

## MONTHLY MANAGEMENT REPORT

[Town Web Site: [www.town.berlin.ct.us](http://www.town.berlin.ct.us)]

[Library Web Site: [www.berlinpeck.org](http://www.berlinpeck.org)]

[Police Web Site: <http://berlinpd.org>]

[Timberlin Web Site: <http://www.timberlingolf.com>]

**TO:** The Honorable Mayor and Town Council Members

**FROM:** Denise M. McNair, Town Manager

**DATE:** September 6, 2016

### **A. Council Communications:**

#### **1. Holiday Schedule:**

- Labor Day: The Town Hall and all departments were closed on Monday, September 5, 2016 in observance of Labor Day.

#### **2. Upcoming Events:**

- Berlin Fair: The Berlin Fair will be held Friday, September 30<sup>th</sup> through Sunday, October 2<sup>nd</sup> at the Berlin Lions Fair Grounds.

### **B. Town Manager News:**

The 2016/2017 Fiscal Year is underway. July tax collections under our Revenue Collector, Dave Kluczowski, have taken place and have gone very well. This was the first time residents of Berlin could pay their Real Estate tax bills in two installments - July and January. Some people still paid everything in July but the option to split was used by most. Recently, many residents with escrow accounts have reported receiving checks from their banks. Residents are cautioned to contact their mortgage companies or banks before spending the money to be sure there will be enough in their escrow accounts to pay upcoming taxes installments.

The year-end budget process is also underway - this year's process is complicated by the fact that our Finance Director, Jim Wren, left at the end of July to take a similar position with the Town of Bloomfield. We are very sorry to see him go and have been fortunate to have Barbara Bertrand, former Finance Director for Windsor Locks, filling in as our Interim Finance Director. We have advertised the position and will hopefully have a new Finance Director on board before very long.

Our best information at the time of writing this report indicates that we ended last fiscal year in good shape financially. As of now, (preliminary figures only and unaudited) it appears that we will again be able to return a majority, if not all, of the \$1.8 million used to balance the Fiscal Year 2015/2016 budget. The majority of the savings is due to salary and benefits for positions that changed or went unfilled for part of the year due to various reasons. Overall, we are pleased with the results and look forward to an even better year.

Our Budget season for the 2016/2017 Fiscal Year begins shortly with all Departments preparing their Capital Improvements Plans (CIP). Many of our existing projects have been completed and the updates are in the Projects section of this report.

Our Human Resource area continues to be very busy and challenging. We continue to have several retirements/separations from service this summer and are in the process of filling or have filled vacancies in the following areas: Public Grounds, Public Works, Library, and Police Department.

**C. Department News:**

➤ **Berlin-Peck Memorial Library**

- As of July 31<sup>st</sup>, 1,786 children, teens and adults were participating in the library's summer reading program.
- Renovation of the audio visual system in the Blanche Delaney Meeting Room has been completed.
- The Library received a Marjorie Moore grant for the elevator in the amount of \$36,000. This puts us a lot closer to our goal of raising \$125,500.
- We are purchasing new business and investment databases to attract businesses to our website and library.
- We have applied to be a Passport Acceptance Facility, waiting to be confirmed by the Feds.
- We are ready for National Library Card Signup Month in September.
- Three hundred forty (340) seed packets were "checked out" of our newly-established seed library this growing season.

Please see attached flyers for additional information on events and programs over the next several months.

➤ **Community, Recreation & Park Services**

Parks and Recreation

- All of the summer programs have concluded and both pools have closed. Overall, we had a very successful summer providing a wide variety of activities for the town.
- We implemented some new features to our Summer Fun program including offering before and after care at our Clover Hill site and giving each participant a t-shirt. We asked the participants to wear the t-shirts on field trip day so they could be easily identified. Staff and junior counselors also wore the same shirt.
- A complete breakdown of summer programs is attached with this and last years' numbers.
- We are starting to plan for the fall, including the Scarecrow Festival and Monster Bash.

Public Grounds: The following services were provided by the Public Grounds Department during the months of July/August:

- Pools were opened and operational.
- Pruned and mulched Volunteer Park.

- Cut the tree lines back at Dennehy and Smith fields.
- All summer help was hired and working.
- Silt was put on Zippadelli baseball field.
- Trees and brick walls were removed from the front of McGee School.
- Friendship Place was pruned and cleaned up.
- Planted a tree at Scalise field in memory of Nick Zuk.
- Started working at the schools in preparation for their opening.

### Senior Center

- July's Lunch Bunch trip was to Lenny's & Joe's in Westbrook, CT.
- July's Trips were Coins & Claws (Abbott's and Casino), Tanglewood, Mackinac Island, Old Sturbridge Village, Foxwoods Casino.
- Specialty Shopping Trip in July was to Kmart and Walmart in Cromwell and Target in Newington.
- Tina Rodriguez, Community Outreach Educator for Midstate Medical and Hartford Healthcare Cancer Institute, facilitated a "Breast Health Bingo" on July 13<sup>th</sup>.
- CT Vein Restoration presented information and conducted free lower leg ultrasounds to participants on July 15<sup>th</sup>.
- A Lunch and Learn was hosted by Euro-American Connections and Homecare. The following topics were covered: "how to's" for resource planning and resource assistance along with "Caring" for the Caregiver.
- The Adult Coloring session is held each month.
- July's Movies were "My Big Fat Greek Wedding", "Grease Live", "The Choice", and "My Big Fat Greek Wedding 2".
- The following Health Services were offered every month:
  - Footcare (by appointment only)
  - Blood Pressure Screening by the Berlin VNA
  - Counseling Services by Catholic Charities
- Since April, 162 Renters Rebate applications have been taken at the Senior Center.
- August's Lunch Bunch trip was to Bill's Seafood Restaurant in Westbrook, CT.
- August's trips were Saratoga, Lake George & Saratoga, CT Lighthouse Tour, and Lobsterfeast & Patsy Cline Tribute.
- Specialty Shopping Trips in August were to Meriden Mall or Target in Meriden and BIG LOTS in Newington.
- A presentation entitled "Growing Older in America" was held on August 24<sup>th</sup>.
- Two Dental Cleaning Clinics were held on Wednesday, August 24<sup>th</sup>, and Thursday, August 25<sup>th</sup>. These clinics are sponsored through the Central CT Health District.
- Wayne Rioux,, Veterans Liaison for Hartford Healthcare at Home, sponsored a Coffee Hour at the Center on August 29<sup>th</sup>.
- August's Movies were "Dear Eleanor", "Miracles from Heaven" and "Eddie and the Eagle".

### Social & Youth Services

- Youth Services coordinated a School Supply/Backpack Drive with the Berlin Lion's Club, Berlin Upbeat, and various churches and other donors. The supplies are being distributed to Berlin students whose families are facing hardships.
- Social Services has begun working on the 2016 Holiday Assistance program. The mailing to donors and volunteers will go out in September.
- The final session of the Youth Services/Upbeat Summer Leadership Program wrapped up in early August. Feedback from students and families has been positive, with requests for follow-up activities this fall.
- The Juvenile Review Board (JRB) continues to meet monthly and currently has five active cases.
- Food Pantry usage remains steady. Thanks to a food drive by the Ryan Lee Foundation, we've had enough food to meet the needs of the community. Volunteers from Berlin Upbeat and AARP continued helping with the Pantry throughout the summer.

### ➤ Development Services

Planning and Zoning Commission: The Planning and Zoning Commission denied the Agriculture Regulations that were proposed by a consultant. The Director of Development Services has written a revised regulation based on comments received at the public hearing. Those proposed regulations will be going to public hearing on September 8, 2016.

The Commission approved the site plan for the new brew pub to be located at 817 Farmington Avenue. The name of the brew pub will be Concentric.

The Commission has also approved a new industrial building to be located on Christian Lane. The new industry is Forrest Machinery. The building will initially be 50,000 square feet with Phase 2 allowing for an additional 20,000 square feet.

Historic Commission: The Historic Commission and Friends of Worthington Meeting House have worked diligently to help restore the Meeting House on Worthington Ridge. Through the Town Council, the Friends of Worthington Meeting House have been awarded a Historic Preservation Technical Assistance Grant.

Zoning Board of Appeals: The Zoning Board of Appeals has approved a new restaurant to serve alcohol at the former Farmington Avenue Grill. The new restaurant will have a full service lunch and dinner.

