

MONTHLY MANAGEMENT REPORT

[Town Web Site: www.town.berlin.ct.us]

[Library Web Site: www.berlinpeck.org]

[Police Web Site: <http://berlinpd.org>]

[Timberlin Web Site: <http://www.timberlingolf.com>]

TO: The Honorable Mayor and Town Council Members

FROM: Jack Healy, Interim Town Manager

DATE: July 11, 2017

A. Council Communications:

1. Holiday Schedule:

- Labor Day: The Town Hall and all departments will be closed on Monday, September 4, 2017 in observance of Labor Day.

2. Upcoming Events:

- “Neighbor Night”: The Town of Southington is inviting all Berlin citizens to join them for “Neighbor Night” at the Southing Drive-In Theater on September 2, 2017. On that evening, all Berlin residents will be able to enter the theater for the price of a Southington Resident (\$10 per carload instead of the non-resident fee of \$15), as a way of saying “Thank You” for being such a wonderful neighbor. Please see the attached listing of the complete 2017 season movie lineup for further information.

B. Town Manager News:

It is the beginning of the new budget year; one which will require all departments to diligently watch expenses. We are still waiting for the State to pass their budget which will directly impact the Town’s finances.

We have made one organizational change. The Grounds Department now has been combined with the Highway Department. This combination takes advantage of synergies in licenses and skill sets. Brian Griswold is the Superintendent with Steve Karp in the position of Highway Foreman and Steve Woods in the position of Grounds Foreman.

The final steps in the Berlin High School tennis court project are being completed. The new painted surface is being applied and the windscreens installed. It will be ready for tournament play this summer.

C. Department News:

➤ **Berlin-Peck Memorial Library**

- Interviews for a full time Children's Librarian and part time Circulation Clerk are ongoing. It has been very difficult staffing the public desks without these positions filled.
- Construction continues in the Circulation Desk area. The Reference Desk is being moved to that area as well to provide single-point-of-service for our patrons.
- Summer Reading programs are in full swing in all departments (adult, teen and children's). Great incentives have been provided by local businesses. Check the website on how to join! www.berlinpeck.org
- Passports facilitated by the Library continue to be a source of revenue for the town. One more staff member has been trained.
- The elevator construction will begin in earnest in early fall.
- Many programs are being offered by all departments. Here is a listing for July: [Click here for July activities.](#)
- See flyers attached for more details.

➤ **Community, Recreation & Park Services**

Parks and Recreation

- The Department is very busy with our summer programs either started or ready to start and pools are open. Only a few spots remain at our Summer Fun program for the remainder of the summer. There are still limited openings in many of our specialty camps/programs.
- We are offering a wide variety of programs, for all ages. In addition to our Summer Fun program and swim lessons, we have Berlin Dolphin Swim Team, Lifeguarding class, Tennis lessons, Arts Discovery Camp and Mini Arts Discovery Camp, Fairy Tale Camp, Royalty Academy, Leap into Summer Dance Camp, Painting with Peggy, Olympics at Pistol Creek, Youth Basketball, Intro to STEM with LEGO and STEM Challenge with LEGO and several Skyhawks Camps – Mini Hawks, Tiny Hawks, Multi-sport, Soccer and Volleyball.
- For adults we have dog obedience classes, and Tai Chi.
- The Girls Basketball Clinic, run by Sheila King, Ken Skoglund, Patrick King and several young ladies from the Lady Redcoat team, concluded on June 24th with 52 participants this year. It was held at Berlin High School and was a big success.

- The Department is offering discount tickets to Six Flags New England, Connecticut Science Center and Lake Compounce.
- Simply Swing performed on Wednesday, June 14th from 7:00 to 8:30 p.m. at Veteran's Memorial Park. It was a beautiful night and approximately 50 people attended.

Public Grounds: The following services were provided by the Public Grounds Department during the months of May/June 2017:

- Removal of water on all Baseball and Softball fields
- Cleaning and filling of Percival Pool
- New flags have been put up throughout town and Farmington Avenue
- Flowers have been planted at all town properties and monuments
- Weekly painting of all athletic fields
- Town of Berlin Municipal Complex V-Plow signage has been placed outside the complex
- Weekly mowing of all Town properties
- Weeding and mulching Berlin High School and Veterans' Memorial Park
- Servicing of equipment
- Installation and planting of a memory bench and tree at Griswold School

Social and Youth Services

- Berlin Upbeat and AARP are continuing to supply volunteers to help with the Food Pantry through the summer. Pantry usage remains constant, and donations are keeping up with demand thanks to the Postal Service food drive and Stop & Shop continuing to collect food. The Ryan Lee Foundation also collected food on July 9th.
- The Berlin Children's Fund is providing money for camperships again this year, and through late June nearly 50 camperships have been awarded to children whose families wouldn't be able to afford a camp experience for their children without the support.
- The Upbeat/Youth Services Summer Leadership Experience is offering five trips again this summer, and enrollment for four of the five trips is at capacity with waiting lists.
- Some Members of the Juvenile Review Board (JRB) recently attended a School-Justice Partnership Institute Conference and brought back information on best practices in Juvenile Justice. The JRB is looking at ways to use what was learned to improve our processes.

➤ **Development Services**

Building Department: Below are statistics for the months of May and June 2017. There were a total of 111 permits issued during the month of May and 125 for June in the Building Department as follows:

Residential	May 2017	June 2017	Commercial	May 2017	June 2017
New	0	3	New	1	0
Additions	3	1	Additions	0	0
Misc*	34	41	Misc*	7	3
All Other (Residential & Commercial) Plumbing, Electrical, HVAC				66	77

*Misc: pools, sheds, rec-rooms, re-roof, demolition, vinyl, siding, signs, interior remodeling, etc.

There were also a total of 200 and 182 inspections performed during the months of May and June respectively, which include building, electrical, plumbing, heating ventilation and air conditioning (HVAC).

Planning and Zoning Commission: The Planning and Zoning Commission (PZC) is still considering regulations pertaining to solar panels and what setbacks, land coverages, etc., should be allowed for ground mounted panels. Currently the panels are not allowed on residential property and that may continue to be the regulation. The Commission has asked for a report from the Fire Marshal. The Commission is also considering a reworking of the regulations to clarify storage, self-storage, and warehousing. Director Riggins submitted a proposed regulation that they will consider at their July 13th meeting.

The Commission continues to work with Corporation Counsel to enforce a court settlement pertaining to environmental contamination at 57 Southington Road. We are hopeful that this land will be remediated shortly so that housing construction can begin.

As a reminder, the Commission approved three locations for fireworks tents to be on the Berlin Turnpike. All tents were removed within two (2) days of the July 4th holiday.

The Commission approved a Special Event – Thank Dog Donation Drive – to take place in October at 1225 Farmington Avenue. This event will help raise money for Thank Dog Rescue Group and showcase dogs available for adoption.

Historic Commission: At its meeting of June 5, 2017 the Historic Commission approved a Certificate of Appropriateness (COA) for 914 Worthington Ridge to restore a chimney on the south end of the house. The chimney to the north had already been approved by the commission to be restored with the work already finished.

Zoning Board of Appeals (ZBA): The ZBA granted location approval for a State of Connecticut Restaurant Beer-Wine permit for Ramen-Ya Restaurant at 1128 Farmington Avenue.

While the Board granted, with conditions, a variance of separation distance to another location with an on-premises liquor permit specifically for liquor location within the movie theater at 19

Frontage Road; they have left the public hearing open and have not taken action on the related application for an alcoholic beverage uses liquor location approval.

The Board granted variances for additional wall and freestanding tenant directory signage for the new Acura dealer and retail buildings at 250 Berlin Turnpike.

The Board granted a variance for a 1,263 square foot rear addition to the Amco Precision Tool Inc. building, owned by FAV Realty at 921 Farmington Avenue.

The next Zoning Board of Appeals meeting is scheduled for August 22nd. There is no scheduled meeting in July.

➤ **Facilities:** The Facilities Department approved and completed a total of 451 work orders from various Town departments and schools. In addition to the work orders and the involvement with the Berlin High School renovation project, the following projects have been in progress or completed within the last month:

- Surplus items are continuing to be sold on GovDeals.com freeing up storage space within buildings for better organization of operating materials.
- The NORESKO Energy Performance contract received final approval and the project is underway. Facilities will be involved in the project until its completion which is scheduled for summer 2017.
- Completed the restoration painting of Berlin High School Tennis Court light poles.
- Completed the rework of the Library circulation desks.
- Completed the light-emitting diode bulb installation for the Berlin High School Auditorium.
- Completed the roof and gutter repairs for the Timberlin Maintenance Building and Berlin-Peck Memorial Library.
- Completed the remediation and renovation of the Highway Department's locker room, rest room and employee lounge.

➤ **Finance:** The first Fiscal Year 2018 purchase orders were initiated during June. Only emergency Fiscal Year 2017 purchase orders were processed starting June 1st. Year-end preparation continued with over-budget balances being addressed, including larger amounts being brought to Council for approval.

Kevin Delaney worked with Steve Waznia and Doug Solek to manage payments to critical vendors for outstanding insurance matters. The Town will be reimbursed for amounts beyond the deductible, but it was necessary to move forward using Town funds in order to complete remediation efforts before the next school year begins.

Donna Slimskey completed the setup of Fiscal Year 2018 payroll changes before year-end. One of the most significant changes is moving the Police payroll to bi-weekly. This will align all Town payroll to a bi-weekly cycle.

Revenue Collector's Office: Fiscal Year 2018 tax bills were mailed to residents and businesses the end of June. The annual M-1 filing of Municipal Property Tax Collectors Certificate was

sent, and confirmed by certified mail, to OPM. Collections on delinquent taxes continued in June. Final preparations were made for the critical upcoming July collection month.

Holly Chirico joined the department as a summer employee. Holly has worked at the Town Hall previously and was a welcomed addition to the team. The team will be at four full-time collectors during July.

Congratulations to Paula Poplawski who passed the final test for her Tax Collector Certification!! This was a two-year journey that Paula completed without issues and will provide two certified collectors in the Revenue Collector's office.

Assessor's Office: Applications for the Additional Veterans Exemptions continued to be accepted through June. The Veterans runs through October 1st. Letters were mailed to homeowners that need to reapply. Building permits continued to be entered for the upcoming year and permit inspections continued for the 2017 Grand List. Transfers of real estate ownership continued to be processed as part of our ongoing day to day operations.

Inspections and data entry were performed and processed and continued to be on schedule for the 2017 re-valuation. We continued mailings for interior inspections that started in January. These inspections are the ones we were unable to get into when we were there previously. Mailings to the sections remaining for full inspections (exterior and interior) began in March.

The office continued to process Certificate of Corrections for motor vehicles that were sold, stolen, totaled or transferred and for real estate as well. These include omitted items and prorates for new construction.

Purchasing: The open Purchasing Agent position was filled by Maryssa Tsolis. Maryssa's first day was June 5th.

The following is a summary of Request for Proposals ("RFP's") and other major projects that were worked on during June:

- RFP for Townwide Photocopier Multi-year agreement – RFPs opened on June 20th
- RFQ for Spruce Brook Bridge work
- RFP for Zipadelli Field potential improvements – RFPs opened on June 30th

The Following are pending recommendations to Council:

- RFP for Business Continuity work
- RFP for Executive Search Firms
- RFQ for High Road Bridge work
- RFQ for Transfer Station design updates

Posting of Town/Board of Education surplus assets on GovDeals continues actively, with approximately \$13,575 earned on 70 plus completed auction listings since the start of Fiscal Year 2017.

➤ **Public Works/Engineering:** The following are activities that continue to be in process, or completed:

- There were twenty (20) Excavation Permits during May. We began charging \$10 for Burning Permits July 1, 2016, and there were eight (8) issued in May.

Water Control: The Water Control Commission (WCC) has an on-going project to design and replace the existing booster pump station connection with the Metropolitan District Commission (MDC) of Hartford. The design is complete, with the project likely to start late summer 2017. When complete, the WCC will be able to utilize the half-million gallon per day supply from the MDC (up to one million gallons per day maximum). This pumping station cannot currently be used under normal conditions. Lenard Engineering has been given the contract to develop bid documents and oversight of the construction. LaRosa Construction (as low bidder) has been selected to manage this project.

We have selected DPC, LLC to evaluate the sewer flows entering the Deming Road Sewer Pump Station. The intent is to evaluate the MDC sewage contribution to this pump station. DPC, LLC flow data is clear that the MDC contributes at least 80% of the flow into the Deming Road Pump Station. An invoice is being prepared for the MDC to be submitted for their share of the pumping service Berlin WCC provides. DPC, LLC was the low bidder for the Rate Study. This review and report should be completed in several months.

Well 1-B is now operational. We still need some work at the well field. The Connecticut Department of Public Health (DPH) has yet to give final approval. All physical connections of piping have been installed. The pump has been installed and re-tested and is fully operational.

