

BERLIN POLICE DEPARTMENT



2005 ANNUAL REPORT

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BERLIN POLICE DEPARTMENT

MISSION STATEMENT



The mission of the Berlin Police Department is to serve the community, to prevent crime, to fairly and impartially enforce the law, and to protect life and safeguard property. The Berlin Police Department will strive to instill public confidence by maintaining a high degree of professionalism, dedication, and expertise in the delivery of law enforcement service. The integrity of, and respect for, the Berlin Police Department is enhanced by its contribution to the welfare of the citizens, its concern for excellence, and by the guidance it provides to its members towards a high level of ethical service.



BERLIN POLICE DEPARTMENT

2005 ANNUAL REPORT



I am proud to present the 2005 Annual Report for the Berlin Police Department.

This report reflects the efforts of personnel within the department. Each individual contributes to the effectiveness and efficiency of services that we provide to the community.

During 2005, the Police Department was able to recruit and employ personnel that brought us up to our authorized strength.

The Police Department hired three new Dispatchers. The new Dispatchers are William Ralph, Hope Gundry and Bradley Pitt. The dispatchers replace Dispatchers Stephanie Riccardo, and Allison Santoro who left town employment for other career opportunities.

A full compliment of Police Officers was achieved with the return of Officer Eric Chase and the employment of Officer Brian Dumais and Officer Robert Canto.

Detective Thomas Hodolitz was promoted to Sergeant during 2005. Sergeant Hodolitz has achieved this position after 18 years with the Police Department. The Sergeant's position became vacant when Lieutenant Paul Chant retired after 38 years of service to the town.

The Police Department was also able to acquire a new tool for traffic enforcement. Through the Connecticut Department of Transportation, the Police Department was successful in applying for a Harley Davidson patrol Motorcycle. The motorcycle will be used as a proactive tool to enhance enforcement efforts.

The Police Department and Fire Departments continue to have a close working relationship. All departments actively work and train together. Additionally, the town departments share resources as much as possible to efficiently serve the town.

The Berlin Police Department is ready, willing and able to serve the businesses, visitors, and residents and insure that you feel safe in and about town.



HISTORY OF THE BERLIN POLICE DEPARTMENT

On September 10, 1937, the Town of Berlin formed a Police Bureau which was supervised by four elected Constables. The Police Bureau was the town's only form of police protection until April 13, 1955.

Since 1955, the Berlin Police Department has grown from 3 constables to 40 full time officers, one sworn supernumerary officer, eight civilian dispatchers, one administrative assistant to the Chief, two records clerks, and one technical support person. There are also one full time Animal Control Officer and one part time Animal Control Officer. Included with the 40 full time officers are four female officers who work both in Patrol and Detective Divisions.

The Police Department has been lead by six Police Chiefs; Theodore Strand (1956-1971), Robert Skinner (1971-1978), Phillip Buchanan (1978-1980), William Scalise (1980-1988), Gerald Charamut (1988-2003), and Paul Fitzgerald, who was appointed in 2003.

On February 2, 1985, the Berlin Police Department was shaken by the death of Jeffrey Casner, who was struck by a drunk driver while directing traffic at an automobile accident.

In November of that year, the department was once again shocked by the sudden death of Chief William B. Scalise, who succumbed while clearing land for a new VFW Post.

On September 10, 2005, the Berlin Police Department celebrated it's 50th year as an established police department by having an open house which was visited by many residents and retired officers.

The Berlin Police Department's 2005-2006 budget was \$5,289,843 — a far cry from the \$8,386 that had been allocated for police protection in 1954.

The Berlin Police Department is looking to the future to better serve the Berlin community by increasing manpower and moving into a newer and larger facility.

Berlin Police

Commissioners



Chairman Robert Peters



Robert Clark



Anita Miller



Anthony Letizio



Lori St. Jarre

LAW ENFORCEMENT CODE OF ETHICS

The Berlin Police Department subscribes to the Law Enforcement Code of Ethics as adopted by the International Association of Chiefs of Police (IACP). All Sworn personnel are expected to abide by the following ethics;

1. As a Law Enforcement Officer, my fundamental duty is to serve the community: to safeguard life and property, to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

2. I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint, and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature, or is confided to me in my official capacity, I will keep ever secret unless revelation is necessary in the performance of my duty.

