	6,000	6,000	6,000	6,000	6,000	6,000
Capital Outlays Total		6,000	6,000	6,000	6,000	6,000	6,000
Library Total		936,324	1,007,515	1,010,512	1,029,237	1,018,237	1,019,037

2545 - Public Grounds

51 Wages-Salaries

001.25.2545.0.51125.00000	Mid-Managers Personnel	153,565	154,283	154,283	154,981	154,981	154,981
001.25.2545.0.51130.00000	Clerical Personnel	13,943	14,282	14,282	14,846	14,846	14,846
001.25.2545.0.51135.00000	Blue Collar Personnel	412,418	411,678	411,678	418,231	418,231	418,231
001.25.2545.0.51400.00000	Overtime	15,322	34,245	34,245	34,245	20,000	20,000
001.25.2545.0.51425.00000	Outside Projects OT	1,710	3,500	3,500	0	0	0
001.25.2545.0.51445.00000	Storm Related Overtime	53,583	39,503	39,503	39,503	41,000	41,000
001.25.2545.0.51510.00000	Part time & Summer Help	16,824	25,540	25,540	25,540	20,000	20,000
001.25.2545.0.51805.00000	Longevity	10,600	7,484	7,484	11,300	11,300	11,300
Wages-Salaries Total		677,965	690,515	690,515	698,646	680,358	680,358

52 Fringe Benefits

001.25.2545.0.52010.00000	Worker's Compensation	20,135	21,258	21,258	24,859	24,066	24,066
001.25.2545.0.52100.00000	Social Security	50,075	52,875	52,875	53,497	52,098	52,098
001.25.2545.0.52200.00000	Pension	54,524	58,026	58,026	58,808	58,808	58,808
001.25.2545.0.52220.00000	Insurance, Life, Disability	4,622	4,880	4,880	4,615	4,615	4,615
001.25.2545.0.52235.00000	Health Insurance	130,637	148,751	148,751	161,628	161,628	161,628
001.25.2545.0.52300.00000	Uniforms	5,069	5,454	5,454	5,454	5,454	5,454
Fringe Benefits Total		265,062	291,244	291,244	308,861	306,669	306,669

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
53 Professional/Technical							
001.25.2545.0.53102.00000	Electricity	64,331	64,600	64,600	74,600	74,600	74,600
001.25.2545.0.53103.00000	Fuel Oil, Heating	547	1,500	1,500	1,500	1,500	1,500
001.25.2545.0.53201.00000	Supplies	364	400	400	400	400	400
001.25.2545.0.53204.00000	Labor Srvcs - Pools & Cemeteries	51,600	41,000	41,000	56,000	54,000	54,000
001.25.2545.0.53207.00000	Playground. Sand/Wood Fiber	4,493	5,000	4,500	5,000	5,000	5,000
001.25.2545.0.53213.00000	Sports Equipment	1,570	1,000	1,000	3,000	3,000	1,300
001.25.2545.0.53218.00000	Tools	207	500	500	500	500	500
001.25.2545.0.53219.00000	Operating Materials	30,079	28,000	29,500	40,000	40,000	40,000
001.25.2545.0.53222.00000	Playground Equipment	706	0	0	0	0	0
001.25.2545.0.53224.00000	Playing Field Improvements	4,749	6,000	6,000	6,000	6,000	6,000
001.25.2545.0.53233.00000	Vehicle Parts	3,878	6,000	6,000	6,000	6,000	6,000
001.25.2545.0.53243.00000	Fertilizer, Seed, Chem.	25,284	30,000	29,000	30,000	28,000	28,000
001.25.2545.0.53245.00000	Maintenance & Repair	4,564	10,000	10,000	20,000	17,000	17,000
001.25.2545.0.53250.00000	Aeration, Slicing, Overseeding	1,899	6,850	6,850	6,850	6,850	6,850
001.25.2545.0.53601.00000	Equipment Rental	9,490	3,000	3,000	3,000	3,000	3,000
001.25.2545.0.53746.00000	Sanitation	0	9,500	9,500	11,600	11,600	11,600
001.25.2545.0.53814.00000	Contractual Services	0	0	0	25,500	25,500	5,500
001.25.2545.0.53916.00000	Professional Development	60	750	750	750	750	750
001.25.2545.0.53917.00000	Water & Sewer	29,303	39,800	39,800	39,800	39,800	29,800
001.25.2545.0.53933.00000	Sidewalk Maintenance & Repair	1,910	1,000	1,000	6,000	6,000	6,000
001.25.2545.0.53943.00000	Mileage	0	100	100	100	100	100
Professional/Technical Total		235,033	255,000	255,000	336,600	329,600	297,900
54 Capital Outlays							
001.25.2545.0.54000.00015	Pick-Up Truck with Plow	0	0	0	42,000	42,000	35,000
001.25.2545.0.54000.00100	Trailer	0	0	0	6,500	0	0
001.25.2545.0.54000.00119	Zero Degree Mower	0	0	0	15,000	15,000	15,000
001.25.2545.0.54000.00125	Riding Mower/Cab/Plow & Broom	0	42,000	42,000	0	0	0
001.25.2545.0.54000.00135	Backhoe (Lease)	0	0	0	28,926	28,926	0
001.25.2545.0.54000.00142	Bobcat accessories	0	0	0	8,000	0	0
001.25.2545.0.54000.00701	Lightning Warning System	0	0	0	16,000	16,000	0
001.25.2545.0.54000.00759	Refurbish East Berlin Pool	0	25,000	25,000	25,000	25,000	50,000
Capital Outlays Total		0	67,000	67,000	141,426	126,926	100,000
Public Grounds Total		1,178,060	1,303,759	1,303,759	1,485,533	1,443,553	1,384,927

