



Berlin - Peck Memorial Library

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Berlin - Peck Library 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Elaine Borsette Telephone No.: 860-828-1616

Home Address: 61 Oak Ridge Dr. Number of years in Berlin: 29
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: elaineb2@comcast.net

Are you a Registered Voter? yes Party Affiliation: Dem
(Note: To apply, you must be a Registered Voter in Berlin)

BA CCSU
Educational Background (optional)

Retired
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Library Board 2009-present;
Boxes to Boots 2022-present; First Lutheran church clothes donations

Tell us why you feel qualified for this appointment: Berlin Peck Library is a jewel in our community and a valuable resource for our citizens - I feel my 17 years make me confident I can continue to make a valuable contribution.

Can you think of any reason that a conflict of interest could arise if you were appointed? no

Signature: Elaine Borsette Date: 11-10-2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 14 AM 11:01

Kathy Gleason
BERLIN, CT



Berlin - Peck Memorial Library

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. PECK LIBRARY BOARD 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Carol Welz Telephone No.: 860-828-6417

Home Address: 1308 Orchard Rd. Number of years in Berlin: 73
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: cwelz@comcast.net

Are you a Registered Voter? YES Party Affiliation: REP.
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: PECK LIBRARY BOARD
KENS. GARDEN CLUB, BERLIN FREE LIBRARY, KENS. CONG CHURCH

Tell us why you feel qualified for this appointment: I love the library. I feel it is one of the most important things we can provide

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Carol Welz Date: November 13, 2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 14 AM 10:30

Kathy Gwalec
BERLIN, CT.



TOWN OF BERLIN
Office of The Town Manager

RYAN CURLEY
Town Manager

November 4, 2025

Kevin Wilhelm
237 Vineyard Drive
Berlin, CT 06037

Dear Kevin:

Your term on the Berlin Peck Library Board expires on January 31, 2026. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and also complete the enclosed application form.

_____ Yes, I want to be considered for another term.

X _____ No, I do not want to serve another term.

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Thursday, December 18th or we will assume you are not interested in serving another term. You may bring this letter and the completed application (if you would like to continue to serve) to the Town Clerk's office or mail to the Town Clerk's office, Town Hall, 240 Kensington Road, Berlin, CT 06037. You may also email to kwall@berlinct.gov or fax to 860-828-7068.

Sincerely,

Ryan Curley

Ryan Curley
Town Manager

RC:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 DEC 17 PM 3:40

Katty Wall
BERLIN, CT.

240 KENSINGTON ROAD • BERLIN, CT 06037
TELEPHONE (860) 828-7002
FAX (860) 828-7068
E-MAIL: rcurley@berlinct.gov



Board of Ethics

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Board of Ethics 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Deborah L. Reed Telephone No.: 860-829-5234

Home Address: 71 Magnolia Ln. E. Berlin Number of years in Berlin: 48
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Debskireedski@gmail.com

Are you a Registered Voter? Yes Party Affiliation: Republican ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Worked in healthcare
Educational Background (optional)

None
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Current Member of Board of Ethics

Tell us why you feel qualified for this appointment: Alternate in 2020 - Member of board in 2024

Can you think of any reason that a conflict of interest could arise if you were appointed? None

Signature: Deborah L. Reed Date: Dec 16th 2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN
2025 DEC 16 PM 2:32

Kathryn G. Wall
BERLIN, CT.



Board of Ethics

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. ETHICS 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Nicholas Nesci Telephone No.: 860-828-1643

Home Address: 104 Brooke Meadow Rd. Number of years in Berlin: 17
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: nnesci@aol.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: R ✓

Some college - Hillier
Educational Background (optional)

Retired
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Ethics (2yrs alternate)

Tell us why you feel qualified for this appointment: Honest Citizen

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: N. Nesci Date: November 13, 2025

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 17 AM 11:24

Kathy Gleason
BERLIN, CT.



Commission for Persons with Disabilities

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. PAUL R. CHATES 2. people w/ Disabilities

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name:

Paul Chates

Telephone No.:

860 839 0689

Home Address:

514 DSOIN ST

Number of years in Berlin:

30

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address:

p.chates@att.net

Are you a Registered Voter?

Yes

Party Affiliation:

Democrat

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

msc of communication - Fairfield University

Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement:

Shelton Jaycees, Berlin Kiwanis

Berlin Democratic Town Committee Family Group of Central CT

Tell us why you feel qualified for this appointment:

my brother-in-law is a

person w/ disabilities

Can you think of any reason that a conflict of interest could arise if you were appointed?

NO

Signature:

Paul R. Chates

Date:

11/6/25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
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Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

Constable

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Constable 2. _____

****NOTE:** If applying for the _____, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Dominic M. Colangelo Telephone No.: (860) 803-4246

Home Address: 1875 Slupe Dr Number of years in Berlin: 45
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: colangelo154@gmail

Are you a Registered Voter? Yes Party Affiliation: Democrat ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

retired (Postal Service)
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: I've done it for 2 years

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: _____ Date: 12/1/2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 DEC +3 AM 10:53

Kathryn G. Wall
BERLIN, CT.



Constable

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Constable 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: John Kozak Telephone No.: 860-463-7277

Home Address: 28 Devonshire Way Number of years in Berlin: 23
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: jkozak45@yahoo.com

Are you a Registered Voter? Yes Party Affiliation: Republican ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Bachelor of Science - Marketing
Educational Background (optional)

SSC, Inc 20 Controls Drive Shelton, CT Senior Vice President
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Constable - 2020-2025

Numerous coaching positions (baseball, basketball, soccer) 2005-2018

Tell us why you feel qualified for this appointment: Proven track record for last five years

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: John Kozak Date: 11-12-2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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3. If you have additional information that you want to provide, please attach extra pages.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 24 AM 11:17

Kathy Gleason
BERLIN, CT



Constable

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Constable

2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Brian Kurnik

Telephone No.: 860-508-5627 860-224-9414

Home Address: 109 Randeckers Lane

(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 39

Email Address: briankurnik@comcast.net

Are you a Registered Voter? Yes

(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican

Berlin High School, Class of 1984 University of Connecticut, Class of 1988 - B.S. in Business Administration
Educational Background (optional)

Senior Claim Consultant Coverys One Financial Ctr. Boston, MA 02111 (I work remotely from home)

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Berlin Little League - coach; Berlin Baseball - umpire;

St. Paul Church - usher/volunteer

Tell us why you feel qualified for this appointment: I have been a Constable since 2022 and I enjoy the work

and contributing to my town. It would be an honor to be reappointed.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Brian Kurnik

Date: November 19, 2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK'S OFFICE
2025 NOV 25 PM 11:39

Kelly G. Wall
BERLIN, CT



Economic Development

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Economic Development 2. Historic

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: PETER CAMPANELLI Telephone No.: 860-690-4263

Home Address: 1055 WORTHINGTON RD Number of years in Berlin: LIFE
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: CAMPANELLIPIETRE@gmail.com ✓
Are you a Registered Voter? Y Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: EDC + Historic

Tell us why you feel qualified for this appointment: PAST EXPERIENCE

Can you think of any reason that a conflict of interest could arise if you were appointed? NOTE

Signature: [Signature] Date: 12-15-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 DEC 15 PM 2:39

Kathy G. Wall
BERLIN, CT.