Building Department: Below are statistics for the months of June, July and August. There were a total of 143 permits given during the month of June, 111 during July and 118 in August in the Building Department as follows:

Residential	June 2016	July 2016	August 2016	Commercial	June 2016	July 2016	August 2016
New	1	2	0	New	1	2	2

<b>Additions</b>	<b>7</b>	<b>1</b>	<b>3</b>	<b>Additions</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Misc*</b>	<b>65</b>	<b>33</b>	<b>30</b>	<b>Misc*</b>	<b>3</b>	<b>2</b>	<b>11</b>
<b>All Other (Residential &amp; Commercial) Plumbing, Electrical, HVAC</b>					<b>66</b>	<b>71</b>	<b>71</b>

\*Misc: pools, sheds, rec-rooms, reroof, demolition, vinyl, siding, signs, interior remodeling, etc.

There were also a total of 172, 131 and 171 inspections during the months of June, July and August respectively, which include building, electrical, plumbing, heating ventilation and air conditioning (HVAC).

➤ **Facilities:** The Facilities Department approved and completed a total of 785 work orders from various Town departments and schools. In addition to the work orders, and the involvement with the Berlin High School renovation project, the following projects have been in progress or completed within the last month:

- Surplus items are continuing to be sold on GovDeals.com freeing up storage space within buildings for better organization of operating materials.
- The NORESCO Energy Performance contract received final approval and the project is underway. Facilities will be involved in the project until its completion which is scheduled for summer 2017.
- Installation of new roof top units, controls, and exhaust fans at Hubbard Elementary School has been completed.
- Roof replacement project at Hubbard Elementary School has been completed.
- Water heater replaced at Griswold Elementary School.
- Replaced the clock system at McGee Middle School.
- Completed permanent key core installation at Berlin High School.
- Thirty (30) sinks and faucets were replaced at Griswold and Willard Schools.
- Pistol Creek storage area reorganized and a secured area was built.
- Three (3) mini-split Air Conditioning units installed at Hubbard and one (1) at Berlin High.
- Removed all classroom wall humidifiers, removed exposed piping, repaired and repainted walls at Willard School.
- Repaired broken underground conduit and cable at McGee School.
- Painted all door frames at Griswold. School.
- Painted various libraries, classrooms, hallways, stairwells, ceilings and restrooms at all schools.
- Completed various carpentry requests, wall repairs, furniture repairs and installation of various display boards.

➤ **Finance:** The Town will be rolling over Bond Anticipation Notes (BANs) in September for Capital needs.

Finance Accountant Gail Erickson continues to work on finalizing the 2016 budget and financial report. Our new auditors this year, PKF O'Connor, Davies, LLP are scheduled in

early November. All activity and statement preparation must be completed before their arrival.

Finance continued to work through the fiscal year-end transition during August. Final 2016 invoices were paid on July 20<sup>th</sup>. Since then, all invoices are being paid out of the fiscal year 2017 budget.

Payroll was very busy during July managing the many fiscal year-end tasks. Donna Slimskey worked through all of the necessary adjustments for processing in the new fiscal year.

The Interim Finance Director, Barbara Bertrand, will continue to work with the Town Manager and Budget Chair to prepare for the strategy meetings with the Council to discuss capital needs and prioritize the 5 year plan so that decisions can be made to manage future debt. Capital Improvement Plan (CIP) forms were sent to departments and are due back to finance no later than September 9<sup>th</sup>.

An Ethics policy was approved on July 19<sup>th</sup>, 2016 and is now in place.

Barbara will continue to work closely with the Construction Manager, Gilbane, on the Berlin High School project to review purchase order histories and overall expenditures on the project as well as respond to vendor questions. She continues to provide the Construction Manager with a monthly report on expenditures and has developed a cumulative report encompassing all expenditures since project inception. This report is updated on a continuing basis by Len Zielinski and is distributed at the end of each month.

Barbara would like to express her appreciation and thanks to the staff in Finance and all town staff for their support. The Finance staff has especially been welcoming and has provided their expertise and assistance. Thanks to all, Finance is running very smoothly.

Revenue Collector's Office: At the beginning of June, approximately 150 liens were filed on the land records for the 2014 Grand List for the remaining delinquent Real Estate taxes. The final preparation for the 2015 Grand List billing occurred through the end of June. This preparation included: billing information loaded into the tax software system; review and reconciliation of this information with the Assessor's Office; providing the software vendor with final approval of the bill template; and working with the vendor to print the bills. All tax bills were mailed on June 30<sup>th</sup> as planned.

Throughout June, the office also implemented and marketed the newly-acquired Invoice Cloud software to enhance online bill pay for both property tax and water/sewer payments. This software went live at the end of June. We provided taxpayers with information about this change using the Town website, local newspapers and notifications in our office.

Water/sewer shut-off notices for the April 2016 billing were mailed out in the beginning of June. Approximately 100 notices were sent out and each account received a lien as well for failure to pay or to discuss a plan of payment. The majority of these accounts were collected through the end of June. All meter readings for the July billing cycle were received in early June. Quarterly bills were mailed on June 30<sup>th</sup>.

Assessor's Office: July was a very busy time in the Assessor's Office.

Applications for additional veterans' benefits are still being taken by our office. Applications will continue to be taken until October 3<sup>rd</sup>.

Building permits are being entered for the 2016 Grand List as part of our ongoing process. Permit inspections have begun for the 2016 Grand List.

Inspections and data entry are continuing and are on schedule for the 2017 Revaluation. Mailings for interior inspections (for properties which we were not able to access previously) and mailings to sections remaining for full inspections have also been sent.

Northeast Revaluation Group LLC of Warwick, Rhode Island was contracted in June to perform modeling of the computer system to modify the cost tables and to perform the informal hearings for the revaluation.

Transfers of real estate ownership continue to be processed as part of our ongoing process.

During July, the Assessor's office answered taxpayer's questions regarding bills via the telephone and in person. July was also particularly busy with Motor Vehicle tax questions due to the complications with the Department of Motor Vehicles.

The Office continued to process Certificates of Correction for motor vehicles that were sold, stolen, totaled or transferred. Certificates of Correction are now being done for real estate as well; these certificates include omitted items and prorates for new construction.

Purchasing: The following is a summary of the Requests for Proposals/Qualifications (RFPs/RFQs) and other major projects that the Purchasing Agent is working on:

- RFP for new medical software system for Visiting Nurses Association.
- RFQ for design of new Tennis/Basketball Courts at Berlin High School.
- RFP for Miscellaneous Sign Printing Projects.
- RFQ for a Radio System consultant with Police, Public Works and Fire staff.

The following are pending recommendations to Council:

- RFP for Town Staff Uniform Contract
- RFP for Environmental Services at former Donnelly Brick Company
- RFP for Catch Basin/Street Sweeping Disposal

Posting of Town/Board of Education surplus assets on the GovDeals website continues to operate successfully, with approximately \$1,500 earned since the start of the new fiscal year.

➤ **Human Resources:** After a year-long project to evaluate our existing health insurance provider, Anthem, along with two other bid proposals from Aetna and CIGNA, the Benefits Committee concluded that the Town of Berlin should continue to retain Anthem as our insurance provider. This was decided after serious negotiations and very difficult conversations with Anthem resulting in an approximate savings of \$230,000 below the initial renewal pricing from them. Attached is a memo to all Anthem Participants detailing the work, dedication and time that our Benefits Committee contributed so that we continue to get the best pricing on our comprehensive medical insurance plans, as well as to ensure the least disruption to our plan participants. Below are the members of the Benefits Committee and Subcommittee members from the Board of Education that participated in this assignment and spent many hours dedicated to this project:

- Denise McNair, Town Manager
- Denise Parsons, Director of Human Resources – Board of Education and Town
- Jim Wren, Finance Director
- Kate Wall, Top Management Liaison
- Donna Slimskey, Payroll Specialist
- Debbie Dennis, President Middle Management Association
- Billy DeBlasio, President Blue Collar Union
- Ashley Dorsey, President Board of Education Clerical Union
- John Flynn, President Police Union
- Patty Murphy, President Nursing Union
- Rob Scapellati, President Board of Education Custodians
- Tammy Wright, President White Collar Union

We would like to recognize these individuals and thank them for their hard work and dedication to excellence in completing this arduous task.

➤ **Public Works/Engineering:** The following are activities that continue to be in process or completed:

- The transfer in ownership of roadway streetlights from Eversource to the Town of Berlin occurred in February. Public Works has been working with Tanko Lighting on the (LED) conversion of our streetlights, which began the first week of June. The conversion is essentially complete with punchlist items to be resolved by late September.
- There were 28 Excavation Permits during June and July, and 14 Burning Permits issued during the month of June. We began charging \$10 for Burning Permits July 1, 2016, however, no one has come in to obtain a permit.