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
3052 - Health Department							
53 Professional/Technical							
001.30.3052.0.53824.00000	Regional Health Service	82,678	83,097	83,097	103,563	103,563	86,769
001.30.3052.0.53944.00000	Organizational Fees	1,275	1,275	1,275	1,390	1,390	1,390
Professional/Technical Total		83,953	84,372	84,372	104,953	104,953	88,159
Health Department Total		83,953	84,372	84,372	104,953	104,953	88,159
3053 - Berlin VNA Department							
51 Wages-Salaries							
001.30.3053.0.51100.00000	Department Head	90,319	90,319	92,125	92,125	92,125	92,125
001.30.3053.0.51125.00000	Mid-Managers Personnel	65,829	55,232	67,533	69,240	69,240	69,240
001.30.3053.0.51130.00000	Clerical Personnel	174,792	172,434	172,434	176,381	176,381	176,381
001.30.3053.0.51145.00000	Nurses	385,914	403,129	403,129	424,430	424,430	409,713
001.30.3053.0.51186.00000	Speech Therapist	5,540	15,000	15,000	15,000	15,000	15,000
001.30.3053.0.51187.00000	Occupational Therapist	2,413	12,000	12,000	12,000	12,000	12,000
001.30.3053.0.51188.00000	Physical Therapist	24,088	18,000	18,000	18,000	18,000	18,000
001.30.3053.0.51300.00000	Health Aides	146,632	162,387	162,387	170,110	170,110	170,110
001.30.3053.0.51305.00000	Commission Secretaries	800	1,000	1,000	1,000	1,000	1,000
001.30.3053.0.51400.00000	Overtime	103	2,000	2,000	2,000	2,000	2,000
001.30.3053.0.51805.00000	Longevity	6,950	7,346	7,346	8,313	8,313	7,646
001.30.3053.0.51820.00000	In lieu of Health Insurance	4,135	7,200	7,200	3,600	3,600	3,600
Wages-Salaries Total		907,514	946,047	960,154	992,199	992,199	976,815
52 Fringe Benefits							
001.30.3053.0.52010.00000	Worker's Compensation	21,757	31,197	31,632	34,947	34,947	34,425
001.30.3053.0.52100.00000	Social Security	67,848	71,000	72,080	74,531	74,531	73,354
001.30.3053.0.52200.00000	Pension	69,092	78,894	80,305	82,276	82,276	81,279
001.30.3053.0.52220.00000	Insurance, Life, Disability	5,907	6,319	6,523	6,206	6,206	6,127
001.30.3053.0.52225.00000	Physicals	3,194	3,500	3,500	3,500	3,500	3,500
001.30.3053.0.52235.00000	Health Insurance	122,919	139,376	139,376	156,000	156,000	168,108
001.30.3053.0.52300.00000	Uniforms	0	2,500	2,500	0	0	0
Fringe Benefits Total		290,718	332,786	335,916	357,460	357,460	366,793
53 Professional/Technical							
001.30.3053.0.53201.00000	Supplies	5,558	7,000	7,000	7,000	7,000	6,800
001.30.3053.0.53276.00000	Medical Supplies	3,874	5,500	5,500	6,600	6,600	6,600

GENERAL FUND BUDGET FY2012/2013

EXPENSE

Account	Description	2011 Actual	2012		2013		
			Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
001.30.3053.0.53440.00000	Public Education	1,622	3,000	3,000	3,600	3,600	3,600
001.30.3053.0.53606.00000	Telemonitor Lease	0	0	0	12,700	12,700	12,700
001.30.3053.0.53743.00000	Records management serv.	0	0	0	2,153	2,153	2,153
001.30.3053.0.53813.00000	Computer Support	27,890	34,955	34,955	38,300	38,300	38,300
001.30.3053.0.53819.00000	Medical Services	246,727	261,868	261,868	262,468	262,468	262,468
001.30.3053.0.53902.00000	Telephone	8,068	10,716	10,716	10,716	10,716	8,716
001.30.3053.0.53903.00000	Copiers	3,122	3,200	3,200	3,296	3,296	3,296
001.30.3053.0.53916.00000	Professional Development	557	1,250	1,250	1,250	1,250	1,250
001.30.3053.0.53919.00000	Flu Clinic	9,051	11,000	11,000	11,000	11,000	11,000
001.30.3053.0.53920.00000	Professional Services	6,500	31,600	31,600	31,600	31,600	31,600
001.30.3053.0.53940.00000	Advertising	3,351	3,000	3,000	3,600	3,600	3,600
001.30.3053.0.53943.00000	Mileage	2,287	7,500	7,500	7,500	5,000	5,000
001.30.3053.0.53944.00000	Organizational Fees	15,768	13,974	13,974	15,825	15,825	15,825
001.30.3053.0.53945.00000	Training	3,696	6,555	6,555	6,780	6,780	6,780
Professional/Technical Total		338,069	401,118	401,118	424,388	421,888	419,688
54 Capital Outlays							
001.30.3053.0.54000.01000	Computer Equipment	9,915	0	0	2,800	2,800	2,800
001.30.3053.0.54000.01301	File Cabinet	0	0	0	10,073	10,073	10,073
Capital Outlays Total		9,915	0	0	12,873	12,873	12,873
Nursing Total		1,546,216	1,679,951	1,697,188	1,786,920	1,784,420	1,776,169

3055 - Community Services

51 Wages-Salaries

001.30.3055.0.51125.00000	Mid-Managers Personnel	243,707	247,675	247,675	251,639	251,639	251,639
001.30.3055.0.51135.00000	Blue Collar Personnel	45,195	42,913	42,913	45,292	45,292	45,292
001.30.3055.0.51150.00000	Instructors	7,110	8,500	8,500	8,500	8,500	8,500
001.30.3055.0.51155.00000	Secretary-Youth Services	500	1,000	1,000	1,000	1,000	1,000
001.30.3055.0.51305.00000	Commission Secretaries	600	600	600	600	600	600
001.30.3055.0.51400.00000	Overtime	6,305	2,300	2,300	5,000	5,000	5,000
001.30.3055.0.51510.00000	Part time & Summer Help	7,450	9,096	9,096	10,050	9,096	9,096
001.30.3055.0.51805.00000	Longevity	4,950	4,925	4,925	5,367	5,367	5,367
Wages-Salaries Total		315,817	317,009	317,009	327,448	326,494	326,494