3. I will never act officiously or permit personal feelings, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

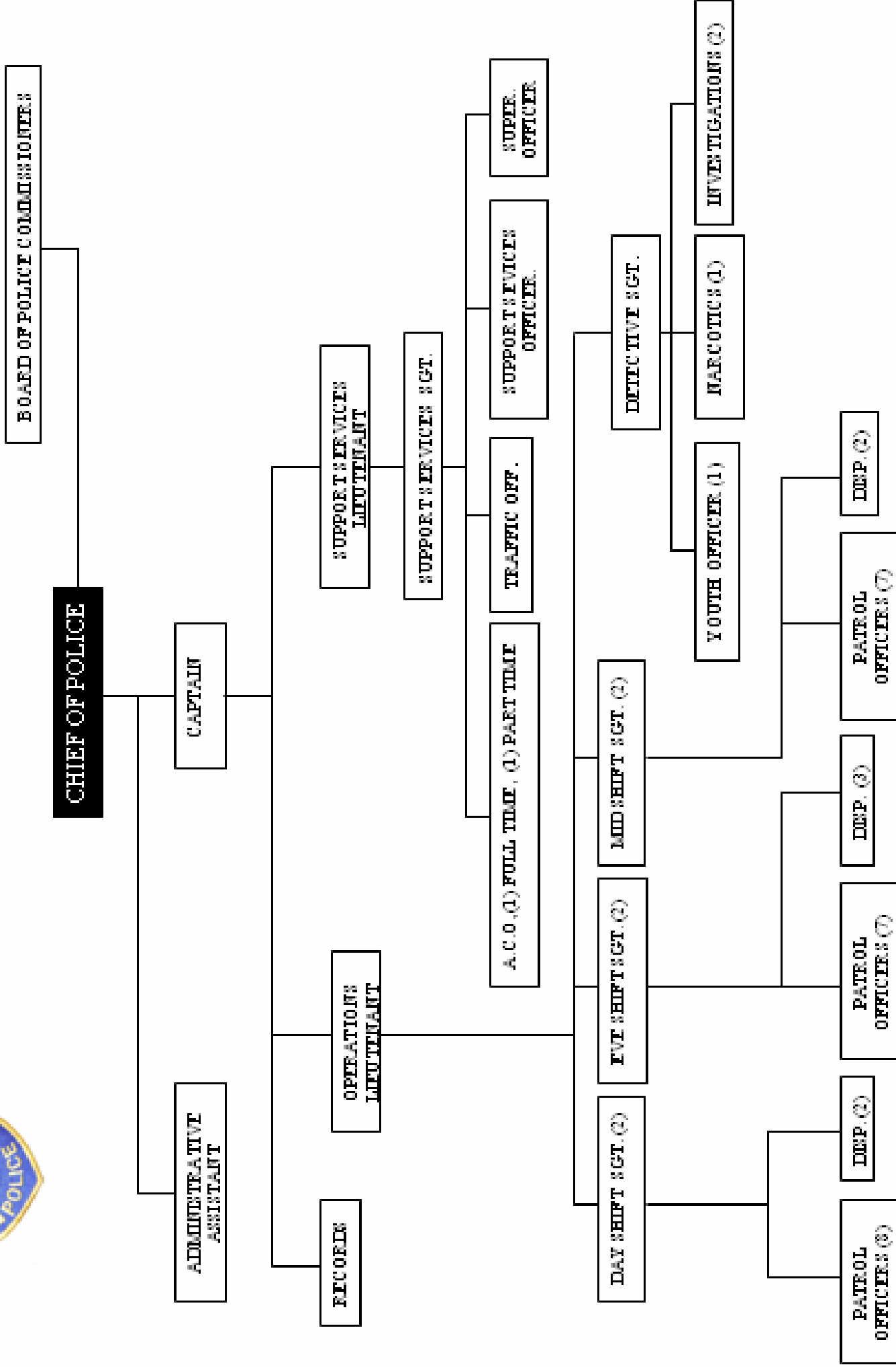
4. I recognize the badge of my office as a symbol of public faith, and I accept it as public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other Police Officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

5. I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competencies.

6. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession.....law enforcement.



BERLIN POLICE DEPARTMENT
ORGANIZATION CHART





ACCREDITATION



The Berlin Police Department is a State and Internationally Accredited law enforcement agency. The agency has been accredited by the Commission on Accreditation for Law Enforcement Agencies, Inc. since March 1996. It is one of only 14 agencies in the state to be so recognized. The Police Officers Standards and Training Council (P.O.S.T.) also awarded State Accreditation of the Berlin Police Department in November of 2004.

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) administers the international accreditation program. The accreditation program requires agencies to comply with state-of-the-art standards in four basic areas: policy and procedures, administration, operations and support services.

The Berlin Police Department underwent its second re-accreditation on-site inspection January 10-14, 2004. In order to receive accreditation, a police department must be in compliance with a minimum of 80% of a total of 445 performance standards. The Berlin Police Department was found to be in compliance with 403 standards and another 34 were non-applicable to the agency by size or function. Eight standards were taken as optional by this agency. This indicated a rate of compliance of 98% with applicable standards and 90.5% of total standards. The department was awarded re-accreditation on March 23, 2004 for a period of three years.

The separate and distinct Connecticut State Accreditation Program was taken over by the Police Officer Standards and Training Council in 2004. This program can stand alone for agencies that are not CALEA accredited or in conjunction with CALEA accreditation. CALEA accredited agencies are required to show proof of compliance with eight additional standards that are unique to the State of Connecticut as well as the results of their last CALEA on-site inspection. In November 2004, the department submitted these standards and was approved for State Accreditation. State Accreditation was officially awarded in January 2005 with the department being the second state agency to be so recognized.

General Statement of Duties

The present day duties of a Berlin Police Officer are varied and complex. His/her main function is the preservation of public peace, protection of life and property, prevention of crime, and proper enforcement of local and state laws and ordinances. He/she must effectively investigate motor vehicle accidents while rendering first aid to injured parties. Motor vehicle safety is a high priority and motor vehicle laws are enforced through the use of laser and radar units, which the officers are trained to use.



A Berlin Police Officer is a first responder to all medical emergency calls. He/she must be qualified as an MRT (Medical Response Technician) to render quick and effective first aid. All police vehicles are equipped with first aid and oxygen units. Officers are certified in CPR (Cardiopulmonary Resuscitation) and the use of state-of-the-art AED (Automated External Defibrillator) units.



Other important duties include initial investigations of reported crimes and incidents. Officers must be able to provide crisis and conflict intervention, along with problem solving techniques, to serve and assist the community.

DIVISIONS WITHIN THE POLICE DEPARTMENT

The Administrative Division has the responsibility of the following areas;

1. **Personnel**
2. **Public Relations**
3. **Training**
4. **Planning and Research**
5. **Budgeting**
6. **Purchasing**
7. **Records Bureau**

The Operations Division consists of the patrol, detective, youth and communications units and other special units as determined necessary by the Chief of Police.

