

MONTHLY MANAGEMENT REPORT

[Town Web Site: www.town.berlin.ct.us]

[Library Web Site: www.berlinpeck.org]

[Police Web Site: <http://berlinpd.org>]

[Timberlin Web Site: <http://www.timberlingolf.com>]

TO: The Honorable Mayor and Town Council Members

FROM: Denise M. McNair, Town Manager

DATE: May 3, 2016

A. Council Communications:

1. Holiday Schedule:

- Memorial Day: The Town Hall and all departments will be closed on Monday, May 30, 2016 in observance of Memorial Day.

2. Upcoming Events:

- Health & Wellness Fair: State Representative Joe Aresimowicz and the Berlin Senior Center will be co-hosting a Health & Wellness Fair on Friday, May 13, 2016 from 10:00 a.m. to 2:00 p.m. at the Berlin Senior Center. Please see the attached flyer for additional details.
- Berlin Historical Society Story Share: The Berlin Historical Society will be sponsoring Session Seven: Northern Chamberlain Highway & Adjacent Neighborhoods of Story Share at the Berlin Senior Center on Wednesday May 18, 2016 from 1:00 p.m. to 3:00 p.m. Registration is required. Please see the attached flyer for additional information.
- Economic Development Awards Reception: The Greater New Britain Chamber of Commerce will be sponsoring the Berlin Economic Development Awards Reception on Wednesday, May 18th, 5:30 p.m. at Casa Mia at the Hawthorne, 2421 Berlin Turnpike. Please see the attached flyer/registration form for additional details.
- Memorial Day Parade: The Berlin Veterans' Commission will be sponsoring a Memorial Day Parade on Monday, May 30, 2016. Parade participants will assemble in St. Paul's parking lot, Peck Street, Kensington, at 8:15 a.m. The parade will step off at 9:00 a.m. and go down Farmington Avenue, turning left onto Masserio Drive, passing the Berlin Veterans' of Foreign Wars Post 10732, and turning left onto Veterans Way ending at the Berlin Veterans' Memorial Park. In the event of rain, the program will be held at the Berlin American Legion Post 68 on Porters Pass at 9:00 a.m.

B. Town Manager News:

As we all know, the Budget Referendum was held on April 26, 2016. The proposed budget was passed by a vote of 2238 to 1705. This represents approximately 30.3% of the eligible voters. This

is more than the number of people that voted in previous year's referenda most likely due to the fact that the referendum fell on the same day as Connecticut's Presidential Primaries.

At the time this report is being written, the budget is still being reviewed as the Town is on notice that the State may not fund all that had been proposed in February. Council has to set the mill rate by Charter by May 10 of each year. An agenda item is on the May 3, 2016 Council meeting for the Council to deal with the budget.

As I indicated to Council earlier this year, Jim Capodiece, our Director of Community, Recreation and Parks has retired. We are saddened by our loss but wish Jim well in his new endeavors. Over the next weeks, we will be interviewing interested candidates for the position.

On a personal note, I will be out of the office from May 16-May 25, 2016. I will have limited access to e-mails but will be available in case of an emergency.

C. Department News:

➤ **Animal Control:** Animal Control had a very productive month adopting the last three dogs in the kennel. It is very few and far between when the kennel is empty. Assistant Animal Control Officer (ACO) Kate Matson did a very thorough cleaning while we were dog-less. Cat adoptions are booming also and only four cats currently reside at the shelter - another not so common occurrence. It's a good thing with kitten season upon us. Our guinea pigs were adopted and a local elementary school adopted our last two hamsters.

Spring has arrived and so has the wildlife. Several reports come in a day with concerns of skunk, raccoon and coyote sightings. It's quite common to see wildlife during the day this time of year. They are either breeding or raising young, so finding food is their top priority.

Our Annual Rabies Clinic will be held Saturday, June 4th, at the Municipal Shelter at 600 Christian Lane from 2:00 p.m. to 4:00 p.m. The Clinic is open to anyone - not only town residents. The cost is \$20 and dogs must be on leashes with cats in carriers. Please call Animal Control with any questions at 860-828-7055.

➤ **Community, Recreation & Park Services:**

Parks and Recreation

- The Parks and Recreation Annual Fishing Derby for ages 3-7 was held on April 16th at Sage Park Pond. Approximately 100 children and their families attended.
- On Saturday, April 30th the second fishing derby for ages 8-15 was held at Sage Park Pond from 8:00 a.m. to 10:00 a.m.
- Information on Summer Fun at Clover Hill and The Creek is out and online registration began April 25th. Limited spaces will be available online for each site and in person registration will be held on Saturday, May 7th.
- Registration for all other summer programs will begin on May 9th.

Public Grounds: The following services were provided by the Public Grounds Department during the month of March/April:

- Tennis nets were put up.
- Mulch was completed at Town Hall.
- Wood fiber has been added to swings at Clark's Grove.
- Slide was repaired at Percival Field Playground.
- New flags were put up in Veterans Memorial Park.
- Recycle cans have been added to the parks.
- Baseball fields are being groomed.
- All soccer fields were painted with goals in place and nets put on.
- Water has been turned on in all concessions and each has been inspected.
- Green house is operational for the spring.

Senior Center

- The following TED Talks were held on April 12th in honor of Earth Day: "Nature. Beauty. Gratitude."; "Unseen footage. Untamed nature." and "The case for optimism on climate change."
- The Timberlin Senior Men's Golf Association held their annual meeting at the Center on April 13th.
- A Special Spring Bingo was held on April 14th. Ledgecrest Convalescent provided the refreshments.
- AARP Tax Aide, a free income tax preparation program concluded on April 14th.
- An Appreciation Breakfast was held on April 18th to honor the Center's numerous volunteers.
- The Center started taking Renters Rebate applications on April 19th. The CT Renters Rebate Program runs from April 1st to October 1st.
- The Adult Coloring session was held on April 20th.
- Lt. Gosselin from the Berlin Police Department provided fraud tips on April 21st.
- On April 22nd an Earth Day Celebration was held. Lunch and musical entertainment was provided.
- The April Senior Center Book Discussion was on "The Other Wes Moore" by Wes Moore.
- April trips were to a Broadway Show "An American in Paris", Smoky Mountains and Nashville, Daffodil Days at Blithwold Mansion in Rhode Island, and Westchester Theatre "Man of La Mancha".
- April's Lunch Bunch trip was to Chip's Family Restaurant in Wethersfield.

Social & Youth Services

- Youth Services continues to take applications for Camperships to assist children from low-income families. Funding is provided by The Berlin Children's Fund.
- Social Worker Jaymee Miller has begun helping the Senior Center take Renter's Rebate applications one day a week.
- The application deadline for the State Energy Assistance Program was April 30th. No applications can be accepted after that date.

- Youth Services has started accepting registrations for the Summer Leadership Program. There will be five sessions from June to August and we are able to accommodate about 12 students per session.
- The Juvenile Review Board (JRB) currently has five active cases. Cases are typically tracked for a minimum of six months.
- Social Services is making arrangements to accept food from the Post Office food drive scheduled for May.