Water Control: The Water Control Commission (WCC) has an on-going project to design and replace the existing booster pump station connection with the Metropolitan District Commission (MDC) of Hartford. The design is almost complete, and it is hopeful that the actual construction will occur early 2017. When complete, the WCC will be able to utilize the half-million gallon per day supply from the MDC (up to one million gallons per day



maximum). This pumping station cannot currently be used under normal conditions. Lenard Engineering has been given the contract to develop bid documents and oversight of the construction. The project is likely to start early spring 2017. The start time has been delayed because of the lead time to order the pumping vaults.

We have selected DPC, LLC to evaluate the sewer flows entering the Deming Road Sewer Pump Station. The intent is to evaluate the MDC sewage contribution to this pump station. DPC, LLC is affiliated with Woodard & Curran Engineers. Five (5) flow meters have been installed to date. Monitoring should continue for 12 weeks. We will be reviewing initial data mid-late September and will be meeting with MDC following that review to discuss their data.

We are waiting with Woodard & Curran Consultants to complete the design, construction and connection of our new well that has been drilled; however, it has not been connected to our system. The goal is to complete this project in the fall. Submission to the Connecticut Department of Public Health (DPH) has been made and we are awaiting their review and comments. DPH has concerns regarding corrosion and lead issues. We will need to provide more data.

The option of offering a secondary meter for individual customers utilizing significant outdoor water usage continues to be popular. The Berlin WCC purchased additional meters in the spring to maintain an inventory in anticipation of a greater demand for secondary meters during the summer. Approximately 60 customers have utilized this option and many have expressed how happy they are with it.

Middletown and Berlin WCCs have signed an agreement for the WCC to serve water and sewer to several businesses along Middle Street located in Middletown. This project is now complete and operational. The water system has been pressurized and disinfected, and ready for use.

We are in the process of working with Lenard Engineering to evaluate the Need and Design of a generator at the Elton Road well field. The report is complete, and staff is in the process of evaluating it and deciding on an option so it can be included in our Capital Improvement Plan (CIP).

The Beckley Road Pressure-Reducing Valve Re-build will likely occur later this year.

The WCC hired a Financial Consultant to evaluate and prepare a method and/or process for equitable cost-sharing among the WCC, Kensington, and Worthington Fire Districts for the annual sewer bill from the Mattabassett District.

On April 28, 2016, the Connecticut Department of Public Health conducted their tri-annual sanitary survey evaluation of Berlin's WCC drinking water program. We anticipate a final report soon.

A project to eliminate the Savage Hill Pump Station is proceeding. The trees that need to be replaced, and/or encroached upon, are being evaluated by a Certified Arborist. The

engineering has been completed by MBA Consultants. The Public Works Department continues working on acquiring the necessary easements.

**D. Board/Commission News:**

None.

**E. CCM Correspondence:**

The following free training opportunity is available to CCM member municipalities this month and may be of interest to Council, Board or Commission members:

- Time Management 101: Improving Your Efficiency and Effectiveness, Tuesday, September 13, 2016, Edith Wheeler Memorial Library, Monroe, CT, 9:00 a.m. to 12:00 p.m.

Interested individuals should contact me or Sheila for additional/registration information.

**F. Project Updates:**

1. **Police Station Project:** The police station project was voted down by Council on July 26, 2016. No further information is available at this time
2. **High School Civil Rights and Accreditation Project:** Ongoing project updates, advisory committee meetings and bi-weekly owner meetings continue to occur along with published monthly updates prepared by Gilbane and placed onto the Town's website. Council receives abbreviated updates monthly as necessary.
3. **Infiltration/Inflow Sewer Project:** We have received confirmation from the State Department of Energy and Environmental Protection (DEEP) on the viability of financing to undertake additional work within the Belcher Brook Watershed Trunk Line. We have met with Cardinal Engineering to develop a strategy for working on this next sewer relining project. Cardinal Engineering Associates has developed an Amendment #3 and Amendment #4 approved by Town Council on June 7, 2016. This will continue the existing contract to collect more information as well as paving the way to expand the future re-lining of the Belcher Brook Interceptor. We will need to discuss the schedule of activities soon.
4. **Street Paving Projects:** The Public Works Department has finalized the 2016 Roadway Paving/Reconstruction Program encompassing 19 local roadways, and has also completed the 2016 crack-filling program which will be performed on 20 local roads. The lists are accessible on the Town's Website. The first phase of road paving projects (Camel's Back, Seymour Road, Wildem Road, Worthington Ridge, Middletown Road and the Metacomet Drive area) has been completed. Work has begun to reconstruct portions of Norton Road and Reservoir Rd.
5. **Spruce Brook Bridge Over Spruce Brook:** No Change - Final design is nearing completion, including the incorporation of the historic elements of the site into the new structure. The local Inland Wetlands and Flood Hazard permits were approved in July. We are awaiting approval of both State and Federal permits. We expect to bid the project this summer, with construction

anticipated to begin later this year. Currently, the bridge site is undergoing historic review; Historic Perspectives, Inc. is working with the Berlin Historic Society to minimize impacts to the site. Connecticut Department of Transportation (CT DOT) is working with the state Historic Preservation Office. Construction is anticipated to begin next year.

6. **Farmington Avenue Bridge (Over Sebethe River):** The bid opening occurred February 11, 2016. The low-bidder was Mastrobattisto, Inc. of Bristol, CT having submitted a bid of \$2,348,391.75. The initial phase of the project has begun. The closure of Farmington Avenue at the site occurred June 16, 2016. Several delays with utility relocations have occurred. Project completion is now scheduled for the spring of 2017.
7. **Elton Wells – Water Control Commission:** Council approved utilizing Weston and Sampson to prepare the State permit applications and S.B. Church as a subcontractor for the new production well installation. Permits were received in May, 2014 and the drilling of the actual well was completed in the fall of 2014. Requests for Qualifications from consultants to provide for the design and installation of the well's mechanical equipment have been received and the firm of Woodard & Curran, Inc. has been selected to provide these services. Project completion is pending with final plans to be submitted for State review and approval soon. Some additional data needs to be submitted to the State for their review and approval.
8. **Burnham Street Bridge and High Road Bridges:** No Change - Cardinal Engineering of Meriden, CT is reviewing the preliminary designs for the bridges. The permitting process is in progress, with the final designs expected to be in place by early summer. It is expected that these bridges will be bid this winter and construction planned for next spring.
9. **Manual on Uniform Traffic Control Devices (MUTCD) Sign Project:** No Change - The Town has begun a project replacing the traffic signs in compliance with the Federal Highway Standards MUTCD. This work will continue to be an ongoing project for the next several years.
10. **Streetscape Improvements:** Martin Laviero Contractor, Inc. continues with the construction of the Main Street streetscape. Several utility conflicts have arisen which will delay the project's completion, which is expected to now be towards the middle of September.
11. **Train Station Improvements & 889 Farmington Avenue Remediation:** Work is well underway on construction of the raised platforms. A temporary train boarding platform has been completed. The restoration of the Train Station has been delayed with an anticipated completion date of spring 2017. CTrail Hartford Line service is scheduled to launch in January 2018 with 15 trains each way (north and south) from Hartford to New Haven.
12. **1567 Berlin Turnpike Environmental Remediation:** No Change - The Public Works department has successfully removed all stockpiled materials from the site. Additional testing and monitoring of the site continues.
13. **Façade Grant Program:** The Town has received notice that we have been awarded an additional \$500,000 for the program. We will bring this to the Town Council in September and hopefully begin working with property owners in October or November. The earlier

program allowed the Town to help 23 property owners, with 18 projects completed or in process.

14. **Gateway Signs:** Chris Edge, Economic Development, is working with Art Volz, Public Grounds, to have the signs installed during September and October.
15. **Chotkowski Property:** The Town has completed the acquisition of a 71.1 acre portion of the Chotkowski property for open space use. The soil mixing plan was approved by DEEP. Some trail marking is needed as well as trail restoration in the mixing area.
16. **Kensington Village Sidewalk Project:** Our Consultant (Milone & MacBroom) is working on a final plan, following a Public Information Meeting that was conducted on August 11, 2016. This will show the areas where sidewalks are proposed as well as help the Town determine the best use of the funds we have. The project is anticipated to go out to bid in September and will be completed in the spring of 2017.
17. **Earl Wicklund (Stick Village):** The first building is fully occupied and operating. Building 2 is complete and Realty 3 now occupies two-thirds of it. Building 3 is under construction and we expect tenants to occupy that building in early 2017.
18. **ACURA/Retail Development:** The structural steel is now going up on the 17,000 square foot retail building across from Home Depot, with construction to begin soon on the Acura dealership on the same property. A spring 2017 opening is planned for both buildings.
19. **Christian Lane Development:** A manufacturer looking to relocate to Berlin has been approved to construct a brand new 55,000 square foot facility on Christian Lane bringing over 50 jobs to town. An agenda item will go before the Council in September for a tax abatement for this firm.