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.30.3055.0.52010.00000	Worker's Compensation	4,166	4,404	4,404	5,202	5,200	5,200
001.30.3055.0.52100.00000	Social Security	23,156	24,252	24,252	25,050	24,977	24,977
001.30.3055.0.52200.00000	Pension	28,390	28,807	28,807	29,394	29,394	29,394
001.30.3055.0.52220.00000	Insurance, Life, Disability	2,259	2,417	2,417	2,326	2,326	2,326
001.30.3055.0.52225.00000	Physicals	0	100	100	100	100	100
001.30.3055.0.52235.00000	Health Insurance	77,845	79,272	79,272	91,404	91,404	91,404
001.30.3055.0.52300.00000	Uniforms	378	480	480	480	480	480
Fringe Benefits Total		136,195	139,732	139,732	153,956	153,881	153,881
53 Professional/Technical							
001.30.3055.0.53201.00000	Supplies	862	800	800	1,000	1,000	800
001.30.3055.0.53219.00000	Operating Materials	2,000	2,000	2,000	2,000	2,000	2,000
001.30.3055.0.53400.00000	Programs & Activities	1,900	2,000	2,000	2,000	2,000	2,000
001.30.3055.0.53412.00000	Welfare	1,992	2,000	2,000	2,000	2,000	2,000
001.30.3055.0.53422.00000	Grant to Friendship Center NB	5,000	5,000	5,000	0	0	0
001.30.3055.0.53437.00000	Local Prevention Council Grant	3,300	3,300	3,300	3,300	3,300	3,300
001.30.3055.0.53462.00000	Youth Grant	19,750	13,000	13,000	13,000	13,000	13,000
001.30.3055.0.53916.00000	Professional Development	95	325	325	325	325	325
001.30.3055.0.53942.00000	Cable Television	507	660	660	660	660	660
001.30.3055.0.53944.00000	Organizational Fees	1,481	1,750	1,750	1,700	1,700	1,700
001.30.3055.0.53945.00000	Training	157	100	100	100	100	100
001.30.3055.0.53952.00000	DSL Service	0	0	0	965	965	965
Professional/Technical Total		37,044	30,935	30,935	27,050	27,050	26,850
Community Services Total		489,055	487,676	487,676	508,454	507,425	507,225

3559 - Private Schools

51 Wages-Salaries

001.35.3559.0.51145.00000	Nurses	58,327	66,540	66,540	70,050	70,050	70,050
001.35.3559.0.51300.00000	Health Aides	1,121	1,622	1,622	1,143	1,143	1,143
001.35.3559.0.51805.00000	Longevity	1,050	1,075	1,075	1,200	1,200	1,200
Wages-Salaries Total		60,498	69,237	69,237	72,393	72,393	72,393

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.35.3559.0.52010.00000	Worker's Compensation	1,772	2,089	2,089	2,406	2,406	2,406
001.35.3559.0.52100.00000	Social Security	4,487	5,301	5,301	5,543	5,543	5,543
001.35.3559.0.52200.00000	Pension	5,807	6,550	6,550	6,849	6,849	6,849
001.35.3559.0.52220.00000	Insurance, Life, Disability	479	484	484	486	486	486
001.35.3559.0.52225.00000	Physicals	0	300	300	300	300	300
001.35.3559.0.52235.00000	Health Insurance	14,462	22,347	22,347	16,930	16,930	16,930
001.35.3559.0.52310.00000	Uniforms, School Nurses-aide	0	250	250	0	0	0
Fringe Benefits Total		27,008	37,321	37,321	32,514	32,514	32,514
53 Professional/Technical							
001.35.3559.0.53819.00000	Medical Services	900	900	900	900	900	900
001.35.3559.0.53944.00000	Organizational Fees	100	100	100	100	100	100
001.35.3559.0.53945.00000	Training	65	308	308	308	308	308
Professional/Technical Total		1,065	1,308	1,308	1,308	1,308	1,308
Private Schools Total		88,571	107,866	107,866	106,215	106,215	106,215

3560 - Board of Education

51 Wages-Salaries							
001.35.3560.0.51000.00000	Education Payroll	25,723,443	26,053,295	26,053,295	27,215,625	27,215,625	26,834,894
Wages-Salaries Total		25,723,443	26,053,295	26,053,295	27,215,625	27,215,625	26,834,894
53 Professional/Technical							
001.35.3560.0.53930.00000	General Expenses-Bd of Ed	11,136,245	11,896,490	11,896,490	12,238,763	12,238,763	12,253,385
Professional/Technical Total		11,136,245	11,896,490	11,896,490	12,238,763	12,238,763	12,253,385
Board of Education Total		36,859,688	37,949,785	37,949,785	39,454,388	39,454,388	39,088,279

3561 - School Expenses

51 Wages-Salaries							
001.35.3561.0.51130.00000	Clerical Personnel	13,464	15,595	15,595	15,847	15,847	15,847
001.35.3561.0.51145.00000	Nurses	326,269	324,241	324,241	349,336	349,336	349,336
001.35.3561.0.51300.00000	Health Aides	65,403	74,807	74,807	76,234	76,234	76,234
001.35.3561.0.51315.00000	Crossing Guards	16,125	16,650	16,650	17,760	16,650	16,650
001.35.3561.0.51400.00000	Overtime	0	10,000	10,000	30,000	20,000	20,000
001.35.3561.0.51500.00000	Summer Programs/Field Trips	13,767	13,400	13,400	13,800	13,800	13,800
001.35.3561.0.51805.00000	Longevity	7,700	7,996	7,996	9,295	9,295	9,295
001.35.3561.0.51820.00000	In lieu of Health Insurance	3,600	3,600	3,600	3,600	3,600	3,600
Wages-Salaries Total		446,327	466,289	466,289	515,872	504,762	504,762