➤ **Development Services:** At its meetings of March 31 and April 14, 2016 the Planning and Zoning Commission took the following actions:

1. Continued the discussion of the Kensington Garden Center's (KGC) request to expand their retail sales. Attorney Pentore, on behalf of the KGC, submitted a list of items the Garden Center would like to sell. The Commission took it under advisement and referred it to the Corporation Counsel for review. Due to Counsel's schedule, the matter will not be taken back up with the Commission until its May 12th meeting. In the meantime, the Kensington Garden Center still has the option to pursue this matter at the Zoning Board of Appeals (ZBA) level. The KGC has asked that the appeal to the ZBA be continued until the ZBA's May meeting.
2. The Commission met with Best in Backyard to assist a property owner at 1243 Worthington Ridge regarding an expansion of what has historically been sold from the Berlin Turnpike side of the property. If Best in Backyards wishes to pursue the matter, they will file a Site Plan Amendment with the Commission.
3. At the March 31st meeting, the Commission opened the Public Hearing for the possible revision to the Agriculture Regulations. The Public Hearing continued to the April 14th meeting. The next Public Hearing date will be April 28th.
4. At the March 31st meeting, the Commission approved the Berlin Farmer's Market to once again be held at Hungerford Park.
5. At the April 14th meeting, the Commission reviewed a request for permission to create an Open Space Subdivision instead of a Convention Subdivision at the Black Angus Farm, 680 Kensington Road. The Commission has the right in the Zoning Regulations to steer an applicant to either submit a conventional or open space subdivision. The steering is not a binding action. It is just a recommendation. The applicants are showing that they could possibly create about 51 building lots on the property and offer a sizable portion of land in open space. This item was continued until the May 12th meeting for the Commissioners to have a chance to walk the property and properly study the maps.

The ZBA has pending an application by Kensington Garden Center, appealing the Zoning Enforcement Officer's order to cease the selling of non-garden related items. This has been continued until the May 24th meeting at the request of the appellant. There was no ZBA meeting in April due to a lack of business.

The Historic Commission had four items on its agenda for April 4th as follows:

1. A request by Lynn Riley to install a wooden stockade fence on rear and side lines at 198 Hudson Street was approved.

2. A request by Richard Bennett to replace/repair a concrete sidewalk and relocate a driveway at 1167 Worthington Ridge was approved.
3. A request by Robert and Martha Baumann to add an addition to the rear of an existing garage was approved, along with a new retaining wall at the front of the house at 763 Worthington Ridge.
4. A request by Kevin and Rhonda Spellacy to remove wood trim around up to 17 of their windows at 1034 Worthington Ridge was approved.

Building Department: Below are statistics for the month of March 2016. There were a total of 131 permits issued during the month of March in the Building Department as follows:

Residential	March 2016	Commercial	March 2016
New	1	New	0
Additions	3	Additions	2
Misc*	43	Misc*	6
All Other (Residential & Commercial) Plumbing, Electrical, HVAC			76

*Misc: pools, sheds, rec-rooms, re-roof, demolition, vinyl, siding, signs, interior remodeling, etc.

There were also a total of 189 inspections performed during the month of March, which include building, electrical, plumbing, heating ventilation and air conditioning (HVAC).

Valuation of the permits issued during the month of March 2016 is **\$1,929,842.00**
Fiscal YTD Valuation: \$17,501,409.70

Fees generated from all permits issued during the month of March 2016 is **\$36,116.00**
Fiscal YTD Fees: \$311,890.82

Total Inspections performed FYTD: 1,362

- **Finance:** The Finance Director continues to work with the Town Manager and Budget Chair of the Budget Committee of the Council to evaluate what needs to be done following the budget referendum in light of the revised, and substantially reduced budget submitted by the Governor in April. By Charter, the budget must be finalized by May 10th.

Preliminary fiscal year 2016 audit work with the Town's new auditing firm, PKF O'Connor Davies, will begin the middle of May. The auditors will be evaluating and documenting internal controls, reviewing some detailed transactions with Finance, Assessor and Revenue Collector offices, and evaluating the Town's technology infrastructure. The audit process will be much more time-consuming this year as this is the first year in over twenty years that the Town is working with a new auditor. The auditors will also be following up on the Fraud Risk Assessment work conducted in 2015.

The Finance Director released the fiscal year-end memo in April. The memo outlined all the procedures that various departments need to follow to ensure that the fiscal year-end

approaching on June 30th and the opening of the new fiscal year on July 1st proceed smoothly. The formal year-end rollover in the financial system occurs on May 5th.

The Finance Director has been working with bond counsel and the Town's financial advisor to prepare all of the compliance documentation necessary to issue \$14,770,000 in bonds and \$900,000 in bond anticipation notes on May 19th. A conference call with Standard and Poor's, the agency that rates the Town's debt, took place at the end of April. These bonds and notes will fund the purchase of: new fire vehicles; the Town's portion of the replacement of the Griswold School roof; the final installment of the Berlin High School renovations; disaster recovery initiatives; and bridge improvements.

The Finance Director and Town Clerk coordinated a meeting at the end of April between the Board of Ethics and the Audit Committee of the Town Council. The Ethics Policy that the Finance Director drafted was submitted to these two entities for review. This is in an effort to have the Board of Ethics be a more active Board and have regular communication with the Audit Committee. These actions are being taken in accordance with recommendations made during the Fraud Risk Assessment.

The Finance Director continues to work closely with the Construction Manager, Gilbane, on the Berlin High School project to review purchase order histories and overall expenditures on the project as well as respond to vendor questions. The Finance Director continues to provide the Construction Manager with a monthly report on expenditures and has developed a cumulative report encompassing all expenditures since project inception. This report is updated at the end of each month.

The Payroll Coordinator successfully completed the required reports to implement new tax reporting requirements established by the Affordable Care Act. The required reports have been submitted to employees and the IRS in compliance with established deadlines. There were only a few discrepancies noted by the IRS and these are being corrected.

Revenue Collector's Office: After switching tax software vendors last year, the Revenue Collector's Office has also decided to switch vendors for the printing of tax bills this coming July. The new printing vendor will be Quality Data Services (QDS), the same vendor who supplies our software. This change will generate a cost savings compared to what was paid for printing services in the past. Since we have a new vendor for printing, the preparation has already begun for the bills to be printed on June 30th. The Revenue Collector met with QDS's Production Manager and has begun reviewing templates for the format of the bills for this year. This is especially critical as there will be a dramatic change in the format of the bills for real estate since they will now be due in two equal installments in July and January.

Three of the seven respondents to the Request for Qualifications for a new on-line payment vendor were invited to demonstrate their products to a review committee. Invoice Cloud, Point & Pay, and Webster Bank were the three vendors that were selected. The Finance Director, Purchasing Agent, Revenue Collector and Assistant Revenue Collector made up the review committee that viewed the demonstrations and asked questions. Following the demonstrations, the Revenue Collector and Assistant Revenue Collector graded each vendor based on a rating scale developed by the Purchasing Agent. Invoice Cloud was the vendor selected and approved by the Town Council.

After receiving shut-off notices in March, virtually all delinquent ratepayers made payments for the January quarterly installment. Only two accounts remain subject to shut-off. April quarterly bills were mailed March 30th and, to date, collections have been steady. We anticipate that the majority of the remaining payments due will be paid in the near future.

Assessor's Office: Elderly and disabled homeowners have begun to re-apply for the State Owners Program in response to the letters previously sent out. To date, 75 of the 116 eligible homeowners have re-applied. The filing time for this program is February 1st through May 16th.

Applications for additional Veterans' benefits are also being taken by our office. The filing dates for these programs are February 1st through October 1st.

The Board of Assessment Appeals (BAA) conducted their hearings in March. Thirty-three applications were received by our office after mailing 1,167 real estate increase notices and 623 personal property increase notices. The 33 appeals included motor vehicles (for those who received supplemental bills in January), personal property and real estate.

Building permits are being entered for the 2016 Grand List. This is an ongoing process. There are approximately 250 building permits that were not completed last year and these are being addressed now. Work on the approximately 450 new permits will begin once the call backs (i.e. prior year uncompleted building permits) are completed.