**G. Calendar Reminders:**

- Town Council Meeting, September 6<sup>th</sup>, 7:00 p.m., Council Chambers
- Inland Wetlands and Water Courses Commission, September 6<sup>th</sup>, 7:00 p.m., Room 8
- Board of Assessment Appeals Hearings, September 7<sup>th</sup>, 6:00 p.m., Caucus Room A
- Youth Services Advisory Board, September 8<sup>th</sup>, 4:00 p.m., Caucus Room A
- Commission for Persons With Disabilities, September 8<sup>th</sup>, 6:30 p.m., Room 8
- Parks and Recreation Commission, September 8<sup>th</sup>, 7:00 p.m., Community Center Break Room
- Planning and Zoning Commission, September 8<sup>th</sup>, 7:00 p.m., Council Chambers
- Public Building Commission, September 8<sup>th</sup>, 7:00 p.m., Board of Education Meeting Room
- Berlin Visiting Nurses Association Board, September 12<sup>th</sup>, 7:00 p.m., Caucus Room A
- Economic Development Commission, September 12<sup>th</sup>, 7:00 p.m., Room 8
- Historic District Commission, September 12<sup>th</sup>, 7:00 p.m., Room 7
- Conservation Commission, September 13<sup>th</sup>, 6:30 p.m., Room 8
- Housing Authority, September 14<sup>th</sup>, 5:00 p.m., Marjorie Moore Village, Community Room
- Berlin-Peck Memorial Library Board Meeting, September 14<sup>th</sup>, 6:30 p.m., Library Board Room
- Commission for the Aging, September 19<sup>th</sup>, 7:00 p.m., Berlin Senior Center, 33 Colonial Drive
- Mattabassett District, September 20<sup>th</sup>, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell

- Town Council Meeting, September 20<sup>th</sup>, 7:00 p.m., Council Chambers
- Police Commission, September 21<sup>st</sup>, 6:30 p.m., Police Station Conference Room
- Planning and Zoning Commission, September 22<sup>nd</sup>, 7:00 p.m., Council Chambers
- Public Building Commission, September 22<sup>nd</sup>, 7:00 p.m., Board of Education Meeting Room
- Water Control Commission, September 27<sup>th</sup>, 7:00 p.m., Room 8
- Zoning Board of Appeals, September 27<sup>th</sup>, 7:00 p.m., Council Chambers
- Economic Development Commission, October 3<sup>rd</sup>, 7:00 p.m., Room 8
- Historic District Commission, October 3<sup>rd</sup>, 7:00 p.m., Room 7
- Inland, Wetlands and Water Courses Commission, October 4<sup>th</sup>, 7:00 p.m., Room 8
- Town Council Meeting, October 4<sup>th</sup>, 7:00 p.m., Council Chambers
- Planning and Zoning Commission, October 6<sup>th</sup>, 7:00 p.m., Council Chambers
- Conservation Commission, October 11<sup>th</sup>, 6:30 p.m., Room 8
- Housing Authority, October 12<sup>th</sup>, 5:00 p.m., Marjorie Moore Village, Community Room
- Berlin-Peck Memorial Library Board Meeting, October 12<sup>th</sup>, 6:30 p.m., Library Board Room
- Youth Services Advisory Board, October 13<sup>th</sup>, 4:00 p.m., Caucus Room A
- Parks and Recreation Commission, October 13<sup>th</sup>, 7:00 p.m., Community Center Break Room
- Public Building Commission, October 13<sup>th</sup>, 7:00 p.m., Board of Education Meeting Room
- *Cancelled* - Berlin Visiting Nurses Association Board, October 17<sup>th</sup>, 7:00 p.m., Caucus Room A
- Mattabassett District, October 17<sup>th</sup>, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell
- Town Council Meeting, October 18<sup>th</sup>, 7:00 p.m., Council Chambers
- Police Commission, October 19<sup>th</sup>, 6:30 p.m., Police Station Conference Room
- Planning and Zoning Commission, October 20<sup>th</sup>, 7:00 p.m., Council Chambers
- Water Control Commission, October 25<sup>th</sup>, 7:00 p.m., Room 8
- Zoning Board of Appeals, October 25<sup>th</sup>, 7:00 p.m., Council Chambers
- Public Building Commission, October 27<sup>th</sup>, 7:00 p.m., Board of Education Meeting Room

**H. Attachments:**

- Berlin Animal Control Monthly Statistics – June and July 2016
- Berlin Board of Education Monthly Reports:
  - Complete Report – June 2016
  - 2015-2016 Fiscal Year Report
  - 2015-2016 Year-End Transfers – June 2016
  - 2016-2017 Fiscal Year Report – July 2016
  - 2016-2017 Fiscal Year Fund Balances – July 2016
- Berlin-Peck Memorial Library – Various Flyers
- Berlin “Senior Center Lines” – September 2016 (to be handed out separately at Council Meeting)
- Central Connecticut Health District Monthly Reports – June and July 2016
- Human Resources Health Insurance Memo
- Recreation 2016 Summer Program Statistics
- Town Budget Changes, Fee Waivers and Donations Report

# BERLIN ANIMAL CONTROL MONTHLY STATISTICS

June 2016

prepared by Janice Lund, ACO

Total calls/complaints . . . . .85  
Total wildlife complaints . . . . .32  
**total all complaints . . . . .117**

*Dogs Impounded* . . . . .8  
*Cats Impounded* . . . . .8  
***Total Impounds* . . . . .16**

***(Total abandoned at facility . . . . .4)***

*Dogs/Cats redeemed* . . . . .5  
*Dogs Adopted* . . . . .1  
*Cats Adopted* . . . . .2  
***Total Adoptions* . . . . .3**

*DOA (dead on arrival)* . . . . .2  
*Euthanized* . . . . .0

*Bites* . . . . .1  
*Summons/Municipal Code Violations* . . . . .0

*Rabies Exposures* . . . . .0  
*(wildlife contacts)*  
*Positive Rabies Exposures* . . . . .0  
*(wildlife tested positive)*

***Total Fees collected* . . . . . \$ 278.11**

*Dogs first of month* .....01      *Cats first of month* .....03  
*Dogs end of month* .....03      *Cats end of month* .....05

Animals neutered/spayed by Fobac: 2      Animals Vaccinated: 4

Adoption clinics: 1      Spay Clinics : 2

# BERLIN ANIMAL CONTROL MONTHLY STATISTICS

JULY 2016

prepared by Janice Lund, ACO

Total calls/complaints . . . . .	65
Total wildlife complaints . . . . .	39
<b>total all complaints . . . . .</b>	<b>104</b>
 <i>Dogs Impounded . . . . .</i>	<i>10</i>
<i>Cats Impounded . . . . .</i>	<i>2</i>
<b><i>Total Impounds . . . . .</i></b>	<b><i>12</i></b>
 <b><i>(Total abandoned at facility . . . . .)</i></b>	<b><i>1</i></b>
 <i>Dogs/Cats redeemed . . . . .</i>	<i>3</i>
<i>Dogs Adopted . . . . .</i>	<i>1</i>
<i>Cats Adopted . . . . .</i>	<i>2</i>
<b><i>Total Adoptions . . . . .</i></b>	<b><i>3</i></b>
 <i>DOA (dead on arrival) . . . . .</i>	<i>1</i>
<i>Euthanized . . . . .</i>	<i>3</i>
  <i>Bites . . . . .</i>	<i>1</i>
<i>Summons/Municipal Code Violations . . . . .</i>	<i>0</i>
 <i>Rabies Exposures . . . . .</i>	<i>2</i>
<i>(wildlife contacts)</i>	
<i>Positive Rabies Exposures . . . . .</i>	<i>0</i>
<i>(wildlife tested positive)</i>	
 <i>Total Fees collected . . . . .</i>	<i>\$ 30.00</i>
  <i>Dogs first of month . . . . .</i>	<i>01</i>
<i>Dogs end of month . . . . .</i>	<i>06</i>
 <i>Cats first of month . . . . .</i>	<i>03</i>
<i>Cats end of month . . . . .</i>	<i>04</i>