The Patrol Unit covers a wide range of traditional police services which may be generally defined as the patrolling of streets for the purpose of preventing crime, protecting life and property, assisting the public in any way possible, inspections of commercial establishments, vacant homes etc., investigations of suspicious persons and vehicles. The Patrol Unit investigates crimes, compiles necessary crime and incident reports, protects crime scenes, and renders miscellaneous police field services. Patrol Units are responsible for traffic control and selective enforcement of motor vehicle laws, case preparation of motor vehicle law violators, investigation of motor vehicle accidents, educating the public in the rules and laws of the State of Connecticut. And such other functions that the Chief of Police may determine as necessary.

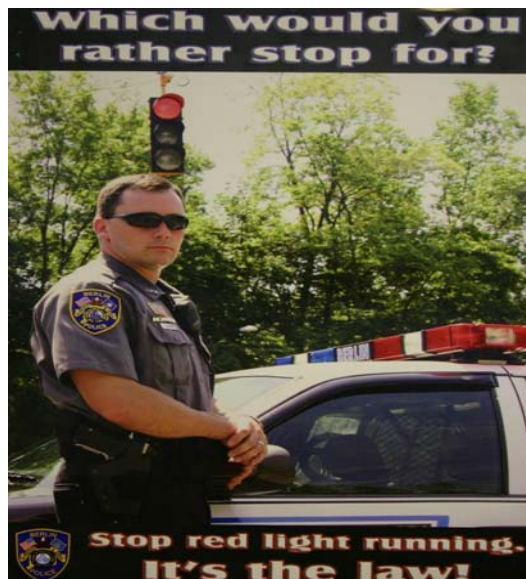


DIVISIONS WITHIN THE POLICE DEPARTMENT

The Communications Unit is Staffed By Civilian Dispatchers who are employed by the Town of Berlin. Overall supervision is exercised by the Operations Division Commanders. Patrol Unit Supervisors directly supervise the Communications Unit. The Communications Unit's responsibilities include; The reception, analysis and dispatching of calls for service. The receiving of calls on the Town's Emergency 911 system and dispatching police, fire, medical and municipal services as needed. It also monitors and dispatches for alarms for police, fire and municipal services and all non-emergency calls for service.



The Support Services Division consists of the Support Services Bureau and the Traffic Bureau. The Support Services Bureau is responsible for grants, computers, communications, animal control, accreditation, permits, alarm registrations, vending machine inspections, scheduling personnel for private duty and overtime assignments, and any other function deemed necessary by the Chief of Police.



DIVISIONS WITHIN THE POLICE DEPARTMENT

The Detective Bureau operates and maintains the evidence lab. It also maintains all department photographs and the departments fingerprint file. The Detective Bureau investigates and assists other factions of the department in their investigations of felonies and all crimes involving fraud, theft and violence. The Detective Bureau will perform other related functions the Chief of Police determines necessary.



The Youth Bureau is responsible for the overall coordination of department efforts regarding children and youth, including delinquency, family with services needs, abuse, neglect and missing persons. The Youth Officer screens all reports dealing with police contact with children, makes/reviews all departmental court referrals of juveniles (persons less than sixteen years of age), makes/reviews decisions to divert juveniles from the juvenile justice system.

DIVISIONS WITHIN THE POLICE DEPARTMENT

The Traffic Bureau supports the Patrol Units in traffic related functions and handles the areas of specialization that are needed within this field. The Traffic Bureau also maintains and updates the traffic recording system. It is also the responsibility of the Traffic Bureau to disseminate to the Supervisors of all affected bureaus and units the appropriate accident and enforcement data summaries on a monthly basis. The Traffic Bureau also conducts traffic analysis by making statistical and visual traffic surveys to determine by location, time and day, the predominant violations causing accidents. This information is forwarded to all Division, Bureau, and Unit Supervisors.

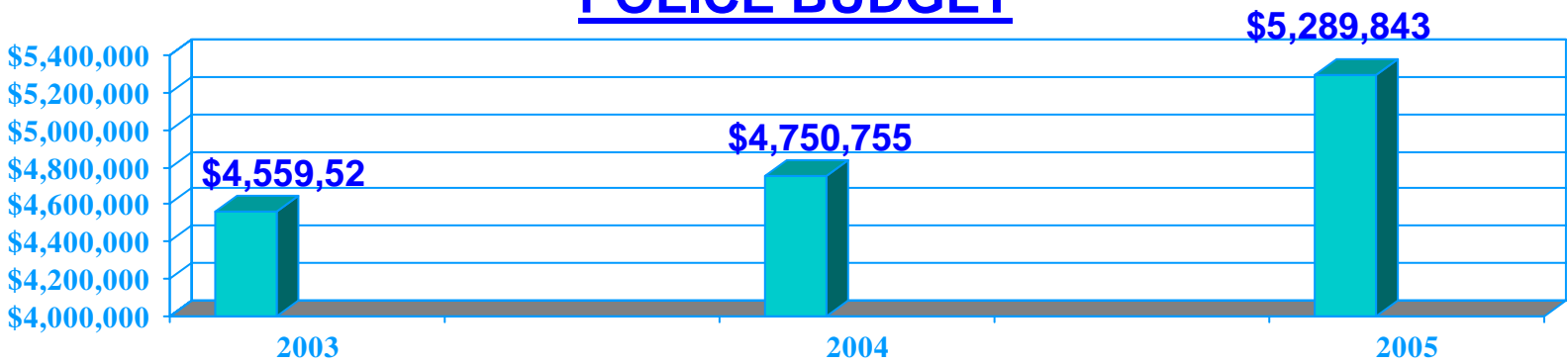


The Animal Control Bureau serves as the Town of Berlin's primary agent with regards to animal protection, regulations, control and public health and safety as it relates to Animal Control. The 2004 operating budget was \$109,929. The 2005 operating budget was \$116,398.