The option of offering a secondary meter for individual customers utilizing significant outdoor water usage continues to be popular. The Berlin WCC purchased additional meters in the spring of 2016 to maintain an inventory in anticipation of a greater demand for secondary meters during the summer. Approximately 100 customers have utilized this option and many have expressed how happy they are with it. We anticipate more interest during summer months.

Middletown and Berlin WCC's are physically connected. The next step is to consider a meter station - where water could be sent to Middletown or purchased from them. This will be considered in next year's budget.

We are in the process of working with Lenard Engineering to evaluate the Need and Design of a generator at the Elton Road well field. The report is complete, and staff is in the process of evaluating it and deciding on an option so it can be included in our Capital Improvement Plan (CIP). We anticipate this project will take place during the next fiscal year, possibly in the fall.

The Beckley Road Pressure-Reducing Valve Re-Build is delayed. We are considering expanding the use of Cromwell water into our system. We continue to purchase water from Cromwell. We have asked Lenard Engineering to investigate what would be necessary for us to purchase more water from Cromwell. Lenard has also been hired to evaluate the possible purchase of additional water from the Cromwell Fire District. Their report is almost complete.

The project to eliminate the Savage Hill Pump Station (with the engineering completed by MBA Consultants) is on-going. The directional drilling for this project went out to bid February 22, 2017 with work expected to be done in the spring of 2017. There was a mandatory site visit March 13, 2017 with bids due March 30, 2017. All Bids came in higher than expected. We have decided to re-bid this later next fiscal year.

D. Board/Commission News:

None.

E. CCM Correspondence:

None.

F. Project Updates:

1. **High School Civil Rights and Accreditation Project:** No Change - Ongoing project updates, advisory committee meetings and bi-weekly owner meetings continue to occur along with published monthly updates prepared by Gilbane and placed onto the Town's website. Council receives abbreviated updates monthly as necessary. The project is now 98 percent complete. Contractors are working on punchlist items.
2. **Infiltration/Inflow Sewer Project:** No Change - We have received confirmation from the State Department of Energy and Environmental Protection (DEEP) on the viability of financing to undertake additional work within the Belcher Brook Watershed Trunk Line. Cardinal Engineering Associates has developed an Amendment #3 and Amendment #4 approved by Town Council on June 7, 2016. Camera evaluation of the Interceptor has been done. Both the Army Corps and the State DEEP have given the go ahead to proceed with the project. The project went before the Wetlands Commission in May for their approval. The project is being reviewed by DEEP. Berlin WCC Staff reviewed the final proposal before the application went to DEEP for funding consideration. We are adjusting the schedule so that it starts in the spring of 2018.
3. **Street Paving Projects:** No Change - Work began on the reconstruction of Winchell Drive, Woodruff Lane and Cole Lane last month and the new pavement is in place. Driveway and lawn restoration should be complete by mid-June. Following is the remaining list of streets to be addressed this construction season:

April - October 2017

<u>Street Name</u>	<u>Lin. Feet</u>	<u>Width</u>	<u>Sq. Feet</u>	<u>Mileage</u>
Briar Patch	1482	30	44460	0.28
Rabbit Trail	266	32	8512	0.05
Partridge Lane	766	31	23746	0.15
Old Brickyard Lane	2517	26	65442	0.48
Fairview Drive	2775	24	66600	0.53

April - October 2017

<u>Street Name (Cont'd.)</u>	<u>Lin. Feet</u>	<u>Width</u>	<u>Sq. Feet</u>	<u>Mileage</u>
Jacobs Road	549	29	15921	0.10
Mattabassett	571	23	13133	0.11
David Drive	366	32	11712	0.07
Worthington Point Road	1413	28	39564	0.27
Worthington Lane	526	28	14728	0.10
Whitney Lane	459	30	13770	0.09
Lake Drive	264	32	8448	0.05
Edgewood Road	2600	24	62400	0.49
Kensington Road	1920	27	51840	0.36
Four Rod Road	3092	28	86576	0.59
Christian Lane (over bridge)	565	40	22600	0.11
Worthington Ridge	1452	28	40656	0.28
Farmington Avenue	2307	30	69210	0.44

4. **Spruce Brook Bridge Over Spruce Brook:** No Change - Final design is nearing completion, including the incorporation of the historic elements of the site into the new structure. The local Inland Wetlands and Flood Hazard permits were approved in July. We are awaiting approval of both State and Federal permits. We expect to bid the project this spring, with construction anticipated to begin later this year. Currently, the bridge site is undergoing historic review; Historic Perspectives, Inc. is working with the Berlin Historic Society to minimize impacts to the site. Connecticut Department of Transportation (CT DOT) is working with the state Historic Preservation Office.
5. **Farmington Avenue Bridge (Over Sebethe River):** The bid opening occurred February 11, 2016. The low-bidder was Mastrobattisto, Inc. of Bristol, CT having submitted a bid of \$2,348,391.75. The closure of Farmington Avenue at the site occurred June 16, 2016. Several delays with utility relocations have been encountered. The discovery of contaminated soils, adjacent to the westerly abutment, have also delayed the project's progress. The project is approximately 65% complete. The Contractor has been allowed to continue work during the winter shutdown period (December through March), weather permitting, in an attempt to bring the project back on schedule. Project completion is now anticipated for late summer of this year.
6. **Elton Wells – Water Control Commission:** Council approved utilizing Weston and Sampson to prepare the State permit applications and S.B. Church as a subcontractor for the new production well installation. Permits were received in May, 2014 and the drilling of the actual well was completed in the fall of 2014. Requests for Qualifications from consultants to provide for the design and installation of the well's mechanical equipment have been received and the firm of Woodard & Curran, Inc. has been selected to provide these services. The State Department of Health granted approval of the project in mid-April. Completion of the installation occurred on May 12th and well 1B is currently producing approximately .5 million gallons of water per day. It is being tested monthly for 'organics'.

7. **Burnham Street Bridge and High Road Bridges:** The permitting and easement process is in progress, and final designs have been received. The bids for the High Road project were received and opened on March 23rd. As you are aware, Town Council awarded the project to be constructed by Martin Laviero of Bristol, CT. Due to a recent change in the State DOT construction oversight approvals, the start of construction will be delayed until the spring of 2018 to avoid a winter-long road closure. The Burnham Street Bridge construction is scheduled for 2018.
8. **Manual on Uniform Traffic Control Devices (MUTCD) Sign Project:** No Change - The Town has begun a project replacing the traffic signs in compliance with the Federal Highway Standards MUTCD. This work will continue to be an ongoing project for the next several years.
9. **Streetscape Improvements:** No Change - Interviews were held with the 4 short-listed firms on April 20th. The rankings were tabulated and Cardinal Engineering was chosen. The approval of Cardinal was presented to the Town Council late May. Once an agreement is signed, the first steps will be to meet with property owners in the Main Street, Farmington Avenue and New Britain Road areas.
10. **Train Station Improvements & 889 Farmington Avenue Remediation:** The Train Station site should soon be released by the State Police with the Town then getting the remaining marble and some bricks. At that point, we will continue the discussion of the future of the Station with DOT and AMTRAK.
11. **1567 Berlin Turnpike Environmental Remediation:** No Change - An RFP for environmental services is being prepared for environmental testing along with other town-owned properties for the fiscal year 2017-2018.
12. **Façade Grant Program:** No Change - The Economic Development Commission has recommended to add Woodlawn Road and Fuller Way to the program as it is a gateway into Berlin from the Turnpike and has a number of buildings that could take advantage of the program. Approval will be requested from the Office of Policy and Management. If that approval is given, it will then be presented to the Town Council.
13. **Gateway Signs:** No Change - Quotes have been requested from six (6) different firms. As soon as the quotes come in, we will choose a firm to install the signs.
14. **Kensington Village Sidewalk Project:** Complete Services LLC of Oakville, CT was awarded the contract in the amount of \$379,000.00 in May. Work is expected to begin in July with a completion date of October 20, 2017.
15. **Earl Wicklund (Stick Village):** No Change - The exterior of Building 4 is being worked on at this time. A fall 2017 completion date is expected. We are working with the listing agent and owner on finding a tenant for this 5,000 square foot building.
16. **ACURA/Retail Development:** No Change - Paving should take place in May for the project. This will allow a late June/early July opening of the dealership. Once the paving is done and cars are in the lot, we should see some leasing activity in the retail/office building. The current

location of the ACURA dealership is officially on the market for sale. No update from the listing agent as of this report.

17. Christian Lane Development: No Change - The foundation is almost complete and the steel should be delivered for the building in early June. A date has not yet been set for the completion; however, the hope is that by year end, Forrest Machine will be able to occupy the building.

18. Berlin High School and Berlin Businesses: No Change - A meeting was held between Chris Edge, Patty Pires (Head of Guidance) and Jeremy Race (Junior Achievement) in early May. The discussion was to plan to have job shadowing at various businesses every month starting in September 2017.

G. Calendar Reminders:

- Historic District Commission, July 10th, 7:00 p.m., Room 7
- Conservation Commission, July 11th, 6:30 p.m., Room 7
- Town Council Meeting, July 11th, 7:00 p.m., Council Chambers
- Housing Authority, July 12th, 5:00 p.m., Marjorie Moore Village, Main Office
- Berlin-Peck Memorial Library, July 12th, 6:30 p.m. Library Board Room
- Planning and Zoning Commission, July 13th, 7:00 p.m., Council Chambers
- Public Building Commission, July 13th, 7:00 p.m., Board of Education Meeting Room
- Parks and Recreation Commission, July 13th, 7:00 p.m., Community Center Break Room
- Republican Town Committee Caucus, July 18th, 6:00 p.m., Council Chambers
- Special Inland Wetlands and Water Courses Commission, July 18th, 7:00 p.m., Room 8
- Ordinance Committee Meeting, July 19th, 6:00 p.m., John "Doc" McIntosh Room
- Police Commission, July 19th, 6:30 p.m., Police Station Conference Room
- Mattabassett District, July 24th, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell
- Water Control Commission, July 25th, 7:00 p.m., Room 8
- Town Council Meeting, July 25th, 7:00 p.m., Council Chambers
- Planning and Zoning Commission, July 27th, 7:00 p.m., Council Chambers
- Public Building Commission, July 27th, 7:00 p.m., Board of Education Meeting Room
- Inland Wetlands and Water Courses Commission, August 1st, 7:00 p.m., Room 8
- Economic Development Commission, August 7th, 7:00 p.m., Room 8
- Historic District Commission, August 7th, 7:00 p.m., Room 7
- Conservation Commission, August 8th, 6:30 p.m., Room 8
- Housing Authority, August 9th, 5:00 p.m., Marjorie Moore Village, Main Office
- Berlin-Peck Memorial Library, August 9th, 6:30 p.m. Library Board Room
- Planning and Zoning Commission, August 10th, 7:00 p.m., Room 7
- Public Building Commission, August 10th, 7:00 p.m., Board of Education Meeting Room
- Parks and Recreation Commission, August 10th, 7:00 p.m., Community Center Break Room
- Police Commission, August 16th, 6:30 p.m., Police Station Conference Room
- Mattabassett District, August 21st, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell
- Water Control Commission, August 22nd, 7:00 p.m., Room 8
- Zoning Board of Appeals, August 22nd, 7:00 p.m., Room 7
- Planning and Zoning Commission, August 24th, 7:00 p.m., Room 7

- Public Building Commission, August 24th, 7:00 p.m., Board of Education Meeting Room

H. Attachments:

- Berlin Animal Control Monthly Statistics – May and June 2017
- Berlin Board of Education Monthly Reports:
 - 2016-2017 Fiscal Year Administration and Grant Portion – May 2017
 - 2016-2017 Fiscal Year BHS Enterprise Fund Balances – May 2017
 - 2016-2017 Enterprise Fund Balances – May 2017
 - 2016-2017 Cafeteria Fund Profit or Loss – April and May 2017
 - 2016-2017 Year End Adjustments – May 2017
- Berlin-Peck Memorial Library Flyers – July and August 2017
- Berlin “Senior Center Lines” – July 2017 (to be handed out separately at Council Meeting)
- Central Connecticut Health District Monthly Report – May 2017
- Southington Drive-In 2017 Summer Season Schedule Flyer
- Town Budget Changes, Fee Waivers and Donations Reports

BERLIN ANIMAL CONTROL MONTHLY STATISTICS

May 2017

prepared by Janice Lund, ACO

Total calls/complaints53
Total wildlife complaints19
total all complaints72

Dogs Impounded7
Cats Impounded4
***Total Impounds*11**

(Total abandoned at facility1)

Dogs/Cats redeemed4
Dogs Adopted0
Cats Adopted1
***Total Adoptions*1**

DOA (dead on arrival)2
Euthanized2

Bites1
Summons/Municipal Code Violations0

Rabies Exposures0
(wildlife contacts)
Positive Rabies Exposures0
(wildlife tested positive)

Total Fees collected \$ 245.00

Dogs first of month02 *Cats first of month*04
Dogs end of month04 *Cats end of month*04