Economic Development

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. EDC 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Chris Coppola Telephone No.: 860 505 8711

Home Address: 666 Heritage Dr Number of years in Berlin: 14
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: chriscopeola@gmail.com

Are you a Registered Voter? Y Party Affiliation: I Unaffiliated
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Financial Advisor / Ameriprise

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: _____

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

Signature: [Signature] Date: 11-11-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK'S OFFICE
2025 NOV 11 AM 11:44

Kathy Gleason
BERLIN, CT



RYAN CURLEY
Town Manager

TOWN OF BERLIN
Office of The Town Manager

GCS
Commission

November 4, 2025

Nancy Berger
1146 High Road
Berlin, CT 06037

Dear Nancy:

Your term on the Public Golf Course Commission expires on January 31, 2026. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and also complete the enclosed application form.

_____ Yes, I want to be considered for another term.

 X No, I do not want to serve another term.

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Thursday, December 18th or we will assume you are not interested in serving another term. You may bring this letter and the completed application (if you would like to continue to serve) to the Town Clerk's office or mail to the Town Clerk's office, Town Hall, 240 Kensington Road, Berlin, CT 06037. You may also email to kwall@berlincat.gov or fax to 860-828-7068.

Sincerely,

Ryan Curley

Ryan Curley
Town Manager

RC:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 DEC 10 AM 10:24

Kathy G. Wall
BERLIN, CT.

240 KENSINGTON ROAD • BERLIN, CT 06037
TELEPHONE (860) 828-7002
FAX (860) 828-7068
E-MAIL: rcurley@berlincat.gov



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

Golf Commission
TOWN OF BERLIN
25 NOV 11 AM 11:56

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. GOLF COURSE COMMISSION 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

MEN'S CLUB

Name: JAMES NORTON

Telephone No.: 860 306-5216

Home Address: 36 STEPHENSON DR
BERLIN CT 06037
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 33

Email Address: JNORTS36@GMAIL.COM

Are you a Registered Voter? YES
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

CPA BBA - ACCOUNTING
Educational Background (optional)

RETIRED
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: PLANK MEMBERSHIP ON GOLF COMMISSION,
CONCERN BOARD, CSCA VOLUNTEER

Tell us why you feel qualified for this appointment: MY BUSINESS KNOWLEDGE AND
BACKGROUND WORK WITH KNOWLEDGE OF GOLF INDUSTRY IS AN ASSET TO THE TOWN

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: [Signature] Date: 11/10/25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
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Historic District

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. HISTORIC DISTRICT COMMISSION 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: HERB WATSON Telephone No.: 860 828-9365

Home Address: 181 HUDSON ST Number of years in Berlin: 47
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: PUTTING GREEN @COMCAST.NET

Are you a Registered Voter? YES Party Affiliation: DEMOCRAT ✓
(Note: To apply, you must be a Registered Voter in Berlin)

BS - UCONN
Educational Background (optional)

RETIRED
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: CURRENT VICE CHAIR

Tell us why you feel qualified for this appointment: "

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Herb Watson Date: _____

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 DEC 29 AM 9:16

Kathryn Wall
BERLIN, CT.



TOWN OF BERLIN
Office of The Town Manager

RYAN CURLEY
Town Manager

November 4, 2025

Andra Lou Millerd
1231 Orchard Road
Berlin, CT 06037

Dear Andra Lou:

Your term on the Historic District Commission expires on January 31, 2026. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and also complete the enclosed application form.

_____ Yes, I want to be considered for another term.

☒ No, I do not want to serve another term.

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Thursday, December 18th or we will assume you are not interested in serving another term. You may bring this letter and the completed application (if you would like to continue to serve) to the Town Clerk's office or mail to the Town Clerk's office, Town Hall, 240 Kensington Road, Berlin, CT 06037. You may also email to kwall@berlinct.gov or fax to 860-828-7068.

Sincerely,

Ryan Curley

Ryan Curley
Town Manager

RC:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK'S
OFFICE

2025 NOV 18 AM 9:00

Kathy Gleason
BERLIN, CT

240 KENSINGTON ROAD • BERLIN, CT 06037
TELEPHONE (860) 828-7002
FAX (860) 828-7068
E-MAIL: rcurley@berlinct.gov



Historic District

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Economic Development 2. Historic

****NOTE:** If applying for the GOLF COURSE COMMISSION, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: PETER CAMPANELLI Telephone No.: 860-690-4263

Home Address: 1055 WORTHINGTON RD Number of years in Berlin: LIFE
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: CAMPANELLIPIETRE@gmail.com

Are you a Registered Voter? Y Party Affiliation: R ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: EDC + Historic

Tell us why you feel qualified for this appointment: _____

PAST EXPERIENCE

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

NONE
Signature: _____ Date: 12-15-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 DEC 15 PM 2:39

Kathy Gleason
BERLIN, CT



TOWN OF BERLIN
Office of The Town Manager

RYAN CURLEY
Town Manager

November 4, 2025

Frederick White
90 Sherry Lane
Berlin, CT 06037

Dear Frederick:

Your term on the Inland Wetlands and Water Courses Commission expires on January 31, 2026. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and also complete the enclosed application form.

_____ Yes, I want to be considered for another term.

X _____ No, I do not want to serve another term.

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Thursday, December 18th or we will assume you are not interested in serving another term. You may bring this letter and the completed application (if you would like to continue to serve) to the Town Clerk's office or mail to the Town Clerk's office, Town Hall, 240 Kensington Road, Berlin, CT 06037. You may also email to kwall@berlinct.gov or fax to 860-828-7068.

Sincerely,

Ryan Curley

Ryan Curley
Town Manager

RC:cms

Enclosure

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 NOV 10 PM 1:27

Kathy Wall

240 KENSINGTON ROAD • BERLIN, CT 06037

TELEPHONE (860) 828-7002

FAX (860) 828-7068

E-MAIL: rcurley@berlinct.gov

BERLIN, CT.



