

# FLOWER-POWER Treasure Hunt

Tuesday, April 12,  
11:00 to 3:00

**Spring has sprung!**

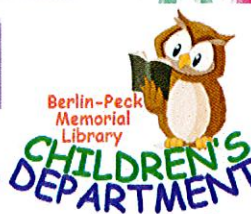
Follow the clues to collect ten different flowers hidden throughout the Children's Department.

Then use your flowers to create a colorful, spring-y picture to take home!

Drop in any time between 11:00 and 3:00.  
Recommended for grade K and up.  
While supplies last.



**Berlin-Peck Memorial Library**  
234 Kensington Rd.  
Berlin, CT 06037 860-828-7127  
[www.berlinpeck.org](http://www.berlinpeck.org)







# Sleepytime Stories with Miss Sarah

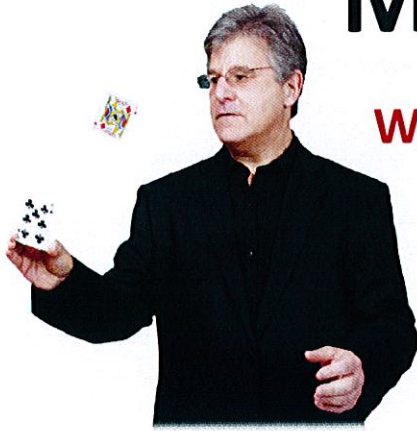
Tuesday, April 19  
6:30 to 7:30 p.m.

Families are invited to join us for this evening storytime, which will include stories, songs and a craft.

Drop-in program; all ages, but geared to ages 3 and up



# Magician Jan Paris



**Wednesday, April 20<sup>th</sup> @ 7 pm**  
**Berlin-Peck Memorial Library**

Jan Paris is a professional magician specializing in close-up and strolling magic. He performs seemingly impossible feats through interactive slight-of-hand magic inches from your eyes. His routines involve cards, coins and objects borrowed from guests (that he always makes reappear!). His tasteful variety of tricks will transform your night into an unforgettable and talked about experience, even long after it has ended. Jan lives in Farmington, Connecticut.

This program is appropriate for adults and teens.

Contact the library to register: 860-828-7126 or [www.berlinpeck.events](http://www.berlinpeck.events)

Refreshments will be served.



*This program is sponsored by Friends of the Berlin-Peck Memorial Library.*



**Berlin-Peck Memorial Library**  
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[www.berlinpeck.org](http://www.berlinpeck.org)





# Bibliobop

Tuesday,

April 26

at 10:30

Are you ready to shake your sillies out? Join us for a story followed by some energetic dancing, singing and playing!

For all ages (geared to toddlers and preschoolers).

*Drop-in; no registration is required.*



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# STATE OF CONNECTICUT

## PUBLIC UTILITIES REGULATORY AUTHORITY

Did you know that customers of Eversource and United Illuminating can choose their electric supplier?

Staff from the Public Utilities Regulatory Authority can explain the process and provide information about licensed electric suppliers, how you may reduce your monthly electric bill by switching suppliers and whether choosing a supplier is right for you.

### **PURA's presentation will cover:**

- Where to find information about choosing an electric supplier;
- New information provided on the first page of your electric bill;
- How to compare generation rates;
- The opportunity to lower your bill;
- How to enroll with a licensed supplier;
- How to block supplier switching;

**Contact the library to register:**

**860-828-7126 or**

**[www.berlinpeck.events](http://www.berlinpeck.events)**

### **WHEN:**

Tuesday, April 26, 2016  
at 6:30 p.m.

### **WHERE:**

Berlin-Peck Memorial Library  
234 Kensington Road  
Berlin, CT

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***We encourage you  
to bring a recent  
copy of your  
electric bill and  
speak with one of  
PURA's  
representatives.***

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Afternoon Family Movie

# Open Season: Scared Silly

**Wednesday, April 27 at 2:00**

Drop-in; all ages

Rated PG; runtime 84 minutes

Bring comfy seating and snacks, if you wish.