Animals neutered/spayed by Fobac: 1 Animals Vaccinated: 1

Adoption clinics: 1 Spay Clinics : 1

BERLIN ANIMAL CONTROL MONTHLY STATISTICS

June 2017

prepared by Janice Lund, ACO

Total calls/complaints66
Total wildlife complaints16
total all complaints82

Dogs Impounded3
Cats Impounded4
***Total Impounds*07**

(Total abandoned at facility0)

Dogs/Cats redeemed2
Dogs Adopted4
Cats Adopted3
***Total Adoptions*7**

DOA (dead on arrival)1
Euthanized0

Bites2
Summons/Municipal Code Violations0

Rabies Exposures0
(wildlife contacts)
Positive Rabies Exposures0
(wildlife tested positive)

Total Fees collected \$ 275.90

Dogs first of month04 *Cats first of month*04
Dogs end of month02 *Cats end of month*03

Animals neutered/spayed by Fobac: 2 Animals Vaccinated: 4

Adoption clinics: 2 Spay Clinics : 1

Town of Berlin Board of Education

1BOE REPORT*****

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance
☒ Print accounts with zero balance

From Date: 5/1/2017

To Date: 5/31/2017

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.00.0000.0000.00.0000.10	Administrative Salaries	\$2,868,504.15	\$160,678.38	\$2,507,646.00	\$360,858.15	\$386,432.70	(\$25,574.55)	-0.89%
00001.00.0000.0000.00.0000.11	Certified Salaries	\$19,579,846.13	\$1,623,798.53	\$15,659,504.71	\$3,920,341.42	\$3,566,222.58	\$354,118.84	1.81%
00001.00.0000.0000.00.0000.12	Non-Certified Salaries	\$6,369,387.77	\$591,255.69	\$5,579,946.93	\$789,440.84	\$730,364.84	\$59,076.00	0.93%
00001.00.0000.0000.00.0000.20	Benefits	\$5,934,829.33	\$422,785.40	\$4,950,810.12	\$984,019.21	\$645,190.23	\$338,828.98	5.71%
00001.00.0000.0000.00.0000.30	Contracted Services	\$1,402,640.22	\$112,762.66	\$1,019,503.93	\$383,136.29	\$106,724.06	\$276,412.23	19.71%
00001.00.0000.0000.00.0000.40	Utilities	\$371,820.00	\$25,588.84	\$264,894.65	\$106,925.35	\$4,457.17	\$102,468.18	27.56%
00001.00.0000.0000.00.0000.51	Transportation	\$2,405,177.00	\$253,009.22	\$2,139,753.46	\$265,423.54	\$244,446.56	\$20,976.98	0.87%
00001.00.0000.0000.00.0000.56	Tuition	\$1,822,344.00	\$55,152.86	\$1,504,974.02	\$317,369.98	\$147,181.84	\$170,188.14	9.34%
00001.00.0000.0000.00.0000.60	Supplies, Textbooks & Materials	\$1,058,529.35	\$71,125.19	\$793,348.41	\$265,180.94	\$157,087.58	\$108,093.36	10.21%
00001.00.0000.0000.00.0000.70	Equipment	\$62,475.41	\$4,758.21	\$46,308.03	\$16,167.38	\$2,212.42	\$13,954.96	22.34%
00001.00.0000.0000.00.0000.80	All Other Expenditures	\$83,338.64	\$3,346.23	\$47,025.67	\$36,312.97	\$463.67	\$35,849.30	43.02%
Grand Total:		\$41,958,892.00	\$3,324,261.23	\$34,513,715.93	\$7,445,176.07	\$5,990,783.65	\$1,454,392.42	3.47%

End of Report

Town of Berlin Board of Education

1BOE REPORT GRANT-PORTION*****

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance
☐ Print accounts with zero balance

From Date: 5/1/2017 To Date: 5/31/2017

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00501.00.00.0000.00.0000.00	Baby Welcome Project Grant	\$2,002.00	\$0.00	\$2,002.00	\$0.00	\$0.00	\$0.00	0.00%
00502.00.00.0000.00.0000.00	STEM Education program-equipme	\$2,000.00	\$104.24	\$1,584.64	\$415.36	\$79.93	\$335.43	16.77%
00503.00.00.0000.00.0000.00	Chromebook Contracts	\$15,339.00	\$0.00	\$6,517.50	\$8,821.50	\$0.00	\$8,821.50	\$7.51%
00504.00.00.0000.00.0000.00	School Counseling Resource Acc	\$55,839.00	\$21,710.00	\$22,737.70	\$13,101.30	\$0.00	\$13,101.30	36.56%
00505.00.00.0000.00.0000.00	Adult Education Grant	\$15,431.00	\$2,441.58	\$5,942.44	\$9,488.56	\$1,694.58	\$7,793.98	50.51%
00506.00.00.0000.00.0000.00	Willard Pre K Program	\$111.00	\$0.00	\$0.00	\$111.00	\$0.00	\$111.00	100.00%
00510.00.00.0000.00.0000.00	Perkins Grant	\$23,144.00	\$1,759.73	\$20,401.37	\$2,742.63	\$2,677.00	\$65.63	0.28%
00516.00.00.0000.00.0000.00	Prior Years Return	\$11,081.51	\$0.00	\$420.00	\$10,661.51	\$0.00	\$10,661.51	96.21%
00520.00.00.0000.00.0000.00	TEAM Mentor Salaries	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%
00524.00.00.0000.00.0000.00	Medicaid Funding	\$67,170.38	\$1,602.45	\$6,854.53	\$60,315.85	\$560.50	\$59,755.35	88.96%
00555.00.00.0000.00.0000.00	E-RATE	\$13,033.14	\$0.00	\$5,341.74	\$7,691.40	\$0.00	\$7,691.40	59.01%
00600.00.00.0000.00.0000.00	Title I Grant	\$96,541.05	\$261.00	\$96,541.05	\$0.00	\$0.00	\$0.00	0.00%
00602.00.00.0000.00.0000.00	IdeaPartB,Section 611 Grant	\$82,838.52	\$3,945.22	\$82,265.12	\$573.40	\$19.78	\$553.62	0.67%
00603.00.00.0000.00.0000.00	Idea,PartB,Section 619 Grant	\$4,444.78	\$0.00	\$4,444.78	\$0.00	\$0.00	\$0.00	0.00%
00604.00.00.0000.00.0000.00	Title II Part ATeach Grant	\$48,567.48	\$0.00	\$48,567.48	\$0.00	\$0.00	\$0.00	0.00%
00609.00.00.0000.00.0000.00	Title III Grant	\$718.84	\$126.35	\$718.73	\$0.11	\$0.00	\$0.11	0.02%
00700.00.00.0000.00.0000.00	Title I Grant	\$317,299.00	\$28,073.81	\$185,626.45	\$131,672.55	\$66,651.45	\$65,021.10	20.49%
00701.00.00.0000.00.0000.00	Sheff Settlement	\$85,850.00	\$6,526.68	\$72,261.01	\$13,588.99	\$3,083.35	\$10,505.64	12.24%
00702.00.00.0000.00.0000.00	Idea Part B, Section 611 Grant	\$592,809.00	\$47,475.27	\$364,001.10	\$228,807.90	\$105,996.13	\$122,811.77	20.72%
00703.00.00.0000.00.0000.00	Idea Part B Section 619	\$21,788.00	\$2,189.49	\$14,125.01	\$7,662.99	\$1,499.03	\$6,163.96	28.29%
00704.00.00.0000.00.0000.00	Title II Grant	\$54,019.00	\$68.42	\$3,363.80	\$50,655.20	\$0.00	\$50,655.20	93.79%
00706.00.00.0000.00.0000.00	Choice Grant	\$802,509.00	\$48,441.89	\$438,633.04	\$163,875.96	\$97,734.82	\$66,141.14	10.98%
00709.00.00.0000.00.0000.00	Title III	\$19,580.00	\$536.78	\$14,900.04	\$4,679.96	\$605.96	\$4,074.00	20.81%
00800.00.00.0000.00.0000.00	Special Grants	\$51,290.68	\$4,925.00	\$13,318.70	\$37,971.98	\$0.00	\$37,971.98	74.03%
Grand Total:		\$2,170,906.38	\$177,687.91	\$1,418,056.23	\$752,848.15	\$280,602.53	\$472,245.62	21.75%

End of Report

Town of Berlin Board of Education

Fund Balances

Fiscal Year: 2016-2017

Month: May
Year: 2017
Fund Type: BHS Enterprise ☐ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
00200	BHS Enterprise	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00201	Adult Education	\$5,057.29	\$16,431.00	(\$9,189.11)	\$0.00	\$12,299.18
00202	BHS Student Art League	\$23.84	\$111.75	\$0.00	\$0.00	\$135.59
00203	Athletic Association	\$4,381.00	\$48,059.84	(\$9,707.36)	\$0.00	\$42,733.48
00204	Balfour Scholarship	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
00205	Band Fund	\$10,042.37	\$107,475.82	(\$113,861.39)	\$0.00	\$3,656.80
00206	BHS Scholarship	\$4,620.78	\$18,035.00	(\$21,350.00)	\$0.00	\$1,305.78
00207	BHS Web Club	\$42.29	\$0.00	\$0.00	\$0.00	\$42.29
00208	Business Club	\$835.32	\$18,765.00	(\$18,050.10)	\$0.00	\$1,550.22
00209	Capstone	\$274.55	\$0.00	\$0.00	\$0.00	\$274.55
00210	Chorus Fund	\$72.61	\$3,888.16	(\$3,113.21)	\$0.00	\$847.56
00211	Class of 2002	\$2,378.81	\$0.00	\$0.00	\$0.00	\$2,378.81
00212	Class of 2003	\$424.57	\$0.00	\$0.00	\$0.00	\$424.57
00213	Class of 2004	\$3,209.69	\$0.00	\$0.00	\$0.00	\$3,209.69
00214	Class of 2005	\$126.05	\$0.00	\$0.00	\$0.00	\$126.05
00215	Class of 2006	\$1,149.92	\$0.00	\$0.00	\$0.00	\$1,149.92
00216	Class of 2007	\$2,059.29	\$0.00	\$0.00	\$0.00	\$2,059.29
00217	Class of 2008	\$4,693.44	\$0.00	\$0.00	\$0.00	\$4,693.44
00218	Class of 2009	\$1,168.19	\$0.00	\$0.00	\$0.00	\$1,168.19
00219	Class of 2010	\$1,553.59	\$0.00	\$0.00	\$0.00	\$1,553.59
00220	Class of 2011	\$3,414.05	\$0.00	(\$500.00)	\$0.00	\$2,914.05
00221	Class of 2012	\$7,690.26	(\$808.72)	\$0.00	\$0.00	\$6,881.54
00222	Class of 2013	\$4,051.21	\$0.00	\$0.00	\$0.00	\$4,051.21
00223	Class of 2014	\$14,598.92	\$0.00	\$0.00	\$0.00	\$14,598.92
00224	Class of 2015	\$3,246.22	\$0.00	\$0.00	\$0.00	\$3,246.22
00225	Class of 2016 (12)	\$12,175.04	(\$20.00)	(\$152.10)	\$0.00	\$12,002.94
00226	Class of 2017 (11)	\$6,952.96	\$31,639.34	(\$29,334.75)	\$0.00	\$9,257.55
00227	Class of 2018 (10)	\$6,041.18	\$26,277.20	(\$19,183.73)	\$0.00	\$13,134.65
00228	Class of 2019 (9)	\$3,327.12	\$2,415.00	(\$2,072.88)	\$0.00	\$3,669.24
00229	Cup of Tea Book Club	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00230	Close-Up/Youth & Gov't	\$3.40	\$2,000.00	(\$2,000.00)	\$0.00	\$3.40