Inspections and data entry are continuing and are on schedule for the 2017 Revaluation. Mailings for interior inspections have begun. These inspections relate to properties which we were not able to access previously.

Transfers of real estate ownership continue to be processed. This is an ongoing process.

The Office continued to process Certificates of Correction for motor vehicles that were sold, stolen, totaled or transferred. This is an ongoing process throughout the year.

Purchasing: The following is a summary of the Requests for Proposals/Qualifications (RFPs/RFQs) and other major projects that the Purchasing Agent is working on:

- RFP for Environmental Consultant at the former Donnelly Brick Company
- RFP for proposed Sanitary Sewer on Savage Hill Road
- RFP for Medical Coding Services for the Berlin Visiting Nurses Association
- RFP for a Records Management Consultant
- RFP for Tax Lien Sales
- RFQ for Design of New Tennis and Basketball Courts at Berlin High School
- RFP for Walking Path Improvements at Bicentennial Park (former Chotkowski property)
- RFP for McGee School Tennis Court Repairs
- RFP for Town Employee Uniform Contract
- RFQ for a Radio System Consultant with Police, Public Works and Fire staff
- RFP for Library Meeting Room Audio/Visual System Upgrade

- RFP for Police Radio Maintenance Service Contract

The following are pending recommendations to Council

- RFP for Transit-Oriented Development Study
- RFP for East Berlin Pool Repairs

In addition, posting of Town surplus assets on the GovDeals website continues to operate successfully. Work also continues on the new inventory process which has been reduced from every five years to every three.

- **Library:** The Children's Department held a Welcome Back celebration on April 11th for our patrons to see the repaired department and be entertained by face painters, balloon artists and a musical performer. During the three (3) hours, over 200 people came through the doors.

The Library Director attended the finale of McGee School's March Madness program and was presented with a check for \$500 to benefit the Children's Department's rebuilding.

The Reference Department hired Andrea Raynor, already on staff as a substitute, for the permanent part-time Digital Services Librarian position. She began on April 13th.

The Library Director has been working with the Purchasing Agent, Adam Tulin, to finalize plans to update the audio-visual equipment in the Delaney Meeting Room. We anticipate it being completed by fiscal year's end.

A very interesting program on Islam was well attended and one family even wrote a thank you note to us for presenting it. Other April programs included: Meal Planning; New Britain Symphony; Magician for Adults and Teens; Choosing an Electric Supplier; and a presentation by news anchor Ann Nyberg.

Please see May program flyers attached for more fun packed, educational and informational programs available at the Library!

- **Public Works/Engineering:** The following are activities that continue to be in process or completed:

- The transfer in ownership of roadway streetlights from Eversource to the Town of Berlin occurred in February. Public Works has been working with Tanko Lighting on the design to finalize the Light Emitting Diode (LED) conversion of our streetlights, which is currently scheduled to begin this spring. Conversion should be completed sometime this summer.

There were seven (7) Excavation and 41 Burning Permits issued during the month of March. We will begin charging \$10 for Burning Permits July 1, 2016.

Facilities: The Facilities Department approved and completed a total of 265 work orders from various Town departments and schools. In addition to the work orders, and the involvement with the Berlin High School renovation project, the following projects have been in progress or completed within the last month:

- The Town Hall Gutter, Soffit and Fascia restoration project has begun and will be completed the end of this month.
- The Access Control Project at the Senior Center, Library, and Community Center has begun and will be completed the end of May 2016.
- Surplus items are continuing to be sold on GovDeals.com freeing up storage space within buildings for better organization of operating materials.
- The NORESO Energy Performance contract received final approval and the project is underway. Facilities will be involved in the project until its completion which is scheduled for summer 2017.
- Remodeling and painting is underway for various buildings/rooms at the Physical Services Complex.
- Maintenance to all Town seasonal facilities has begun. Pools, parks, and ball field buildings and concessions are undergoing plumbing, painting and carpentry repairs and upkeep.
- Town wide Heating, Ventilation and Air Conditioning (HVAC) spring maintenance is underway.
- Staff received Owners Training on new equipment and systems at Berlin High School.
- Several projects were completed at the school buildings during spring break.

Water Control: The Water Control Commission (WCC) has an on-going project to design and replace the existing booster pump station connection with the Metropolitan District Commission (MDC) of Hartford. The design is almost complete, and it is hopeful that the actual construction will occur later this year. When complete, the WCC will be able to utilize the half-million gallon per day supply from the MDC, which cannot currently be used under normal conditions. We anticipate preparing bid documents this summer for work to be completed in early fall.

We have selected DPC, LLC to evaluate the sewer flows entering the Deming Road Sewer Pump Station. The intent is to evaluate the MDC sewage contribution to this pump station. DPC, LLC is affiliated with Woodard & Curran Engineers.

We are waiting with Woodard & Curran Consultants to complete the design, construction and connection of our new well that has been drilled; however, it has not been connected to our system. The goal is to complete this project in spring/early summer. We anticipate a submission of proposal from the Connecticut Department of Public Health with review and approval this spring.

The option of offering a secondary meter for individual customers utilizing significant outdoor water usage continues to be popular. It is anticipated that many more customers will take advantage of this option before summer. The Berlin WCC has purchased additional meters to maintain an inventory in anticipation of a greater demand for secondary meters in the spring. Many customers have taken advantage of this program prior to the summer months.

Middletown and Berlin WCCs have signed an agreement where the Berlin WCC will serve water and sewer to several communities located in Middletown. This project is under

construction and will likely be operational late spring. The water system will be pressurized and disinfected, and should be ready this month.

We are in the process of working with Lenard Engineering to evaluate the Need and Design of a generator at the Elton Road well field. This project is approximately 50% complete.

The WCC has replaced the two pressure-reducing valves at our connection to the New Britain Water Department. Apparently this was done in a timely manner since both valves were in bad shape and imminent failure, since they had not been re-built for nearly 30 years.

The Beckley Road Pressure-Reducing Valve Re-build will likely occur next month.

The WCC is in the process of hiring a Financial Consultant to evaluate and prepare a method and/or process for equitable cost-sharing among the WCC, Kensington and Worthington Fire Districts for the annual sewer bill from the Mattabassett District.

D. Board/Commission News:

None.

E. CCM Correspondence:

The following free training opportunity is available to CCM member municipalities this month and may be of interest to Council, Board or Commission members:

- Freedom of Information Act (FOIA): What Municipal Personnel, Board, Commission, and Committee Members Must Know, Thursday, May 26, 2016, Norwich City Hall, 6:00 p.m. to 9:00 p.m. (Registration begins at 5:30 p.m.)

Interested individuals should contact me or Sheila for additional/registration information.

F. Project Updates:

1. **Police Station Project:** A Request for Proposals (RFP) for a Design Build Police Station on Farmington Avenue was issued with a return date of February 4, 2016. Two firms were selected and interviewed late February. A recommendation to Council is forthcoming.
2. **High School Civil Rights and Accreditation Project:** No Change - Project updates, advisory committee meetings and bi-weekly owner meetings continue to occur along with published monthly updates prepared by Gilbane and placed onto the Town's website. Council receives abbreviated updates monthly as necessary.
3. **Infiltration/Inflow Sewer Project:** No Change - We have received confirmation from the State Department of Energy and Environmental Protection (DEEP) on the viability of financing to undertake additional work within the Belcher Brook Watershed Trunk Line. We have met with Cardinal Engineering to develop a strategy for working on this next sewer relining project.