ANIMAL CONTROL REPORT 2005

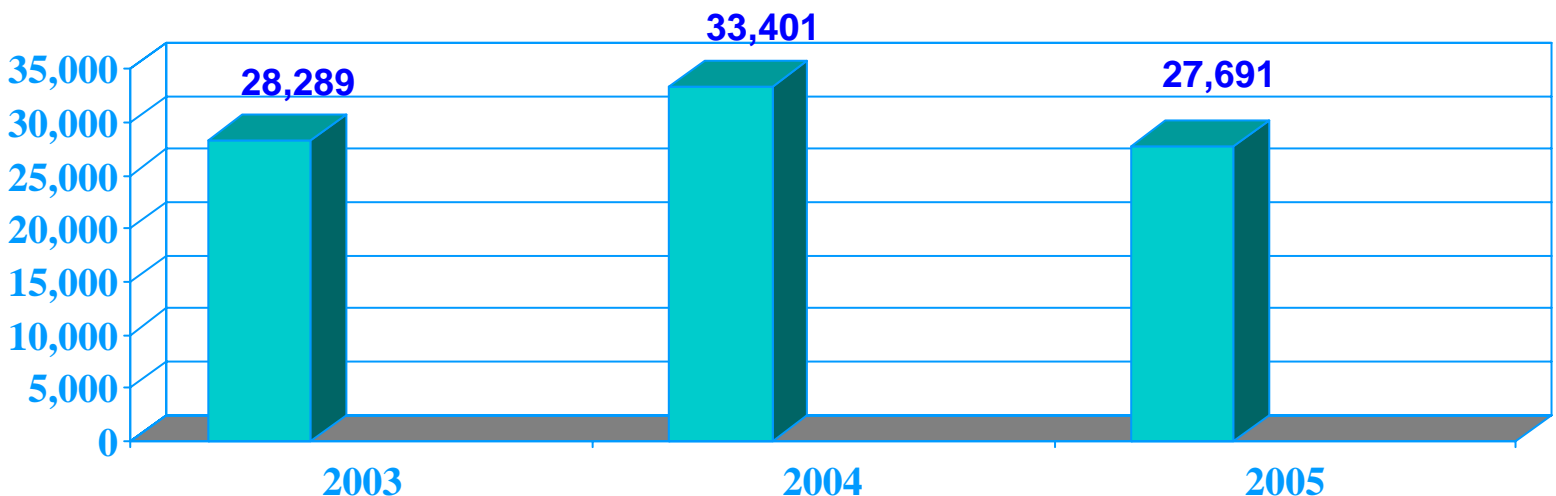
Total Animal Complaints	1075	Dogs/Cats Redeemed by Owner	56
Total Wildlife Complaints	363	Dogs Adopted	54
Total Complaints	1438	Cats Adopted	96
Summons Issued	52	Total Adoptions	150
Bites & Quarantines	18	Total Euthanized	20
Dogs Impounded	116	Total DOA	17
Cats/Other Impounded	129	Wildlife Contacts	8
Total Impounds	245	Wildlife Tested Positive Rabies	1
Notice to License Issued	115	Total Fees Received	\$4,302.38