Town of Berlin Board of Education

Fund Balances

Fiscal Year: 2016-2017

Month: May
Year: 2017
Fund Type: BHS Enterprise
☐ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
00231	Cookie Closet	\$199.01	\$560.96	(\$145.12)	\$0.00	\$614.85
00232	Debate Club	\$481.00	\$0.00	\$0.00	\$0.00	\$481.00
00233	Drama Club	\$8,861.89	\$1,927.00	(\$3,495.76)	\$0.00	\$7,293.13
00234	Driver's Ed.	\$3,001.90	\$307.00	(\$3,308.90)	\$0.00	\$0.00
00235	HOSA/Health Club	\$152.53	\$0.00	\$0.00	\$0.00	\$152.53
00236	Faculty Scholarship	\$262.79	\$690.00	\$0.00	\$0.00	\$952.79
00237	Field Trips	\$2,581.14	\$9,292.51	(\$8,824.94)	\$0.00	\$3,048.71
00238	Future Teachers	\$149.90	\$0.00	\$0.00	\$0.00	\$149.90
00239	Glass	\$33.71	\$0.00	\$0.00	\$0.00	\$33.71
00240	Graphic Arts	\$403.63	\$0.00	\$0.00	\$0.00	\$403.63
00241	Guidance	\$23,299.12	\$751.00	(\$16,623.81)	\$0.00	\$7,426.31
00242	Habitat for Humanity	\$2,134.42	\$9,438.32	(\$9,993.39)	\$0.00	\$1,579.35
00243	H.E.R.O	\$3,380.05	\$619.00	(\$1,733.07)	\$0.00	\$2,265.98
00244	Helping Hand/Dress Down	\$3,492.77	\$745.00	(\$400.00)	\$0.00	\$3,837.77
00245	Student Resources	\$19,882.03	\$31,191.74	(\$9,164.89)	\$0.00	\$41,908.88
00246	Honor Society	\$2,859.41	\$580.00	(\$813.11)	\$0.00	\$2,626.30
00247	Interact Club	\$329.75	\$2,865.20	(\$2,679.47)	\$0.00	\$515.48
00248	International Club	\$2,200.41	\$0.00	\$0.00	\$0.00	\$2,200.41
00249	JR AP Field Trip (APUSH)	\$300.22	\$0.00	\$0.00	\$0.00	\$300.22
00250	Jurczyszak Memorial	\$1,475.00	\$0.00	(\$50.00)	\$0.00	\$1,425.00
00251	Lamp Fund	\$3,854.69	\$984.61	(\$3,733.66)	\$0.00	\$1,105.64
00252	Lennehan Award	\$144.01	\$0.00	\$0.00	\$0.00	\$144.01
00253	Literary Magazine	\$165.64	\$0.00	\$0.00	\$0.00	\$165.64
00254	Lost Books	\$2,440.42	\$1,512.84	(\$3,923.36)	\$0.00	\$29.90
00255	Massiro Wells	\$3,012.16	\$0.00	\$0.00	\$0.00	\$3,012.16
00256	Misc. Charges	(\$3,824.23)	\$3,824.23	\$0.00	\$0.00	\$0.00
00257	Musical Club	\$12,289.16	\$17,620.50	(\$14,098.90)	\$0.00	\$15,810.76
00258	NYC Field Trip	\$2,737.30	\$0.00	\$0.00	\$0.00	\$2,737.30
00259	Red Cross/Ophelia	\$1,061.90	\$0.00	(\$283.42)	\$0.00	\$778.48
00260	Pavano Memorial Scholarship	\$5,763.00	\$0.00	\$0.00	\$0.00	\$5,763.00
00261	Project O	\$3,543.50	\$8,519.70	(\$5,971.73)	\$0.00	\$6,091.47

Town of Berlin Board of Education

Fund Balances

Fiscal Year: 2016-2017

☐ Include Cash Balance
 Month: May
 Year: 2017
 Fund Type: BHS Enterprise ☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
00262	Radio Club	\$195.60	\$0.00	\$0.00	\$0.00	\$195.60
00263	Redcoat RedView	\$108.43	\$0.00	\$0.00	\$0.00	\$108.43
00264	Rosahn Scholarship	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
00265	Sachetti Scholarship	\$1,060.41	\$0.00	\$0.00	\$0.00	\$1,060.41
00266	School Store	\$99.83	\$821.75	(\$327.50)	\$0.00	\$594.08
00267	Science Club	\$647.54	\$0.00	\$0.00	\$0.00	\$647.54
00268	Service League	\$414.97	\$0.00	\$0.00	\$0.00	\$414.97
00269	Student Gov./Council	\$7,413.66	\$4,140.00	(\$3,610.67)	\$0.00	\$7,942.99
00270	Upbeat DeVivo Memorial	\$1,108.46	\$0.00	(\$600.00)	\$0.00	\$508.46
00271	Upbeat-Crowe	\$7,119.30	(\$100.00)	(\$500.00)	\$0.00	\$6,519.30
00272	Upbeat-Drop In	\$3,157.71	\$3,153.00	(\$4,835.71)	\$0.00	\$1,475.00
00273	Upbeat (ENV.) summer basketball	\$215.62	\$0.00	\$0.00	\$0.00	\$215.62
00274	Upbeat Peerleader	\$33,102.94	\$25,415.26	(\$30,732.99)	\$0.00	\$27,785.21
00275	Upbeat Regular	\$9,484.36	\$1,839.31	(\$1,338.88)	\$0.00	\$9,984.79
00276	Upbeat Summer Exp.	\$20,263.32	\$3,955.00	(\$4,063.01)	\$0.00	\$20,155.31
00277	Upbeat Summer Theater	\$58.33	\$0.00	\$0.00	\$0.00	\$58.33
00278	Upbeat-Women's	\$194.69	\$0.00	\$0.00	\$0.00	\$194.69
00279	Upbeat-Wrist	\$51,528.36	\$55,173.00	(\$59,095.78)	\$0.00	\$47,605.58
00280	Voc.Ed. Laundry	\$158.30	\$0.00	\$0.00	\$0.00	\$158.30
00281	Teacher of the Year	\$615.05	\$0.00	(\$615.05)	\$0.00	\$0.00
00282	Unified Sports (Grant)	\$3,314.74	\$0.00	\$0.00	\$0.00	\$3,314.74
00283	Berlin Helping Berlin	\$339.34	\$253.30	\$0.00	\$0.00	\$592.64
00284	Acoustic Club	\$22.50	\$0.00	\$0.00	\$0.00	\$22.50
00285	Class of 2020	\$0.00	\$5,608.00	(\$2,442.85)	\$0.00	\$3,165.15
00286	New Account when needed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00298	Interest	\$7,902.25	(\$59.02)	(\$543.10)	\$0.00	\$7,300.13
00299	CD BHS Enterprise	(\$88,335.12)	\$88,335.12	\$0.00	\$0.00	\$0.00
Grand Total:		\$271,172.78	\$554,233.72	(\$422,463.70)	\$0.00	\$402,942.80
		End of Report				

Town of Berlin Board of Education

Fund Balances

Fiscal Year: 2016-2017

Month: May
 Year: 2017
 Fund Type: Enterprise

☐ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
00340	Activity Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00901	Berlin Public Schools Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00909	Petty Cash Fund	\$547.63	\$114.00	\$0.00	\$0.00	\$661.63
00910	Interest Fund for Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00911	Hubbard Activity Fund	\$3,819.25	\$4,987.59	(\$6,374.44)	\$0.00	\$2,432.40
00913	Willard Upbeat Activity Fund	\$33.91	\$0.00	\$0.00	\$0.00	\$33.91
00914	Willard Activity Fund	\$14,938.83	\$13,654.62	(\$23,864.13)	\$0.00	\$4,729.32
00915	Griswold Activity Fund	\$15,333.56	\$18,558.00	(\$17,357.38)	\$0.00	\$16,534.18
00916	Griswold Upbeat Activity Fund	\$354.66	\$341.30	(\$300.00)	\$0.00	\$395.96
00921	McGee General Activity Fund	\$19,030.24	\$73,192.53	(\$63,742.21)	\$0.00	\$28,480.56
00922	McGee Band Activity Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00923	McGee DC Activity Fund	\$10,552.99	\$30,876.50	(\$32,067.77)	\$0.00	\$9,361.72
00924	McGee Student Council Activity Fund	\$2,325.91	\$1,357.50	(\$1,049.03)	\$0.00	\$2,634.38
00925	McGee Music Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Grand Total:

\$66,936.98 \$143,082.04 (\$144,754.96) \$0.00 \$65,264.06

End of Report

**BREAKDOWN OF PROFIT OR LOSS
CAFETERIA FUND
JULY 1, 2016 THRU
APRIL 30, 2017**

INCOME	TOTAL		
	4/30/2017	4/30/2016	
STUDENT LUNCHES	\$ 399,749.63	\$ 433,208.01	
TEACHER LUNCHES	\$ 4,811.15	\$ 4,103.40	
BREAKFAST INCOME	\$ 10,001.96	\$ 9,073.55	
BREAKFAST A-LA-CARTE	\$ -		
LUNCH A-LA-CARTE	\$ 8,397.65	\$ 11,777.36	
GRANTS RECEIVED	\$ 132,114.36	\$ 129,463.21	
GRANTS Receivable	\$ 40,572.76	\$ 41,234.49	
ACCOUNTS RCECEIVABLE	\$ 728.00	\$ 962.84	
.10 Healthy Lunch Reim Receivable	\$ 4,282.60	\$ 6,450.30	
.10 Healthy Lunch Reim Rec.	\$ 7,573.40	\$ 13,139.00	
MISCELLANEOUS INCOME	\$ 34,909.15	\$ 32,758.44	
Adjustment from Phoenix	\$ 151.35	\$ -	
STATE REIMBURSEMENT	\$ 18,191.00	\$ 21,404.00	
PETTY CASH	\$ -	\$ -	
TOTAL	\$ 661,483.01	\$ 703,574.60	
BANK INTEREST	\$ 661,483.01	\$ 703,574.60	
EXPENSES			%
FOOD COSTS	\$ 202,301.20	\$ 205,774.99	29%
LABOR & UNIFORMS	\$ 425,648.08	\$ 386,794.56	55%
PAPER/CLEANING COSTS	\$ 18,386.86	\$ 15,972.29	2%
MISC.(OPER.)	\$ 20,927.90	\$ 17,860.19	3%
BENEFITS	\$ 30,377.70	\$ 29,037.95	4%
MANUAL ADJ PAYROLL			
TOTAL EXPENSES	\$ 697,641.74	\$ 655,439.98	
NET PROFIT/LOSS	\$ (36,158.73)	\$ 48,134.62	
NET PROFIT/LOSS 6/30/2016		(\$12,760.26)	

PROFIT LOSS 7/1/16 THRU 4/30/2017

BREAKDOWN OF PROFIT OR LOSS
CAFETERIA FUND
JULY 1, 2016 THRU
MAY 31, 2017

TOWN OF BERLIN
17 JUL -7 PM 12: 29

INCOME

	TOTAL 5/31/2017	5/31/2016
STUDENT LUNCHES	\$ 451,420.02	\$ 484,037.79
TEACHER LUNCHES	\$ 5,369.97	\$ 4,835.00
BREAKFAST INCOME	\$ 11,873.96	\$ 10,478.20
BREAKFAST A-LA-CARTE	\$ -	
LUNCH A-LA-CARTE	\$ 9,700.23	\$ 13,342.91
GRANTS RECEIVED	\$ 155,879.45	\$ 154,028.82
GRANTS Receivable	\$ 43,508.48	\$ 40,986.66
ACCOUNTS RECEIVABLE	\$ 20.00	\$ -
COFFEE SHOP	\$ 214.90	
.10 Healthy Lunch Reim Receivable	\$ (1,992.40)	\$ 8,376.90
.10 Healthy Lunch Reim Rec.	\$ 13,848.40	\$ 13,139.00
MISCELLANEOUS INCOME	\$ 38,502.95	\$ 38,182.31
Adjustment from Phoenix	\$ 151.35	\$ -
STATE REIMBURSEMENT	\$ 22,515.00	\$ 21,514.00
PETTY CASH	\$ -	\$ -
TOTAL	\$ 751,012.31	\$ 788,921.59

	%	%
EXPENSES		
FOOD COSTS	31%	32%
LABOR & UNIFORMS	64%	62%
PAPER/CLEANING COSTS	3%	2%
MISC.(OPER.)	3%	3%
BENEFITS	4%	5%
MANUAL ADJ PAYROLL		
TOTAL EXPENSES	\$ 787,994.84	\$ 818,787.33

NET PROFIT/LOSS

\$ (36,982.53)

NET PROFIT/LOSS 6/30/2016

(\$12,760.26)