Inland & Wetlands Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Inland & wetland commission 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Margaret Heeran Telephone No.: 203-823-0318

Home Address: 1700 Alling Street Number of years in Berlin: 5
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Margaret.Heeran184@gmail.com

Are you a Registered Voter? X Party Affiliation: Republican ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional): UConn Law, Quinnipiac University

Present Employment (company/position/address): Plura Law Group

Current and Past Civic/Community Involvement: Inland & Wetland Commission
(alternate)

Tell us why you feel qualified for this appointment: _____

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

Signature: Margaret Heeran Date: 12/14/2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 DEC 19 AM 8:43

Kathryn Gless
BERLIN, CT.



Parks & Recreation Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Parks & Rec - chair 2. Golf commission - NON-GOLFER

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer

Name: Lucas Van Zandt Telephone No.: 860-983-0177

Home Address: 52 Skyview Dr Berlin Number of years in Berlin: 20
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Lucas2424@comcast.net

Are you a Registered Voter? Yes Party Affiliation: R ✓
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)
Finance
LPL / financial advisor

Present Employment (company/position/address)

Current and Past Civic/Community Involvement:

Tell us why you feel qualified for this appointment: I will continue to help Berlin in whatever way I can -

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Lucas Van Zandt Date: 11-09-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 10 AM 11:15

Katlynn Gleason
BERLIN, CT.



Planning and Zoning Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning Commission

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Andra Lou Millerd Telephone No.: 860-670-5131

Home Address: 1231 Orchard Rd Berlin Number of years in Berlin: 68
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: millale@comcast.net

Are you a Registered Voter? yes Party Affiliation: Republican
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional): Graduated Berlin High

n/a
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Serve on the following Commissions:
Planning & Zoning, Cemetery Comm.,
Historic District, Boxes to Beds Board Member, American Legion

Tell us why you feel qualified for this appointment: I have an interest
in what type of developments coming into town

Can you think of any reason that a conflict of interest could arise if you were appointed? no

Signature: Andra Lou Millerd Date: 11-18-2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 NOV 18 AM 8:59

Kathryn Giese
BERLIN, CT



Planning & Zoning Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning

2. _____

****NOTE:** If applying for the **GOLF-COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer: _____

Name: Joan Veley

Telephone No.: 860-828-9717

Home Address: 1424 Orchard Rd

(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: Lifelong

Resident.

Email Address: jdveley@gmail.com

Are you a Registered Voter? Yes

(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican ✓

Educational Background (optional): Bachelors / Central CT State University

Present Employment (company/position/address): Retired - Part time Registrar of Voters - Berlin

Current and Past Civic/Community Involvement: Current Member and Chair of Planning & Zoning (Berlin)

Chairperson for PCD and Implementation Committee

Tell us why you feel qualified for this appointment: My Continued concern to assist in quickening the growth and development in town, while preserving Berlin's Town character

Can you think of any reason that a conflict of interest could arise if you were appointed? NONE

Signature: Joan Veley

Date: 11-16-2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
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Veterans' Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. VETERANS' COMMISSION - SECRETARY

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

NON-GOLFER

Name: PETER Galgano JR

Telephone No.: 860-604-7288

Home Address: 59 Wilcox Ave, EAST Berlin

Number of years in Berlin: 30

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Petergalgano@comcast.net

Are you a Registered Voter? Yes

Party Affiliation: Democrat

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

RETIRED

Present Employment (company/position/address)

Berlin Municipal Veterans' Representative, BOT CT DEPT. of VETERANS AFFAIRS

Current and Past Civic/Community Involvement: Vice President VIETNAM VETERANS of AMERICA CT STATE COUNCIL,

BOD VVA Chap. 120, MCH HARDWARE CITY, DELAWARE, VFW Post 10732, American Legion Post 68

Tell us why you feel qualified for this appointment: I have been on the commission many

years and with all the other veteran organizations that I belong to, I can help many veterans

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Peter Galgano Jr

Date: 12/02/2025

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
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VNA

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. VNA 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Aurora Corteville Telephone No.: 860-839-0318

Home Address: 19 Timberwood Rd. Number of years in Berlin: 24
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Aurjcoort@gmail.com ✓

Are you a Registered Voter? Yes Party Affiliation: Democratic
(Note: To apply, you must be a Registered Voter in Berlin)

4 year college degree
Educational Background (optional)

N/A

Present Employment (company/position/address)

Current and Past Civic/Community Involvement:

Tell us why you feel qualified for this appointment: currently a board member

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Aurora Corteville Date: 12-1-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN
2025 DEC -1 PM 4:19

Kathy G. Wall
BERLIN, CT



VNA

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Visiting Nurses Association

2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Sheri Sala

Telephone No.: 860-519-9659

Home Address: 452 New Britain Rd Berlin
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 24

Email Address: Sheri12@att.net

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Independent

Cosmetologist, Management
Educational Background (optional)

Cosmetologist/Hairdresser Owner of Salon Newington Hair Styling
Present Employment (company/position/address) 1052 main st. Newington CT 06111

Current and Past Civic/Community Involvement: Fundraiser Events - Volunteering

Tell us why you feel qualified for this appointment: Interested in making a difference.

Can you think of any reason that a conflict of interest could arise if you were appointed? no

Signature: Sheri Sala Date: 12-10-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED
TOWN CLERK'S OFFICE
BERLIN, CT
2025 DEC 15 AM 11:56

Kathy Gleason
BERLIN, CT

Unaffiliated ✓

TOWN OF BERLIN
25 DEC 15 AM 11:44



TOWN OF BERLIN
Office of The Town Manager

RYAN CURLEY
Town Manager

November 4, 2025

Warren Baethge
13 Concord Drive
Berlin, CT 06037

Dear Warren:

Your term on the Water Control Commission expires on January 31, 2026. Please check one of the lines below to let us know if you wish to be considered for an appointment to serve another term and also complete the enclosed application form.

_____ Yes, I want to be considered for another term.

X _____ No, I do not want to serve another term.

WKB

The Council will be making Board and Commission appointments during the month of January. Please respond no later than Thursday, December 18th or we will assume you are not interested in serving another term. You may bring this letter and the completed application (if you would like to continue to serve) to the Town Clerk's office or mail to the Town Clerk's office, Town Hall, 240 Kensington Road, Berlin, CT 06037. You may also email to kwall@berlinct.gov or fax to 860-828-7068.