POLICE BUDGET



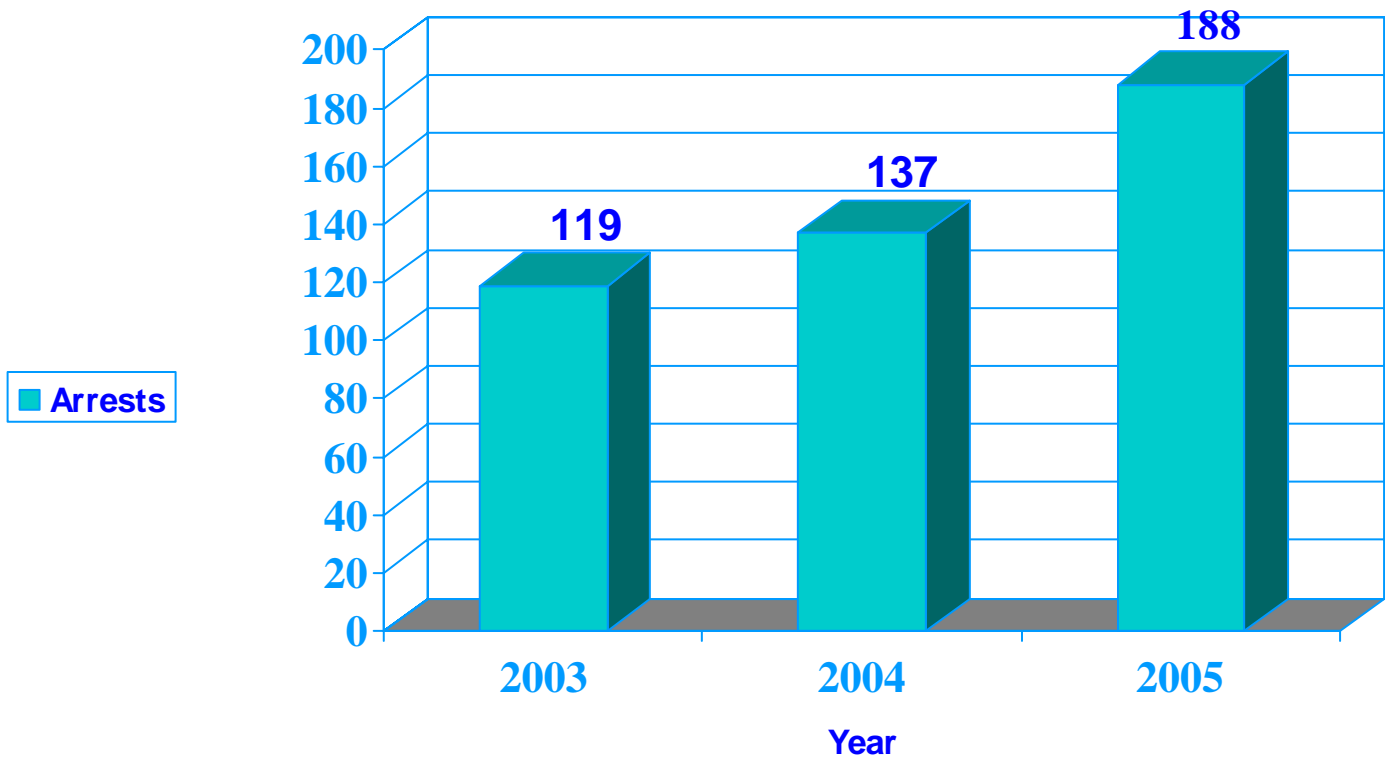
The Town of Berlin is in the geographical center of the State of Connecticut. The town is surrounded by seven other cities with a combined population of 240,000 people. The Berlin Police Department has a jurisdiction area of 26.5 miles. The population of Berlin is estimated to be 18,281 people. Berlin has 3,300 children attending public schools. Berlin has one high school, one middle school and three elementary schools. There are two private schools in town. Berlin has 12 churches and one mosque within town limits. There are five companies and 125 small to medium sized businesses in town. The Berlin Police Department patrols 112 miles of roads. There are 369 streets. There are eight state maintained roads in town and the Berlin Police Department has full responsibility for six of these roads and highways, including the heavily traveled Berlin Turnpike (Route 5 & 15) for a distance of 5.4 miles. Within the town boundaries are six reservoirs belonging to surrounding municipalities. Berlin has three United States Post Offices and four separate fire departments. There is one public golf course and one private golf course. The Berlin Fair Grounds are located in the eastern section of town and once a year the Berlin Lions Club holds the Berlin Fair where the Berlin Police Department provides security and traffic assistance for the large crowds that attend. The grounds are also utilized for several other events during the year.

POLICE CALLS FOR SERVICE



2005 POLICE DEPARTMENT GRANTS

<u>Grant Name/Type</u>	<u>Total Amount</u>	<u>Amount Reimbursed</u>
2005 Traffic Enforcement (100%)	\$46,031.46	\$46,031.46
2005 Thanksgiving/Christmas New Years DUI (75%)	\$12,868.93	\$9,651.70
2005 LE Block Grant (100%)	\$4,000.00	\$4,000.00
2005 Memorial Day/July 4th	\$3,549.15	\$2,661.87
2005 Expanded DUI Enforcement (75%)	\$16, 571.11	\$12,428.33
2005 Stop Red-Light Running Program (100%)	\$47,795.20	\$47,795.20
Totals	\$130,815.85	\$122,568.56
Total cost to Town after reimbursement:		\$8,247.29



Driving Under the Influence, (DUI) enforcement, is an extremely important component of the Berlin Police Department's overall traffic safety program.

In the United States during 2001, 17,380 or 41% of all traffic fatalities were alcohol related. This compares with 49.2% in 1989, 50.2% in 1988 and 57.2% in 1982. This downward trend is the result of a number of factors; legislation, public information and education, selective law enforcement, etc. National statistics also reveal a consistent day-of-the-week and time-of-day occurrence trends. Almost 60% of all such crashes occurred from 6:00 p.m. on Friday to 6:00 a.m. on Monday. An average of one alcohol related fatality occurs every 30 minutes.

The department places great importance on DUI detection and apprehension. The department participates in all DOT highway safety grant initiatives that provide funding for DUI enforcement.