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012			2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
52 Fringe Benefits							
001.35.3561.0.52010.00000	Worker's Compensation	180,313	227,198	227,198	240,417	240,139	240,139
001.35.3561.0.52100.00000	Social Security	33,271	36,537	36,537	39,565	38,715	38,715
001.35.3561.0.52110.00000	Unemployment Compensation	45,930	62,000	62,000	62,000	62,000	62,000
001.35.3561.0.52200.00000	Pension	428,656	450,549	450,549	418,162	418,162	418,162
001.35.3561.0.52220.00000	Insurance, Life, Disability	2,765	3,910	3,910	3,407	3,407	3,407
001.35.3561.0.52225.00000	Physicals	0	1,000	1,000	1,000	1,000	1,000
001.35.3561.0.52235.00000	Health Insurance	86,638	110,230	110,230	107,690	107,690	107,690
001.35.3561.0.52300.00000	Uniforms	211	400	400	400	400	400
001.35.3561.0.52310.00000	Uniforms, School Nurses-aides	0	2,250	2,335	0	0	0
Fringe Benefits Total		777,784	894,074	894,159	872,641	871,513	871,513
53 Professional/Technical							
001.35.3561.0.53219.00000	Operating Materials	127,744	125,200	125,200	125,200	125,200	125,200
001.35.3561.0.53406.00000	Dental Health Program	0	1,500	1,500	1,500	500	500
001.35.3561.0.53410.00000	Excess Special Education Grant	736,427	506,797	506,797	506,797	506,797	772,290
001.35.3561.0.53730.00000	Insurance	30,375	31,287	31,287	29,999	29,999	29,999
001.35.3561.0.53813.00000	Computer Support	948	966	966	2,541	2,541	2,541
001.35.3561.0.53814.00000	Contractual Services	217,260	167,260	180,233	228,123	228,123	228,123
001.35.3561.0.53823.00000	Refuse Disposal	48,075	48,075	48,075	49,036	49,036	49,036
001.35.3561.0.53916.00000	Professional Development	74	214	214	214	214	214
001.35.3561.0.53920.00000	Professional Services	7,229	9,000	9,000	11,810	11,810	11,810
001.35.3561.0.53943.00000	Mileage	259	418	418	418	418	418
001.35.3561.0.53944.00000	Organizational Fees	600	775	775	775	775	775
001.35.3561.0.53945.00000	Training	1,002	1,325	1,240	1,325	1,325	1,325
001.35.3561.0.53946.00000	Vandalism	5,883	6,600	6,600	3,300	3,300	3,300
Professional/Technical Total		1,175,876	899,417	912,305	961,038	960,038	1,225,531
54 Capital Outlays							
001.35.3561.0.54000.00302	Contractual Services & Projects	337,050	134,000	134,000	53,000	53,000	53,000
001.35.3561.0.54000.01006	School Nursing Software	5,114	0	0	0	0	0
001.35.3561.0.54000.01729	Capital Equipment	100,000	100,000	100,000	725,472	181,000	198,029
001.35.3561.0.54000.01731	Site & Building	20,000	140,000	140,000	379,410	140,000	69,500
Capital Outlays Total		462,164	374,000	374,000	1,157,882	374,000	320,529
School Expense Total		2,862,150	2,633,780	2,646,753	3,507,433	2,710,313	2,922,335

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE		2012		2013			
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
4063 - Principal Payment - Town							
59 Principal & Interest							
001.40.4063.0.59500.02001	CBRA	0	42,258	42,258	42,258	42,258	42,258
001.40.4063.0.59500.02008	Issue A of 2005	420,000	0	0	0	0	0
001.40.4063.0.59500.02012	Issue of 2004	615,000	0	0	0	0	0
001.40.4063.0.59500.02016	Issue of 2009	0	600,000	600,000	600,000	600,000	600,000
001.40.4063.0.59500.02017	Refunding Issue A of 2010	0	650,000	650,000	675,000	675,000	675,000
001.40.4063.0.59500.02018	Refunding Issue B of 2010	0	370,000	370,000	415,000	415,000	415,000
Principal & Interest Total		1,035,000	1,662,258	1,662,258	1,732,258	1,732,258	1,732,258
Principal-Town Total		1,035,000	1,662,258	1,662,258	1,732,258	1,732,258	1,732,258
4064 - Principal Payment - Schools							
59 Principal & Interest							
001.40.4064.0.59500.02006	Hubbard School	0	0	0	0	0	0
001.40.4064.0.59500.02052	McGee School	0	0	0	0	0	0
Principal & Interest Total		0	0	0	0	0	0
Principal-Schools Total		0	0	0	0	0	0
4065 - Interest Payments - Town							
59 Principal & Interest							
001.40.4065.0.59500.02001	CBRA	69,341	27,083	27,083	27,083	27,083	27,083
001.40.4065.0.59500.02008	Issue A of 2005	58,631	0	0	0	0	0
001.40.4065.0.59500.02012	Issue of 2004	73,753	0	0	0	0	0
001.40.4065.0.59500.02016	Issue 2009	155,266	133,700	133,700	126,035	126,035	126,035
001.40.4065.0.59500.02017	Issue A of 2010	0	79,900	79,900	55,920	55,920	55,920
001.40.4065.0.59500.02018	Issue B of 2010	0	45,425	45,425	34,380	34,380	34,380
001.40.4065.0.59500.02020	Issue of 2009 BANs	78,905	0	0	0	0	0
001.40.4065.0.59500.02023	Issue of May 2010 BANs	14,912	0	0	0	0	0
001.40.4065.0.59500.02024	Issue of Sep 2010 BANs	108,281	0	0	0	0	0
001.40.4065.0.59500.02027	Issue of 2011	0	330,000	330,000	333,195	333,195	333,195
001.40.4065.0.59500.02028	Issue of June 2011 BANs	0	37,320	37,320	0	0	0
001.40.4065.0.59500.02029	Issue of June 2012 BANs	0	0	0	71,046	71,046	93,396
Principal & Interest Total		559,089	653,428	653,428	647,659	647,659	647,659
Interest - Town Total		559,089	653,428	653,428	647,659	647,659	647,659