PROFIT LOSS 7/1/16 THRU 5/31/2017

Account	Date	Line Memo	Debit	Credit	Reference	Memo
00001.31.32.3200.3102.30.3330.30	5/3/2017	Officials	\$0.00	(\$1,349.97)	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.32.3200.3114.30.3330.30	5/3/2017	Officials	\$0.00	(\$4,804.46)	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.32.3200.3115.80.8120.80	5/3/2017	Tournament Fees	\$0.00	(\$3,954.00)	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.32.3200.3202.30.3330.30	5/3/2017	Officials	\$0.00	(\$3,500.00)	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.32.3200.3213.30.3330.30	5/3/2017	Officials	\$0.00	(\$2,205.93)	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.32.3200.3100.30.3230.30	5/3/2017	Meeting & Conferences	\$15,814.36	\$0.00	Budget Adjustment	BHS Year End Adjustment to buy Uniforms
00001.31.20.2220.2067.60.6110.60	5/8/2017	Instructional Supplies	\$0.00	(\$15.23)	Budget Adjustment	BHS Year End Adjustments
00001.31.20.2220.2067.60.6111.60	5/8/2017	Audio/Visual Supplies	\$0.00	(\$789.75)	Budget Adjustment	BHS Year End Adjustments
00001.31.20.2220.2067.60.6413.60	5/8/2017	Periodicals	\$804.98	\$0.00	Budget Adjustment	BHS Year End Adjustments
00001.21.10.1000.0019.60.6120.60	5/15/2017	Non Instructional Supplies	\$28,653.71	\$0.00	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0001.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$199.19)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0001.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$37.92)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0006.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$1,237.52)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0006.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$167.13)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0006.60.6410.60	5/15/2017	Textbooks	\$0.00	(\$2,462.12)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0007.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$577.24)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0009.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$1,283.60)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0009.60.6410.60	5/15/2017	Textbooks	\$0.00	(\$758.10)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0011.40.4300.30	5/15/2017	Repair & Maintenance	\$0.00	(\$691.00)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0011.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$808.56)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0011.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$300.00)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0017.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$1.91)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0017.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$1.66)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0017.60.6410.60	5/15/2017	Textbooks	\$0.00	(\$2,152.54)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0021.50.5130.30	5/15/2017	Transportation	\$0.00	(\$569.17)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0021.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$22.67)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0025.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$320.82)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0028.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$423.92)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0028.60.6410.60	5/15/2017	Textbooks	\$0.00	(\$1,000.79)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0031.40.4300.30	5/15/2017	Repair & Maintenance	\$0.00	(\$543.84)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0031.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$1,685.10)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0031.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$600.00)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0033.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$3,990.34)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0033.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$80.00)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0033.60.6410.60	5/15/2017	Textbooks	\$0.00	(\$704.09)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2120.2062.60.6120.60	5/15/2017	Non Instructional Supplies	\$0.00	(\$239.30)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.50.5520.30	5/15/2017	Repair & Maintenance	\$0.00	(\$400.00)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.60.6110.60	5/15/2017	Instructional Supplies	\$0.00	(\$762.62)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.60.6111.60	5/15/2017	Audio/Visual Supplies	\$0.00	(\$620.96)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.60.6412.60	5/15/2017	Library Books	\$0.00	(\$2,439.42)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.60.6413.60	5/15/2017	Periodicals	\$0.00	(\$1,949.75)	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.80.8100.80	5/15/2017	Dues & Fees	\$0.00	(\$109.91)	Budget Adjustment	McGee Year End Adjustments

Account	Date	Line Memo	Debit	Credit	Reference	Memo
00001.21.20.2400.2070.80.8100.80	5/15/2017	Dues & Fees	\$0.00	(\$1,512.52)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0019.60.6120.60	5/24/2017	Non Instructional Supplies	\$0.00	(\$305.69)	Budget Adjustment	McGee Year End Adjustments
00001.21.10.1000.0001.60.6110.60	5/24/2017	Instructional Supplies	\$7.15	\$0.00	Budget Adjustment	McGee Year End Adjustments
00001.21.20.2220.2067.60.6110.60	5/24/2017	Instructional Supplies	\$298.54	\$0.00	Budget Adjustment	McGee Year End Adjustments
00001.31.10.1000.0017.80.8100.80	5/24/2017	Dues & Fees	\$0.00	(\$210.00)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0017.60.6410.60	5/24/2017	Textbooks	\$0.00	(\$3,766.98)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0017.60.6110.60	5/24/2017	Instructional Supplies	\$3,976.98	\$0.00	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0003.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$846.50)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0006.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$131.89)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0006.60.6110.60	5/31/2017	Textbooks	\$0.00	(\$112.94)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0007.30.3230.30	5/31/2017	Meeting & Conferences	\$0.00	(\$862.00)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0007.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$612.68)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0009.30.3230.30	5/31/2017	Meeting & Conferences	\$0.00	(\$1,120.00)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0009.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$4,256.19)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.40.4300.30	5/31/2017	Repair & Maintenance	\$0.00	(\$3,309.97)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$7,637.66)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.60.6111.60	5/31/2017	Audio/Visual Supplies	\$0.00	(\$1,610.87)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.60.6120.60	5/31/2017	Non Instructional Supplies	\$0.00	(\$726.90)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.60.6410.60	5/31/2017	Textbooks	\$0.00	(\$971.28)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0013.80.8100.80	5/31/2017	Dues & Fees	\$0.00	(\$2,135.00)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0031.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$298.67)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0031.60.6111.60	5/31/2017	Audio/Visual Supplies	\$0.00	(\$562.61)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0031.60.6410.60	5/31/2017	Textbooks	\$0.00	(\$1,570.94)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0033.30.3230.30	5/31/2017	Meeting & Conferences	\$0.00	(\$100.00)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0033.60.6110.60	5/31/2017	Instructional Supplies	\$0.00	(\$24.23)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0033.60.6111.60	5/31/2017	Audio/Visual Supplies	\$0.00	(\$56.39)	Budget Adjustment	BHs Year End Adjustments
00001.31.10.1000.0033.60.6410.60	5/31/2017	Textbooks	\$0.00	(\$1,153.42)	Budget Adjustment	BHs Year End Adjustments
00001.31.20.2110.2061.60.6121.60	5/31/2017	Administration Supplies	\$0.00	(\$2,087.53)	Budget Adjustment	BHs Year End Adjustments
00001.31.20.2400.2070.60.6121.60	5/31/2017	Administration Supplies	\$30,187.67	\$0.00	Budget Adjustment	BHs Year End Adjustments
00001.15.10.1000.0021.60.6410.60	6/1/2017	Textbooks	\$0.00	(\$55.66)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0027.60.6110.60	6/1/2017	Instructional Supplies	\$0.00	(\$80.00)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0027.60.6410.60	6/1/2017	Textbooks	\$0.00	(\$275.00)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0028.60.6410.60	6/1/2017	Textbooks	\$0.00	(\$80.00)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0031.60.6110.60	6/1/2017	Instructional Supplies	\$0.00	(\$1,050.00)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0033.60.6110.60	6/1/2017	Instructional Supplies	\$0.00	(\$70.00)	Budget Adjustment	Griswold Year End Adjustments
00001.15.20.2400.2070.60.6121.60	6/1/2017	Administration Supplies	\$0.00	(\$34.28)	Budget Adjustment	Griswold Year End Adjustments
00001.15.10.1000.0006.60.6110.60	6/1/2017	Instructional Supplies	\$1,644.94	\$0.00	Budget Adjustment	Griswold Year End Adjustments
00001.11.10.1000.0006.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$33.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0017.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$182.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0019.70.7390.70	6/2/2017	Equipment/Instructional	\$0.00	(\$87.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0019.60.6120.60	6/2/2017	Non Instructional Supplies	\$0.00	(\$154.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0027.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$69.00)	Budget Adjustment	Hubbard Year End Adjustments

Account	Date	Line Memo	Debit	Credit	Reference	Memo
00001.11.10.1000.0027.60.6410.60	6/2/2017	Textbooks	\$0.00	(\$30.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0028.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$85.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0031.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$337.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.10.1000.0033.60.6110.60	6/2/2017	Instructional Supplies	\$0.00	(\$179.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.20.2110.2061.60.6121.60	6/2/2017	Administration Supplies	\$0.00	(\$333.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.20.2400.2070.30.3300.30	6/2/2017	Other Professional Services	\$0.00	(\$385.00)	Budget Adjustment	Hubbard Year End Adjustments
00001.11.20.2400.2070.60.6121.60	6/2/2017	Administration Supplies	\$1,874.00	\$0.00	Budget Adjustment	Hubbard Year End Adjustments
			\$83,262.33	(\$83,262.33)		



Berlin-Peck Library
Children's Department

2017

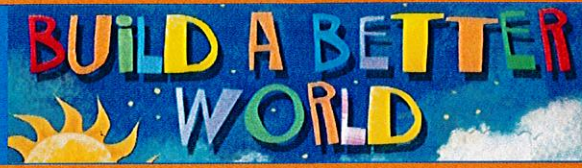
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
						1
2	3	4	5	6	7 10:30 Mother Goose on the Loose Birth to preschool Drop-in	8
9	10 10:30: Police Storytime All ages Drop in 2:00: Grow with Nature Ages 5 and up. Registration required.	11 2:00: Minecrafters Grades 2-12 Registration required.	12 6:00: Teen/Tween Game Night Ages 10 and up Registration requested.	13	14 10:30 Mother Goose on the Loose Birth to preschool Drop-in	15 1:00-2:30 Construction Club All ages Drop-in
16	17	18 10:30: Police Storytime All ages Drop in	19 6:30: Greg Frisbee Ages 3 and up. Registration required.	20 2:00: Storytime with a Princess Ages 3 and up Registration required	21 10:30 Mother Goose on the Loose Birth to preschool Drop-in	22
23	24 2:00: Family Movie Beauty and the Beast All ages Drop-in	25 10:30 Bibliobop All ages, but geared to toddlers and pre-K. Drop-in	26	27	28 10:30 Mother Goose on the Loose Birth to preschool Drop-in	29
30	31					



Berlin-Peck Memorial Library

234 Kensington Rd.
Berlin, CT 06037 860-828-7127
www.berlinpeck.org





Berlin-Peck Library Children's Department July 2017

SUMMER AT THE LIBRARY!

Build A Better World

Kids going into grades K-5, register online now for our Build a Better World Summer Reading Program! The site can be accessed using any internet-enabled device (computer, smartphone, tablet).

Read, complete challenges, and attend library programs to earn "energy credits" and prize-drawing tickets!

Get started at www.berlinpeck.org and click on the "CHILDREN" tab, then click on "SUMMER READING" in the drop-down list. Events for children and families will be offered throughout the summer.

Read to Me

A summer reading program just for children birth to preschool! Pick up an early literacy activity sheet at the library or online. Complete activities as a family, and earn stickers and other special prizes!

Fridays, July 7, 14, 21, 28 at 10:30: Mother Goose on the Loose (ages birth to preschool)

Help your child develop early literacy skills while having a great time! This program combines music, movement, nursery rhymes, instruments and books. Aids in developing literacy skills, and strengthens bonds between caregiver and child. *Drop in*



Tuesday, July 10 at 10:30: Book 'Em: Berlin Police Storytime (all ages)

Join Berlin Police Detective Scott Schreiner for some police-themed stories! After the stories there'll be time for questions, then we'll go outside and get a tour of a police car! All ages. *No registration is required*



Monday, July 10 at 2:00: Grow with Nature (ages 5 and up)

Get to know the environment with the help of Dr. Seuss and the Lorax as you learn about the importance of plants and Take part in planting your very own seeds to take home and watch grow! For ages 5 and up. *Registration is required*



Tuesday, July 11 at 2:00 p.m.: Minecrafters (grades 2-12)

The library has a Minecraft server! Visit the Children's Dept. and fill out a form to be granted access (whitelisted). Join other super-fans to show off your build skills, trade ideas, and work as a team! There will be prize drawings of Minecraft items, and snacks will be provided. For grades 2-12. *Please register. Call or visit us for complete details.*



Wednesday, July 12 at 6:00 p.m.: Teen/Tween Game Night (ages 10 and up)

Newington's *Your Friendly Neighborhood Tabletop Shop* will be here to teach us some fabulous tabletop and card games! All who attend will be entered in a prize drawing for tabletop games. Snacks provided. *Registration is encouraged and begins July 5. Sponsored by Your Friendly Neighborhood Tabletop Shop.*



Saturday, July 15; 1:00 to 2:30: Construction Club (ages 8 and up; younger with adult)

Calling all builders - come build with us! LEGOs, giant blocks, Duplos, Magformers and more will be available.

All you need to bring is your creativity! All ages (children under 8 with adult supervision). *No registration is required.*



Tuesday, July 18 at 10:30: Book 'Em: Berlin Police Storytime (all ages)

Join Berlin Police Officer Aimee Krzykowski and K9 Titan for some police-themed stories! After the stories, there'll be time for questions. *All ages. No registration is required.*



Wednesday, July 19 at 6:30: Greg Frisbee (ages 3 and up) Come and see Greg Frisbee and his comedy entertainment with a new spin! You will experience juggling, magic, rubber chickens and above all else COMEDY! You'll cheer as one hapless volunteer stands center stage and manages to spin large rubber balls on the beaks of rubber chickens. For ages 3 and up. *Space is limited. Registration is required and begins July 12.*



Thursday, July 20 at 2:00: Storytime with a Princess (ages 3 and up)

Once Upon a Tiara Princess Parties invites you to join Belle and Rapunzel for a magical day at the library! Join us for pictures and autographs with each princess, an interactive reading of their fairytales, and of course Princess games, music, and glitter! Each child who attends will receive a Princess Temporary Tattoo and a Glitter Nail makeover. *Space is limited. Registration is required, and begins July 13.*



Monday, July 24 at 2:00: Family Movie Matinee: Beauty and the Beast (all ages)

The story and characters you love come to life in the live-action adaptation of Disney's animated classic, a cinematic event celebrating one of the most beloved tales ever told. Rated PG. Runtime: 2 hours 9 minutes. Bring comfy seating and snacks, if you wish! All ages. *No registration is required.*



Tuesday, July 25 at 10:30: Bibliobop (all ages)

Are you ready to shake your sillies out? Join us for a story followed by some energetic dancing, singing, and playing! For all ages (geared to toddlers and preschoolers). *No registration is required.*



Adult Events

JULY—

Independence Day

Tuesday, Jul. 4

The library will be closed. Happy Independence Day!