4. **Street Paving Projects:** The Public Works Department has finalized the 2016 Roadway Paving/Reconstruction Program encompassing 19 local roadways. The list is accessible on the Town Website. Work began this month on the first group of streets which should be completed by mid-May.
5. **Spruce Brook Bridge Over Spruce Brook:** No Change - Final design is nearing completion, including the incorporation of the historic elements of the site into the new structure. The local Inland Wetlands and Flood Hazard permits were approved in July. We are awaiting approval of both State and Federal permits. We expect to bid the project this spring, with construction anticipated to begin later this year.
6. **Farmington Avenue Bridge (Over Sebethe River):** The bid opening occurred February 11, 2016. The low-bidder was Mastrobattisto, Inc. of Bristol, CT having submitted a bid of \$2,348,391.75. The initial phase of the project has begun. The closure of Farmington Avenue at the site has occurred. Currently, we are projecting the project to be completed on, or about, December 15, 2016.
7. **Elton Wells – Water Control Commission:** Council approved utilizing Weston and Sampson to prepare the State permit applications and S.B. Church as a subcontractor for the new production well installation. Permits were received in May, 2014 and the drilling of the actual well was completed in the fall of 2014. Requests for Qualifications from consultants to provide for the design and installation of the well's mechanical equipment have been received and the firm of Woodard & Curran, Inc. has been selected to provide these services. Project completion is pending with final plans to be submitted for State review and approval this month.
8. **Library Security Upgrade:** No Change - The first phase is complete and additional phasing is waiting on further funding.
9. **Burnham Street Bridge and High Road Bridges:** No Change - Cardinal Engineering of Meriden, CT is reviewing the preliminary designs for the bridges. The permitting process is in progress, with the final designs expected to be in place by early summer.
10. **Town Center (Veterans Memorial Park) Improvements:** LaRosa Earth Group will be completing Phase II of the park this month. The gazebo has been installed, and the area has been re-seeded.
11. **Streetscape Improvements:** Martin Laviero Contractor, Inc. has begun construction of the Main Street streetscape. Chris Edge, Economic Development Director, is working with property owners and businesses to make sure the public is aware that they are open during construction and where people can park if on-street parking is not available. Maps and signs were made to assist during construction.
12. **Train Station Improvements & 889 Farmington Avenue Remediation:** Work is well underway on construction of the raised platforms. A temporary train boarding platform opened April 25th, while the new station is being built. The temporary facility will include a drop-off area, low-level passenger loading platform and bus shelter located at the south end of the existing station. Travelers may purchase tickets on the train. The temporary platform will

remain in service until construction of the new **CTrail** Hartford Line Berlin Station is completed in the spring 2017.

The nearly \$60 million station construction project, which began in 2014, includes new stations in Wallingford, Meriden and Berlin. These stations will provide approximately 500-foot long, high-level platforms interconnected with a pedestrian bridge. The bridge will house elevators to provide Americans with Disabilities Act (ADA) access. The project also provides canopies over nearly half the length of the platforms and incorporates a hydronic heating system in the platforms to address snow removal. More than 200 parking spaces will be provided on surface parking lots at Berlin and Wallingford. Parking at the Meriden station will be provided in a surface lot and a parking garage with a total of over 280 spaces.

When required, local detours will be established on Depot Road. Construction signs will be posted for local residents and businesses.

The **CTrail** Hartford Line will provide more frequent, convenient and faster passenger rail service between New Haven, Hartford and Springfield by increasing the number of round trip trains from six daily Amtrak intercity and regional trains to a total of 17 round trip trains per day to Hartford, and 12 trains per day to Springfield. The majority of the existing rail stations will be replaced and several new stations will be built. The expanded service and new stations are expected to increase ridership, improve the high-speed and passenger rail system serving the northeast, expand intermodal transportation options, encourage economic development and create more livable and sustainable communities. **CTrail** Hartford Line service is scheduled to launch in January 2018.

Future updates on the status and location of construction activities will be provided on the NHHS Rail Program website at www.nhhsrail.com.

Loureiro Engineering completed the Remedial Action Plan and Engineered Controlled Variance (ECV) application and submitted the plans to the Department of Energy and Environmental Protection (DEEP). DEEP approved Parts 1 and 2 of the ECV application. Additional testing was done in July 2015 on the ground water. The results of this sampling round were mixed so the Remedial Action Plan (RAP) has been revised and resubmitted to DEEP.

We are awaiting the final signatures from the Attorney General's office to revoke the existing order against Pioneer Precision. We expect that once we have that letter, we should be admitted into the Brownfields Remediation and Revitalization Program.

Staff has received approval from two adjacent property owners to install monitoring wells to further define the ground water plume in order to determine the best remedial approach. Work will begin soon on these off-site wells, weather permitting.

CIL has been named as the preferred developer of 889 Farmington Avenue. An agreement is now being worked on to put this on paper. We expect the agreement to be signed by May 6th.

13. **1567 Berlin Turnpike Environmental Remediation:** No Change - The Public Works department has successfully removed all stockpiled materials from the site. Additional testing and monitoring of the site continues.

14. **Façade Grant Program:** The program has just over of \$30,000 left in the account after the last Economic Development Commission meeting. Two property owners have applied for the remaining funds. There will likely not be enough monies to fill the requests of those two. We have not yet heard on our application through Office of Policy and Management (OPM) for an additional \$500,000 through their Responsible Growth and Transit Oriented Development (TOD) Grant.
15. **Gateway Signs:** No Change - The sign company had sent us the wrong hardware in order to install the signs to meet Department of Transportation (DOT) safety measures. Art Volz is working with Chris Edge on the needed items and will be installing them soon.
16. **Chotkowski Property:** No Change - The Town has completed the acquisition of a 71.1 acre portion of the Chotkowski property for open space use. The soil mixing plan was approved by DEEP. Some trail marking is needed as well as trail restoration in the mixing area. We will formally open the property for public use after the trail work is done, probably in the spring.
17. **Kensington Village Sidewalk Project:** Our consultant, Milone & MacBroom, met with Jack Healy, Public Works Director, and Chris Edge, Economic Development Director, to discuss the streets they have surveyed and potential locations for sidewalks. Areas of concern were discussed and a more formalized plan will be presented soon.
18. **Earl Wicklund (Stick Village):** The first building is fully occupied and operating. Building 2 is almost complete and its first tenant will soon occupy about two-thirds of that building. A meeting will be held soon with Mr. Wicklund to discuss the timeline for the construction of Building 3.

G. Calendar Reminders:

- Economic Development Commission, May 2nd, 7:00 p.m., Room 8
- Historic District Commission, May 2nd, 7:00 p.m., Room 7
- Special Charter Revision Commission Meeting, May 2nd, 7:00 p.m., Caucus Room A
- Inland Wetlands and Water Courses Commission, May 3rd, 7:00 p.m., Room 8
- Town Council Meeting, May 3rd, 7:00 p.m., Council Chambers
- Special Charter Revision Commission Meeting, May 5th, 7:00 p.m., Caucus Room A
- Berlin Visiting Nurses Association Board Meeting, May 9th, 7:00 p.m., Caucus Room A
- Special Charter Revision Commission Meeting, May 9th, 7:00 p.m., Tow Manager's Conference Room
- Conservation Commission, May 10th, 6:30 p.m., Room 8
- Housing Authority, May 11th, 5:00 p.m. Marjorie Moore Village, Community Room
- Berlin-Peck Memorial Library Board Meeting, May 11th, 6:30 p.m., Library Board Room
- Youth Services Advisory Board, May 12th, 4:00 p.m., Caucus Room A
- Commission for Persons With Disabilities, May 12th, 6:30 p.m., Room 8
- Parks and Recreation Commission, May 12th, 7:00 p.m., Community Center Break Room
- Planning and Zoning Commission, May 12th, 7:00 p.m., Council Chambers
- Public Building Commission, May 12th, 7:00 p.m., Board of Education Meeting Room
- Special Charter Revision Commission Meeting, May 12th, 7:00 p.m., Caucus Room A
- Charter Revision Commission Meeting, May 16th, 7:00 p.m., Caucus Room A