Sincerely,

Ryan Curley

Ryan Curley
Town Manager

RC:cms

Enclosure

240 KENSINGTON ROAD • BERLIN, CT 06037
TELEPHONE (860) 828-7002
FAX (860) 828-7068
E-MAIL: rcurley@berlinct.gov



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Youth Services Advisory Board 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Nicole Tierney Telephone No.: 860-478-1801

Home Address: 132 Fair Road Rd Number of years in Berlin: 21 yrs.
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: nm.tierney@comcast.net

Are you a Registered Voter? Yes Party Affiliation: Democrat
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Licensed Marriage and Family Therapist / Private Practice
Present Employment (company/position/address) 1176 Farmington Ave, Berlin CT 06037

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: Lived in town 21 yrs, Raised a daughter here and involved w/ community due to my profession

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Nicole Tierney Date: 12/5/25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

Breaking News

- [Office Closures for New Year's Eve and New Year's Day](#)

The Town of Berlin, Connecticut

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Youth Services Advisory Board

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[Youth Service Advisory Board Membership - OnBoard](#)

[Youth Services Advisory Board Membership - Updated February 2025](#)

Purpose/Authority

Ordinance – Code Book

Chapter II, Article 2

Part K. - Youth Services and Advisory Board.

Sec. 2-220. Establishment.

In accordance with state statutes §§ 17a-29—17a-32, there shall be in the town a youth services advisory board composed of **no less than seven (7) members**, who shall be appointed by and responsible to the town council.

(Ord. No. 6-80, § 1, 11-10-1980)

Sec. 2-221. Membership.

The youth services advisory board shall be comprised of representatives from public agencies with statutory responsibility for youth and private sector organizations representing community social institutions. **These representatives shall include at least one (1) member currently under eighteen (18) years of age**, a representative of the school system, the police department, and a private youth-serving agency. At least one-third (1/3) of the total membership shall be service consumers.

(Ord. No. 6-80, § 2(a), 11-10-1980)

Sec. 2-222. Duties.

The youth services advisory board shall study continuously the conditions and needs of young people in the community in relation to health, recreation, employment and other matters. It shall analyze the services for youth provided by the community, both by public and private agencies, and shall make recommendation to the town council regarding the development and integration of the public and private agencies, in cooperation with the state and other services to the extent possible. The youth services advisory board shall work with the community services director regarding matters concerning the youth of the community.

(Ord. No. 6-80, § 2(b), 11-10-1980)

Sec. 2-223. Terms.

Members shall serve for staggered terms of three (3) years.

(Ord. No. 1-81, 7-16-1981)

Sec. 2-224. Officers.

The youth services advisory board shall choose from among its members a chairperson and vice-chairperson. It shall employ as its secretary a member of the youth community, who shall, if possible, be under eighteen (18) years of age, who shall keep appropriate minutes of the meetings of the youth services advisory board and shall file the minutes with the office of the town clerk. The town treasurer shall act as the treasurer for the youth services advisory board and shall see to the proper disbursement of any funds, local, state, federal, or private, that may be awarded to such board as directed by the board.

(Ord. No. 6-80, § 4, 11-10-1980)

State law reference—Regional advisory councils, state statute § 171-30.



Youth Services Advisory Board Youth Member

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Youth Service Advisory Board 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Ava Barbagallo Telephone No.: 860-968-7110

Home Address: 134 Wildermere Rd. Number of years in Berlin: 17
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: ava08bgallo@gmail.com

Are you a Registered Voter? NO Party Affiliation: _____
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional) _____

Present Employment (company/position/address) _____

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: I am very involved with BHS and I feel like a great representation for BHS students.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Ava Barbagallo Date: 11-24-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 DEC 11 PM 3:24

Katlynn Wall

BERLIN, CT



Youth Services

Youth Member

Advisory Board

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Youth Service Advisory Board 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Olivia Barbagallo

Telephone No.: 860-968-7083

Home Address: 134 Wildermere rd
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 17

Email Address: Olivia08bgallo@gmail.com

Are you a Registered Voter? NO
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: _____

Educational Background (optional)

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: I am a good representation for the students of Berlin High School

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: [Signature]

Date: 11-23-25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2025 DEC 11 PM 3:24

Katrina Wall
BERLIN, CT



Zoning Board of Appeals

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. ZBA 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Michael Simonetta Telephone No.: 860 305 9459

Home Address: 146 Hummingbird Dr Number of years in Berlin: 4
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Mike22q@aol.com

Are you a Registered Voter? yes Party Affiliation: R ✓
(Note: To apply you must be a Registered Voter in Berlin)

Associates Degree
Educational Background (optional)

Michael Simonetta DJ & Event Services
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: RTC Chairman to the Concorso Ferrari, raising over 2 million dollars for CCME

Tell us why you feel qualified for this appointment: I have not missed a single meeting since joining the ZBA

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Michael Simonetta Date: 11.12.23

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.



Zoning Board of Appeals

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. ZBA Alternate 2. _____

****NOTE:** If applying for the **GOLF COURSE COMMISSION**, please list any current golf club membership below (Men's Club, Ladies' Club, Lady Niners Club, Senior Men's Club) or Non-Golfer:

Name: Hunter Mathew Mathew Telephone No.: 860-916-2255

Home Address: 1000 Orchard Number of years in Berlin: 12
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: _____

Are you a Registered Voter? Yes Party Affiliation: IND
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Chamber of Comm

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Extensive comm service
and professional experience in real estate

Tell us why you feel qualified for this appointment: and municipal experience

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: [Signature] Date: 11/10/25

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK
2025 NOV 13 PM 5:29

Kathryn Glaser
BERLIN, CT

Berlin Town Council Chambers is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://berlinct-gov.zoom.us/j/81452361232?pwd=N62Fha9Ela7n4lqbXIMKTpP8n0QVIW.1>

Meeting ID: 814 5236 1232

Passcode: 843196

+1-309-205-3325 US

**TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, December 16, 2025
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.**

A. CALL TO ORDER:

Mayor Kaczynski called the Town Council meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

Those in attendance were:

Mayor Mark Kaczynski
Councilor Charles Paonessa
Councilor Mark Pruzin
Councilor Peter Rosso
Councilor Donna Veach

Absent:

Councilor Kate Atkinson
Councilor Sandra Coppola

Also in attendance:

Town Manager Ryan Curley
Corporation Counsel Jeffrey Donofrio

D. AUDIENCE OF CITIZENS:

John Loughery, 33 Quarry Lane – Mr. Loughery stated that he is a member of the Berlin Land Trust and was a teacher for 40 years. The Augustus Moore House property would provide many possibilities for students with classes, exhibits, and events.

Marie Lipski, 405 Southington Road – Ms. Lipski stated that responsible stewardship for the Augustus Moore House property is important to preserve it for future generations.