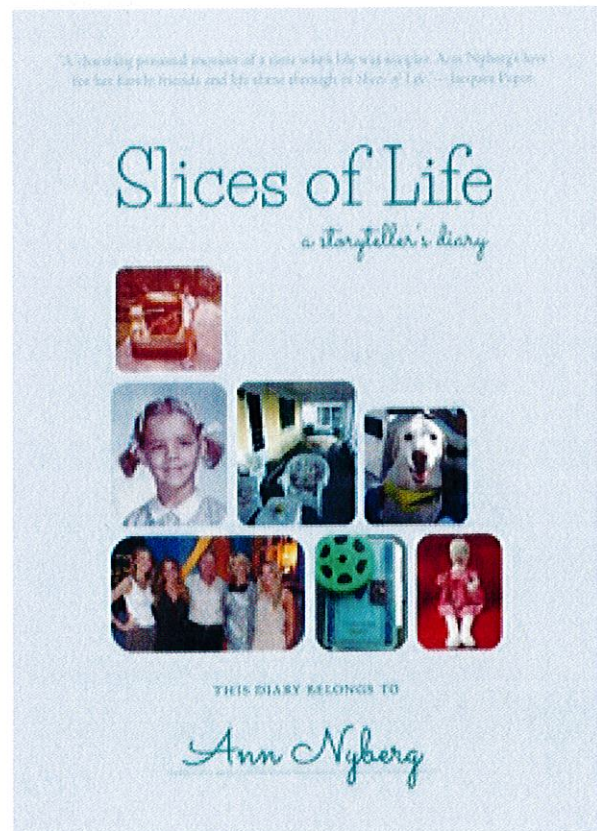
# COME MEET ANN NYBERG!!



Berlin-Peck Memorial  
Library  
*Saturday, Apr. 30, 1 pm*

Meet news anchor Ann  
Nyberg and hear her  
discuss her new  
book, *Slices of Life: A  
Storyteller's Diary*.

Books will be sold at  
the event.



Please contact the library to register for this event:  
860-828-7126 or [www.berlinpeck.events](http://www.berlinpeck.events)



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Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823  
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248  
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533  
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767

[www.ccthd.org](http://www.ccthd.org)

**TO: Board Members**  
**FROM: Charles Brown, Director of Health**  
**SUBJECT: MONTHLY REPORT—February 2016**  
**DATE: March 14, 2016**

### **Monthly Activities/Projects of Special Interest**

#### **Director of Health**

- Started QI project for reorganization of digital files once consolidated in a cloud IT application with a QI team made up of staff volunteers.
- Met with Berlin Schools Superintendent to discuss support of healthy living activities like Walk to School day, community walking programs and interaction between CCHD and school staff
- Completed ICS 400 course that encompassed how to operate in large scale multi-jurisdictional events using the Incident Command System and multiagency coordination.

#### **Administrative**

- Prepared for and participated in the digital files reorganization QI project meeting. Continue to clean up computer files in anticipation of moving them to cloud based storage.
- Cleaned up the Newington Sr and Disabled Center office in preparation for Health Educator, Lori DiPietro to move there and free up a cubicle for the new Assistant Director—Community Health.
- Worked with contractor Systems Support Group to migrate all health district employees to Office 365—Outlook based e-mail. All employees emails are now first initial, last name@ccthd.org.
- Financial reporting for grants continues.
- Mop up of flu billing is being completed. Jane reports that the Availity online billing program worked very well.
- Preparing to order flu vaccine for fall 2016 clinics.

#### **Environmental Health Services**

##### **Staff Activities and Projects**

- Attended CCHD Staff meeting, Environmental Health Staff meeting and evidence collection training provided by the CT States Attorney's Office.
- See final page of Director's Monthly Report for town work activities.

#### **Environmental Health/Sanitarian Staff Reports**

##### **Berlin**

- Met with possible new owner of the Farmington Ave Restaurant to make upgrades.
- Conducted an under 3 year old endorsement room change inspection at local daycare.
- Attended an iCloud meeting to develop and discuss organization of files.
- Responded off hours regarding a water pipe burst in kitchen at local restaurant.