GENERAL FUND BUDGET FY2012/2013

EXPENSE

EXPENSE			2012		2013		
Account	Description	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
4066 - Interest Payments - Schools							
59 Principal & Interest							
001.40.4066.0.59500.02016	Issue of 2009	60,090	75,675	75,675	71,340	71,340	71,340
001.40.4066.0.59500.02023	Issue of May 2010 BANs	12,361	0	0	0	0	0
001.40.4066.0.59500.02027	Issue of 2011	0	319,600	319,600	344,205	344,205	344,205
001.40.4066.0.59500.02028	Issue of June 2011 BANs	0	56,250	56,250	0	0	0
001.40.4066.0.59500.02029	Issue of June 2012 BANs	0	0	0	255,000	255,000	255,000
Principal & Interest Total		72,451	451,525	451,525	670,545	670,545	692,895
Interest - Schools Total		72,451	451,525	451,525	670,545	670,545	692,895
4567 - Transfers - Town							
59 Transfers							
001.45.4567.0.59622.00000	Trans.-Other Funds	566,000	0	0	0	0	0
001.45.4567.0.59622.00000	Payoff of 3 year notes	0	205,000	205,000	205,000	205,000	205,000
001.45.4567.0.59622.00000	Payoff of 5 year notes	0	175,600	175,600	175,600	175,600	175,600
001.45.4567.0.59624.00000	Transfer to Revaluation	0	20,000	20,000	70,000	70,000	70,000
Transfers Total		566,000	400,600	400,600	450,600	450,600	450,600
Transfers - Town Total		566,000	400,600	400,600	450,600	450,600	450,600
General Fund Total		66,286,346	70,389,110	70,389,112	75,995,093	74,082,403	73,517,200

SALARY SUMMARY - 2012/2013

Position	# of Steps	Salary or Range	Comments
Supt. of Schools		\$185,000	Reflects 11/12 rate. 12/13 rate not set yet.
Assistant Superintendant		144,000	Reflects 11/12 rate. 12/13 rate not set yet.
Dir. of Pupil Services		138,500	Reflects 11/12 rate. 12/13 rate not set yet.
Principal, Berlin High School	5	132,147 - 145,362	
Dir. of Business, Bd. of Ed.		127,873	
Principal, McGee School	5	125,796 - 138,375	
Principal, Elementary (3)	5	121,388 - 133,526	
Director of Athletics, BHS & McGee	5	121,388 - 133,526	
Town Manager		120,189	
Direc. Of Human Resources	5	117,265	Reflects 11/12 rate. 12/13 rate not set yet.
Assist. Principals, BHS (2)	5	116,248 - 127,873	
Assist. Principal, McGee	5	111,581 - 122,739	
Corporation Counsel		110,000	
Special Educ. Supervisor	5	109,297 - 120,226	
Asst. Principal, Elementary (2)	5	101,115 - 111,227	
Dean of Students, McGee	5	97,664 - 107,431	
Department Heads - Group E		92,125 - 107,998	Incl.: Police Chief \$108K, Public Works Director \$105K, Finance Director \$100K, Golf Course Director \$98K, Nursing Director \$92K.
Police Lieutenants	2	85,170 - 88,510	
Mid Management - Group D	19	80,023 - 100,619	Incl.: Deputy Director of Public Works \$100K, Fire Marshal \$87K.
Police Sergeants	2	78,947 - 81,829	
Department Heads - Group D		76,500 - 77,880	Incl.: Library Director \$77K, Recreation Director \$78K
Police Detective	2	73,581 - 75,941	
Department Heads - Group C		72,023 - 100,676	Incl.: Planner \$99K, Deputy Police Chief \$101K, Town Clerk \$72K
Home Care Reg. Nurses	7	61,465 - 75,481	Incl: Home Care Reg. Nurses.
Mid Management - Group C	19	59,005 - 84,158	Incl.: Bldg. Inspec., Chief Mechanic, Info. Technology Coordinator, Hwy. Superintendent, Pub. Bldg. Superintendent, Assessor, Econ. Dev. Dir., Public Grounds Superintendent, Community Svcs Dir., Clinical Nursing Supr., Deputy Fire Marshall.
Police Patrol Officers	7	55,854 - 71,180	
Mid Management - Group B	19	52,661 - 72,915	Incl.: Assist. Bldg. Inspec., Assist. Dir. of W&S, Zoning Enforc. Officer, Senior Ctr. Dir., Assist. Dir. of Recreation, Golf Course Foreman, Hwy. Foreman, Data Proc. Support Technician, Engineering Tech, Sr. Engineering Tech, Accountant, Pub. Grds. Foreman, Budget Analyst, Children's Librarian, Coll. of Rev., Treasurer, Building Maint. Foreman., Assess. Tech., Assist. Comm. Serv. Dir., WCC Foreman.
Payroll Specialist		52,154	
Blue Collar - Group VI	10	48,337 - 63,058	Incl: Crew Chief-Water Control, HVAC Tech, Lead Electrician, Lead Mechanic, Plumber, Treatment Operator.

SALARY SUMMARY - 2012/2013

Position	# of Steps	Salary or Range	Comments
Board of Educ. Clerical-Group 4	3	47,463 - 50,349	Incl.: Administrative Secretary & Bookkeeper III
White Collar - Group VII	8	46,738 - 54,109	Incl: Planning Administrator, Assist. Deputy Town Clerk.
Sch. Nurses	7	45,844 - 55,173	Incl: School Nurses
Board of Educ. Clerical-Group 3	3	45,650 - 48,438	Incl.: Bookkeeper II
Blue Collar - Group V	10	44,990 - 58,656	Incl: Carpenter, Painter, Fire Mechanic, Fleet Mechanic, Heavy Equip. Operator.
White Collar - Group VI	8	44,481 - 51,415	Incl.: Assist. To Assess., Admin. Assist., Assist to Rev. Coll., Assist. Town Clerks, Bldg. Dept. Tech., Finance Specialist/Bookkeeper.
Board of Educ. Clerical-Group 2	3	43,817 - 46,488	Incl.: Secretary II, Bookkeeper I
Bd.of Ed. Custodians		42,494	Base
Teachers	13	42,240 - 87,363	
Blue Collar - Group IV	10	42,058 - 54,870	Incl.: Animal Control Officer, Equip. Operator/Highway, Sr. Grounds Keeper.
Board of Educ. Clerical-Group 1	3	41,983 - 44,577	Incl.: Secretary I
White Collar - Group V	8	40,732 - 47,902	Incl.: Bookkeepers, Administrative Secretary II, Civilian Dispatchers.
Mid Management - Group A	19	40,477 - 55,232	Incl.: Assistant Senior Ctr. Dir., Deputy Town Clerk, Children's Librarian Assist., Admin. Assistant (Manager), Ref. Librarian.
Blue Collar - Group III	10	39,270 - 51,251	Incl.: Asst. Animal Control Officer, Custodian Crew Chief, Grounds Keeper, Sr. Center Bus Driver, Trades Assistant, Recycling Coordinator, Maintenance Assist.
White Collar - Group IV	8	37,000 - 44,135	Incl.: Admin. Clerk II, Admin. Secretary I, Assessor Clerks, Police Clerk, Tax Clerk
Blue Collar - Group II	10	36,754 - 47,923	Incl.: Custodian.
White Collar - Group III	8	33,816 - 41,805	Incl.: Revaluation Clerk.
White Collar - Group II	8	31,595 - 38,802	Incl.: Records Clerk, Accounts Clerk.
Home Health Aides	7	30,713 - 39,385	Incl: Home Health Aides.
White Collar - Group I	8	30,012 - 37,037	Incl.: Library Clerk, Administrative Clerk.
Registrars of Voters		27,250	
School Health Aides	7	23,964 - 31,013	Incl: School Health Aides.