Animals neutered/spayed by Fobac: 2      Animals Vaccinated: 5

Adoption clinics: 1      Spay Clinics : 1

From: 06/01/2016

## General Ledger Report

From Account:

1

To : 06/30/2016

To Account:

999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
001000 Athletic Assoc.	27107.28	11875.73	-34602.01	0.00	4381.00	0.00	4381.00
001001 APUSH/JR AP Field Trip	300.22	0.00	0.00	0.00	300.22	0.00	300.22
001002 Cheerleading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001003 Deming Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001004 Barbara Jurczyszak	1475.00	0.00	0.00	0.00	1475.00	0.00	1475.00
001005 Pavano Memorial	5763.00	0.00	0.00	0.00	5763.00	0.00	5763.00
001006 PISA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001007 Adult Ed.-SAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001008 Cup of Tea book club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001009 U.S. First	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001010 Acoustic Club	22.50	0.00	0.00	0.00	22.50	0.00	22.50
001011 CAS Katrina Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001012 Americares	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001013 Berlin Helping Berlin	529.34	0.00	0.00	-190.00	339.34	0.00	339.34
001014 Guidance	44372.38	5150.00	-44662.26	0.00	4860.12	0.00	4860.12
002000 Business Club	835.32	0.00	0.00	0.00	835.32	0.00	835.32
002001 Musical Club	12387.18	0.00	-98.02	0.00	12289.16	0.00	12289.16
002002 H.O.P.E.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002003 International Club	2200.41	0.00	0.00	0.00	2200.41	0.00	2200.41
002004 Red Cross/Ophelia	631.72	553.07	-122.89	0.00	1061.90	0.00	1061.90
002005 UpBeat Peerleader	50708.70	0.00	-17805.76	200.00	33102.94	0.00	33102.94
002006 UpBeat Regular	9543.54	6165.47	-6224.65	0.00	9484.36	0.00	9484.36
002007 UB Summer Theatre	58.33	0.00	0.00	0.00	58.33	0.00	58.33
002008 Service League	414.97	0.00	0.00	0.00	414.97	0.00	414.97
002009 E S L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002010 Europe Field Trip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002011 FTA/Future Teachers	149.90	0.00	0.00	0.00	149.90	0.00	149.90
002012 UpBeat-Women's	194.69	0.00	0.00	0.00	194.69	0.00	194.69
002013 Drama Club	9100.61	0.00	-238.72	0.00	8861.89	0.00	8861.89
002014 HOSA(HEALTH	152.53	0.00	0.00	0.00	152.53	0.00	152.53
002015 Spanish Elem.Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002016 Capstone Grant	274.55	0.00	0.00	0.00	274.55	0.00	274.55
002017 Class of 2015	3246.22	0.00	0.00	0.00	3246.22	0.00	3246.22
002018 NYC Field Trip	2737.30	0.00	0.00	0.00	2737.30	0.00	2737.30
002019 Rita P. Sachetti	1060.41	0.00	0.00	0.00	1060.41	0.00	1060.41
002020 Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002021 Faculty Social Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002022 Debate Club	481.00	0.00	0.00	0.00	481.00	0.00	481.00



From: 06/01/2016

## General Ledger Report

From Account: 1

To : 06/30/2016

To Account: 999999

AccountName	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
002023 GLASS	10.70	23.01	0.00	0.00	33.71	0.00	33.71
002024 Interact	1107.98	0.00	-778.23	0.00	329.75	0.00	329.75
002025 Class of 2014	14598.92	0.00	0.00	0.00	14598.92	0.00	14598.92
002026 Class of 2016	35500.95	1600.00	-25115.91	190.00	12175.04	0.00	12175.04
002027 Class of 2013	4051.21	0.00	0.00	0.00	4051.21	0.00	4051.21
002028 Girls Basketball	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003002 Class of 2009	1168.19	0.00	0.00	0.00	1168.19	0.00	1168.19
003003 Class of 2008	4693.44	0.00	0.00	0.00	4693.44	0.00	4693.44
003004 Class of 2007	2059.29	0.00	0.00	0.00	2059.29	0.00	2059.29
003005 Class of 2010	1553.59	0.00	0.00	0.00	1553.59	0.00	1553.59
003006 Class of 2011	3414.05	0.00	0.00	0.00	3414.05	0.00	3414.05
003007 Class of 2017	7202.96	0.00	-250.00	0.00	6952.96	0.00	6952.96
003008 Class of 2002	2378.81	0.00	0.00	0.00	2378.81	0.00	2378.81
003009 Class of 2003	424.57	0.00	0.00	0.00	424.57	0.00	424.57
003010 Class of 2004	3209.69	0.00	0.00	0.00	3209.69	0.00	3209.69
003011 Class of 2005	126.05	0.00	0.00	0.00	126.05	0.00	126.05
003012 Class of 2006	1149.92	0.00	0.00	0.00	1149.92	0.00	1149.92
003013 UB Summer Experience	17863.32	2400.00	0.00	0.00	20263.32	0.00	20263.32
003014 Class of 2019	4209.26	290.00	-1172.14	0.00	3327.12	0.00	3327.12
003015 Devivo Scholarship	634.25	0.00	0.00	-634.25	0.00	0.00	0.00
003016 UpBeat "Wrist" Account	55123.22	0.00	-3594.86	0.00	51528.36	0.00	51528.36
003017 Class of 2018	5737.77	303.41	0.00	0.00	6041.18	0.00	6041.18
003018 UpBeat-Crowe Fund	7119.30	0.00	0.00	0.00	7119.30	0.00	7119.30
003019 Habitat for Humanity	2134.42	0.00	0.00	0.00	2134.42	0.00	2134.42
003020 UpBeat Drop In Night	1357.71	2000.00	0.00	-200.00	3157.71	0.00	3157.71
003021 Upbeat Summer	215.62	0.00	0.00	0.00	215.62	0.00	215.62
003022 UpBeat DeVivo Memorial	474.21	0.00	0.00	634.25	1108.46	0.00	1108.46
004000 Lost Books	957.77	1609.62	-126.97	0.00	2440.42	0.00	2440.42
005000 Alumni Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005001 BHS Scholarship	4620.78	0.00	0.00	0.00	4620.78	0.00	4620.78
005002 Massirio Wells	3012.16	0.00	0.00	0.00	3012.16	0.00	3012.16
005003 BHS Community	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005006 Lennehan Award	144.01	0.00	0.00	0.00	144.01	0.00	144.01
005007 Faculty Scholarship	262.79	0.00	0.00	0.00	262.79	0.00	262.79
005008 Rosahn/Dunn	200.00	0.00	0.00	0.00	200.00	0.00	200.00
005009 Teacher of the Year,	889.73	0.00	-274.68	0.00	615.05	0.00	615.05
005010 Balfour Scholarship	500.00	0.00	0.00	0.00	500.00	0.00	500.00
005011 Savings-Interest	456.53	0.00	0.00	0.00	456.53	0.00	456.53

## Berlin High School

From: 06/01/2016

## General Ledger Report

From Account:

1

To : 06/30/2016

To Account:

999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
005012 Unified Sports (Grant)	3314.74	0.00	0.00	0.00	3314.74	0.00	3314.74
005013 CD-Interest	7941.64	0.00	0.00	0.00	7941.64	0.00	7941.64
006000 Adult Education	6214.15	18.00	-1174.86	0.00	5057.29	0.00	5057.29
006001 Barkery/Cookie Closet	199.01	0.00	0.00	0.00	199.01	0.00	199.01
006002 H.E.R.O.	3402.03	0.00	-21.98	0.00	3380.05	0.00	3380.05
006003 Independent Study	0.00	0.00	0.00	0.00	0.00	0.00	0.00
006004 Radio Club	195.60	0.00	0.00	0.00	195.60	0.00	195.60
006005 Graphic Arts	403.63	0.00	0.00	0.00	403.63	0.00	403.63
006006 Ski Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
006007 School Store	99.83	0.00	0.00	0.00	99.83	0.00	99.83
006008 Class of 2012	7790.26	0.00	-100.00	0.00	7690.26	0.00	7690.26
006009 Voc.Ed.-Laundry	158.30	0.00	0.00	0.00	158.30	0.00	158.30
006010 BHS Web Club	42.29	0.00	0.00	0.00	42.29	0.00	42.29
007001 Band Fund	10435.43	0.00	-393.06	0.00	10042.37	0.00	10042.37
007002 Youth/Gov./Close up	3.40	0.00	0.00	0.00	3.40	0.00	3.40
007004 Literary Magazine	165.64	0.00	0.00	0.00	165.64	0.00	165.64
007005 Chorus Fund	329.39	1120.00	-1376.78	0.00	72.61	0.00	72.61
007006 Project Oceanography	3876.53	637.50	-970.53	0.00	3543.50	0.00	3543.50
007007 Science Club	490.54	157.00	0.00	0.00	647.54	0.00	647.54
007008 Student Government	7413.66	0.00	0.00	0.00	7413.66	0.00	7413.66
007009 Tsunami Relief Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007010 Honor Society	2979.95	0.00	-120.54	0.00	2859.41	0.00	2859.41
007011 Humanities Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007012 Youth & Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007014 Art Club	23.84	0.00	0.00	0.00	23.84	0.00	23.84
008000 Redcoat Review	108.43	0.00	0.00	0.00	108.43	0.00	108.43
008001 Driver's Education	1056.66	6164.00	-4577.18	0.00	2643.48	0.00	2643.48
008002 Field Trips	4912.56	167.00	-2498.42	0.00	2581.14	0.00	2581.14
008003 Upbeat Game Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00
008004 Lamp Fund	2242.88	1611.81	0.00	0.00	3854.69	0.00	3854.69
008005 Library Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
008006 Misc. Charges	-2075.80	0.00	0.00	0.00	-2075.80	0.00	-2075.80
008007 Helping Hand	5102.77	0.00	-1610.00	0.00	3492.77	0.00	3492.77
008008 Holding Account	17810.42	2071.61	0.00	0.00	19882.03	0.00	19882.03
008009 Student Fund	-245.92	0.00	0.00	0.00	-245.92	0.00	-245.92
Group Total	446702.13	43917.23	-147910.45	0.00	342708.91	0.00	342708.91
Grand Total	446702.13	43917.23	-147910.45	0.00	342708.91	0.00	342708.91

07/07/2016

## Berlin High School

PAGE 4

From: 06/01/2016

## General Ledger Report

From Account: 1

To : 06/30/2016

To Account: 999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
000990 Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 Cash On Hand	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 Checking	358117.01	43917.23	-147910.45	0.00	254123.79	0.00	254123.79
000993 Savings	9732.61	0.00	0.00	0.00	9732.61	0.00	9732.61
000994 Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000995 Massirio Wells	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000997 Bank Accounts	78602.51	0.00	0.00	0.00	78602.51	0.00	78602.51
Group Total	446452.13	43917.23	-147910.45	0.00	342458.91	0.00	342458.91
Grand Total	446452.13	43917.23	-147910.45	0.00	342458.91	0.00	342458.91

**BREAKDOWN OF PROFIT OR LOSS  
CAFETERIA FUND  
JULY 1, 2015 THRU  
JUNE 30, 2016**

INCOME	TOTAL		
	6/30/2016	6/30/2015	
STUDENT LUNCHES	\$ 497,748.64	\$ 528,636.72	
TEACHER LUNCHES	\$ 5,056.50	\$ 6,784.45	
BREAKFAST INCOME	\$ 10,977.95	\$ 12,572.43	
BREAKFAST A-LA-CARTE	\$ -		
LUNCH A-LA-CARTE	\$ 13,814.10	\$ 20,681.37	
GRANTS RECEIVED	\$ 170,697.70	\$ 179,722.38	
GRANTS DUE	\$ 31,956.25	\$ 38,933.86	
ACCOUNTS REC. DUE	\$ 813.75	\$ 5,210.97	
.10 Healthy Lunch Reim Due	\$ 2,518.60	\$ -	
.10 Healthy Lunch Reim Rec.	\$ 17,940.00	\$ -	
MISCELLANEOUS INCOME	\$ 52,332.32	\$ 46,300.05	
STATE REIMBURSEMENT	\$ 21,459.00	\$ 20,731.00	
PETTY CASH	\$ 593.90	\$ 578.00	
TOTAL	\$ 825,908.71	\$ 860,151.23	
BANK INTEREST	\$ -	\$ -	
EXPENSES			%
FOOD COSTS	\$ 265,912.36	\$ 287,159.87	33%
LABOR & UNIFORMS	\$ 507,941.87	\$ 494,634.28	58%
PAPER/CLEANING COSTS	\$ 20,044.86	\$ 20,606.24	2%
MISC.(OPER.)	\$ 20,952.71	\$ 28,385.90	3%
BENEFITS	\$ 39,272.27	\$ 42,125.10	5%
MANUAL ADJ PAYROLL			
TOTAL EXPENSES	\$ 854,124.07	\$ 872,911.39	
NET PROFIT/LOSS	\$ (28,215.36)	\$ (12,760.16)	
NET PROFIT/LOSS 6/30/2015		(\$12,760.26)	

PROFIT LOSS 7/1/15 THRU 6/30/2016

					6/30/2016
<b>BERLIN PUBLIC SCHOOLS</b>					
<b>ACTIVITY ACCOUNT</b>		<b>BEG BAL.</b>	<b>RECEIPTS</b>	<b>EXPENDED</b>	<b>BALANCE</b>
MC GEE SCHOOL		\$ 38,043.99	\$ 14,155.28	\$ 20,290.13	\$ 31,909.14
GRISWOLD SCHOOL		\$ 12,468.33	\$ 3,460.50	\$ 595.27	\$ 15,333.56
GRISWOLD UPBEAT		\$ 954.66	\$ -	\$ 600.00	\$ 354.66
HUBBARD SCHOOL		\$ 3,765.85	\$ 662.19	\$ 608.79	\$ 3,819.25
WILLARD SCHOOL		\$ 20,043.37	\$ 4,150.84	\$ 9,255.38	\$ 14,938.83
			\$ -		
WILLARD UPBEAT		\$ 33.91	\$ -	\$ -	\$ 33.91
ADMINISTRATION		\$ 547.63	\$ -	\$ -	\$ 547.63
INTEREST EARNED		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>		<b>\$ 75,857.74</b>	<b>\$ 22,428.81</b>	<b>\$ 31,349.57</b>	<b>\$ 66,936.98</b>
			WEBSTER CKG		\$ 66,936.98
<b>MC GEE</b>					
GENERAL		\$ 25,066.45	\$ 14,155.28	\$ 20,191.49	\$ 19,030.24
BAND		\$ -	\$ -	\$ -	\$ -
STUDENT COUNCIL		\$ 2,424.55	\$ -	\$ 98.64	\$ 2,325.91
WASHINGTON		\$ 10,552.99	\$ -	\$ -	\$ 10,552.99
MUSIC LAB		\$ -	\$ -	\$ -	\$ -
		<b>\$ 38,043.99</b>	<b>\$ 14,155.28</b>	<b>\$ 20,290.13</b>	<b>\$ 31,909.14</b>

# Town of Berlin Board of Education

## 1BOE REPORT\*\*\*\*\*

Fiscal Year: 2015-2016

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 6/1/2016

To Date: 7/31/2016

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.00.00.0000.00.0000.10	Administrative Salaries	\$2,812,965.07	\$264,030.69	\$2,812,005.07	\$960.00	\$0.00	\$960.00	0.03%
00001.00.00.0000.00.0000.11	Certified Salaries	\$19,351,042.88	\$2,720,534.34	\$19,350,465.88	\$577.00	\$0.00	\$577.00	0.00%
00001.00.00.0000.00.0000.12	Non-Certified Salaries	\$6,291,187.48	\$792,094.96	\$6,291,035.62	\$151.86	\$0.00	\$151.86	0.00%
00001.00.00.0000.00.0000.20	Benefits	\$4,956,424.17	\$481,923.65	\$4,955,456.54	\$967.63	\$0.00	\$967.63	0.02%
00001.00.00.0000.00.0000.30	Contracted Services	\$1,413,706.90	\$211,629.53	\$1,413,662.16	\$44.74	\$0.00	\$44.74	0.00%
00001.00.00.0000.00.0000.40	Utilities	\$1,250,034.04	\$167,025.46	\$1,250,020.04	\$14.00	\$0.00	\$14.00	0.00%
00001.00.00.0000.00.0000.51	Transportation	\$2,413,177.70	\$394,861.10	\$2,411,144.29	\$2,033.41	\$0.00	\$2,033.41	0.08%
00001.00.00.0000.00.0000.56	Tuition	\$1,670,762.00	\$103,803.17	\$1,670,761.20	\$0.80	\$0.00	\$0.80	0.00%
00001.00.00.0000.00.0000.60	Supplies, Textbooks & Materials	\$1,079,366.65	\$270,711.64	\$1,079,167.70	\$198.95	\$0.00	\$198.95	0.02%
00001.00.00.0000.00.0000.70	Equipment	\$84,979.65	\$20,839.09	\$84,086.60	\$893.05	\$0.00	\$893.05	1.05%
00001.00.00.0000.00.0000.80	All Other Expenditures	\$129,115.46	\$49,123.04	\$128,845.46	\$270.00	\$0.00	\$270.00	0.21%
<b>Grand Total:</b>		\$41,452,762.00	\$5,476,576.67	\$41,446,650.56	\$6,111.44	\$0.00	\$6,111.44	0.01%