Rich Gagliardi, 1278 High Road – Mr. Gagliardi stated he is Vice President of the Berlin Land Trust. He is thankful for the support from so many for the preservation of the Augustus Moore House property and urges the Town Council to support the purchase of the property.

Dennis Kern, 57 Cider Mill Road – Mr. Kern stated he is President of the Berlin Land Trust, and he is thankful for the Trust for Public Land for advocating for the Trust to save the Augustus Moore property. There are many potential public uses for the property, and this is a wonderful opportunity for the Town of Berlin.

David Vogt, 14 Canoe Birch Court – Mr. Vogt stated the purchase of the Augustus Moore House property is a unique opportunity which he supports.

Cornel Boudria, 115 Skinner Road – Mr. Boudria stated that the Augustus Moore House property is an amazing opportunity for the Town of Berlin. The property is a treasure.

Samuel Shelton-Dickinson, 89 Bernard Road – Mr. Shelton-Dickinson stated that he is a Berlin Land Trust member and it is important to protect properties like the Augustus Moore House.

Honor Lawlor, Trust for Public Land – Ms. Lawlor stated that the Trust for Public Land's (the Trust) contract with the seller of the Augustus Moore property states that the Trust has to exercise the option to purchase by this Thursday and then convey the property to the Berlin Land Trust within 30 days.

The Trust has been doing their due diligence on the property. The Trust is borrowing from their internal line of credit for the entire purchase price of \$1.7 million less any funds raised to date. State and Federal funds, along with any Municipal funds received cannot be used until the conservation easement is recorded. The Trust will need to borrow during those approximate six months and therefore it is important to continue to raise funds and obtain grants to pay back the debt. The property is not officially protected until the Trust is made whole.

Ms. Lawlor stated that if the full amount is not obtained within those six months due to unforeseen circumstances the Trust would need to determine how to cover the shortage either by continuing to fund raise or applying for the following years' grant programs, etc.

The Trust will continue to work with the Berlin Land Trust after the sale of the property to assist with writing the Historic Restoration Grants for the stone house on the property.

E. MAYOR'S UPDATE:

Mayor Kaczynski wished everyone happy holidays.

F. MEETING AGENDA – Immediately Following the Mayor's Update

G. CONSENT AGENDA:

- 1. Topic re: Approve Town Manager, Ryan Curley, to accept the grant of \$1,322 from the CT Office of the Arts and sign any and all documents for the execution of this grant with review and approval of Corporation Counsel. – Economic Development**

- 2. Topic re: Accept monetary donations totaling \$1,862.73 and deposit \$790.48 into the Friends of the Library Miscellaneous account for one program, program supplies, coffee supplies and a museum pass renewal and deposit \$1,072.25 into the Unrestricted Donations account for the libraries greatest needs and move to accept the donation of books with an approximate value of \$64.97 to be added to the appropriate department collections. – Berlin-Peck Memorial Library**
- 3. Topic re: Approve waiving the Police Fees in the approximate amount of \$ 420.00 for the Gingerbread House Night Event that will take place on Monday, December 15, 2025 at Griswold School. – Police Department**
- 4. Topic re: Approve waiving the Police Traffic Control and Town fees in the estimated amount of \$558.90 for the Harlem Wizards vs Berlin Schools Staff that will take place on March 30, 2026. – Police Department**
- 5. Topic re: Approve waiving the Police Traffic Control and Town fees in the estimated amount of \$2, 300.00 for the Jim Day Memorial Tournament that will take place on January 11, 2026. – Police Department**
- 6. Topic re: Accept the donations of \$500.00 and appropriate the funds to the Police Cadet Program Expenditure Account. – Police Department**
- 7. Topic re: Accept the donation of \$400 and appropriate the funds to the Supplies Expenditure Account. – Police Department**
- 8. Topic re: Appropriate \$4,995.00 from the Sale of Land, Labor, & Materials Revenue Account to the Sage Improvement Account in the Capitol Nonrecurring Fund. – Public Grounds**
- 9. Topic re: Authorize the Town Manager to enter into a three-year agreement with White Way Laundry of Wallingford, CT for the rental and servicing of uniforms, mats and rags, utilizing pricing guaranteed under the current bid received of \$16,000 for the first year with an annual increase of 6% in years two and three. – Purchasing**
- 10. Topic re: Appoint Ryan Curley to serve as the Town of Berlin's representative on the Capitol Region Council of Governments. – Town Manager**
- 11. Topic re: Accept a \$5,000 donation from the Berlin Volunteer Fire Department and appropriate the funds to the Veterans Support account in the General Fund. - Veterans' Commission**

Councilor Paonessa moved to accept Consent Agenda items #1-3 and #5-11 as presented and remove item #4 for further discussion.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

Consent Agenda Item #4

Topic re: Approve waiving the Police Traffic Control and Town fees in the estimated amount of \$558.90 for the Harlem Wizards vs Berlin Schools Staff that will take place on March 30, 2026. – Police Department

Councilor Paonessa questioned the reason for the waiver. Berlin Public Schools Finance Director Ashley Dorsey stated that this event would raise funds to obtain a therapy dog for students in need of social and emotional support.

Councilor Paonessa moved to approve waiving the Police Traffic Control and Town fees in the estimated amount of \$558.90 for the Harlem Wizards vs Berlin Schools Staff that will take place on March 30, 2026.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

H. NEW BUSINESS:

- 1. Topic re: Option 1: Town Council to adopt Ordinance Committee recommendation of the “local option” expansion of existing totally disabled veterans for consideration of adoption of options under PA 25-168(a) Sections 233, E and, F (b) Section 240 and (c) section 241.**

Option 2: Town Council to adopt Ordinance Committee recommendation of the “local option” expansion of existing totally disabled veterans for consideration of adoption of options under PA 25-168(a) Sections 233, F and G (b) Section 240, 2 and (c) section 241.

Town Council to adopt “local option” expansion of existing exemption for totally disable veterans for consideration of options under PA 25-168 Sections 233, 240, and 241. – Assessor

Town Manager Curley stated that the Ordinance Committee met this evening to discuss PA 25-168 which allows local legislative bodies the option to expand on previous legislation pertaining to individuals who were deemed 100% permanent and totally disabled through the Veterans Administration.

Two options were provided by the Ordinance Committee and Corporation Counsel Donofrio explained that when the veteran’s exemption was originally expanded in 2024 there was some confusion with the language which made it appear that the legislative intent was to exempt the structure not the land. The first thing that was corrected was the ability to exempt up to two acres of land upon which the primary dwelling sits.

These options expand upon what is already mandatory. The first option allows towns to extend the exemption to those two acres on which the primary dwelling sits. Another option allows towns to exempt the Gold Star spouse as well as those disabled or killed in action. The third is to establish the amount of exemption as the median assessment for single family homes within the town.

