

**TOWN OF BERLIN**  
Parks and Recreation Commission  
230 Kensington Road • Berlin, CT 06037

Thursday, February 12, 2026  
6:00 p.m.  
238 Kensington Road, Berlin, CT 06037  
MEETING

Join Zoom meeting

<https://berlinc-t-gov.zoom.us/j/83000384152?pwd=dbcYaVPsb5PlwCcmMbKvPnlpNyaWSa.1>

Meeting ID **830 0038 4152**

Meeting Passcode: **259556**

By Phone (tolls may apply): +1 929 205 6099 US (New York)

Meeting Agenda

1. Audience of Citizens
2. Approval of Minutes
  - a. December 11, 2025
3. Consent Agenda
  - a. Request by Berlin Little League to hang presented banners at named locations for the 2026 Spring and Fall Season.
  - b. Request by Berlin Little League to be able to sell food, beverages and merchandise for the 2026 spring/summer/fall baseball/softball seasons at the following locations: Petit, Dennehy, Centurelli, Garrity/Pulcini and Baretta Fields.
  - c. Request by Berlin Volunteer Fire Department to sell food, beverages and merchandise for their annual Auto Rama and Touch A Truck event at Sage Park on Saturday, May 23, 2026 from 8:00AM – 2:00PM, with a rain date of Sunday, May 24, 2026. All proceeds will be donated to local veterans.
  - d. Request by Berlin High School Class of 2027 and Berlin Upbeat to sell food, beverages and merchandise at sporting events for their Fall 2026 school year.
  - e. Request acceptance of the following donations to go towards the Berlin Parks and Recreation Fishing Derby to be held on April 25, 2026 at Sage Park Pond:
    - i. Kensington Garden Club - \$50
    - ii. Kiwanis Club of Berlin - \$250
  - f. Request acceptance of meeting date change from Parks and Recreation Commission September meeting, moving from September 17, 2026 to September 10, 2026.
4. Parks and Recreation
  - a. Monthly Report
5. Parks & Grounds
  - a. Monthly Report
  - b. Yankee Peddler Day
  - c. Hubbard PTO Event
  - d. DDB Project Update
6. Adjournment

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MEETING

ATTENDANCE:

Commissioners Present: Lucas VanZandt- Chairman, Jason Pelletier, Tony Butrimas,  
Christine Vale da Serra, Kerin Heemsoth, Greg Starr

Commissioners Absent: Donna Bovee

Staff Present:

Jen Ochoa, Director of Community, Recreation and Park Services  
Debbie Dennis, Superintendent of Recreation  
Steve Wood, Superintendent of Parks & Grounds on Zoom

Chairman Lucas VanZandt called the meeting to order at 6:00 p.m.

Meeting Agenda

1. Audience of Citizens  
No Audience of Citizens
2. Approval of Minutes November 13, 2025  
Commissioner Starr moved to approved minutes for November 13, 2025  
Seconded by Commissioner Pelletier.  
Those in favor: Chairman Lucas VanZandt, Commissioner Christine Vale da Serra,  
Commissioner Jason Pelletier, Commissioner Tony Butrimas, Commissioner Kerin Heemsoth,  
Commissioner Greg Starr  
Vote Being: 6-0 (MOTION CARRIED)
3. Consent Agenda  
No Consent Agenda
4. Parks and Recreation
  - a. Monthly Report, Debbie Dennis, Superintendent of Recreation, 123 people were shown to have finished the Tinsel Run, despite the cold weather it was a successful turnout. It is a two mile fun run.
5. Parks & Grounds
  - a. Monthly Report, Steve Wood, Superintendent of Parks & Grounds, the Grounds Department has been busy putting up holiday decorations around town. He encourages people to see the Christmas tree put up at Micacci Park. They resod the south goal at Sage Aux. Mid-April they

will be able to open that area. They are collaborating with the Board of Education on adequate video monitoring and coverage at all of the facilities.

6. Adjournment

Commissioner Vale da Serra motion to adjourn at 6:05 pm.

Seconded by Commissioner Pelletier.