Flash Mob!

Saturday, Jul. 8, 11:30 am

Get ready for the thrill of a lifetime! Come join a sizzling, beginner level dance flash mob created for all ages and abilities. No dance experience necessary. Visit our calendar to register, see the location (it's nearby!), and watch the instructional videos. To register, visit [berlinpeck.events](#) or call (860) 828-7125.

Practices will be held on the following dates:

Saturday, Jul. 1, 10:30 am

Wednesday, Jul. 5, 6:30 pm

Saturday, Jul. 8, 9:00 am

Remembering the Berlin Depot

Wednesday, Jul. 12, 6:30 pm

Since 1840, trains have run through Berlin, defining our town center in Kensington. Join the Berlin Historical Society for an encore presentation on the rebuild or construction of a historically appropriate new building. Bring your pictures for the museum's archive! To register, visit [berlinpeck.events](#) or call (860) 828-7125.

Make & Take at the Library: Create a T-Shirt Bag

Thursday, Jul. 20, 6:30 pm

Do you have a t-shirt you never wear? Rather than letting it sit in your closet, learn how to make it into a cute tote bag. No sewing required! Adults, teens, and children ages 10+ (with a parent) are welcome. Visit [berlinpeck.events](#) to register, or call (860) 828-7125.

Henna Tattoos

Tuesday, Jul. 25, 5:30-7:30 — by appointment

Henna tattoos by Lauren Grover of Paisley Peacock Body Arts. Registration is required and begins Jul. 6. Please call 860-828-7126 to register.

AUGUST —

>>> AUTHOR EVENT!

Author Joe Clifford

Tuesday, Aug. 1, 6:30 pm

Berlin native Joe Clifford is back to discuss his new book release! In *Give Up the Dead*, handyman Jay Porter is just putting his life back together when a mysterious stranger stops by with an offer too good to be true: a large sum of cash in exchange for finding a missing teenager.



Make & Take at the Library: Natural Cleaning Products

Thursday, Aug. 17, 6:30 pm

Learn to make home cleaning products that use natural ingredients and are free of harsh chemicals! We'll provide the recipes and work together to make several home cleaners that will save you money and benefit the environment. Adults, teens, and children ages 10+ (with a parent) are welcome. To register, visit [berlinpeck.events](#) or call (860) 828-7125.

The Dog Listener: Understanding Your Best Friend

Wednesday, Aug. 23, 6:30 pm

If you want to gain a much better understanding of your dog and its challenging behaviors, this session led by Phil Klein, Certified Dog Listener is for you. Bring your questions (but not your dog) for an informative, fun session! To register, visit [berlinpeck.events](#) or call (860) 828-7125.

Dementia & Caregiving Series

Tuesdays, 6:00–7:30 pm

Join us for a five week educational program, *Dementia and Caregiving: Focusing on the Person while Understanding the Disease Progression*. Register through the CT Center for Healthy Aging: (877) 424-4641.

Schedule & topics:

Aug. 22: Overview of Dementia

Aug. 29: Basics of Good Communications and Understanding Behaviors

Sep. 12: Safety in the Environment / How to Structure a Day with Activities

Sep. 26: Taking Care of the Caregiver and Care Options

Oct. 3: Legal and Financial

MOVIE SHOWINGS

Mondays @ 6:30pm / Fridays @ 1:00 pm

Lion—Friday, Jul. 7, 1:00pm.

At only five years old, Saroo Brierley got lost on a train in India. He survived alone for weeks on the rough streets of Calcutta before being adopted by a couple in Australia. 1 hour, 58 minutes. Rated PG-13.

Jackie—Friday, Jul. 14, 1:00pm

An intimate portrait of one of the most tragic moments in American history, seen through the eyes of the iconic First Lady. 1 hour, 40 minutes. Rated R.

The Girl on the Train—Monday, Jul. 17, 6:00pm / Friday, Jul. 21, 1:00pm

Rachel fills her time with drinking, riding the commuter train, and fantasizing about a seemingly perfect couple the train passes by every day—until she sees something shocking. 1 hour, 52 minutes. Rated R.

Loving—Friday, Jul. 28, 1:00pm

The story of an interracial couple, whose challenge of their anti-miscegenation arrest for their marriage in Virginia led to a legal battle that would end at the US Supreme Court. 2 hours, 3 minutes. Rated PG-13.

A Dog's Purpose—Monday, Jul. 31, 6:00pm / Friday, Aug. 4, 1:00pm

The soulful and surprising story of one devoted dog who finds the meaning of his own existence through the lives of the humans he teaches to laugh and love. 1 hour, 40 minutes. Rated PG.

Café Society—Friday, Aug. 11, 1:00pm

A young Bronx native moves to Hollywood and falls in love with the secretary of his powerful uncle. After returning to New York he is swept up in the vibrant world of high society nightclub life. 1 hour, 36 minutes. Rated PG-13.

Collateral Beauty—Monday, Aug. 14, 6:00pm / Friday, Aug. 18, 1:00pm

After a tragedy, a man writes letters to Love, Time and Death—and receives unexpected answers. 1 hour, 37 minutes. Rated PG-13.

Boynton Beach Club—Friday, Aug. 25, 1:00pm

Lois, Harry, Marilyn, Sandy and Jack meet at a local Bereavement Club, where they go to find the emotional support needed after losing a loved one. Sometimes we all need a little reminder that life is worth living and sharing. 1 hour, 45 minutes. Rated R.

DIGITAL SERVICES

—berlinpeck.org/resources



Ancestry.com

The world's largest online family history resource.
Accessible in the library only.



AtoZdatabases

Find friends, relatives, businesses, healthcare professionals, sales leads, as well as mailing lists, market research, employment opportunities, background searches & more.



BrainHQ

Life-enhancing brain fitness exercises organized around Attention, Brain Speed, Memory, People Skills, Intelligence, and Navigation



Consumer Reports

Research products before you buy them! Unbiased product testing, consumer-oriented research, public education, and consumer advocacy.



hoopla

Read thousands of the latest ebooks, audiobooks, and more, right on your smartphone, tablet, or computer. Free for Berlin-Peck Library card holders! Read online or download to Android, iOS, or Kindle Fire.



JobNow

Get live job coaching, resume assistance, basic computer training, help with your job search, and more.



OverDrive

Read thousands of the latest ebooks, audiobooks, and more, right on your smartphone, tablet, or computer. Free for Berlin-Peck Library card holders! Read online or download to your smartphone, tablet, e-reader, or other device.



Value Line

Value Line puts you in the driver's seat with accurate and insightful investment research on companies, industries, markets and economies.



Sit & Knit

Join local knitters for a relaxing time filled with knitting and good company!

July

Thursday, Jul. 6 & 20 @ 6:00 pm
Thursday, Jul. 13 & 27 @ 1:00 pm

August

Thursday, Aug. 3 & 17 @ 6:00 pm
Thursday, Aug. 10 & 24 @ 1:00 pm



Berlin-Peck
Memorial Library
234 Kensington Road
Berlin, CT 06037
(860) 828-7125
berlinpeck.org

Discover. Connect.
Get inspired.

Library Hours

Monday	10 a.m. – 8 p.m.
Tuesday	10 a.m. – 8 p.m.
Wednesday	10 a.m. – 8 p.m.
Thursday	10 a.m. – 8 p.m.
Friday	10 a.m. – 5 p.m.
Saturday	10 a.m. – 4 p.m.
Sunday	CLOSED

Call or visit berlinpeck.org for holiday closings.

July— August Adult Events Calendar

La La Land

PG-13 – 2 hours, 8 minutes (2016)

A jazz pianist falls for an aspiring actress in Los Angeles. This original musical about everyday life explores the joy and pain of pursuing dreams.



A Man Called Ove

PG-13 – 1 hour, 56 minutes (2015)

A grumpy, isolated retiree who spends his days enforcing block association rules and visiting his wife's grave, decides to give up on life until an unlikely friendship develops with a boisterous young family that moves in next door.



Hidden Figures

PG – 2 hours, 7 minutes (2016)

As the United States raced against Russia to put a man in space, NASA found untapped talent in a group of African-American female mathematicians that served as the brains behind one of the greatest operations in U.S. history.



Fences

PG-13 – 2 hours, 19 minutes (2016)

In 1950s Pittsburgh, a Black garbage collector named Troy Maxson—bitter that baseball's color barrier was only broken after his own heyday in the Negro Leagues—is prone to taking out his frustrations on his loved ones.



Friday, May 5

Friday, May 19

Friday, June 2
Monday, June 5

Monday, June 12
Friday, June 16



Lion

PG-13 – 1 hour, 58 minutes (2016)

At only five years old, Saroo Brierley got lost on a train in India. He survived alone for weeks on the rough streets of Calcutta before being adopted by a couple in Australia.

Jackie

PG-13 – 1 hour, 40 minutes (2016)

A searing and intimate portrait of one of the most important and tragic moments in American history, seen through the eyes of the iconic First Lady, Jacqueline Bouvier Kennedy.



The Girl on the Train

R – 1 hour, 52 minutes (2016)

Rachel fills her time with drinking, riding the commuter train, and fantasizing about a seemingly perfect couple the train passes by every day. Then one morning, Rachel sees something shocking that entangles her in a mystery.



Loving

PG-13 – 2 hours, 3 minutes (2016)

The story of Richard and Mildred Loving, an interracial couple who challenged their anti-miscegenation arrest for their marriage in Virginia. Their fight led to the 1967 U.S. Supreme Court decision invalidating state laws that prohibited interracial marriage.



Monday, June 26
Friday, July 7

Friday, July 14

Friday, July 21
Monday, July 17

Friday, July 28

A Dog's Purpose

PG – 1 hour, 40 minutes (2017)

The soulful and surprising story of one devoted dog who finds the meaning of his own existence through the lives of the humans he teaches to laugh and love.



Café Society

PG-13 – 1 hour, 36 minutes (2016)

Set in the 1930s, a young Bronx native moves to Hollywood where he falls in love with the secretary of his powerful uncle, an agent to the stars. After returning to New York he is swept up in the vibrant world of nightclub life.



Collateral Beauty

PG-13 – 1 hour, 37 minutes (2016)

Retreating from life after a tragedy, a man questions the universe by writing letters to Love, Time and Death. After unexpectedly receiving answers, he begins to see how even loss can reveal moments of meaning and beauty.



Boynton Beach Club

R – 1 hour, 45 minutes. (2005)

Lois, Harry, Marilyn, Sandy and Jack live in an "Active Adult" community in Boynton Beach, Florida. Their lives intersect when they meet at a local Bereavement Club where they go to find the emotional support needed after losing a loved one.



**Monday, July 31
Friday, August 4**

Friday, August 11

**Monday, August 14
Friday, August 18**

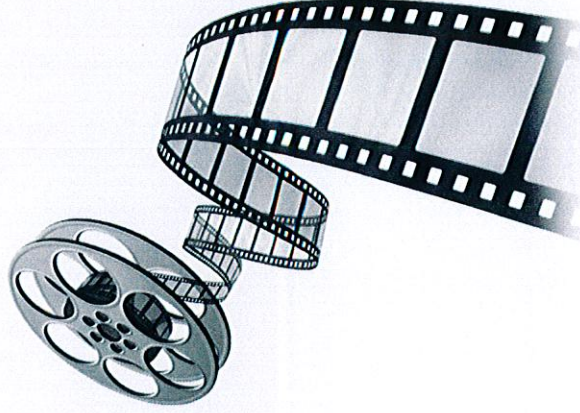
Friday, August 25

Summer Movie Madness!

• SCHEDULE •

Fridays @ 1:00 PM

Mondays @ 6:30 PM



May • June • July • August

**Berlin-Peck Memorial Library
234 Kensington Road, Berlin, CT 06037
(860) 828-7125 • berlinpeck.org**



WEDNESDAY, JULY 12TH, 6:30pm

REMEMBERING THE BERLIN DEPOT

Since 1840, trains have run through Berlin, defining our town center in Kensington. The Berlin Depot is part of a uniquely Berlin story we need to share. So many of us are in mourning over the loss and wondering what will become of the site. The Historical Society is advocating for a rebuild or construction of a historically appropriate building that would at least partially be devoted to the history of the Berlin station. What would you like to see happen?

FREE & OPEN TO
THE PUBLIC!

AN ENCORE
PRESENTATION
FROM THE BERLIN
HISTORICAL
SOCIETY

BRING YOUR
PICTURES FOR THE
MUSEUM'S
ARCHIVE!

