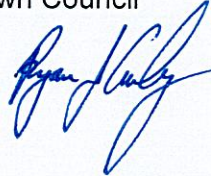


Request for Town Council Action

TO: The Honorable Mayor and Town Council

FROM: Ryan Curley, Town Manager



DATE: June 27, 2025

SUBJECT: Bid Waiver and Approval for the State Mandated Reading Materials

Summary of Agenda Item:

The State Department of Education established the Right to Read Act requiring all school districts to use evidence-based reading instruction in alignment with the *Science of Reading* for all students in grades K-3. This law mandates school districts to adopt a state approved reading program or apply for a waiver. In 2024, the Board of Education applied for the waiver to carry out alternative approaches. Unfortunately, the waiver was denied.

There were a limited number of approved programs to choose from. After a thorough review of the permitted programs, from curriculum and textbook selection committees, the Board of Education adopted the Wit and Wisdom program, published by Great Minds, on January 13, 2025. The text was chosen because of its strong focus on building knowledge, developing vocabulary, and rigorous texts. The program is supplemented by Heggerty, a phonemic awareness program, in grades K and 1 and *From Phonics to Reading* (Sadlier), a phonics program, in grades K - 3.

In addition to textbooks, the State also requires a progress monitoring tool as part of the Right to Read Act. Of the endorsed software's available, the District selected DIBELS, a dyslexia screening software created by Amplify Educational Software.

Funding:

Account #: 500.35.3561.0.053201.00000

Action Needed:

Move to waive the Town's bidding procedures and authorize the purchase of textbooks and software subscriptions in preparation for the State mandated reading program, as the the materials are from a sole source, publisher Great Minds and Amplify Educational Software.

Attachments:

Great Minds Quotes ✓

Amplify Quotes ✓

Certificate of Sufficiency of Funds ✓

BOE Minutes January 13, 2025 ✓

Prepared By:

Ashley Dorsey, Director of Finance & Operations, Board of Education

Laurie Gierpen, Director of Curriculum, Board of Education





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Great Minds Quote

Date February 3, 2025
Expiration Date May 3, 2025
Prepared By Chris Huxley
Email chris.huxley@greatminds.org

Quote Number 00438556

*Need to
order*

Contact Name Laurie Gjerpen
Phone 860-828-6581
Email lgjerpen@berlinschools.org

Bill to Name Berlin Public Schools
Bill To 238 Kensington Road
Berlin, CT 06037

Ship to Name Berlin Public Schools
Ship To 238 Kensington Road
Berlin, CT 06037

End User Berlin Public Schools

Make Payment to:
Great Minds PBC Tax ID: 84-3785772
Mail payment to:
Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

cc: Chris. Huxley@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Geodes - Digital	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
My Geodes (digital) Individual K-3 License: Service End Date (6/30 of School Year 2025 - 2026 unless noted otherwise)	GM-02301	799.00	\$5.89	20.00%	\$3,764.89

Wit and Wisdom - Digital	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
Wit & Wisdom (InSync) Grades K-8 Digital Teacher Edition (Requires Purchase of Student License): Service	GM-01326	45.00	\$199.50	20.00%	\$7,182.00

End Date (6/30 of School Year 2025 - 2026 unless noted otherwise)					
Wit & Wisdom in Sync License (Print/Digital School Yr): Service End Date (6/30 of School Year 2025 - 2026 unless noted otherwise)	GM-01288	799.00	\$10.50	20.00%	\$6,711.60

Digital	\$22,073.11
Solution Subtotal	\$22,073.11
Discount	(\$4,414.62)
Shipping and Handling	\$0.00
*Pre-Tax Solution Total	\$17,658.49
Estimated Sales Tax	\$378.01
Estimated S&H Tax	\$0.00
Total Solution:	\$18,036.50

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption:** If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.



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Great Minds Quote

Date April 28, 2025
Expiration Date July 26, 2025
Prepared By Chris Huxley
Email chris.huxley@greatminds.org

Quote Number 00457717

Contact Name Laurie Gjerpen
Phone 860-828-6581
Email lgjerpen@berlinschools.org

Bill to Name Laurie Gjerpen
Bill To 238 Kensington Road
Berlin, CT 06037

Ship to Name Laurie Gjerpen
Ship To 238 Kensington Road
Berlin, CT 06037

End User Berlin Public Schools

October 14

Make Payment to:

Great Minds PBC Tax ID: 84-3785772

Mail payment to:

Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854

Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

PD - Services	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
Wit and Wisdom - On-Site PD Support Services - Full Day (Print Included)	GM-03343	2.00	\$3,900.00	0.00%	\$7,800.00

Getting Started with Geodes

*AM: Getting started w/ geodes
PM: Planning (Mini MLS)*

Services	\$7,800.00
Solution Subtotal	\$7,800.00
Discount	(\$0.00)
Shipping and Handling	\$0.00
*Pre-Tax Solution Total	\$7,800.00
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$7,800.00