NOTES:

Mid Management contract expired 6/30/11.

STAFF FULL TIME EQUIVALENTS BY DEPARTMENT

	2008/09 Actual FTE	2009/10 Actual FTE	2010/11 Actual FTE	2011/12 Actual FTE	2012/13 Est FTE
Manager's Office					
Management	1.00	1.00	1.00	1.00	1.00
Professional-HR Dir.	1.00	0.40	0.40	0.40	0.40
Mid Management	1.00	1.00	1.00	1.00	1.00
Total	3.00	2.40	2.40	2.40	2.40
Finance Department					
Management	1.00	1.00	1.00	1.00	1.00
Professional	1.00	1.00	1.00	1.00	1.00
Mid Management	2.00	2.00	2.00	2.00	2.00
Clerical	2.00	2.00	2.00	2.00	2.00
Total	6.00	6.00	6.00	6.00	6.00
Technology Department					
Mid Management	2.00	2.00	2.00	2.00	2.00
Collector of Revenue					
Mid Management	1.00	1.00	1.00	1.00	1.00
Clerical	1.62	1.62	1.62	1.62	1.62
Total	2.62	2.62	2.62	2.62	2.62
Treasurer					
Mid Management	0.60	0.60	0.60	0.60	0.60
Corporation Counsel					
Management	1.00	1.00	1.00	1.00	1.00
Assessor					
Mid Management	2.00	2.00	2.00	2.00	2.00
Clerical	2.70	2.00	2.00	2.00	2.00
Total	4.70	4.00	4.00	4.00	4.00
Registrars of Voters					
Elected	1.14	1.14	1.14	1.14	1.14
Town Clerk					
Manangement	1.00	1.00	1.00	1.00	1.00
Mid Management	1.00	1.00	1.00	1.00	1.00
Clerical	2.00	2.00	2.00	2.00	2.00
Total	4.00	4.00	4.00	4.00	4.00
Development Services					
Management	1.00	1.00	1.00	1.00	1.00
Professional	0.50	0.00	0.00	0.00	0.00
Mid Management	2.84	2.84	2.84	2.84	2.84
Clerical	2.00	2.00	2.00	2.00	2.00
Total	6.34	5.84	5.84	5.84	5.84

	2008/09 Actual FTE	2009/10 Actual FTE	2010/11 Actual FTE	2011/12 Actual FTE	2012/13 Est FTE
Economic Development					
Mid Management	0.86	0.86	0.86	0.86	0.86
Animal Control					
Blue Collar	1.20	1.20	1.20	1.20	1.20
Fire Dept.					
Clerical	0.43	0.43	0.43	0.43	0.43
Police					
Management	2.00	2.00	2.00	2.00	2.00
Mid Management	0.00	0.00	0.00	1.00	1.00
Clerical	3.00	3.00	3.00	3.00	3.00
Police Officers	39.00	39.00	39.00	39.00	39.00
Dispatchers	9.00	9.00	9.00	9.00	9.00
Total	53.00	53.00	53.00	54.00	54.00
Fire Marshal					
Mid Management	2.00	2.00	2.00	2.00	2.00
Municipal Garage					
Mid Management	1.00	1.00	1.00	1.00	1.00
Clerical	0.57	0.57	0.57	0.57	0.57
Blue Collar	4.50	4.50	4.50	4.50	5.50
Total	6.07	6.07	6.07	6.07	7.07
Public Works					
Management	0.67	0.67	0.67	0.50	0.50
Mid Management	3.00	3.00	3.00	3.00	3.00
Clerical	1.00	1.00	1.00	1.00	1.00
Total	4.67	4.67	4.67	4.50	4.50
Highway					
Mid Management	2.00	2.00	2.00	2.00	2.00
Blue Collar	13.00	13.00	12.00	12.00	12.00
Total	15.00	15.00	14.00	14.00	14.00
Public Building					
Mid Management	2.00	2.00	2.00	2.00	2.00
Clerical	0.35	0.35	0.35	0.35	0.35
Blue Collar	15.00	15.00	15.60	15.60	15.60
Total	17.35	17.35	17.95	17.95	17.95