- Responded off hours regarding a sprinkler system discharge at an assistance living kitchen facility.
- Completed a webinar regarding the use of office 365.

### **Newington**

- Attending the 6 week Septic Installers course sponsored by COWRA (Connecticut Onsite Wastewater Recycling Association) in Middletown CT.
- Conducted 2 Pre-Operational Inspection for a re-located Subway Restaurant.
- Responded to emergency water main break on Willard Ave affected two Regulated facility.
- Attended Newington Safe Homes Task Force Meeting.
- Attended CCHD insurance meeting with Paul Lewis from Arthur J. Gallagher & Co. Wethersfield.
- Completed plan reviews for renovations at Dept. of Transportation Cafeteria and Bertucci's.
- Conducted several food service routine inspection and Re-Inspection.
- Responded/Follow-up to several complaints.

### **Rocky Hill**

- Received several emergency after hour weekend calls from Rocky Hill Police Dispatch and Newington Police Dispatch and Wethersfield Police Dispatch.
- Conducted follow up inspections for the new Still Hill Brewery, to ensure compliance with state and town codes.
- Attended a meeting with the Rocky Hill Building, Planning, Wetlands, and Fire Departments
- Met in Berlin with Sanitarian Jeff Vecchitto to review plans and conduct follow up inspections.
- Attended a meeting in Rocky Hill with Director of Health Charles Brown along with various town departments and the owner of the Shad Row to discuss a proposal to expand seating at the establishment.
- Appeared in court on behalf of Central CT Health District in an ongoing case in Rocky Hill, full compliance with the CT Public Health Code has been achieved.
- Continued to supervise intern Grayson Yacavone. Grayson is a Goodwin College student and will be working in the Rocky Hill office learning about local environmental public health.
- Conducted preoperational inspections at the new location of the DeNovellis Restaurant.
- Conducted an opening inspection and issued licenses to the Coconuts Salon and juice bar.
- Licensed several new itinerant vendors.
- Received and responded to numerous complaints throughout the month.

### **Wethersfield**

- Inspected temporary event, Pasta Dinner, Wethersfield.
- Did a walkthrough of an existing building for a proposed new food market.
- Met with Sean Merrigan, DPH to discuss an existing lot with septic, Berlin.
- Inspected a septic repair, Berlin.
- Inspected several salons.
- Took out intern Greyson on several inspections.



## **Community Initiatives**

- Smiles for Life Dental Grant
  - CCHD received the grant for the FY 2015-2016 year. Due to an increase in the number of funding awards given out, CCHD received approximately \$7,000. We have established dental clinic dates for the 2015-2016 grant years at the Senior Centers in Berlin, Newington and Wethersfield, and we are partnering with the Lodge at Cold Spring in Rocky Hill.
  - We received an additional \$1,500 from NCAAA to put on extra clinics until September 2016. This funding does not need to be matched from CCHD. Supplementary clinics will be planned soon.
- Childhood Lead Case Management
  - Conducting case tracking and management of lead poisoned children via DPH Maven database. We have 7 lead cases currently open in the District.
- Emergency Preparedness
  - Working with Charlie and Judy to develop a new list of non-medical and medical volunteers for emergency preparedness. This will be useful to create an active volunteer force for the District to prepare for future emergency preparedness events. A preliminary meeting with Charlie and Judy was held to plan activities through June.
- National Public Health Week (NPHW)
  - Currently working with Bryan Nagel, a student from Southern, to work on messaging for NPHW. We are putting together press releases and articles to spread the word about the importance of that week and the activities that will be highlighted.
  - Worked with the towns to set up the CCHD Board members to receive proclamations on behalf of the District for the week.
- Living Healthy in the District
  - Report was finalized, printed and is in the process of being distributed to local town departments and the general public.