Town Manager Curley stated that the Ordinance Committee recommended moving forward with Option 2.

Councilor Paonessa moved to adopt Ordinance Committee recommendation of the “local option” expansion of existing totally disabled veterans for consideration of adoption of options under PA 25-168(a) Sections 233, F and G (b) Section 240, 2 and (c) section 241.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

2. Topic re: Set a public hearing on January 6, 2026 at 7 pm for consideration of the Town of Berlin to become a member municipality of the Connecticut Municipal Development Authority (CMDA). – Economic Development

Economic Development Director Chris Edge stated that the Connecticut Municipal Development Authority (CMDA) presented at the October 7, 2025 Town Council meeting to describe the role of CMDA and stated that Berlin is an eligible community.

Town Manager Curley stated that CMDA would work with Berlin’s Planning Department to review existing regulations and make recommendations. The Town is under no obligation to follow those recommendations and may withdraw from the program at any time. He added that there are funding sources available to the Town by becoming a member.

Councilor Paonessa moved to set a public hearing on January 6, 2026 at 7 pm for consideration of the Town of Berlin to become a member municipality of the Connecticut Municipal Development Authority (CMDA).

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

3. Topic re: Authorize the Town Manager to formally accept the \$800,000 2025 Community Connectivity Grant award for sidewalk projects near the Griswold and Hubbard Elementary Schools, and to sign the subsequent Commitment to Fund Letter and Project Authorization

Letter (PAL) to be issued by the Connecticut Department of Transportation. – Economic Development/Public Works

Town Manager Curley stated that the Town received this grant for sidewalk projects in the areas of Hubbard and Griswold Elementary Schools. This request is to accept the grant.

Councilor Paonessa moved to authorize the Town Manager to formally accept the \$800,000 2025 Community Connectivity Grant award for sidewalk projects near the Griswold and Hubbard Elementary Schools, and to sign the subsequent Commitment to Fund Letter and Project Authorization Letter (PAL) to be issued by the Connecticut Department of Transportation.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

4. Topic re: Authorize the Town Manager to enter into contract agreement #2026-12 with Dayton Construction of Watertown, CT to replace the Glen Street Bridge No. 06955 in the amount of \$3,654,987.00 and authorize the Town Manager to increase the contract value through change orders to an amount not to exceed \$3,837,740.00. – Public Works

Public Works Director Mike Ahern stated that the Town was approved by the Connecticut Department of Transportation (DOT) to participate in the Federal Local Bridge Program for Federal and State funding to replace one locally owned bridge. Work will be performed on the Glen Street bridge.

CHA Consulting Inc. (CHA) and Jacobs Engineering Group Inc. (Jacobs) were assigned by DOT to design this bridge replacement. The project (2026-12) was advertised on October 23, 2025, and nine bids were received. One bid did not submit a required document, and the apparent lowest bidder subsequently withdrew its bid due to an omission. The lowest qualified bid of \$3,654,987.00 was from Dayton Construction of Watertown, CT. After the bids were analyzed (with DOT), Jacobs recommended awarding the contract to Dayton Construction with a 5% contingency. Staff agree with that recommendation.

This project will be funded 80% Federally and 20% by the State, both on a reimbursement basis.

Councilor Paonessa moved to authorize the Town Manager to enter into contract agreement #2026-12 with Dayton Construction of Watertown, CT to replace the Glen Street Bridge No. 06955 in the amount of \$3,654,987.00 and authorize the Town Manager to increase the contract value through change orders to an amount not to exceed \$3,837,740.00.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

5. Topic re: Call a Town Meeting on January 6, 2026, at 6:45pm to approve a FY27 non-budgeted appropriation of \$4,029,420 from the BHS Construction Fund to:

Fire Radio Upgrades	\$85,600
Police Vehicles	\$210,000
School Vans	\$200,000
UTV's w/ beds (x2)	\$116,820
Skid Steer	\$42,000
East Berlin Recreational Complex Renovations	\$1,000,000
Griswold HVAC	\$1,030,000
BHS Moisture Remediation Project	\$1,000,000
Boilers	\$345,000

The items and amounts may be modified at the Town Meeting. – Finance

Finance Director Kevin Delaney began his presentation stating that after many years of lump sum payments, a strong market, and continuous investment the actuarial has determined that the contribution for the Town's now closed pension plan will be zero for fiscal year 2027 which is good news for the Town.

Regarding this agenda item, Mr. Delaney stated that the State Department of Administrative Services completed their audit of the Berlin High School Renovate-as-new project audit. Based on the final report, the Town of Berlin received a closeout reimbursement of \$3,982,709. In addition to that the Town had set aside \$55,000 to bring back the project management firm to deal with State auditors, all of which was not used, and the remaining funds have been added to the closeout reimbursement. After carefully reviewing the 10-year capital plan, projects previously approved by the Town Council, and projected bonding, a list of proposed purchases/projects is included for consideration.

A Capital meeting was held to review the highest priority items which would provide the best value to the Town. Borrowing less than retiring, providing necessary cashflow to manage projects, and utilizing existing bonding authority to minimize new ordinances by using the high school reimbursement and general fund operating surplus funds were also reviewed.

Mr. Delaney stated that the Berlin High School moisture remediation project was selected for reasons of public safety and to mitigate borrowing, the purchase of school vans for public safety and to continue the catch up phase of purchasing the vans, the purchase of police vehicles including two K9 and three marked/unmarked cars for public safety and to provide cashflow when the 2026 window opens, the purchase of UTVs with med beds for public safety and to replace heavily used items used during the Lamentation Mountain fire, the purchase of a Skid Steer for infrastructure, the radio upgrade for the Fire Department for public safety and provide cashflow to make repairs as soon as possible, the Griswold HVAC for public safety and provide cashflow needed to reach the 12/31/2026 substantial completion criteria from the State, the East Berlin complex renovations for

culture and recreation and to provide cashflow to initiate the project in summer of 2026, and boiler replacement for public safety and to complete upgrades at Willard Elementary.

Councilor Paonessa asked Fleet Manager Jim Simons and Board of Education Finance Director Ashley Dorsey to look into the possibility in the future of using State grant funds that have been made available for the purchase of electric vehicles. Ms. Dorsey stated that her research has found that those grants are specifically for school buses, not vans, but she will confirm that.

Mr. Simons added that the police vehicles that are part of this request include replacing two 2019 vehicles for the K9 units and three patrol vehicles which will replace three current vehicles that are up for replacement.