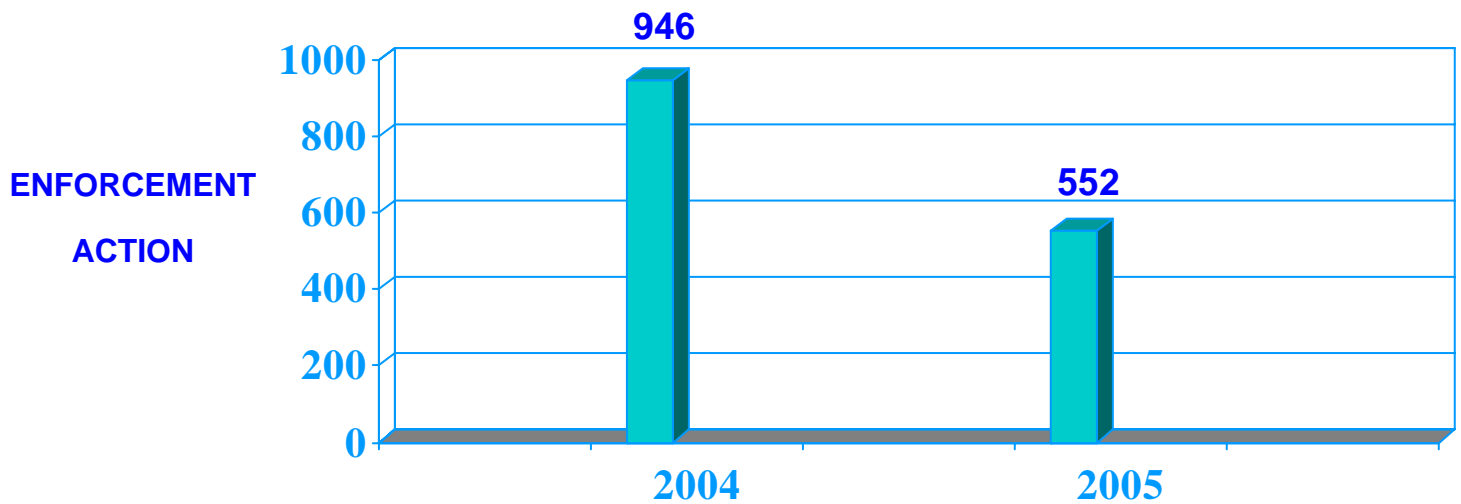
Annually, the police officer with the highest number of DUI arrests is awarded the Jeffrey G. Casner Award for Excellence in DUI enforcement. This award was created to honor the memory of Officer Jeffrey G. Casner, who was killed in the line of duty by a drunk driver on February 2, 1985.

The Jeffrey G. Casner Award is given annually to those two officers who are at the forefront of the department in effecting "Driving Under the Influence" arrests, in addition to providing the highest level of patrol services in their assigned districts through out the Town. This award is presented every year on February 2nd, which is the anniversary date that Officer Jeffrey G. Casner made the ultimate sacrifice for the Town of Berlin.



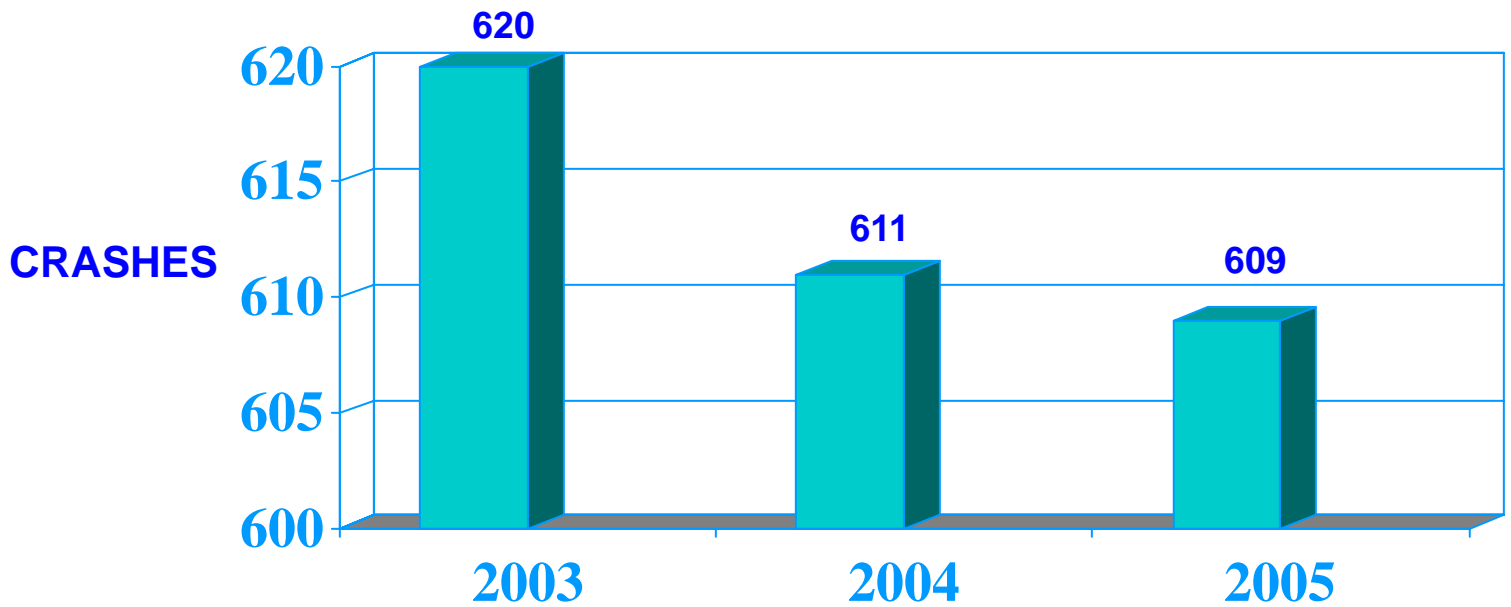
Officer Anthony Salvatore (left), and Officer Amiee Krzykowski (right), receive the 2005 Jeffrey G. Casner Award from Chief Paul Fitzgerald. Officer Salvatore Effectuated 31 DUI arrests and Officer Krzykowski effected 21 DUI arrests. Together they accounted for 52 out of a total of 188 DUI arrests in 2005.

SEATBELT ENFORCEMENT



The department regularly participates in the Department of Transportation, Division of Highway Safety's seatbelt "WAVE" program. This is an enforcement program specifically targeting seatbelt law compliance. The department uses seatbelt compliance checkpoints to enforce the mandatory seatbelt use statute. Seatbelt use has been shown to reduce the severity of injuries suffered in motor vehicle crashes. Enforcement of this statute is an important part of the department traffic safety program.