End of Report

# Town of Berlin Board of Education

## 1BOE REPORT GRANT PORTION\*\*\*\*\*

Fiscal Year: 2015-2016

☐ Subtotal by Collapse Mask  
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance  
☐ Print accounts with zero balance

From Date: 6/1/2016

To Date: 7/31/2016

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00501.00.00.0000.00.0000.00	Baby Welcome Project Grant	\$119.00	\$0.00	\$117.00	\$2.00	\$0.00	\$2.00	1.68%
00505.00.00.0000.00.0000.00	Adult Education Grant	\$14,043.00	\$13,310.11	\$14,043.00	\$0.00	\$0.00	\$0.00	0.00%
00507.00.00.0000.00.0000.00	Cl. Core Mini Grant	\$151.59	\$0.00	\$151.59	\$0.00	\$0.00	\$0.00	0.00%
00508.00.00.0000.00.0000.00	Marjorie Moore Sped Preschool	\$111.00	\$0.00	\$0.00	\$111.00	\$0.00	\$111.00	100.00%
00510.00.00.0000.00.0000.00	Perkins Grant	\$27,744.00	\$0.00	\$27,744.00	\$0.00	\$0.00	\$0.00	0.00%
00513.00.00.0000.00.0000.00	High Quality Schls&Common Core	\$63,668.00	\$0.00	\$63,668.00	\$0.00	\$0.00	\$0.00	0.00%
00516.00.00.0000.00.0000.00	Prior Years Return	\$11,106.63	\$0.00	\$445.00	\$10,661.63	\$0.00	\$10,661.63	95.99%
00520.00.00.0000.00.0000.00	TEAM Mentor Salaries	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%
00524.00.00.0000.00.0000.00	Medicaid Funding	\$20,959.64	\$194.75	\$1,866.37	\$19,073.27	\$0.00	\$19,073.27	91.00%
00555.00.00.0000.00.0000.00	E-RATE	\$9,767.33	\$0.00	\$656.99	\$9,110.34	\$0.00	\$9,110.34	93.27%
00600.00.00.0000.00.0000.00	Title I Grant	\$376,126.00	\$78,084.16	\$279,584.95	\$96,541.05	\$0.00	\$96,541.05	25.67%
00602.00.00.0000.00.0000.00	IdeaPartB,Section 611 Grant	\$570,011.00	\$94,178.41	\$487,172.48	\$82,838.52	\$0.00	\$82,838.52	14.53%
00603.00.00.0000.00.0000.00	Idea,PartBSection 619 Grant	\$20,922.00	\$2,508.80	\$16,477.22	\$4,444.78	\$0.00	\$4,444.78	21.24%
00604.00.00.0000.00.0000.00	Title II Part ATeach Grant	\$58,202.00	\$2,100.88	\$7,634.52	\$48,567.48	\$0.00	\$48,567.48	86.42%
00609.00.00.0000.00.0000.00	Title III Grant	\$17,782.00	\$121.45	\$17,063.16	\$718.84	\$0.00	\$718.84	4.04%
00700.00.00.0000.00.0000.00	Title I Grant	\$151,591.91	\$0.00	\$151,591.91	\$0.00	\$0.00	\$0.00	0.00%
00701.00.00.0000.00.0000.00	Shelf Settlement	\$208,225.00	\$13,492.59	\$208,224.81	\$0.39	\$0.00	\$0.39	0.00%
00702.00.00.0000.00.0000.00	Idea Part B, Section 611 Grant	\$67,374.77	\$4,725.80	\$66,955.02	\$419.75	\$0.00	\$419.75	0.62%
00703.00.00.0000.00.0000.00	Idea Part B Section 619	\$4,918.50	\$0.00	\$4,918.50	\$0.00	\$0.00	\$0.00	0.00%
00704.00.00.0000.00.0000.00	Title II Grant	\$54,857.38	\$0.00	\$54,857.38	\$0.00	\$0.00	\$0.00	0.00%
00706.00.00.0000.00.0000.00	Choice Grant	\$678,324.00	\$363,209.75	\$678,324.00	\$0.00	\$0.00	\$0.00	0.00%
00709.00.00.0000.00.0000.00	Title III	\$2,907.80	\$0.00	\$2,907.80	\$0.00	\$0.00	\$0.00	0.00%
00800.00.00.0000.00.0000.00	Special Grants	\$39,875.46	\$0.00	\$1,646.62	\$38,228.84	\$0.00	\$38,228.84	95.87%
<b>Grand Total:</b>		\$2,404,788.01	\$571,926.70	\$2,094,070.12	\$310,717.89	\$0.00	\$310,717.89	12.92%

End of Report

Berlin Public Schools  
FY 2015-2016 Year-End Transfers

	Increase	Decrease	
6/8/2016	\$0.00	(\$70.08)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$400.96)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$233.59)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$100.00)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$350.00)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$170.07)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$3,146.54)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$340.51)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$392.70)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$639.39)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$3,654.02)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$700.00)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$1,000.00)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$1,336.00)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$442.08)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$103.63)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$11.36)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$7.94)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$636.52)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$2,332.76)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$0.34)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$3.05)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$0.00	(\$565.63)	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$70.08	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$400.96	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$233.59	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$100.00	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$350.00	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$170.07	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$3,146.54	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$340.51	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	\$392.70	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016



6/8/2016	Instructional Supplies	\$639.39	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Equipment	\$3,654.02	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$700.00	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$1,000.00	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Workbooks	\$1,336.00	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$442.08	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$103.63	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$11.36	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$7.94	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$636.52	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$2,332.76	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$0.34	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/8/2016	Instructional Supplies	\$568.68	\$0.00	TOF FOR BHS PER MEMO SIGNED OFF 6/6/2016
6/20/2016	Instructional Supplies	\$0.00	(\$40,549.00)	TO ENABLE SUMMER CURRICULUM WORK FROM SAVINGS IN INSTRUCTIONAL SUPPLIES LINE
6/20/2016	Other Certified Salaries	\$40,549.00	\$0.00	TO ENABLE SUMMER CURRICULUM WORK FROM SAVINGS IN INSTRUCTIONAL SUPPLIES LINE
6/30/2016	Administrator Salary	\$20,464.93	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Certified Salaries Teachers	\$74,347.93	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Employee Benefits	\$127,356.82	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Non-Certified Salaries	\$0.00	(\$15,571.14)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Substitute Teachers-Non-Cert	\$0.00	(\$204,909.68)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Employee Benefits	\$0.00	(\$190,359.11)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Heating Gas	\$0.00	(\$58,869.96)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Electricity	\$0.00	(\$22,049.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tuition/Public In State	\$0.00	(\$25,807.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment/Supplies Athletic	\$0.00	(\$300.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment/Supplies Athletic	\$0.00	(\$300.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment/ Instructional	\$0.00	(\$300.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment/Supplies Athletic	\$0.00	(\$500.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment/Supplies Athletic	\$0.00	(\$300.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment	\$0.00	(\$800.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment	\$0.00	(\$850.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Equipment	\$0.00	(\$930.00)	YEAR END ADJ. PER MEMO DATED 6/30/2016

6/30/2016	Custodian/Maintenance Salaries	\$287.85	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Data Processing	\$51,768.82	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Graduation	\$264.02	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Liability Insurance	\$967.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Officials	\$339.08	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Officials	\$6,613.04	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Officials	\$675.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Officials	\$896.06	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Officials	\$4,762.10	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Other Professional Services	\$381.63	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Other Professional Services	\$31,830.44	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Other Professional Services	\$17,326.40	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Other Professional Services	\$3,579.70	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Prof Ed Services	\$4,701.20	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Prof. Educational Services	\$1,012.75	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Prof. Educational Services	\$2,497.40	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Repair & Maintenance	\$869.49	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Repair & Maintenance	\$39,763.91	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Repair & Maintenance	\$4,979.88	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Software Licensing & Support	\$2,750.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Contr Trans - Special Ed.	\$68,204.29	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Dues & Fees	\$11,567.84	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Dues & Fees	\$20,615.20	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Dues & Fees	\$10,604.43	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$85.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$100.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$60.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$85.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$1,509.49	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$3,470.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$85.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$85.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$85.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Tournament Fees	\$100.00	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
6/30/2016	Custodian Materials	\$6,754.19	\$0.00	YEAR END ADJ. PER MEMO DATED 6/30/2016
		\$579,032.06	(\$579,032.06)	