Although renovations to the Worthington Meeting House are not included in the use of the BHS close out fund list it may be considered as an additional item because of the America 250 celebration in 2026. Mr. Delaney stated that \$100,000 could be taken from both the East Berlin Complex and the BHS Moisture Remediation Project to add Meeting House Renovations of \$200,000 to the list of projects to be included for consideration during the Town Meeting. The Town Council agreed with this recommendation.

Councilor Paonessa moved to Call a Town Meeting on January 6, 2026, at 6:45pm to approve a FY27 non-budgeted appropriation of \$4,029,420 from the BHS Construction Fund to:

Fire Radio Upgrades	\$85,600
Police Vehicles	\$210,000
School Vans	\$200,000
UTV's w/ beds (x2)	\$116,820
Skid Steer	\$42,000
East Berlin Recreational Complex Renovations	\$900,000
Griswold HVAC	\$1,030,000
BHS Moisture Remediation Project	\$900,000
Boilers	\$345,000
Meeting House Renovations	\$200,000

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

- 6. Topic re: Approve a transfer of \$150,000 from the Police Extra Duty Fund to the Police Vehicles account in the Capital Non-Recurring Fund, pending approval by the Board of Finance. Also approve a transfer of \$450,762 from the FY27 Issue of 2025 accounts to Nelson August Moore Homestead Grant account (\$255,000), the Fire Truck Account (\$65,000), the**

Veteran's Memorial Park account (\$30,762) and the Generator account (\$100,000), effective April 1, 2026, pending approval by the Board of Finance. – Finance

Finance Director Delaney stated that this request is to transfer from the Dept Surplus funds of \$450,762 would to be used to fund the \$255,000 grant for the Nelson August Moore Homestead purchase to preserve the historic property, combine with the October 2025 bond premium and use \$65,000 for the purchase of a fire vehicle to avoid borrowing funds for the final payment, allocate \$30,672 for the repair of the Veterans' Park bridges, and allocate \$100,000 for the Physical Services generator to ensure continuity of critical services for the Town.

The Police Extra Duty funds transfer request in agenda item #6 refers to the Extra Duty Fund account that was established in fiscal year 2024 to accumulate funds from Police extra duty jobs to be used to maintain a quality fleet for the department.

Councilor Paonessa moved to approve a transfer of \$150,000 from the Police Extra Duty Fund to the Police Vehicles account in the Capital Non-Recurring Fund, pending approval by the Board of Finance.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

Councilor Paonessa moved to approve a transfer of \$450,762 from the FY27 Issue of 2025 accounts to Nelson August Moore Homestead Grant account (\$255,000), the Fire Truck Account (\$65,000), the Veteran's Memorial Park account (\$30,762) and the Generator account (\$100,000), effective April 1, 2026, pending approval by the Board of Finance.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

7. Topic re: Authorize awarding the 2026 gasoline contract as bid # 783 by Capitol Region Council of Governments to the selected bidder for 78,500 gallons of gasoline. – Municipal Garage

Fleet Manager Jim Simons stated that the Town took part in the yearly bid organized by the Capitol Region Council of Governments for the purchase of gasoline for the period of January 1, 2026 through December 31, 2026.

The Town's current fuel supplier, East River Energy, was the low bidder where the Town pays for administration fees and trucking. Mr. Simons likes to lock in the price, which is option B, however

East River was .0002 off of the other vendor, Tuxis Orrs. Mr. Simons would like to stay with East River.

Councilor Paonessa moved to authorize awarding the 2026 gasoline contract as bid # 783 by Capitol Region Council of Governments to the selected bidder for 78,500 gallons of gasoline.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

8. Topic re: Award the purchase of one 2026 Ford Interceptor Police Utility from McGovern Municipal of Shrewsbury MA. utilizing CT DAS Contract # 22PSX0133 for an amount not to exceed \$47,019. – Municipal Garage

Fleet Manager Simons stated that on August 11th a police vehicle was involved in a motor vehicle accident on the Berlin Turnpike which resulted in a total loss.

The proposed replacement is a 2026 Ford Interceptor Police Utility, with a base cost of \$44,780 from McGovern Municipal of Shrewsbury MA and Mr. Simons recommends an additional 5% contingency. Additional expenses will be incurred to outfit the vehicle with necessary police equipment.

The insurance payout totals \$22,621. The remaining balance of \$22,159, along with the additional costs required to prepare the new vehicle for patrol duty, will be covered by the town's insurance account and the Police Department's vehicle account.

Councilor Paonessa moved to award the purchase of one 2026 Ford Interceptor Police Utility from McGovern Municipal of Shrewsbury MA. utilizing CT DAS Contract # 22PSX0133 for an amount not to exceed \$47,019.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

9. Topic re: Approve the purchase of the following three vehicles from Tasca Ford, as detailed in the summary and in accordance with CT DAS contract #24PSX0110, for a total amount not to exceed \$162,665: Fire Department vehicle – \$50,400; Facilities Tradesman van – \$47,225; and Water Department Utility Truck – \$65,040 – Municipal Garage

Fleet Manager Simons stated that funding was provided for the purchase of replacement vehicles for several key town departments. Through coordination with department heads of the Fire, Facilities,

and Water Departments pricing was obtained for vehicles that will support each department's daily activities and promote continued standardization of the Town's fleet.

The Fire Department will be replacing its' existing Ford SUV with a Ford F-350 pickup truck, the Facilities Department will be replacing their current 2006 Ford E250 with a 2026 Ford Transit van, and the Water Department will replace its' current 2011 Ford F-250 pickup truck with a Ford F-350 SRW chassis outfitted with a Reading utility body, plow, and warning lights.

Councilor Paonessa moved to approve the purchase of the following three vehicles from Tasca Ford, as detailed in the summary and in accordance with CT DAS contract #24PSX0110, for a total amount not to exceed \$162,665: Fire Department vehicle – \$50,400; Facilities Tradesman van – \$47,225; and Water Department Utility Truck – \$65,040.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

10. Topic re: Approve quotes provided by current on-call contractors M.A.&M., Inc., dba Aresco Construction Company of Middletown, CT in the amount \$11,800 and Central Mechanical Services, Inc. of Cromwell, CT in the amount of \$12,400 for ADA restroom modifications at the Berlin Senior Center. – Facilities

Facilities Director Doug Solek stated that this request is to raise all sinks and toilets in the Berlin Senior Center restrooms to the maximum ADA heights to enhance what is currently in place which only meets the minimum requirements.

The scope was reviewed with the Building Department and pricing was obtained from the Town's current on-call contractors.