Those voting in favor: Chairman Lucas VanZandt, Commissioner Christine Vale da Serra, Commissioner Jason Pelletier, Commissioner Tony Butrimas, Commissioner Greg Starr, Commissioner Kerin Heemsoth

Vote Being: 6-0 (MOTION CARRIED)

SUBMITTED BY:

Tiffany Trowbridge-Bernard

RECEIVED FOR RECORD  
BERLIN TOWN CLERK



12/17/2025, 8:48:49 AM



# Berlin Little League

## Banner and Sign Application - Spring 2026

Town of Berlin Banner and Sign Committee,

Berlin Little League is requesting permission to display sponsorship signs at the fields in town used to facilitate both baseball and softball during the Spring, Summer, and Fall of 2026. Please find details of our proposal below.

- Berlin Little League is planning on ordering and hanging high grade quality green vinyl signs with sponsorship advertising logos and information of our league sponsors for the 2026 season.
- Currently we have 110 signs to be hung (110 from the previous year) to support league sponsors for the 2026 season. We anticipate 10-20 new signs from new sponsors for this upcoming season.
- The signs will be 4 feet height by 6 feet in length.
- The signs will be hung in the outfield areas at the Petit Field Complex, Centurelli Field, and the outfields of Garrity and Pulcini Fields. Signs will also be hung at Dennehy Field and Smith Field along the right and left field fence lines.
- Signs will be hung either with metal carabiners or plastic zip ties.
- Signs will be hung prior to the seasons starting (second week of April) and will remain hanging throughout the summer and fall seasons.

Contact information for Berlin Little League

- Brian Jehning, President. Email address: [bjehning@gmail.com](mailto:bjehning@gmail.com)
- Peter Kern, Sponsorship Coordinator. Email address: [kernpete@gmail.com](mailto:kernpete@gmail.com)

Thank you for your consideration,

Brian Jehning

Berlin Little League President

*Site Address – Petit Field Complex 46 Colonial Drive, Berlin, CT*

*Mailing Address - P.O. Box 201 Kensington, CT (Please use this when communicating with BLL)*



Town of Berlin  
Parks and Recreation Department  
230 Kensington Road • Berlin, CT 06037  
Office (860) 828-7056 • Fax (860) 828-1627  
E-mail [ddennis@berlinct.gov](mailto:ddennis@berlinct.gov)

*Debra S. Dennis, CPRP*  
*Superintendent of Recreation*

### Parks and Recreation monthly report for January/February

1. Winter classes have started and others will start soon. Classes include dog obedience, dance, a variety of classes for ages 0-5, Painting w/Peggy, Yoga, Line Dancing, women's volleyball, co-ed K-2<sup>nd</sup> grade basketball, Introduction to Fly Fishing and classes through Personal Euphoria. Two new programs we are offering include Introduction to Fly Tying and a drop-in basketball program for girls grades 7&8.
2. Contacted last year's aquatic staff and Summer Fun staff to see who is returning and have started advertising for summer positions. Most of the aquatic staff is returning, we will have openings to hire Summer Fun supervisors. We are again in need of WSI's and hope we can get one or two.
3. Started to work on summer programs. Looking to offer most of the same programs again this year.
4. Submitted order for fish from the fish hatchery. This year we will offer one combined derby on April 25. Donations are starting to come in. Application for permits to stock the pond have been submitted to and approved by the DEEP.
5. The Easter Candy Hunt will be on Saturday, March 28 at 1 p.m.

Debbie





## **Town of Berlin**

Parks and Grounds

15 Town Farm Lane - Berlin CT

Office 860-828-7025

Fax 860-828-7124

E-mail [swood@berlinct.gov](mailto:swood@berlinct.gov)

Steven T. Wood  
Superintendent Parks and Grounds

Parks and Grounds December report

### **News:**

- Cleared fence line McGee School
- Plow snow
- Clean and organize shop & buildings at Sage
- Takedown all soccer, batting cage and tennis nets

### **Daily**

- Slip fall protection
- Mow and clean leaves
- Groom and line ballfields

### **Weekly**

- Garbage & litter
- Wash and clean trucks
- Service mowers and equipment

### **Miscellaneous**

- Reconstruct benches and tables
- Build new tables and benches
- Service plows and sanders



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Steven T. Wood  
Superintendent Parks and Grounds

Parks and Grounds January report

### **News:**

- Plowed snow
- Cleared ponds
- New benches for open space

### **Daily**

- Slip fall protection

### **Weekly**

- Garbage & litter
- Wash and clean trucks
- Service mowers and equipment

### **Miscellaneous**

- Move snow
- Take down Christmas lights and decorations
- Built and repaired picnic tables