AGENDA

## BERLIN HOUSING AUTHORITY

## SPECIAL MEETING

## 250 KENSINGTON ROAD, KENSINGTON, CT 06037

**September 17, 2025, at 5:00 P.M.**

**CALL TO ORDER**

**AUDIENCE OF CITIZENS – Please State Name and Address prior to sharing your**

**thoughts.**

###### SECRETARY’S REPORT

* **Approval of Minutes: 21 May 2025 and 18 June 2025**

**FINANCIAL REPORT**

* **Monthly Reporting**
* **Bank Reconciliation Reports**

**MANAGEMENT COMPANY REPORT**

* **Update on Work Orders**
* **Update on Occupancy & Waitlists**
* **Alarm Repair Status at MM**
* **Alarm Repair Status at PH**
* **Sewer Line Issues at PH**
* **Flooring at PH**
* **Management Company Monthly Report Format**
* **Senior Center Food Service License**
* **Meet & Greet with Tenant Commissioner and Tenants at MM**

**OLD BUSINESS**

* **Affordable Housing Development Opportunities**
* **Website Project**
* **Review and Adoption of Smoking Policy**
* **Adoption of Wait List Policy Revisions**
* **Adoption of Transfer Policy Revisions**
* **Adoption of Maintenance Fees and Fines Policy**
* **Funding – Percival Heights – SSHP**
* **Status of Broadband Update**

### **NEW BUSINESS**

* **Update on Parking Policy Implementation at PH**
* **Approval to Sign CHFA and DOH Documentation – Eric Jay Comptroller**
* **Approval to Sign 2025-2026 RSC Grant Award – Eric Jay Comptroller**
* **Discussion about Electric Service at PH**

### **EXECUTIVE SESSION**

* **Legal Matters – Evictions – Update**
* **Legal Matters – Discussion - Initiating Collection Action – KoC**
* **Tenant Matters – PH**
* **Tenant Matters – MM**
* **Discussion on request for authorized parking at PH Disabled Parking by a individual who frequents the Senior Center but is not a resident of PH.**

### **ADJOURNMENT**