- Commission for the Aging, May 16th, 7:00 p.m., Berlin Senior Center, 33 Colonial Drive
- Mattabassett District, May 16th, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell
- Town Council Meeting, May 17th, 7:00 p.m., Council Chambers
- Police Commission, May 18th, 6:30 p.m., Police Station Conference Room
- Kensington Fire District Annual Meeting, May 19th, 6:00 p.m., Council Chambers
- Charter Revision Commission Meeting, May 19th, 7:00 p.m., Caucus Room A
- Charter Revision Commission Meeting, May 23rd, 7:00 p.m., Caucus Room A
- Water Control Commission, May 24th, 7:00 p.m., Room 8
- Zoning Board of Appeals, May 24th, 7:00 p.m., Council Chambers
- Charter Revision Commission Meeting, May 26th, 7:00 p.m., Caucus Room A
- Planning and Zoning Commission, May 26th, 7:00 p.m., Council Chambers
- Public Building Commission, May 26th, 7:00 p.m., Board of Education Meeting Room
- Charter Revision Commission Meeting, June 2nd, 7:00 p.m., Caucus Room A
- Economic Development Commission, June 6th, 7:00 p.m., Room 8
- Historic District Commission, June 6th, 7:00 p.m., Room 7
- Public Hearing Charter Revision Commission, June 6th, 7:00 p.m., Council Chambers
- Inland Wetlands and Water Courses Commission, June 7th, 7:00 p.m., Room 8
- Town Council Meeting, June 7th, 7:00 p.m., Council Chambers
- Housing Authority, June 8th, 5:00 p.m. Marjorie Moore Village, Community Room
- Worthington Fire District Annual Meeting, June 8th, 6:00 p.m., Council Chambers
- Berlin-Peck Memorial Library Board Meeting, June 8th, 6:30 p.m., Library Board Room
- Youth Services Advisory Board, June 9th, 4:00 p.m., Caucus Room A
- Commission for Persons With Disabilities, June 9th, 6:30 p.m., Room 8
- Charter Revision Commission Meeting, June 9th, 7:00 p.m., Caucus Room A
- Parks and Recreation Commission, June 9th, 7:00 p.m., Community Center Break Room
- Planning and Zoning Commission, June 9th, 7:00 p.m., Council Chambers
- Public Building Commission, June 9th, 7:00 p.m., Board of Education Meeting Room
- Charter Revision Commission Meeting, June 13th, 7:00 p.m., Caucus Room A
- Conservation Commission, June 14th, 6:30 p.m., Room 8
- Police Commission, June 15th, 6:30 p.m., Police Station Conference Room
- Commission for the Aging, June 20th, 7:00 p.m., Berlin Senior Center, 33 Colonial Drive
- Mattabassett District, June 20th, 7:00 p.m., District Administrative Building, 245 Main Street, Cromwell
- Town Council Meeting, June 21st, 7:00 p.m., Council Chambers
- Planning and Zoning Commission, June 23rd, 7:00 p.m., Council Chambers
- Public Building Commission, June 23rd, 7:00 p.m., Board of Education Meeting Room
- Inland Wetlands and Water Courses Commission, June 28th, 7:00 p.m., Room 8
- Water Control Commission, June 28th, 7:00 p.m., Room 8
- Zoning Board of Appeals, June 28th, 7:00 p.m., Council Chambers

H. Attachments:

- Berlin Animal Control Monthly Statistics – March 2016
- Berlin Board of Education Monthly Reports – March 2016
- Berlin Historical Society Story Share Flyer – May 2016
- Berlin-Peck Memorial Library Various Flyers – May 2016
- Berlin “Senior Center Lines” – May 2016 (to be handed out separately at Council Meeting)
- Central Connecticut Health District Monthly Reports – March 2016

- Economic Development Awards Reception Flyer/Registration Form
- Health & Wellness Fair Flyer
- Town Budget Changes, Fee Waivers and Donations Report

BERLIN ANIMAL CONTROL MONTHLY STATISTICS

March 2016

prepared by Janice Lund, ACO

Total calls/complaints69
Total wildlife complaints22
total all complaints91

Dogs Impounded7
Cats Impounded9
***Total Impounds*16**

(Total abandoned at facility0)

Dogs/Cats redeemed4
Dogs Adopted1
Cats Adopted7
***Total Adoptions*8**

DOA (dead on arrival)2
Euthanized1

Bites1
Summons/Municipal Code Violations0

Rabies Exposures2
(wildlife contacts)
Positive Rabies Exposures0
(wildlife tested positive)

Total Fees collected \$ 85.00

Dogs first of month01 *Cats first of month*04
Dogs end of month02 *Cats end of month*04

Animals neutered/spayed by Fobac: 5 Animals Vaccinated: 5

Adoption clinics: 1 Spay Clinics : 2

Town of Berlin Board of Education

1BOE REPORT*****

Fiscal Year: 2015-2016

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

From Date: 3/1/2016

To Date: 3/31/2016

Account Number

Description

Filter Encumbrance Detail by Date Range

	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.00.00.0000.00.0000.10	\$2,831,510.00	\$224,910.48	\$2,159,173.46	\$672,336.54	\$674,731.84	(\$2,395.10)	-0.08%
00001.00.00.0000.00.0000.11	\$19,383,687.81	\$1,649,341.83	\$13,344,905.13	\$6,038,782.68	\$5,953,358.18	\$85,424.50	0.44%
00001.00.00.0000.00.0000.12	\$6,082,115.09	\$643,613.62	\$4,520,278.52	\$1,561,836.57	\$1,416,264.82	\$145,571.75	2.39%
00001.00.00.0000.00.0000.20	\$5,274,140.10	\$436,964.98	\$3,631,028.10	\$1,643,112.00	\$1,217,013.71	\$426,098.29	8.08%
00001.00.00.0000.00.0000.30	\$1,225,734.00	\$80,331.87	\$1,037,887.90	\$187,846.10	\$27,584.94	\$160,261.16	13.07%
00001.00.00.0000.00.0000.40	\$1,330,953.00	\$65,596.94	\$887,957.92	\$442,995.08	\$8,578.90	\$434,416.18	32.84%
00001.00.00.0000.00.0000.51	\$2,342,940.00	\$191,297.59	\$1,526,298.15	\$816,641.85	\$0.00	\$816,641.85	34.86%
00001.00.00.0000.00.0000.56	\$1,696,568.00	\$173,840.81	\$1,483,075.33	\$213,493.67	\$85.26	\$213,408.41	12.58%
00001.00.00.0000.00.0000.60	\$1,117,685.00	\$45,812.75	\$622,428.68	\$495,256.32	\$57,248.48	\$438,007.84	39.19%
00001.00.00.0000.00.0000.70	\$85,480.00	\$7,218.06	\$39,450.97	\$46,029.03	\$14,390.80	\$31,638.23	37.01%
00001.00.00.0000.00.0000.80	\$81,948.00	(\$1,077.97)	\$74,973.42	\$6,974.58	\$4,454.00	\$2,520.58	3.08%
Grand Total:	\$41,452,762.00	\$3,517,950.96	\$29,327,457.58	\$12,125,304.42	\$9,373,710.73	\$2,751,593.69	6.64%