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****Tax Exemption: If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.***



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Great Minds Quote

Date June 20, 2025
Expiration Date August 31, 2025
Prepared By Chris Huxley
Email chris.huxley@greatminds.org

Quote Number 00438555

Contact Name Laurie Gjerpen
Phone 860-828-6581
Email lgjerpen@berlinschools.org

Bill to Name Berlin Public Schools
Bill To 238 Kensington Road
Berlin, CT 06037

Ship to Name Richard D. Hubbard School
Ship To 139 Grove St
East Berlin, CT 06023

End User Richard D. Hubbard School

Make Payment to:

Great Minds PBC Tax ID: 84-3785772

Mail payment to:

Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854

Email: ordertracking@greatminds.org

cc: Chris.Huxley@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Geodes - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					
Geodes Level K: Print Classroom Kit (20)	978-1-64497-700-2	7.00	\$3,695.00	15.00%	\$21,9
Grade 1					
Geodes Level 1: Print Classroom Kit (20)	978-1-64497-400-1	6.00	\$3,695.00	15.00%	\$18,8
Grade 2					
Geodes Level 2: Print Classroom Kit (20)	978-1-64497-408-7	6.00	\$3,695.00	15.00%	\$18,8

Wit and Wisdom - Kit	ISBN	Quantity	List Price	Discounts	Total Price

Grade K					
Wit & Wisdom 2023 Grade K Student Edition Set (Modules 1-4)	979-8-88588-706-9	202.00	\$21.61	10.00%	\$3,92
Grade 1					
Wit & Wisdom 2023 Grade 1 Student Edition Set (Modules 1-4)	979-8-88588-717-5	186.00	\$21.61	10.00%	\$3,61
Grade 2					
Wit & Wisdom 2023 Grade 2 Student Edition Set (Modules 1-4)	979-8-88588-728-1	202.00	\$21.61	10.00%	\$3,92
Grade 3					
Wit & Wisdom 2023 Grade 3 Student Edition Set (Modules 1-4)	979-8-88588-739-7	241.00	\$21.61	10.00%	\$4,68

Kit	\$88,162.91
Solution Subtotal	\$88,162.91
Discount	(\$12,326.54)
Shipping and Handling	\$7,934.66
*Pre-Tax Solution Total	8
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$83,771.03

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***Tax Exemption:** If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.



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Great Minds Quote

Date June 11, 2025
Expiration Date September 1, 2025
Prepared By Chris Huxley
Email chris.huxley@greatminds.org

Quote Number 00469159
Contact Name Laurie Gjerpen
Phone 860-828-6581
Email lgjerpen@berlinschools.org

Bill to Name Laurie Gjerpen
Bill To 133 Heather Lane
Kensington, CT 06037

Ship to Name Griswold School
Ship To 133 Heather Lane
Berlin, CT 06037

End User Mary E. Griswold School

Make Payment to:
Great Minds PBC Tax ID: 84-3785772
Mail payment to:
Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

cc: Chris. Huxley @ greatminds. org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Core Text - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					
Wit & Wisdom Core Text Library Grade K (24) - Basic	978-1-64929-303-9	1.00	\$2,622.50	35.00%	\$1,7

Geodes - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					
Geodes Level K: Print Classroom Kit (20)	978-1-64497-700-2	1.00	\$3,695.00	15.00%	\$3,1

Wit and Wisdom - Digital	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					

Wit & Wisdom Digital Teacher Edition License for Grades K-8 (1 SY): Service End Date (6/30 of School Year 2025 - 2026 unless noted otherwise)	GM-03662	1.00	\$199.50	20.00%	\$15
Wit & Wisdom In Sync Student License (1 SY): Service End Date (6/30 of School Year 2025 - 2026 unless noted otherwise)	GM-01288	24.00	\$10.50	20.00%	\$20

Wit and Wisdom - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade K					
Wit & Wisdom 2023 Grade K Assessment Pack Set Modules 1-4	979-8-88588-711-3	1.00	\$258.46	10.00%	\$23
Wit & Wisdom 2023 Grade K Student Edition Set (Modules 1-4)	979-8-88588-706-9	24.00	\$21.61	10.00%	\$46
Wit & Wisdom 2023 Grade K Teacher Edition Print Bundle	979-8-88811-368-4	1.00	\$225.47	20.00%	\$18

Kit	\$7,320.07
Digital	\$451.50
Solution Subtotal	\$7,771.57
Discount	(\$1,685.23)
Shipping and Handling	\$695.41
*Pre-Tax Solution Total	\$6,781.75
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$6,781.75

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption:** If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such to exemption issued by the applicable taxing authority.