Councilor Paonessa moved to approve quotes provided by current on-call contractors M.A.&M., Inc., dba Aresco Construction Company of Middletown, CT in the amount \$11,800 and Central Mechanical Services, Inc. of Cromwell, CT in the amount of \$12,400 for ADA restroom modifications at the Berlin Senior Center.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

11. Topic re: Approve quote letter from current on-call contractor M.A. & M., Inc., dba Aresco Construction Company of Middletown, CT in the amount \$13,920 which includes a 20 percent

contingency for the quarry tile replacement and associated work within the Timberlin Clubhouse kitchen area. – Facilities

Facilities Director Solek stated that the quarry tile throughout the kitchen area in the Timberlin Clubhouse is over 20 years old and has begun to crack and delaminate in certain areas due to application methods at the time. The most recent inspection from the Health District noted the flooring deficiencies and repairs are required prior to reopening for the 2026 season.

Due to the age and condition of the floor, it is more cost effective to remove and replace all the tile and to reinstall with the proper subfloor membrane for additional strength and longevity. Estimates were provided with the lowest cost received from current on-call contractor M.A. & M., Inc. dba Aresco Construction Company of Middletown, CT in the amount of \$11,600. A 20 percent contingency is being requested for any additional subfloor repairs that may be required once the existing tile is removed, bringing the total project cost to an amount not to exceed \$13,920.

Councilor Paonessa moved to approve quote letter from current on-call contractor M.A. & M., Inc., dba Aresco Construction Company of Middletown, CT in the amount \$13,920 which includes a 20 percent contingency for the quarry tile replacement and associated work within the Timberlin Clubhouse kitchen area.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

12. Topic re: Authorize the Town Manager to direct the Finance Dept to give each Registrar a stipend pay of \$2499.17 each for a total of \$4998.34. – Registrars of Voters

Town Manager Curley introduced this item stating that Early Voting is basically an unfunded mandate from the State, however they provided the Town with \$12,086 in grant funds for the November Early Voting period. As of now \$4498 remains in that fund and the Registrars of Voters (the Registrars) are requesting to split those remaining funds.

Town Manager Curley added that he had an agreement with the Registrars prior to the start of Early Voting that they would be paid for any hours they worked as Moderators during that period, and both were paid \$20 per hour for those hours worked in addition to their Registrar salary. He added that if one was working as a Moderator then the other would be working as a Registrar. and their request to be paid as Election Workers at times would mean no one was working as a Registrar.

When the Registrars approached the Town Manager to request additional pay for hours worked as Election Workers, he denied the request stating that the Registrars did not inform the Town Manager that they would be working those hours ahead of time or at any time during the Early Voting period. Town Manager Curley added that there is also no time sheet evidencing those hours. Also, if the amount of pay is divided by the number of hours that could be traced as Election Workers the rate would be about \$45 per hour. The pay rate for Election Workers is \$17 per hour.

Councilor Veach stated that if the Registrars are switching hats during the Early Voting to serve the voters of Berlin they should be compensated for that time.

Corporation Counsel Donofrio stated that the grant is intended to cover additional expenses added due to Early Voting. As with any grant, it needs to survive an audit therefore the hours need to be documented and in this case they have not been.

Registrars of Voters Joan Veley and Christy Miano stated that they are not required to work all 70 hours of the Early Voting period, however they did in order to make sure everything ran smoothly. They are requesting payment for hours worked as Election Workers during the 14 days of Early Voting of the November 2025 Municipal election.

The Registrars explained that, per the State of Connecticut, they have the ability to work as Moderators or Election Workers if needed during early voting hours. There were times during the Early Voting period where the hired election workers could not work their scheduled hours.

Town Manager Curley stated that the role of Election Worker should fall under the Registrars' normal duties, adding that the Registrars receive a salary from the Town based on a 20-hour work week, but they do not have set hours and many weeks they do not work those 20 hours. They also received a 13% pay increase this year.

Town Manager Curley stated that perhaps Town Clerk Kate Wall should also be compensated for the additional 72.25 hours she worked assisting during Early Voting hours. Town Clerk Wall stated that as Early Voting is new, she does not need to be paid for those hours, but she will take the compensatory time that was agreed upon ahead of time which is 35 hours.

Ms. Wall added that a decision needs to be made going forward so this issue does not need to keep coming to Town Council, and because No Excuse Absentee Voting is also coming and a procedure needs to be established for the additional hours that will need to be put in by the Town Clerk for that.

Councilor Pruzin stated that as the grant needs to be expended by the end of the year, at this time the Town Council should move forward with paying the Registrars for the hours they worked as Election Workers at \$17.

Town Manager Curley stated that one Registrar worked 43.45 hours as an Election Worker for a total of \$738.65 and the other Registrar worked 56.75 hours for a total of \$964.75. Town Manager Curley added that approximately \$2000 was spent on new laptops for use by the Registrars during Early Voting and grant funds can also be used to cover that expense.

The Council agreed that moving forward a procedure needs to be put in place for these unfunded mandates.

Councilor Pruzin moved to pay each Registrar for the hours they worked as Election Workers and to pay for the laptops from the grant funds.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

13. Topic re: Approve the adoption of the Town Council Meetings Calendar for 2026 and January of 2027. – Town Council

Town Clerk Kate Wall stated that the meeting calendar dates provided to the Town Council have been adjusted as discussed at the previous meeting.

Councilor Paonessa moved to approve the adoption of the Town Council Meetings Calendar for 2026 and January of 2027.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

I. TOWN MANAGER'S REPORT:

The Town Manager expressed congratulations to the Berlin High School football team for winning the Class M state title.

The Town Hall Holiday Party will be held on Thursday.

A meeting is scheduled with YMCA CEO John Benigni on Monday December 22nd.

J. SPECIAL COMMITTEE REPORTS:

The Ordinance Committee met earlier this evening and is slated to meet again on January 6th.

The Fire Services Committee will be meeting soon. Date to be determined.

K. COUNCILORS' COMMUNICATION:

Councilor Pruzin reminded the Council that Charter Revision needs to be discussed. He also requested an Event Calendar from the Town Manager regarding events that the Town Council should attend. Town Manager Curley stated he can work with this Administrative Assistant to share that information.

Councilor Pruzin stated that he spoke with American Embroidery regarding the cost of polo shirts that can be ordered for the Town Council.

L. ACCEPTANCE OF MINUTES:

November 25, 2025

Councilor Paonessa moved to approve the Town Council Meeting minutes of November 25, 2025 as presented.

Seconded by Councilor Veach.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

M. ADJOURNMENT:

Councilor Paonessa moved to adjourn the meeting at 9:59 p.m.

Seconded by Councilor Rosso.

Those voting in favor: Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Vote being 5-0 (MOTION CARRIED)

Submitted by,

Kathryn J. Wall
Clerk of the Meeting