MOTOR VEHICLE CRASHES

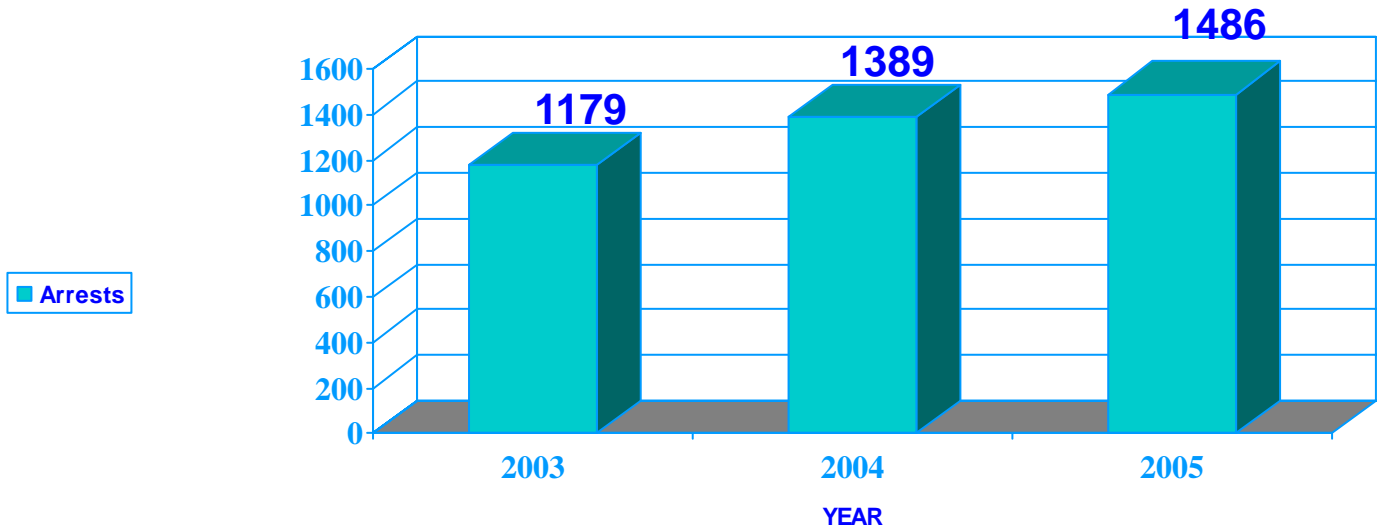


Motor vehicle accidents are an unfortunate fact of life on our nation's highways. Most if not all of these crashes are the result of inattentiveness and/or failure to obey motor vehicle laws. The purpose of motor vehicle laws and regulations is to make the highways safe for all. The purpose of motor vehicle enforcement is to ensure compliance with these laws and hence make the highways safer for all who travel them.



ADULT CRIMINAL ARRESTS

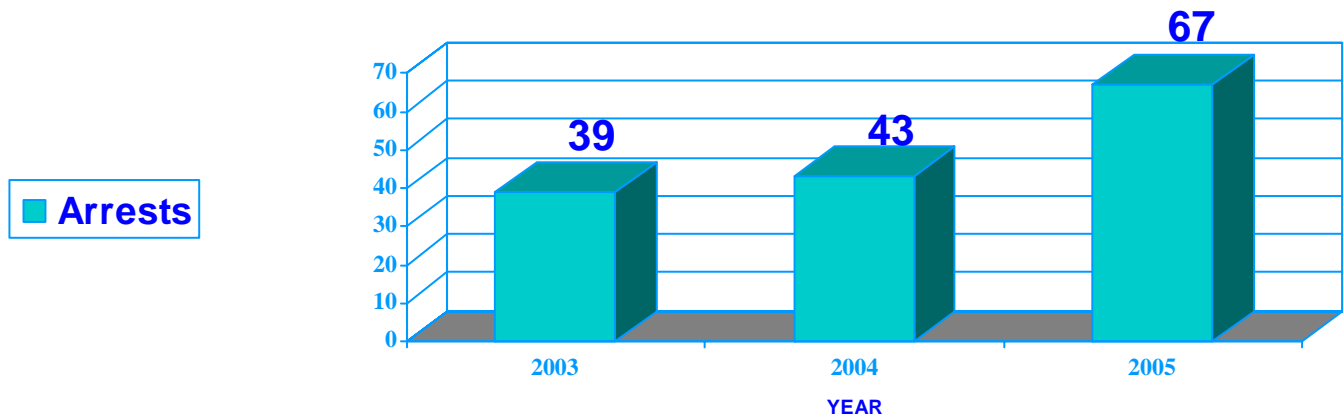
2003—2005



Criminal arrests are those arrests made for criminal violations of Connecticut General Statutes. These Statutes include Title 53 (Crimes), Title 53a (Penal Code), Title 54 (Criminal Procedure), Title 30 (Liquor Control), and Title 21a (Dependency-Producing Drugs). In Connecticut, adult arrests are those made of people 16 years of age or older.