## **Asthma Grant (Putting On Airs)**

- Referrals received: 14
- Home visits completed: 14
- Demographics of home visits:
  - 6 female
  - 8 male
  - 10 Hispanic
  - 4 non- Hispanic - white
- Age range 1-47
- Towns Served:
  - Bristol, Hartford, New Britain
- Total referrals received for program year through February- 69
- Total home visits completed for program year through February- 46
- Outreach/Meeting attended
- February 23rd – Wethersfield School nurses



## **Emergency Preparedness**

- Contract deliverables:
- Deliverables:
  1. Community Assessment submitted.
  2. Participated in Region 3 ESF 8 PH meeting. .
  3. Participated in ESF 8 Health & Medical meeting.
  4. Supply Management: Test & update of Log-in to IMATS, a government system.
- Upcoming State Exercise: The CT DPH spring exercise will be conducted during the spring school vacation week of April 11<sup>th</sup>. The focus will be on Strategic National Stockpile) SNS receipt, delivery of assets to POD site and POD set up (Region 3 PH- 1 site). CCHD will focus on the training for the roles and responsibilities of workers, JITT (Just in Time Training) , forms, safety & security of sites & workers, exercise of receipt of assets from DPH, transportation of assets from receiving site to POD clinic site, receipt at the site and security of assets at all times. A meeting will be scheduled in March. Submitted Intent to Exercise. Meeting with other participants being planned.
- Volunteer Status: As part of volunteer recruitment efforts, the FileMakerPro database structure is being reviewed and is partially revised to meet the changing and broader needs for clinic staffing in emergencies and other all hazard events.
- Emergency Notification Lists: Everbridge Notification system content is being updated and tests will be conducted for the various categories. Met with Carmine Centrella (CREPC) again to review system. Continuing work on list management.
- Other:
  1. Staff IDs: Arrangement finalized for CCHD staff to obtain IDs.



February 2016

Program Measures	Berlin			Newington			Rocky Hill			Wethersfield			Fiscal YTD Total		
	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections	Complaints	Complaint Inspections	Routine Inspections
Water Supply	0	0	1	0	0	0	0	0	0	0	0	0	2	2	1
Food Service	0	0	31	3	2	38	4	5	27	1	2	29	27	41	1177
Public Facilities	0	0	0	0	0	0	0	0	0	0	0	0	9	8	68
Salon Inspections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	62
Subsurface Sewage	0	0	4	0	0	0	0	0	0	0	0	0	5	7	54
Gen Envir. Health	1	1	0	2	5	0	5	7	0	0	3	0	73	122	10

Campylobacteriosis	0	0	2	0	12
E-Coli	0	0	0	0	2
Salmonellosis	0	0	0	0	7
Blood lead $\geq 5$	0	0	0	0	11



***FREEDOM OF INFORMATION ACT (FOIA)  
EDUCATIONAL WORKSHOP  
FOR BOARDS AND COMMISSION MEMBERS  
PRESENTER: THOMAS A. HENNICK, PUBLIC EDUCATION OFFICER***

**DATE:** APRIL 11, 2016 @ 6:30 p.m.

**LOCATION:** BERLIN PECK MEMORIAL LIBRARY  
BLANCHE DELANEY ROOM  
234 KENSINGTON ROAD  
BERLIN, CT 06037

**PURPOSE:** WHAT BOARDS, COMMISSION & COMMITTEE  
MEMBERS MUST KNOW

**LEARNING OBJECTIVES:**

- Three kinds of meetings recognized under FOIA
- Requirements for public access, recordkeeping, and release of information
- When can the public be excluded
- How to handle complaints
- Penalties & Costs of Noncompliance
- Q & A

If you would like to attend please contact by April 5, 2016  
Kate Wall, Berlin Town Clerk  
Telephone: 860-828-7036  
Email: [kwall@town.berlin.ct.us](mailto:kwall@town.berlin.ct.us)



**Budget Changes**

**2015-2016**      **Boldface items approved by Town Council.**

All others approved by Town Manager.