STAFF FULL TIME EQUIVALENTS BY DEPARTMENT

	2008/09 Actual FTE	2009/10 Actual FTE	2010/11 Actual FTE	2011/12 Actual FTE	2012/13 Est FTE
Recreation					
Management	1.00	1.00	1.00	1.00	1.00
Mid Management	1.00	1.00	1.00	1.00	1.00
Clerical	0.67	0.67	0.67	0.67	0.67
Total	2.67	2.67	2.67	2.67	2.67
Golf Course					
Management	1.00	1.00	1.00	1.00	1.00
Mid Management	1.00	1.00	1.00	1.00	1.00
Blue Collar	5.00	5.00	5.00	4.00	3.00
Total	7.00	7.00	7.00	6.00	5.00
Libraries					
Management	1.00	1.00	1.00	1.00	1.00
Professional	0.94	0.94	0.94	0.94	0.94
Mid Management	3.86	3.86	3.86	3.86	3.86
Clerical	5.30	5.30	5.30	5.30	5.30
Total	11.10	11.10	11.10	11.10	11.10
Public Grounds					
Mid Management	2.00	2.00	2.00	2.00	2.00
Clerical	0.33	0.33	0.33	0.33	0.33
Blue Collar	9.00	9.00	9.00	8.00	8.00
Total	11.33	11.33	11.33	10.33	10.33
Nursing					
Management	0.00	0.00	1.00	1.00	1.00
Mid Management	2.00	2.00	1.00	1.00	1.00
Clerical	4.00	4.00	4.00	4.00	4.00
Nurses	4.50	4.50	4.50	4.50	4.50
Home Health Aides	4.50	4.50	4.50	4.50	4.50
Total	15.00	15.00	15.00	15.00	15.00
Community Services					
Mid Management	4.00	4.00	4.00	4.00	4.00
Blue Collar	1.00	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00
Private Schools					
Nurses	1.30	1.30	1.30	1.30	1.30
School Health Room Aides	0.03	0.03	0.03	0.03	0.03
Total	1.33	1.33	1.33	1.33	1.33

	2008/09 Actual FTE	2009/10 Actual FTE	2010/11 Actual FTE	2011/12 Actual FTE	2012/13 Est FTE
Board of Education					
Teachers	215.42	214.41	214.51	216.21	217.80
Special Educ. Teachers	33.43	34.90	34.70	34.70	33.50
Guidance Counselors	9.00	9.00	9.00	9.00	9.00
Specialists	15.90	15.00	15.00	15.00	14.00
Principals	11.00	11.00	11.00	11.00	11.00
Superintendents	1.00	1.00	1.00	1.00	1.00
Occupation Therapist	3.00	3.00	3.00	3.00	3.00
Aides	65.20	60.42	60.71	60.71	61.57
Clerks & Secretaries	22.20	22.70	23.10	22.60	22.70
Custodians	27.50	27.50	27.50	27.50	27.50
Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
Direc. of Business Oper.	1.00	1.00	1.00	1.00	1.00
Direc. Of Human Resources	1.00	0.60	0.60	0.60	0.60
Adult Ed., Substitutes, Coaches, etc.	8.75	9.75	9.75	9.75	10.75
Total	415.40	411.28	411.87	413.07	414.42
School Expenses					
Clerical	0.35	0.35	0.35	0.35	0.35
Nurses	5.60	5.60	5.60	5.60	5.60
School Health Room Aides	1.72	1.72	1.72	1.72	1.72
Total	7.67	7.67	7.67	7.67	7.67
Water Control					
Management	0.33	0.33	0.33	0.50	0.50
Mid Management	2.00	2.00	2.00	2.00	2.00
Clerical	1.00	1.00	1.00	1.00	1.00
Blue Collar	2.00	2.00	2.00	2.00	2.00
Total	5.33	5.33	5.33	5.50	5.50
Total - Town Government	184.08	182.28	181.88	180.71	180.71
Total - Education	424.40	420.28	420.87	422.07	423.42
Total - Water Control	5.33	5.33	5.33	5.50	5.50
<u>SCHOOL ENROLLMENT</u>					
Estimated	3,243	3,220	3,152	3,078	2,937
Actual	3,217	3,159	3,118	3,015	*

* Actual available 10/1/2012

This is a summary of the Water Control Commission's Water Fund and Sewer Fund.
This presentation is made in order to present an overview of the two funds.

WATER CONTROL COMMISSION FY2012/2013

	2011	2012		2013		
	Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
<u>REVENUES</u>						
Amount to be Raised by Back Taxes	\$266	\$270	\$270	\$270	\$270	\$270
Sale of Water/Service Charges	3,011,288	3,090,500	3,090,500	3,090,500	3,090,500	3,090,500
Miscellaneous Service Revenue	7,003	472,300	472,300	472,300	472,300	472,300
Connection Charges	115,470	65,500	65,500	65,500	65,500	65,500
Interest - Assessments	4,671	4,100	4,100	4,100	4,100	4,100
Interest - Investments	34,334	19,700	19,700	19,700	19,700	19,700
Use of / (Contrib. to) Retained Earnings	(120)	751,980	751,980	242,891	169,470	87,815
<u>TOTAL WCC REVENUES</u>	<u>\$3,172,912</u>	<u>\$4,404,350</u>	<u>\$4,404,350</u>	<u>\$3,895,261</u>	<u>\$3,821,840</u>	<u>\$3,740,185</u>

WATER CONTROL COMMISSION FY2012/2013

		2012		2013		
	2011 Actual	Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
<u>EXPENSES</u>						
ADMINISTRATION						
Salaries						
Director's Salary (Partial-50%)	35,462	54,228	54,228	53,274	53,274	53,274
Mid Management (2)	145,132	150,210	150,210	148,750	148,750	148,750
Bookkeeper	48,832	52,129	52,129	95,897	51,416	51,416
Commission Secretary	1,300	1,200	1,200	1,200	1,200	1,200
Overtime	41,934	42,000	42,000	42,000	42,000	42,000
Longevity	6,100	5,328	5,328	6,328	6,328	6,328
Blue Collar (2)	125,219	127,725	127,725	175,347	175,347	127,194
Total Salaries	403,979	432,820	432,820	522,796	478,315	430,162
Fringe Benefits	150,820	162,881	162,881	225,932	196,992	163,490
General Expenses						
Assessments Due Town of Berlin	2,590	3,000	3,000	3,500	3,500	3,500
Dues & Conferences	2,221	4,850	4,850	2,800	2,800	2,800
Total General	4,811	7,850	7,850	6,300	6,300	6,300
Depreciation Expense	236,314	323,765	323,765	330,715	330,715	330,715
Supplies and Services						
Office Supplies & Other Expenses	5,212	7,000	7,000	6,000	6,000	6,000
Auditor	9,400	10,700	10,700	9,552	9,552	9,552
Outside Services-Consultants	670	10,000	10,000	5,000	5,000	5,000
Miscellaneous General Expenses	7,362	8,000	8,000	8,500	8,500	8,500
Transportation Expense	6,964	8,500	8,500	8,500	8,500	8,500
Maintenance General Plant	3,733	3,500	3,500	3,800	3,800	3,800
Insurance	26,000	26,000	26,000	26,000	26,000	26,000
Computer Services	1,440	4,000	4,000	4,000	4,000	4,000
Copiers	9	5,000	5,000	2,000	2,000	2,000
Total Supplies and Services	60,790	82,700	82,700	73,352	73,352	73,352
TOTAL ADMINISTRATION	856,714	1,010,016	1,010,016	1,159,095	1,085,674	1,004,019