REFRESHMENTS
WILL BE SERVED

PLEASE CALL
(860) 828-7126
TO REGISTER



234 Kensington Road
Berlin, CT

(860) 828-7125
berlinpeck.org

MAKE & TAKE @ THE LIBRARY

PRESENTS

No Sew T-Shirt Bags



DO YOU HAVE A T-SHIRT YOU NEVER WEAR? RATHER THAN DONATING IT OR LETTING IT SIT IN YOUR CLOSET, BRING IT WITH YOU TO THIS PROGRAM WHERE WE WILL TEACH YOU HOW TO TURN IT INTO A CUTE TOTE BAG. NO SEWING REQUIRED!

ADULTS, TEENS, AND CHILDREN AGED 10 AND UP (WITH PARENT) WELCOME!

Thursday, July 20th @ 6:30 pm
Berlin-Peck Memorial Library

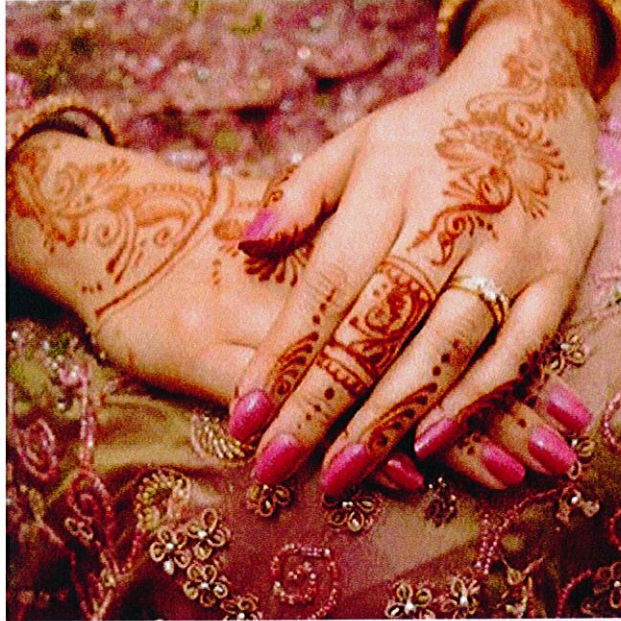
REGISTER AT 860-828-7126 OR WWW.BERLINPECK.EVENTS



Berlin-Peck Memorial Library
234 Kensington Rd.
Berlin, CT 06037 860-828-7125
www.berlinpeck.org



Henna Designs



**Tuesday, July 25th
5:30 -7:30 pm**

Personalized creations by henna artist, Lauren Grover.

Henna is a natural dye derived from a plant. It is dried and sifted to make a fine powder and then mixed with natural ingredients like lemon juice, tea or coffee, a little sugar and essential oils. Tattoos are temporary and may last a week or two.

Please contact the library to make your appointment. Registration begins 7/6/17.

Sponsored by the Friends of the Berlin-Peck Memorial Library



Berlin-Peck Memorial Library
234 Kensington Rd.
Berlin, CT 06037 860-828-7126
www.berlinpeck.org



MAKE & TAKE @ THE LIBRARY

PRESENTS

Natural Cleaning Products



Learn to make home cleaning products that use natural ingredients, kill germs, and are free of harsh chemicals! We'll provide the recipes and work together to make several home cleaners that will save you money and benefit the environment!

Thursday, August 17th @ 6:30 pm
Berlin-Peck Memorial Library

REGISTER AT 860-828-7126 OR WWW.BERLINPECK.EVENTS

Sponsored by Friends of the Berlin-Peck Library



Berlin-Peck Memorial Library
234 Kensington Rd.
Berlin, CT 06037 860-828-7125
www.berlinpeck.org





Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
www.ccthd.org

TO: Board Members
FROM: Charles Brown, Director of Health
SUBJECT: MONTHLY REPORT—May 2017
DATE: June 13, 2017

Monthly Activities/Projects of Special Interest

Director of Health

- Met with Newington High School representatives to discuss opportunities for students to be exposed to public health as a career option through job shadowing and presentations to classes.
- Represented local public health at the Connecticut Hospital Association Social Health Initiative meeting advocating for how local health and hospitals can work together to address the social determinants of health to affect better health outcomes with the communities.
- Attended After-Action Conference for Regional Ebola exercise to present lessons learned from participation at the Regional Coordination Center.

Administrative

- Food Establishment License renewals were prepared and sent out with notice that late fees will be effective July 1, 2017.
- Computer file transfers to SharePoint (cloud) are still in process (80% complete). Next phase is completing transfer of password/user defined permission related files.
- Updating licenses that are on the web site to show late fees and other minor changes effective 7/1.
- Carefully tracking grants that end 6/30/17 to ensure that all monies are spent correctly.

Community Health Highlights

Asthma – Putting On Airs (POA)

Challenges: The complexities of the families in Region 2 continue. However, the third visits, the newest addition to the program, are continuing despite numerous scheduling and client life challenges.

Improvements: Betty continues to advise the state on how to improve the database functions of the program.

Collaborations: Betty, Ann and Betty's student intern participated in a meeting at St. Francis of individuals representing hospital ED's, Wheeler Clinic and other asthma service providers summarizing the POA programs and services and potential links between the program and their patients' needs.

Dental Clinics for Seniors

Half of the town-funded clinics occurred, with the remainder to be finished by summer's end. Meanwhile, Lori supported CCHD's Senior Dental Clinics proposal in front of the North Central Area Agency on Aging (NCAAA) grant review board. Funding decisions are expected at end of June.

Community Outreach/Involvement

Community Baby Shower – The Wethersfield Department of Social Service sponsored this event, and invited all Health District towns to participate. Twenty-five new or expectant low-income Moms participated, receiving a lovely lunch and the chance to win gift baskets provided by generous businesses. There were over a dozen service providers represented with pertinent information. CCHD Health Educator, Lori DiPietro represented CCHD in the planning and during the event, and presented a Lead Poisoning Prevention session to all attendees.

Opioid Stakeholder Forum - The Director of Health, Assistant Director and Health Educator planned the four follow-up action step meetings for the topic areas discussed in the forum: Prevention; Reponse; Treatment and Recovery. The meetings are scheduled for the first week of June.

Emergency Preparedness

Regional: As is customary in learning from and supporting our regional preparedness partners, CCHD EP Coordinator participated in East Hartford's Zika exercise focused on pregnant women.

Local: Re-organization of the POD clinic plans in the renovated Newington High School continues.

In House: Judy provided the mandatory Bloodborne Pathogen in-service training at the May staff meeting. The training included OSHA requirements, the agency's Policy including agency and staff responsibilities, pathogens involved, reporting requirements and methods of appropriate donning and doffing of Personal Protective Equipment.

Prevention Block Grant

Walking Competition: The competition was in full swing this month. Over 250 people are participating. Wethersfield has the highest number of participants.

Community Connectivity Grant: As an outgrowth of the meetings with town planners on linking bike paths and the potential of complete streets, Ann participated in a meeting in Wethersfield to explore the possibility of applying for one of these grants through the DOT.

Student Interns– Two MPH students from UCONN completed their work with data on STDs and Hep C. The Assistant Director attended their presentation to their colleagues in the MPH program. In summary: STD's Chlamydia is by far the most common STD in our district, mirroring national trends. It is most prevalent in college-aged individuals, but there is a significant number of cases in the 14-18 age group as well.

Environmental Health Activities

Environmental Health Activities for May 2017

May was very busy with swimming pool inspections throughout the district, and finishing up a few motel inspections and re-inspections. A number of seasonal concession stands were inspected. The Wethersfield Farmers Market opened this month with 14 food vendors. Temporary food events have started for the season. Sanitarians are helping each other out with pools, temporary events and farmers market inspections. All Sanitarians have now completed the 2017 annual lead refresher training. Kristin and Greg attended the Connecticut Hoarding Conference.

Berlin Activities and Projects

- Approved a plan review for Box Bistro, a new catering kitchen that will open on Farmington Avenue.
- Met with the owner of proposed nail salon to discuss layout and equipment.

Newington Activities and Projects

- Attended the monthly Safe Homes Taskforce meeting.
- Inspected Motorcycle Madness temporary event with seven food vendors.
- Conducted soil testing and advice on repair for a residential property in Newington (Tammy).

Rocky Hill Activities and Projects

- Met with the owner and conducted walk through inspection of a space that the new Euro Grocery store would like to occupy on the Silas Deane Highway.
- Conducted opening inspections and issued a food service license to the new Scoops and Sprinkles Ice Cream store.
- Wayback Burgers was temporarily closed due to a gas leak and health code violations.
- Conducted inspections and met with the owners of the new Carbone's Prime restaurant currently under construction.
- Met with the owner and conducted inspections of the work in progress at the new Salad Bar restaurant opening the end of June.
- Inspected a property on Park Drive on which a single-family home is under construction to make sure the septic area remains undisturbed until installation.
- CCHD (Kristin) assisted the Rocky Hill Fire Marshal's office with a hoarding case at a condo complex.
- Investigated a potential mosquito breeding area at Brimfield Village in Rocky Hill and applied a bacterial mosquito larvicide as a precautionary measure.
- Construction of a new Hampton Inn hotel has started. Aldi store has started the expansion of the store adding additional square footage to the retail area.
- Inspected two separate weekend events with food vendors, a mental health awareness walk in Berlin, and a classic car show in Rocky Hill.
- Assisted the Rocky Hill Board of education with an indoor air quality complaint at the High School. Conducted a walk-through inspection with the B.O.E. facilities director, and made recommendations based on observations.
- Met with Attorney J. Dimauro to discuss the change in use of a property and the opening of a small barbershop on Church Street in Rocky Hill.
- Sampled water at the Rocky Hill Town Hall preschool program to test for lead in the water.

Wethersfield Activities and Projects

- Reviewed and approved plans for a new Chipotle Restaurant.
- Inspected the Wethersfield's Farmers Market which included 14 food vendors.
- Inspected several salons, opened a new salon called Larissa Lake Salon and Spa.
- Inspected the Heirloom Festival temporary event.

May 2017

Program Measures	Berlin			Newington			Rocky Hill			Wethersfield			Fiscal YTD Total		
	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections
Water Supply	0	0	0	0	0	0	0	0	0	0	0	0	1	1	10
Food Service	0	0	25	1	2	35	2	2	34	0	0	41	46	56	1419
Public Facilities	0	0	4	0	0	16	0	0	15	0	0	3	12	9	101
Salon Inspections	0	0	0	0	0	2	0	0	1	0	0	3	3	3	75
Subsurface Sewage	0	0	5	0	0	1	0	0	1	0	0	0	4	3	64
Gen Envir. Health	1	2	0	5	5	0	5	6	2	1	0	0	121	150	6

Campylobacteriosis	1			0			0				0			8	
E-Coli	0			0			0				0			0	
Salmonellosis	0			0			0				2			11	
Blood lead ≥ 5	0			0			1				0			15	

SOUTHINGTON DRIVE-IN 2017 SUMMER SEASON SCHEDULE

Discover "Reel" Nostalgia at the Southington Drive-In



SATURDAY June 3

ROGUE ONE
A STAR WARS STORY

HOSTED BY: UNICO
NEIGHBOR NIGHT: Bristol

SATURDAY June 10

Beauty and the Beast
(1991)

HOSTED BY: Southington Education Foundation
NEIGHBOR NIGHT: New Britain

SATURDAY June 17

JAWS

HOSTED BY: Volunteer Fire Companies 1 & 2
NEIGHBOR NIGHT: Cheshire

SATURDAY June 24

CLOUDY with a chance of MEATBALLS

HOSTED BY: United Way
NEIGHBOR NIGHT: Meriden

SATURDAY July 1

TOP GUN

HOSTED BY: American Legion Aux.
NEIGHBOR NIGHT: Wolcott

SATURDAY July 8

PET

HOSTED BY: Southington Valley Midget Football
NEIGHBOR NIGHT: Waterbury

SATURDAY July 15

JURASSIC PARK

HOSTED BY: Sorelle d'Italia
NEIGHBOR NIGHT: Cromwell

SATURDAY July 22

MOANA

HOSTED BY: Southington Land Trust
NEIGHBOR NIGHT: Wallingford

SATURDAY July 29

Dirty Dancing

HOSTED BY: Southington Rotary
NEIGHBOR NIGHT: Plainville

SATURDAY August 5

SPACEBALLS

HOSTED BY: Southington Kiwanis
NEIGHBOR NIGHT: Newington

SATURDAY August 12

STORKS

HOSTED BY: Mill Foundation
NEIGHBOR NIGHT: Farmington

SATURDAY August 19

THE GOONIES

HOSTED BY: Southington Travel Knights
NEIGHBOR NIGHT: North Haven

SATURDAY August 26

THE PEANUTS MOVIE

HOSTED BY: STEPS
NEIGHBOR NIGHT: Middletown

SATURDAY September 2

Trolls

HOSTED BY: Bread for Life
NEIGHBOR NIGHT: Berlin

SATURDAY October 28

Movies TBA
HALLOWEEN FESTIVAL

HOSTED BY: Lions Club / SoCCA

Gates open at 6 pm and movies begin at sunset.