<b>Bud.Chg.</b>	#	Department	Contingency	Fund Bal.	Other		Comments
					General Fd.	Other Fund	
	16-001	Nursing			\$3,000.00		Social Worker (from Medical Services)
	16-002	Various			\$25,549.50		Top management salary increases
	16-003	Townwide			\$1,120.00		OSHA Compliance (from Salary Continuation)
	16-004	Animal Control			\$100.00		Maint. & Repair (from Supplies)
	<b>16-005</b>	<b>Townwide</b>	<b>\$20,000.00</b>				<b>Town share of Fraud Risk Assessment</b>
	<b>16-006</b>	<b>Corporation Couse</b>	<b>\$15,473.13</b>				<b>Argonaut Insurance Company settlement.</b>
	16-007	Highway			\$2,400.00		Tree Warden Stipend.
	<b>16-008</b>	<b>Water Control</b>				<b>\$30,400.00</b>	<b>Misc. Cap. Improv. (from Hydrant Replacement)</b>
	16-009	Library			\$100.00		Data Services (from Audio/Video Materials)
	16-010	Nursing			\$700.00		Background checks (from Flu Clinic)
	16-011	Highway			\$924.00		Uniforms (from Operating Materials)
	16-012	Townwide			\$1,061.65		Miscellaneous (from Salary Continuation)
	16-013	Public Works			\$2,500.00		GIS Programming (from Contrac. Serv.)
	16-014	Police			\$4,999.00		Uniforms (from Traffic Lights & Signals)
	16-015	Water Control				\$200.00	Water fund Mileage (from Prof. Devel.)
	16-016	Golf Course			\$15.00		Organizational Fees (from Computer Support)
	16-017	Town Clerk			\$50.00		Organizational Fees (from Microfilming)
	16-018	Townwide			\$500.00		Employee Assistance Program (from Salary in Lieu of Vacation)
	16-019	Police			\$4,999.00		Professional Development (from Police Personnel)
	16-020	Municipal Garage			\$4,900.00		Professional Development (from Vehicle Fuel)
	16-021	Town Clerk			\$200.00		Supplies (from Prof. Devel.)
	16-022	Public Works			\$500.00		Supplies (from Contrac. Serv.)
	16-023	Emergency Mgmt.			\$250.00		Training (from Supplies)
	16-024	Fire Dept.			\$290.00		Maint. & Repair (from Operating Materials)
	<b>16-025</b>	<b>Fire Dept.</b>	<b>\$18,740.78</b>				<b>KFD Boiler Replacement</b>
					<b>\$54,213.91</b>	<b>\$0.00</b>	<b>\$54,158.15</b>
							<b>\$30,600.00</b>

**Cumulative Appropriations**      \$52,821.03

**Bal. of Contingency Account**      \$295,786.09



**Fee Waivers and Donations Approved by Council****Fiscal Year 2015/16**

<b><u>Date</u></b>	<b><u>Value</u></b>
7/21/2015 Fee Waiver - Timberlin Junior Interclub tournament	\$400.00
7/21/2015 Donation - 4 rounds of golf and 2 carts - Ryan Lee Memorial tournament raffle	\$216.00
7/21/2015 Waiver - Bldg. Permit and Zoning Fees - Berlin Lions	\$540.00
9/1/2015 Waive greens fees and cart fees, Brokers Breakfast	\$1,350.00
9/15/2015 Donation - 4 rounds of golf and 2 carts - Sunrise Rotary Club raffle	\$216.00
9/15/2015 Waive Police Traffic Control Fees for Berlin Fair	\$28,200.00
10/6/2015 Waive Police Fees - Tree Lighting - Raising Berlin	\$500.00
10/6/2015 Waive Police Fees - Podunk Bluegrass Festival	\$340.65
10/20/2015 Donation - 4 rounds of golf and 2 carts - Good Cause Gifts	\$216.00
12/1/2015 Donation-program registration-Kensington Nursery school	\$65.00
1/19/2016 Waive Police fees - BHS Grad Party Mr. BHS Competition	\$350.00
2/2/2016 Waive Police fees - Hubbard Pasta dinner	\$340.00
2/16/2016 Waive special event fee - Kens. Cong. Church Lobster Roll/Strawberry shortcake fest.	\$150.00
3/15/2016 Donation - 1 round of golf for 2 - Willard PTO Pasta Dinner and raffle	\$83.00
3/15/2016 Waive Police Fees - Willard PTO Pasta Dinner	\$300.00
3/15/2016 Waive Police Fees - Kensington Congregational Block Party and Road Race	\$2,880.00
	<hr/>
	\$36,146.65