WATER CONTROL COMMISSION FY2012/2013

	2011 Actual	2012		2013		
		Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
CAPITAL EXPENDITURES						
Water						
Water Main	55,807	100,000	100,000	100,000	100,000	100,000
Hydrants	9,210	15,000	15,000	15,000	15,000	15,000
Pickup Truck	35,843	0	0	36,669	36,669	36,669
Meters	37,033	10,000	10,000	10,000	10,000	10,000
Level A Mapping	7,575	0	0	0	0	0
Repaint & Inspect Water Tank	0	400,000	400,000	0	0	0
Misc.Cap.Impr. (2/3 of \$100,000)	0	66,666	66,666	66,666	66,666	66,666
Rf Meter Reading Equipment	0	30,000	30,000	0	0	0
Computer & Software	0	3,335	3,335	0	0	0
Total Capital Expenditures - Water	145,468	625,001	625,001	228,335	228,335	228,335
Sewer						
Inflow & Infiltration	61,209	315,000	315,000	315,000	315,000	315,000
Update Sewer Stations	14,536	100,000	100,000	0	0	0
Sewer Main Repairs	50,590	75,000	75,000	75,000	75,000	75,000
Pickup Truck	17,472	0	0	18,331	18,331	18,331
Pump Station Savage Hill	0	30,000	30,000	100,000	100,000	100,000
Misc.Cap.Impr. (1/3 of \$100,000)	0	33,333	33,333	33,000	33,000	33,000
Generator	0	0	0	30,000	30,000	30,000
Total Capital Expenditures - Sewer	143,807	553,333	553,333	571,331	571,331	571,331
TOTAL CAPITAL EXPENDITURES	289,275	1,178,334	1,178,334	799,666	799,666	799,666

WATER CONTROL COMMISSION FY2012/2013

	2011 Actual	2012		2013		
		Adopted Budget	Amended Budget	Department Requested	Manager Approved	Council Approved
OPERATIONAL						
Water						
Purchase of Water	612,158	815,000	815,000	650,000	650,000	650,000
Source of Supply	17,746	22,000	22,000	20,000	20,000	20,000
Pumping Expense	91,025	146,500	146,500	98,000	98,000	98,000
Transmission & Distribution	11,529	52,500	52,500	22,500	22,500	22,500
Total Operational - Water	732,458	1,036,000	1,036,000	790,500	790,500	790,500
Sewer						
Sewer Treatment	886,802	950,000	952,039	1,036,000	1,036,000	1,036,000
Pumping Expense	88,282	93,000	93,000	101,500	101,500	101,500
Transmission & Distribution	840	7,000	4,961	4,000	4,000	4,000
Total Operational - Sewer	975,924	1,050,000	1,050,000	1,141,500	1,141,500	1,141,500
TOTAL OPERATIONAL	1,708,382	2,086,000	2,086,000	1,932,000	1,932,000	1,932,000
TRANSFERS TO GENERAL FUND	190,970	130,000	130,000	4,500	4,500	4,500
TOTAL WCC EXPENDITURES	\$3,045,341	\$4,404,350	\$4,404,350	\$3,895,261	\$3,821,840	\$3,740,185

Glossary

Appropriation - A legal authorization, which incurs obligations to make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Assessor, as a basis for levying property taxes.

Available (Unassigned) Fund Balance - This refers to the funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

Bond - A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond - This type of bond is backed by the full faith credit and taxing power of the government.

Budget - A plan of financial activity for a specified period of time (fiscal) indicating all planned revenues and expenses for the budget period.

Budget Calendar - The schedule of key dates, which are used in the preparation and adoption of the budget.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures with-in the limitations of available appropriations and resources.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget - The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

Capital Improvements - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes re-referred to as infrastructure.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a five (5) year period to meet capital needs arising from the government's long-term needs.

Capital Outlay - Fixed assets which have a value of \$500 or more and have a useful economic lifetime of more than one year, or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvements.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services - Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Cost-of-living Adjustment (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

Glossary

Debt Service - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit - The excess of an entity's liabilities over its assets or the excess of its expenditures or expenses over revenues during a single accounting period.

Department - The basic organizational unit of government, which is functionally unique in its delivery of services.

Depreciation - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Employee (or Fringe) Benefits - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, workmen's compensation, disability and life insurance plans.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Expenditure - The payment for services, the acquiring of an asset, debt service or settling a loss.

Expense - Charges incurred (whether paid immediately or unpaid) for the payment of operations, maintenance, interest or other costs.

Fiscal Year - A twelve-month period, beginning July 1, designated as the operating year for accounting and budgeting purposes in an organization.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position.

Fund - A fiscal entity with revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities, reserves, and carryover.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - The charges to user departments for internal services provided by another government agency, such as insurance funded from a central pool.

Levy - To impose taxes for the support of government activity.

Glossary

Line item Budget - A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt - Debt with a maturity of more than one year after it's date of issuance.

Materials and Supplies - Expendable materials and operating supplies.

Mill - The property tax rate, which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses - The cost for personnel, materials and equipment re-required for a department to function.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue - Sources of income financing the operations of government.

Sources of Revenue - Revenues are classified according to their source or point of origin.

Supplemental Appropriation - An additional appropriation made by the governing body after the budget year has started.

Surplus - The amount by which income exceeds spending during a particular fiscal period. Not to be confused with Fund Balance, which pertains to the aggregate of surpluses for more than one fiscal period.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unassigned Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.