# Town of Berlin Board of Education

1BOE REPORT\*\*\*\*\*

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask  
☐ Exclude Inactive Accounts with zero balance

☐ Include pre encumbrance  
☐ Print accounts with zero balance

From Date: 7/1/2016

To Date: 7/31/2016

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.00.00.0000.00.0000.10	Administrative Salaries	\$2,868,504.15	\$178,098.86	\$178,098.86	\$2,680,405.29	\$2,744,079.57	(\$53,674.28)	-1.87%
00001.00.00.0000.00.0000.11	Certified Salaries	\$19,606,887.13	\$84,175.26	\$84,175.26	\$19,522,711.87	\$19,310,371.50	\$212,340.37	1.08%
00001.00.00.0000.00.0000.12	Non-Certified Salaries	\$6,369,387.77	\$285,867.33	\$285,867.33	\$6,083,520.44	\$5,226,482.06	\$857,038.38	13.46%
00001.00.00.0000.00.0000.20	Benefits	\$5,934,829.33	\$708,566.12	\$708,566.12	\$5,226,263.21	\$4,926,485.33	\$299,777.88	5.05%
00001.00.00.0000.00.0000.30	Contracted Services	\$1,360,503.00	\$147,180.62	\$147,180.62	\$1,233,322.38	\$145,208.06	\$1,088,114.32	78.82%
00001.00.00.0000.00.0000.40	Utilities	\$371,820.00	\$14,972.77	\$14,972.77	\$356,847.23	\$19,795.09	\$337,052.14	90.65%
00001.00.00.0000.00.0000.51	Transportation	\$2,405,177.00	\$22,585.56	\$22,585.56	\$2,382,591.44	\$0.00	\$2,382,591.44	99.06%
00001.00.00.0000.00.0000.56	Tuition	\$1,822,344.00	\$9,438.00	\$9,438.00	\$1,812,906.00	\$0.00	\$1,812,906.00	99.48%
00001.00.00.0000.00.0000.60	Supplies, Textbooks & Materials	\$1,048,760.62	\$98,553.29	\$98,553.29	\$950,207.33	\$162,358.53	\$787,848.80	75.12%
00001.00.00.0000.00.0000.70	Equipment	\$59,439.00	\$358.22	\$358.22	\$59,080.78	\$1,094.31	\$57,986.47	97.56%
00001.00.00.0000.00.0000.80	All Other Expenditures	\$91,240.00	\$3,302.94	\$3,302.94	\$87,937.06	\$135.00	\$87,802.06	96.23%
<b>Grand Total:</b>		\$41,956,892.00	\$1,553,098.97	\$1,553,098.97	\$40,405,793.03	\$32,536,009.45	\$7,869,783.58	18.76%

End of Report

# Town of Berlin Board of Education

## 1BOE REPORT GRANT PORTION\*\*\*\*\*

Fiscal Year: 2016-2017

From Date: 7/1/2016 To Date: 7/31/2016

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00501.00.00.0000.0000.00.0000.00	Baby Welcome Project Grant	\$2.00	\$0.00	\$0.00	\$2.00	\$0.00	\$2.00	100.00%
00502.00.00.0000.0000.00.0000.00	STEM Education program-equipme	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
00505.00.00.0000.0000.00.0000.00	Adult Education Grant	\$15,098.00	\$0.00	\$0.00	\$15,098.00	\$0.00	\$15,098.00	100.00%
00508.00.00.0000.0000.00.0000.00	Marjorie Moore Sped Preschool	\$111.00	\$0.00	\$0.00	\$111.00	\$0.00	\$111.00	100.00%
00510.00.00.0000.0000.00.0000.00	Perkins Grant	\$27,240.00	\$0.00	\$0.00	\$27,240.00	\$11,826.52	\$15,413.48	56.58%
00516.00.00.0000.0000.00.0000.00	Prior Years Return	\$11,081.51	\$0.00	\$0.00	\$11,081.51	\$0.00	\$11,081.51	100.00%
00524.00.00.0000.0000.00.0000.00	Medicaid Funding	\$19,073.27	\$0.00	\$0.00	\$19,073.27	\$0.00	\$19,073.27	100.00%
00555.00.00.0000.0000.00.0000.00	E-RATE	\$9,110.34	\$0.00	\$0.00	\$9,110.34	\$969.50	\$8,140.84	89.36%
00600.00.00.0000.0000.00.0000.00	Title 1 Grant	\$96,541.05	\$14,500.00	\$14,500.00	\$82,041.05	\$335,481.00	(\$253,439.95)	-262.52%
00602.00.00.0000.0000.00.0000.00	IdeaPartB,Section 611 Grant	\$82,838.52	\$0.00	\$0.00	\$82,838.52	\$515,640.80	(\$432,802.28)	-522.47%
00603.00.00.0000.0000.00.0000.00	Idea,PartB,Section 619 Grant	\$4,444.78	\$0.00	\$0.00	\$4,444.78	\$22,676.20	(\$18,231.42)	-410.18%
00604.00.00.0000.0000.00.0000.00	Title II Part ATeach Grant	\$48,567.48	\$23,000.00	\$23,000.00	\$25,567.48	\$0.00	\$25,567.48	52.64%
00609.00.00.0000.0000.00.0000.00	Title III Grant	\$718.84	\$153.51	\$153.51	\$565.33	\$0.00	\$565.33	78.64%
00701.00.00.0000.0000.00.0000.00	Sheff Settlement	\$0.00	\$0.00	\$0.00	\$0.00	\$105,808.92	(\$105,808.92)	0.00%
00702.00.00.0000.0000.00.0000.00	Idea Part B, Section 611 Grant	\$570,011.00	\$0.00	\$0.00	\$570,011.00	\$23,137.92	\$546,873.08	95.94%
00703.00.00.0000.0000.00.0000.00	Idea Part B Section 619	\$20,922.00	\$0.00	\$0.00	\$20,922.00	\$0.00	\$20,922.00	100.00%
00706.00.00.0000.0000.00.0000.00	Choice Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$262,819.00	(\$262,819.00)	0.00%
00800.00.00.0000.0000.00.0000.00	Special Grants	\$38,228.84	\$0.00	\$0.00	\$38,228.84	\$9,000.00	\$29,228.84	76.46%
<b>Grand Total:</b>		\$945,988.63	\$37,653.51	\$37,653.51	\$908,335.12	\$1,287,359.86	(\$379,024.74)	-40.07%

End of Report

# Town of Berlin Board of Education

## Fund Balances

Fiscal Year: 2016-2017

Month: July  
Year: 2016  
Fund Type: Enterprise

☐ Include Cash Balance  
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
00340	Activity Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00901	Berlin Public Schools Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00909	Petty Cash Fund	\$547.63	\$0.00	\$0.00	\$0.00	\$547.63
00910	Interest Fund for Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00911	Hubbard Activity Fund	\$3,819.25	\$0.00	\$0.00	\$0.00	\$3,819.25
00913	Willard Upbeat Activity Fund	\$33.91	\$0.00	\$0.00	\$0.00	\$33.91
00914	Willard Activity Fund	\$14,938.83	\$2,700.00	(\$962.25)	\$0.00	\$16,676.58
00915	Griswold Activity Fund	\$15,333.56	\$0.00	(\$17.50)	\$0.00	\$15,316.06
00916	Griswold Upbeat Activity Fund	\$354.66	\$0.00	\$0.00	\$0.00	\$354.66
00921	McGee General Activity Fund	\$19,030.24	\$0.00	(\$1,043.12)	\$0.00	\$17,987.12
00922	McGee Band Activity Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
00923	McGee DC Activity Fund	\$10,552.99	\$0.00	\$0.00	\$0.00	\$10,552.99
00924	McGee Student Council Activity Fund	\$2,325.91	\$0.00	\$0.00	\$0.00	\$2,325.91
00925	McGee Music Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Grand Total:

\$66,936.98      \$2,700.00      (\$2,022.87)      \$0.00      \$67,614.11

End of Report