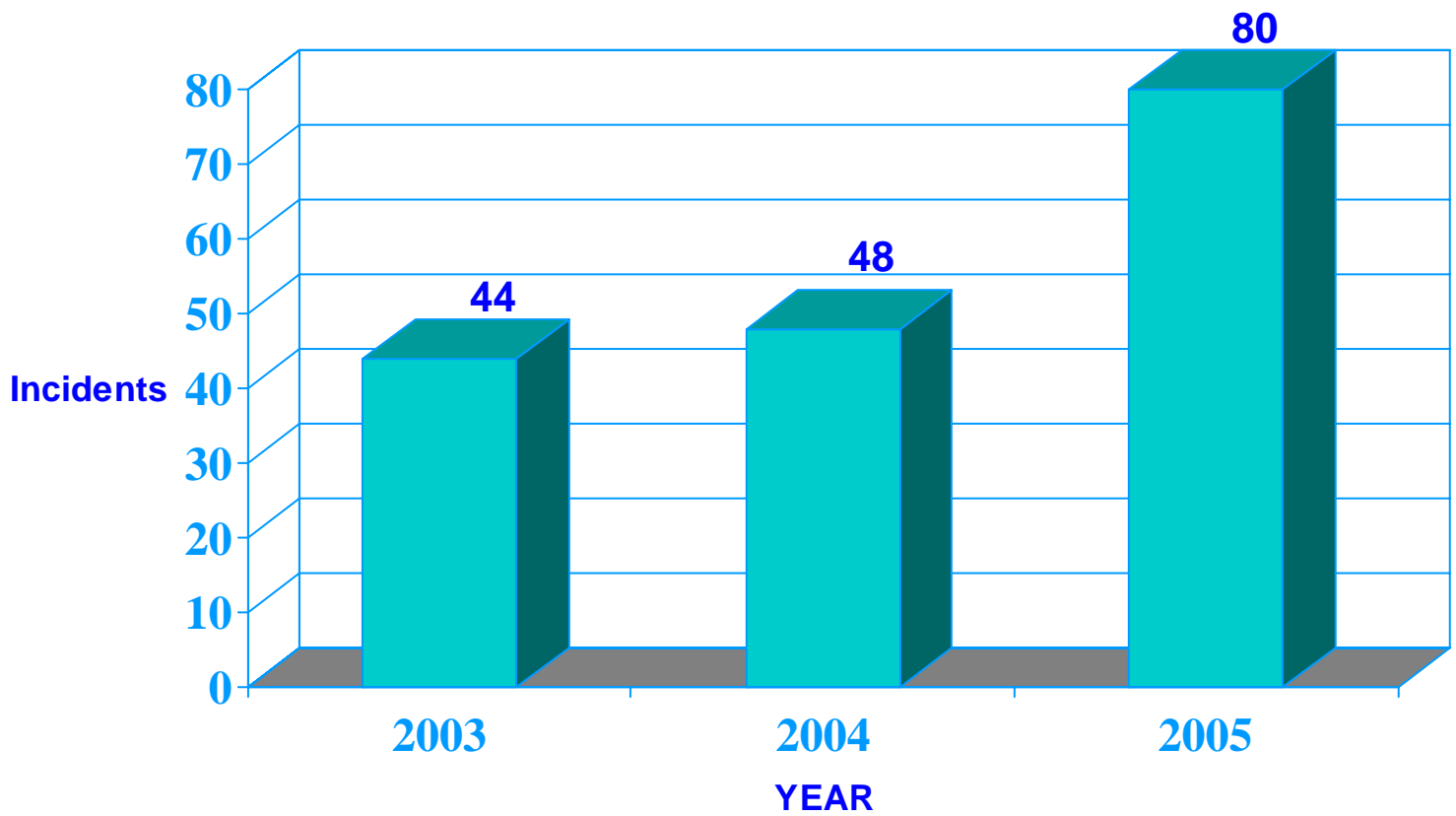
JUVENILE CRIMINAL ARRESTS

2003—2005



In Connecticut, juveniles are those persons who have not reached their 16th birthday. In juvenile cases, arrests are generally made through referral to the Superior Court for Juvenile Matters. In serious cases, arrests can be made by warrant. Criminal arrests are those arrests made for criminal violations of Connecticut General Statutes. These Statutes include Title 53 (Crimes), Title 53a (Penal Code), Title 54 (Criminal Procedure), Title 30 (Liquor Control), and Title 21a (Dependency-Producing Drugs).

NARCOTICS INCIDENTS





DARE OFFICERS

The Berlin Police Department is very active in the community. Six educated, highly trained and motivated police officers, who have undergone a grueling 80 hour training course to learn how to teach our children the skills they need to stay drug and alcohol free. The D.A.R.E. Officers teach more than 1200 students in grades 5, 7 and 10 yearly. The curriculum which is taught in 11 classes (one class a week for eleven weeks), emphasizes a no-use message which is life based and focuses on peer pressure resistance training, self-concept improvement, and personal safety decision making skills. A wide range of teaching techniques, including interactive peer leadership and cooperative learning groups are used to encourage student participation and response. The Berlin D.A.R.E. program is evaluated yearly by teachers, administrators, parents and the students themselves and has been approved overwhelmingly.

The Berlin Police Department is also active in the community by being an active member in the Berlin UPBEAT program. This Berlin High School based intervention and prevention program has more than 300 members and is the largest high school club. Berlin UPBEAT also encompasses the middle and elementary levels with students and teachers as members. The Berlin Police Department is part of the high school Police team which includes 16 student members. The Officers and students work together to solve community problems. The Officers and students hold regular meetings, attend off site camping weekends that include team building and life skills training. The Officers donate hundreds of hours to the UPBEAT program yearly.

BERLIN OFFICERS WEAR MANY HATS



UNDERWATER RESPONSE TEAM



HONOR GUARD



MRT, AED INSTRUCTORS

BERLIN OFFICERS WEAR MANY HATS



**INTOXILIZER
INSTRUCTORS**



**FIREARMS
INSTRUCTORS**



**TASER
INSTRUCTORS**



**FIELD TRAINING
OFFICERS**