End of Report

Town of Berlin Board of Education

1BOE REPORT GRANT PORTION*****

Fiscal Year: 2015-2016

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 3/1/2016

To Date: 3/31/2016

☒ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00501.00.00.0000.00.0000.00	Baby Welcome Project Grant	\$119.00	\$117.00	\$117.00	\$2.00	\$0.00	\$2.00	1.68%
00505.00.00.0000.00.0000.00	Adult Education Grant	\$13,789.00	\$133.40	\$732.89	\$13,056.11	\$0.00	\$13,056.11	94.68%
00507.00.00.0000.00.0000.00	Ct. Core Mini Grant	\$151.59	\$0.00	\$151.59	\$0.00	\$0.00	\$0.00	0.00%
00508.00.00.0000.00.0000.00	Marjorie Moore Sped Preschool	\$111.00	\$0.00	\$0.00	\$111.00	\$0.00	\$111.00	100.00%
00510.00.00.0000.00.0000.00	Perkins Grant	\$27,744.00	\$113.01	\$26,271.01	\$1,472.99	\$1,472.99	\$0.00	0.00%
00513.00.00.0000.00.0000.00	High Quality Schls&Common Core	\$63,668.00	\$0.00	\$0.00	\$63,668.00	\$0.00	\$63,668.00	100.00%
00516.00.00.0000.00.0000.00	Prior Years Return	\$11,106.63	\$0.00	\$445.00	\$10,661.63	\$0.00	\$10,661.63	95.99%
00524.00.00.0000.00.0000.00	Medicaid Funding	\$8,041.10	\$245.29	\$723.70	\$7,317.40	\$0.00	\$7,317.40	91.00%
00555.00.00.0000.00.0000.00	E-RATE	\$9,767.33	\$500.00	\$656.99	\$9,110.34	\$0.00	\$9,110.34	93.27%
00600.00.00.0000.00.0000.00	Title I Grant	\$376,126.00	\$27,321.38	\$141,564.35	\$234,561.65	\$106,761.44	\$127,800.21	33.98%
00602.00.00.0000.00.0000.00	IdeaPartB,Section 611 Grant	\$570,011.00	\$44,652.84	\$306,626.35	\$263,384.65	\$173,461.47	\$89,923.18	15.78%
00603.00.00.0000.00.0000.00	IdeaPartB,Section 619 Grant	\$20,922.00	\$2,242.85	\$10,307.17	\$10,614.83	\$5,035.33	\$5,579.50	26.67%
00604.00.00.0000.00.0000.00	Title II Part A Teach Grant	\$56,202.00	\$4,464.67	\$4,464.67	\$51,737.33	\$0.00	\$51,737.33	92.06%
00609.00.00.0000.00.0000.00	Title III Grant	\$17,782.00	\$441.30	\$15,172.51	\$2,609.49	\$431.75	\$2,177.74	12.25%
00700.00.00.0000.00.0000.00	Title I Grant	\$151,591.91	\$26,909.00	\$149,045.91	\$2,546.00	\$0.00	\$2,546.00	1.68%
00701.00.00.0000.00.0000.00	Sheff Settlement	\$209,225.00	\$23,811.55	\$143,200.26	\$65,024.74	\$28,891.41	\$36,133.33	17.35%
00702.00.00.0000.00.0000.00	Idea Part B, Section 611 Grant	\$67,374.77	\$2,932.86	\$56,660.45	\$10,714.32	\$5,137.57	\$5,576.75	8.28%
00703.00.00.0000.00.0000.00	Idea Part B Section 619	\$4,918.50	\$0.00	\$4,918.50	\$0.00	\$0.00	\$0.00	0.00%
00704.00.00.0000.00.0000.00	Title II Grant	\$54,657.38	\$23,784.77	\$33,486.35	\$1,371.03	\$0.00	\$1,371.03	2.50%
00706.00.00.0000.00.0000.00	Choice Grant	\$678,324.00	\$26,575.22	\$217,995.93	\$460,328.07	\$81,129.89	\$379,198.18	55.90%
00709.00.00.0000.00.0000.00	Title III	\$2,907.30	\$0.00	\$2,907.30	\$0.00	\$0.00	\$0.00	0.00%
00800.00.00.0000.00.0000.00	Special Grants	\$3,550.46	\$0.00	\$1,645.62	\$1,903.84	\$0.00	\$1,903.84	53.62%
Grand Total:		\$2,347,290.47	\$184,245.14	\$1,137,095.05	\$1,210,195.42	\$402,321.85	\$807,873.57	34.42%

End of Report

Berlin High School

From: 03/01/2016

General Ledger Report

From Account: 1

To : 03/31/2016

To Account: 999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
001000 Athletic Assoc.	42434.12	13168.00	-19474.79	0.00	36127.33	0.00	36127.33
001001 APUSH/JR AP Field Trip	300.22	0.00	0.00	0.00	300.22	0.00	300.22
001002 Cheerleading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001003 Deming Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001004 Barbara Jurczyszak	1475.00	0.00	0.00	0.00	1475.00	0.00	1475.00
001005 Pavano Memorial	6263.00	0.00	0.00	0.00	6263.00	0.00	6263.00
001006 FISA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001007 Adult Ed.-SAT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001008 Cup of Tea book club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001009 U.S. First	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001010 Acoustic Club	22.50	0.00	0.00	0.00	22.50	0.00	22.50
001011 CAS Katrina Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001012 Americares	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001013 Berlin Helping Berlin	644.50	0.00	0.00	0.00	644.50	0.00	644.50
001014 Guidance	20434.83	25355.00	-297.50	0.00	45492.33	0.00	45492.33
002000 Business Club	1176.80	445.00	-444.81	0.00	1176.99	0.00	1176.99
002001 Musical Club	21146.47	30.00	-8667.12	0.00	12509.35	0.00	12509.35
002002 H.O.P.E.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002003 International Club	2200.41	0.00	0.00	0.00	2200.41	0.00	2200.41
002004 Ophelia	556.72	0.00	0.00	0.00	556.72	0.00	556.72
002005 UpBeat Peerleader	41672.56	10050.00	-393.71	0.00	51328.85	0.00	51328.85
002006 UpBeat Regular	8935.31	40.25	-279.62	0.00	8695.94	0.00	8695.94
002007 UB Summer Theatre	58.33	0.00	0.00	0.00	58.33	0.00	58.33
002008 Service League	414.97	0.00	0.00	0.00	414.97	0.00	414.97
002009 E S L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002010 Europe Field Trip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002011 FTA/Future Teachers	149.90	0.00	0.00	0.00	149.90	0.00	149.90
002012 UpBeat-Women's	194.69	0.00	0.00	0.00	194.69	0.00	194.69
002013 Drama Club	9122.61	0.00	0.00	0.00	9122.61	0.00	9122.61
002014 HOSA(HEALTH	152.53	0.00	0.00	0.00	152.53	0.00	152.53
002015 Spanish Elem.Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002016 Capstone Grant	274.55	0.00	0.00	0.00	274.55	0.00	274.55
002017 Class of 2015	2721.22	1025.00	0.00	0.00	3746.22	0.00	3746.22
002018 NYC Field Trip	2737.30	0.00	0.00	0.00	2737.30	0.00	2737.30
002019 Rita P. Sachetti	1810.41	0.00	0.00	0.00	1810.41	0.00	1810.41
002020 Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002021 Faculty Social Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002022 Debate Club	481.00	0.00	0.00	0.00	481.00	0.00	481.00

From: 03/01/2016

General Ledger Report

From Account:

1

To : 03/31/2016

To Account:

999999

AccountName	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
002023 GLASS	503.80	0.00	0.00	0.00	503.80	0.00	503.80
002024 Interact	255.30	0.00	0.00	0.00	255.30	0.00	255.30
002025 Class of 2014	14598.92	0.00	0.00	0.00	14598.92	0.00	14598.92
002026 Class of 2016	12191.30	90.00	-247.00	0.00	12034.30	0.00	12034.30
002027 Class of 2013	4051.21	0.00	0.00	0.00	4051.21	0.00	4051.21
002028 Girls Basketball	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003002 Class of 2009	1168.19	0.00	0.00	0.00	1168.19	0.00	1168.19
003003 Class of 2008	4693.44	0.00	0.00	0.00	4693.44	0.00	4693.44
003004 Class of 2007	2059.29	0.00	0.00	0.00	2059.29	0.00	2059.29
003005 Class of 2010	1553.59	0.00	0.00	0.00	1553.59	0.00	1553.59
003006 Class of 2011	3414.05	0.00	0.00	0.00	3414.05	0.00	3414.05
003007 Class of 2017	5117.26	1755.00	0.00	0.00	6872.26	0.00	6872.26
003008 Class of 2002	2378.81	0.00	0.00	0.00	2378.81	0.00	2378.81
003009 Class of 2003	424.57	0.00	0.00	0.00	424.57	0.00	424.57
003010 Class of 2004	3209.69	0.00	0.00	0.00	3209.69	0.00	3209.69
003011 Class of 2005	126.05	0.00	0.00	0.00	126.05	0.00	126.05
003012 Class of 2006	1149.92	0.00	0.00	0.00	1149.92	0.00	1149.92
003013 UB Summer Experience	18863.32	0.00	0.00	0.00	18863.32	0.00	18863.32
003014 Class of 2019	3221.26	530.00	-500.00	0.00	3251.26	0.00	3251.26
003015 Devivo Scholarship	634.25	0.00	0.00	0.00	634.25	0.00	634.25
003016 UpBeat "Wrist" Account	58915.41	3308.00	-4149.69	0.00	58073.72	0.00	58073.72
003017 Class of 2018	6237.77	0.00	0.00	0.00	6237.77	0.00	6237.77
003018 UpBeat-Crowe Fund	7663.05	0.00	-43.75	0.00	7619.30	0.00	7619.30
003019 Habitat for Humanity	2616.03	0.00	0.00	0.00	2616.03	0.00	2616.03
003020 UpBeat Drop In Night	1357.71	0.00	0.00	0.00	1357.71	0.00	1357.71
003021 Upbeat Summer	215.62	0.00	0.00	0.00	215.62	0.00	215.62
003022 UpBeat DeVivo Memorial	1074.21	0.00	0.00	0.00	1074.21	0.00	1074.21
004000 Lost Books	732.77	75.00	0.00	0.00	807.77	0.00	807.77
005000 Alumni Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005001 BHS Scholarship	3920.78	300.00	0.00	0.00	4220.78	0.00	4220.78
005002 Massirio Wells	3012.16	0.00	0.00	0.00	3012.16	0.00	3012.16
005003 BHS Community	0.00	0.00	0.00	0.00	0.00	0.00	0.00
005006 Lennehan Award	144.01	0.00	0.00	0.00	144.01	0.00	144.01
005007 Faculty Scholarship	522.79	345.00	0.00	0.00	867.79	0.00	867.79
005008 Rosahn/Dunn	200.00	0.00	0.00	0.00	200.00	0.00	200.00
005009 Teacher of the Year,	1160.23	0.00	0.00	0.00	1160.23	0.00	1160.23
005010 Balfour Scholarship	500.00	0.00	0.00	0.00	500.00	0.00	500.00
005011 Savings-Interest	456.53	0.00	0.00	0.00	456.53	0.00	456.53

From: 03/01/2016

General Ledger Report

From Account: 1

To : 03/31/2016

To Account: 999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
005012 Unified Sports (Grant)	3314.74	0.00	0.00	0.00	3314.74	0.00	3314.74
005013 CD-Interest	7941.64	0.00	0.00	0.00	7941.64	0.00	7941.64
006000 Adult Education	7995.51	946.95	-1003.10	0.00	7939.36	0.00	7939.36
006001 Barkery/Cookie Closet	199.01	0.00	0.00	0.00	199.01	0.00	199.01
006002 H.E.R.O.	4655.30	250.00	-121.79	0.00	4783.51	0.00	4783.51
006003 Independent Study	0.00	0.00	0.00	0.00	0.00	0.00	0.00
006004 Radio Club	195.60	0.00	0.00	0.00	195.60	0.00	195.60
006005 Graphic Arts	403.63	0.00	0.00	0.00	403.63	0.00	403.63
006006 Ski Club	0.00	0.00	0.00	0.00	0.00	0.00	0.00
006007 School Store	99.83	0.00	0.00	0.00	99.83	0.00	99.83
006008 Class of 2012	7790.26	0.00	0.00	0.00	7790.26	0.00	7790.26
006009 Voc.Ed.-Laundry	158.30	0.00	0.00	0.00	158.30	0.00	158.30
006010 BHS Web Club	42.29	0.00	0.00	0.00	42.29	0.00	42.29
007001 Band Fund	10332.01	2700.70	-2697.28	0.00	10335.43	0.00	10335.43
007002 Close Up	3.40	0.00	0.00	0.00	3.40	0.00	3.40
007004 Literary Magazine	165.64	0.00	0.00	0.00	165.64	0.00	165.64
007005 Chorus Fund	12465.39	370.00	-12506.00	0.00	329.39	0.00	329.39
007006 Project Oceanography	2994.53	0.00	0.00	0.00	2994.53	0.00	2994.53
007007 Science Club	490.54	0.00	0.00	0.00	490.54	0.00	490.54
007008 Student Government	7380.16	0.00	0.00	0.00	7380.16	0.00	7380.16
007009 Tsunami Relief Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007010 Honor Society	3288.11	0.00	-30.00	0.00	3258.11	0.00	3258.11
007011 Humanities Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007012 Youth & Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00
007014 Art Club	23.84	0.00	0.00	0.00	23.84	0.00	23.84
008000 Redcoat Review	108.43	0.00	0.00	0.00	108.43	0.00	108.43
008001 Driver's Education	1237.30	3012.00	-2632.90	0.00	1616.40	0.00	1616.40
008002 Field Trips	3040.35	1297.00	-350.00	0.00	3987.35	0.00	3987.35
008003 Upbeat Game Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00
008004 Lamp Fund	1449.17	287.39	0.00	0.00	1736.56	0.00	1736.56
008005 Library Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
008006 Misc. Charges	-2075.80	0.00	0.00	0.00	-2075.80	0.00	-2075.80
008007 Helping Hand	3927.77	0.00	-400.00	0.00	3527.77	0.00	3527.77
008008 Holding Account	19947.58	1794.00	-320.00	0.00	21421.58	0.00	21421.58
008009 Student Fund	-300.42	0.00	0.00	0.00	-300.42	0.00	-300.42
Group Total	430997.35	67174.29	-54559.06	0.00	443612.58	0.00	443612.58
Grand Total	430997.35	67174.29	-54559.06	0.00	443612.58	0.00	443612.58

04/04/2016

Berlin High School

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From: 03/01/2016

General Ledger Report

From Account: 1

To : 03/31/2016

To Account: 999999

Account Name	Beg. Bal.	Receipts	Disburse	Transfer	End. Bal.	Payables	Working
000990 Petty Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000991 Cash On Hand	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000992 Checking	342412.23	67174.29	-54559.06	0.00	355027.46	0.00	355027.46
000993 Savings	9732.61	0.00	0.00	0.00	9732.61	0.00	9732.61
000994 Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000995 Massirio Wells	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000997 Bank Accounts	78602.51	0.00	0.00	0.00	78602.51	0.00	78602.51
Group Total	430747.35	67174.29	-54559.06	0.00	443362.58	0.00	443362.58
Grand Total	430747.35	67174.29	-54559.06	0.00	443362.58	0.00	443362.58