Southington residents pay \$10 a carload; non-residents \$15 a carload and walk-ins \$2 a person (please bring lawn chairs). Sorry we do not accept debit or credit cards. Food vendors on site.

Tune your radio to 89.9 FM and enjoy the movie.

Welcoming back, for a 5th year, Richard Chevrolet as our Corporate Sponsor.



Follow us on Facebook as 'The Original Southington Drive-In' and at SouthingtonDrive-In.org
995 Meriden Waterbury Turnpike Southington, Connecticut

2016-2017

Boldface items approved by Town Council.

All others approved by Town Manager.

Bud.Chg.	#	Department	Contingency	Fund Bal.	Other		Comments
					General Fd.	Other Fund	
	17-001	Townwide			\$276.00		Org. Fees (from Maint. & Repair)
	17-002	Recreation			\$100.00		Org. Fees (from Training)
	17-003	Highway			\$2,897.28		Tree Warden Stipend (from Tree Removal)
	17-004	Charter Revision			\$1,427.08		Advertising (from various)
	17-005	Public Works	\$12,200.00				Contrac. Services for environmental consulting
	17-006	Golf			\$65.00		Organizational Fees (from Training)
	17-007	VOIDED					
	17-008	Police			\$2,200.00		In Lieu of Health Ins. (from Health Ins.)
	17-009	School Expenses			\$815.50		Uniforms (from Operating Materials)
	17-010	Public Building Maint.			\$3,200.00		In Lieu of Health Ins. (from Health Ins.)
	17-011	Library	\$9,675.00				Elevator project
	17-012	Townwide		\$6,000.00			Computer Support for ACA compliance
	17-013	Public Works			\$120.54		Clerical & fringes (from Professional Devel.)
	17-014	Corp. Counsel			\$700.00		Transcription (from Outside Legal)
	17-015	Municipal Garage			\$20,000.00		Contrac. Services (from Blue Collar Personnel)
	17-016	Golf			\$4,700.00		Fertilizer, Seed & Chemicals (from Greens, Traps, Tees)
	17-017	Public Building Maint.			\$401.00		Traffic Lights/Signals (from Contrac. Services)
	17-018	Corp. Counsel			\$200.00		Outside Legal (from Org. Fees)
	17-019	Economic Devel.			\$2,000.00		Promotion (from Part Time/Summer Help)
	17-020	Economic Devel.			\$500.00		Org. Fees (from Part Time/Summer Help)
	17-021	Corp. Counsel			\$295.00		Transcription (from Outside Legal)
	17-022	Townwide			\$144.53		Miscellaneous (from Supplies)
	17-023	Town Clerk			\$5.00		Organizational Fees (from Prof. Devel.)
	17-024	Nursing			\$500.00		Medical Supplies (from Flu Clinic)
	17-025	Revenue Collector			\$400.00		Professional Development (from Supplies)
	17-026	Municipal Garage				\$20,000.00	CNR Passenger Cars (from Vehicle Reserve)
	17-027	Public Grounds			\$2,291.66		In Lieu of Insurance (from Health Insurance)
	17-028	Public Building Maint.			\$1,650.00		In Lieu of Insurance (from Health Insurance)
	17-029	Municipal Garage			\$2,500.00		Overtime (from Storm Related Overtime)
	17-030	Aquifer Protection			\$80.00		Professional Devel. (from Comm. Secretaries)
	17-031	VOIDED					

2016-2017

Boldface items approved by Town Council.

All others approved by Town Manager.

Bud.Chg. #	Department	Contingency	Fund Bal.	Other		Comments
				General Fd.	Other Fund	
17-032	Highway			\$3,775.00		Operating Materials (from Rammer Compactor)
17-033	Public Grounds			\$2,500.00		Equip. Rental (from Maint. & Repair)
17-034	VOIDED					
17-035	Highway	\$7,086.00				Truck Rental
17-036	Fire Department			\$3,500.00		Operating Materials (from Physicals)
17-037	Townwide			\$1,200.00		Comm. Secretary and Computer Commun. (from Life Ins.)
17-038	Townwide			\$97.16		Miscellaneous (from Life Insurance)
17-039	Library			\$100.00		Professional Devel. (from Programs & Activities)
17-040	Golf	\$9,100.00				Tent Roof
17-041	Homemaking Serv.			\$160.00		Background Checks (from Mileage)
17-042	Economic Devel.			\$115.00		Organizational Fees (from Promotion)
17-043	Finance			\$350.00		In Lieu of Health Ins. (from Health Insurance)
17-044	Library			\$2,276.00		Health Insurance (from Mid Managers salary)
17-045	Economic Devel.			\$120.00		Organizational Fees (from Promotion)
17-046	Public Grounds				\$352.09	CNR Sidewalk repairs (from various CNR capital accts.)
17-047	Library			\$775.20		Data Services (from Maint. & Repair)
17-048	Devel. Services			\$94.06		Clerical (from Mid Mgr. salary)
17-049	VOIDED					
17-050	Economic Devel.			\$100.00		Org. Fees (from Promotion)
17-051	Recreation			\$300.00		Computer Support (from Training)
17-052	Police				\$360.45	CNR Computer Equip. (from Rifles)
17-053	Police				\$1,761.30	CNR Computer Equip. (from Fingerprint Booking Syst.)
17-054	Town Manager					Televised Meetings (from Salary Continuation)
17-055	Highway			\$1,050.00		Oper. Materials (from Snow & Ice Mater.)
17-056	Nursing			\$2,545.10		Physical Therapist (from Nurses)
17-057	Public Grounds			\$15.00		Prof. Devel. (from Operating Mater.)
17-058	Police			\$1,000.00		Contractual Serv. (from Statewide Telecommunications)
17-059	Police			\$4,000.00		Computer Equip. (from Tuition Reimbursement)
17-060	Public Grounds			\$15.00		Prof. Devel. (from Operating Mater.)
17-061	Homemaking Serv.			\$614.72		Longev., Clerical, Health, Pension (from Health Aides)
17-062	Public Building Maint.			\$2,149.97		Clerical (from Blue Collar)

2016-2017

Boldface items approved by Town Council.

All others approved by Town Manager.

Bud.Chg.	#	Department	Contingency	Fund Bal.	Other		Comments
					General Fd.	Other Fund	
17-063		School Expenses			\$1,759.18		Clerical (from Computer Support)
17-064		Townwide			\$490.65		Copiers (from Annual Reports and Salary in Lieu of Vac.)
17-065		Municipal Garage			\$112.19		Clerical (from Blue Collar)
17-066		Public Grounds			\$44.36		Clerical (from Dept. Head)
17-067		Recreation			\$2.00		Longevity (from Clerical)
17-068		Townwide			\$15,000.00		Contrac. Serv. (from Professional Serv.)
17-069		Police			\$1,903.00		Misc. Equipment (from Computer Support)
17-070		Police			\$2,500.00		Uniforms (from Org. Fees and Maintenance)
17-071		Town Clerk			\$544.00		Supplies (from Computer Support)
17-072		Public Grounds			\$5,000.00		Part Time/Summer Help (from Blue Collar)
17-073		Animal Control			\$150.00		Telephone (from Maint. & Repair)
17-074		Devel. Services			\$850.00		Supplies (from Prof. Devel.)
17-075		Economic Devel.			\$2,250.00		Promotion (from Revolving Loan and Part Time Help)
17-076		Interest - Town			\$0.20		Issues of 2014 and 2016 (from May 2016 BANs issue)
17-077		Library			\$174.99		Equipment (from Maint. & Repair)
17-078		Recreation			\$150.00		Comm. Secretary (from Rent)
17-079		Corp. Counsel			\$625.00		Transcription (from Outside Legal)
17-080		Highway	\$14,150.00				Storm OT
17-081		Mobile Home Park	\$1,200.00				Contractual Services
17-082		Library			\$152.99		Copiers (from Supplies and Maint. & Repair)
17-083		Devel. Services			\$317.05	\$1,092.95	Supplies (from Part Time Help and Mid Managers)
17-084		Public Grounds			\$1,700.00		Tools (from Equipment Rental)
17-085		Comm. Services			\$500.00		Mileage (from Org. Fees)
17-086		Comm. Services			\$135.00		Programs and Activities (from Operating Materials)
17-087		Fire Department			\$4,500.00		Protective Clothing (from Physicals, Robert Wolf Plan, Org. Fees)
17-088		Assessor			\$1,500.00		Mileage (from Contrac. Serv.)
17-089		Golf			\$200.00		Auto Parts (from Vehicle Fuel)
17-090		Veteran's Comm.			\$180.00		Bands (from Flags, Wreaths, Flowers)
17-091		Municipal Garage			\$200.00		Towing (from Prof. Devel.)
17-092		Municipal Garage			\$2,330.00		Tools (from Vehicle Fuel and Snow Materials)
17-093		Fire Department			\$100.00		Rescue Equip. (from Firehoses, Nozzles)

2016-2017

Boldface items approved by Town Council.
All others approved by Town Manager.

Bud.Chg.	#	Department	Contingency	Fund Bal.	Other	General Fd.	Other Fund	Comments
	17-094	Fire Department				\$30.00		Hazardous Material Supplies (from Prof. Devel.)
	17-095	Comm. Services	\$14,000.00					Furniture
	17-096	Water Control Comm.					\$46,000.00	Purchase of Water (from Hydrant Replacement)
	17-097	Public Grounds				\$600.00		Equipment Rental (from Sanitation)
	17-098	Registrar of Voters				\$1,265.78		Health Ins. (from Non-Taxable Election Workers
	17-099	Town Manager				\$1,209.61		Social Security (from Longevity and Mileage)
	17-100	Golf				\$1,430.00		Maint. & Repair (from Computer Support)
	17-101	Nursing				\$50.00		Org. Fees (from Training)
	17-102	Golf				\$4,500.00		Pro Share of Cart Rev. (from Vehicle Fuel)
			\$67,411.00	\$6,000.00		\$166,276.80	\$69,566.79	

Cumulative Appropriations

\$375,633.79

Bal. of Contingency Account

\$282,589.00

Fee Waivers and Donations Approved by Council**Fiscal Year 2016/17**

<u>Date</u>	<u>Value</u>
7/19/2016 Waive greens fees - Timberlin Junior Interclub tournament	\$400.00
9/6/2016 Donation of 4 rounds golf and 2 carts - Meet the Players & Cheerleaders dinner	\$220.00
9/6/2016 Waive special event permit fee - New England Oldsmobile Club car show	\$150.00
9/20/2016 Waive Police Fees for Berlin Fair - Lion's Club	\$25,618.00
9/20/2016 Waive special permit and site plan application fees - JPG Partners	\$2,160.00
10/18/2016 Waive application fee for building permit - Little League batting cage building	\$1,470.00
10/18/2016 Waive police fees for tree lighting - Raising Berlin	\$500.00
11/15/2016 Waive police fees - Hungerford Pumpkin Palooza	\$340.65
12/6/2016 Waive ZBA Application Fee - David and Anna Presutti	\$150.00
1/17/2017 Waive Building Permit Fee - Berlin Congregational Church	\$615.00
2/7/2017 Waive Greens fees - Conn. Open Qualifier	\$3,120.00
2/7/2017 Waive police fees - Mr. BHS Competition	\$350.00
2/7/2017 Waive police fees - Willard PTO pasta dinner	\$300.00
3/7/2017 Waive room rental fees at Comm. Ctr. - National Weather Service class	\$60.00
3/7/2017 Donation of 4 rounds golf and 2 carts - Griswold Parents Club pasta dinner raffle	\$226.00
3/21/2017 Donation of 4 rounds golf and 2 carts - Hubbard PTO raffle	\$226.00
3/21/2017 Waive field usage fees - Nutmeg State Games	\$10,495.00
4/18/2017 Waive special event permit fee - Farmer's Market	\$150.00
4/18/2017 Waive Police fees - Kens. Cong. Church block party	\$2,880.00
4/18/2017 Waive special event permit fee - Kens. Cong. Church Festival on the Hill	\$150.00
5/2/2017 Waive vendor fee - Metro Swim Shop	\$200.00
5/2/2017 Waive Police fees - Raising Berlin	\$354.00
5/2/2017 Waive Field lighting fees - Berlin Women's Softball	\$240.00
5/2/2017 Donation of 4 rounds golf and 2 carts - Uconn Golf Classic raffle prize	\$226.00
5/16/2017 Donation of 4 rounds golf and 2 carts - BHS Band Parents raffle prize	\$226.00
5/16/2017 Donation of 4 rounds golf and 2 carts - The Village Organization's Golf Classic	\$226.00
6/6/2017 Donation of a Kindle Fire tablet to be used as a giveaway prize - Library	\$94.99
6/20/2017 Waive P&Z Special Event Fee - Shear Perfection Pet Adoption fund raiser	\$150.00
6/20/2017 Donation of 4 rounds golf and 2 carts - Ryan Lee Mem. Classic Golf tournament	\$226.00
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	\$51,523.64