					3/31/2016
<u>BERLIN PUBLIC SCHOOLS</u>					
<u>ACTIVITY ACCOUNT</u>		<u>BEG BAL.</u>	<u>RECEIPTS</u>	<u>EXPENDED</u>	<u>BALANCE</u>
MCGEE SCHOOL		\$ 57,967.88	\$ 34,656.39	\$ 64,234.58	\$ 28,389.69
GRISWOLD SCHOOL		\$ 17,573.36	\$ 5,587.10	\$ 275.91	\$ 22,884.55
GRISWOLD UPBEAT		\$ 623.51	\$ -	\$ -	\$ 623.51
HUBBARD SCHOOL		\$ 3,772.18	\$ 788.45	\$ -	\$ 4,560.63
WILLARD SCHOOL		\$ 10,076.30	\$ 2,911.88	\$ 1,569.46	\$ 11,418.72
			\$ -		
WILLARD UPBEAT		\$ 333.91	\$ -	\$ -	\$ 333.91
ADMINISTRATION		\$ 547.63	\$ -	\$ -	\$ 547.63
INTEREST EARNED		\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 90,894.77	\$ 43,943.82	\$ 66,079.95	\$ 68,758.64
			WEBSTER CKG		\$ 68,758.64
					\$ 68,758.64
<u>MCGEE</u>					
GENERAL		\$ 9,598.84	\$ 13,274.64	\$ 14,024.18	\$ 8,849.30
BAND		\$ -	\$ -	\$ -	\$ -
STUDENT COUNCIL		\$ 2,640.30	\$ -	\$ 795.00	\$ 1,845.30
WASHINGTON		\$ 45,728.74	\$ 21,381.75	\$ 49,415.40	\$ 17,695.09
MUSIC LAB		\$ -	\$ -	\$ -	\$ -
		\$ 57,967.88	\$ 34,656.39	\$ 64,234.58	\$ 28,389.69

Berlin Historical Society Story Share

A series of round table discussions celebrating Berlin History

Session Seven: Northern Chamberlain Highway & Adjacent Neighborhoods

*Wednesday, May 18,
2016, 1-3 p.m.
Berlin Senior Center,
33 Colonial Drive,
Kensington, CT
Call to Register:
860-828-7006*

*View of Turkey Hill from
"The Stone House" on
High Road
by Kensington's own
Nelson Augustus Moore
(Moore Family Trust)*



Our last Story Share event had 125 participants! If you've missed out on this popular program, join in the fun as the series continues with vintage slides and history of Chamberlain Highway north of Norton Road -the Percival Avenue, High Road, and Turkey Hill area over to West Lane, Ragged Mountain and Mooreland Hill. Do you remember the old Johnson's Garden Center, Hart's Bakery, the first Percival School, Ferndale Dairy Bar, Hungerford Riding Stables or the Kensington Cinema? As Kensington's population grew, much of this area became a landscape of classic 20th century New England neighborhoods, with only a couple family farms surviving. Help us recall what it was like in earlier times, as we share what made this area so appealing to the Moore family and to others who settled there.

The event is free, open to the public, and coffee & cookies will be served. We encourage you to bring pictures to be scanned on site for the museum's archive.

Lou Gehrig: The Story of a Great Man



Berlin-Peck Memorial Library

Thursday, May 5th @ 6:30 pm

Register online @ www.berlinpeck.events or by calling 860-828-7126.

Storyteller Carol Birch will present the history of the famed baseball player Lou Gehrig. The story of Lou Gehrig's outstanding career and personal life will be told in detail by Ms. Birch, a National Storytelling Network's Circle of Excellence Award winner.

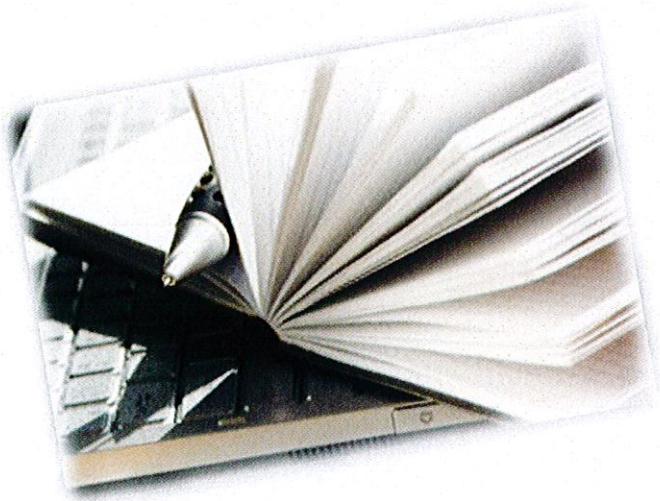
Sponsored by Myrna Pauloz Berlin Senior Center Fund & the Friends of the Berlin-Peck Memorial Library



Berlin-Peck Memorial Library
234 Kensington Rd.
Berlin, CT 06037 860-828-7125
www.berlinpeck.org



You Wrote a Book. Now What?



Berlin-Peck Memorial Library

Monday, May 16th @ 6:30 pm

Have you written something you would like to see published, but don't know where to start? Gain an insider's view of book publishing at this program with literary agent, Jan L. Kardys, and Chairman of Unicorn Writers' Conference. Jan has 40 years' diversified publishing experience working for 10 major NYC publishing corporations and is also the creator of Black Hawk Literary Agency and Unicorn for Writers. She will share such topics as developing a concept, writing a manuscript, correct formatting, editing, finding a literary agent, negotiating a publishing agreement, the various departments within a publishing companies, self-publishing vs. traditional book publishing, subsidiary rights, marketing, utilizing the most cutting-edge technologies and social media services to increase visibility to literary agents, publishers and readers alike. Powerpoint and handouts will be provided.

**Register by calling 860-828-7126 or
online @ www.berlinpeck.events**

Sponsored by Friends of the Berlin-Peck Memorial Library.



Berlin-Peck Memorial Library
234 Kensington Rd.
Berlin, CT 06037 860-828-7125
www.berlinpeck.org



Senior Storytelling



Monday, May 9th from 1-2 pm
Berlin-Peck Memorial Library

From campfires to the theater, the art of storytelling has always been central to the human experience. Spend an hour turning one of your memories into a piece fit for the stage! Participants will spend an hour learning basic acting and play-writing techniques. Using a list of generated questions as a guide, participants will write a short monologue inspired by their own life experience.

Register by calling 860-828-7126 or www.berlinpeck.events
This program is sponsored by the Friends of the Berlin-Peck Memorial Library

Facilitator Bio: Facilitator Kristianna Smith is a Founding Partner of Via Arts, LLC. She has spent the past decade working with youth, educators, and the elderly reinvigorating the human experience through theatre arts.



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234 Kensington Rd.
Berlin, CT 06037 860-828-7125
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PEACE CORPS: Make a Difference At Any Age

**Berlin-Peck Memorial Library
Tuesday, May 10th @ 6:30 pm**

Register for this event online @ www.berlinpeck.events or by calling 860-828-7126

Peace Corps volunteer, Kathy Fidler, will discuss her service as a Youth Development Volunteer in the Philippines, and provide information on opportunities available to get involved.

The presentations is suitable for a wide range of ages, but extra materials and information will be available for older attendees to commemorate Older Americans Month in May. The Peace Corps have a special recruitment initiative to provide additional information and support to potential applicants over 55.



Peace Corps



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