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Great Minds Quote

Date May 6, 2025
Expiration Date July 26, 2025
Prepared By Chris Huxley
Email chris.huxley@greatminds.org

Quote Number 00457718

Contact Name Laurie Gjerpen
Phone 860-828-6581
Email lgjerpen@berlinschools.org

Bill to Name Berlin Public Schools
Bill To 238 Kensington Road
Berlin, CT 06037

Ship to Name Richard D. Hubbard School
Ship To 139 Grove Street
Berlin, CT 06023

End User Richard D. Hubbard School

Make Payment to:
Great Minds PBC Tax ID: 84-3785772
Mail payment to:
Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

cc: Chris.Huxley@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Geodes - Kit	ISBN	Quantity	List Price	Discounts	Total Price
Grade 3					
Geodes Level 3: Print Classroom Kit (20)	979-8-89417-044-2	10.00	\$1,495.00	15.00%	\$12,7

Kit \$14,950.00

Solution Subtotal	\$14,950.00
Discount	(\$2,242.50)
Shipping and Handling	\$1,345.50
*Pre-Tax Solution Total	\$14,053.00
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$14,053.00



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-511359-1
Date: 4/2/2025
Expires On: 5/2/2025
Delivery Service Level: Standard

Customer Contact Information

Laure Gierpen
Berlin Public School District
(860) 828-6581
lgierpen@berlinschools.org

Amplify Contact Information

Jeff Ruscitti
Account Executive, Sales - Northeast
jruscitti@amplify.com

3 Year Option

PRODUCT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
mCLASS DIBELS 8th Ed with Dyslexia Screening - 3yr (2025-2028)	580.00	\$44.70	\$3,897.60	\$22,028.40
TOTAL			\$3,897.60	\$22,028.40

TOTAL DISCOUNT
GRAND TOTAL

\$3,897.60
\$22,028.40

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2025 until 06/30/2028.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- **FOR SHIPPED MATERIALS:**
 - Expedited shipping is available at extra charge.

- Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- **FOR SERVICES:**
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

Promotional Pricing

Please note that the pricing above reflects current promotional pricing. For additional information around promotional pricing, please contact your Account Executive.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link.

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. **Scope.** These Terms and Conditions (the "Customer Terms") are a legal agreement between Amplify Education, Inc. ("Amplify") and your school, district, state agency, or other educational organization ("you" or "Customer") for the license and use of one or more

of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). Unless otherwise specified in the Quote, these Customer Terms and the Quote constitute the entire agreement between Amplify and Customer regarding the license and use of the Products (the "Agreement"). This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify's [Acceptable Use Policy](#) available at [amplify.com/acceptable-use](#) ("AUP"). If you do not agree to this Agreement, do not access, download, or use the Products.

2. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to Amplify's AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. **Restrictions.** Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. **Reservation of Rights.** **SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD.** Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](#)).

5. **Payments.** In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. **Shipments.** Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

7. **Account Information.** For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. **Confidentiality.** Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. **Student Data.** The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable current or former student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's [Privacy Policy](https://www.amplify.com/customer-privacy) at [amplify.com/customer-privacy](https://www.amplify.com/customer-privacy) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](https://www.amplify.com/customer-privacy) available to the parents or guardians of users who are under the age of 13. In addition, Amplify has entered into the Data Privacy Agreements listed at [amplify.com/privacy-security](https://www.amplify.com/privacy-security) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process.

10. **Customer Materials and Requirements.** Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](https://www.amplify.com/customer-requirements).

11. **Warranty Disclaimer.** PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. **Limitation of Liability.** IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN

ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13 Term/Termination. This Agreement will be in effect for the Term and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products; (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred; (c) pay any fees due and owing hereunder; and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3-14 will survive the termination of this Agreement.

14 Miscellaneous. This Agreement, including all addenda, attachments, and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-511416-1
Date: 4/2/2025
Expires On: 5/2/2025
Delivery Service Level: Standard

Customer Contact Information

Laune Gjerpen
Berlin Public School District
(860) 828-6581
lgjerpen@berlinschools.org

Amplify Contact Information

Jeff Ruscitti
Account Executive, Sales - Northeast
jruscitti@amplify.com

1 Year Option

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS DIBELS 8th Ed with Dyslexia Screening - 1yr (2027-2028)	740.00	\$14.90	\$11,026.00
TOTAL			\$11,026.00

GRAND TOTAL

\$11,026.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2027 until 06/30/2028.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:

- Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link.

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. **Scope.** These Terms and Conditions (the "Customer Terms") are a legal agreement between Amplify Education, Inc. ("Amplify") and your school, district, state agency, or other educational organization ("you" or "Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). Unless otherwise specified in the Quote, these Customer Terms and the Quote constitute the entire agreement between Amplify and Customer regarding the license and use of the Products (the "Agreement"). This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify's [Acceptable Use Policy](https://amplify.com/acceptable-use) available at amplify.com/acceptable-use ("AUP"). If you do not agree to this Agreement, do not access, download, or use the Products.

2. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products

in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to Amplify's AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. **Restrictions.** Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. **Reservation of Rights.** SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking).

5. **Payments.** In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. **Shipments.** Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

7. **Account Information.** For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. **Confidentiality.** Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of

the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer, (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. **Student Data.** The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable current or former student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's [Privacy Policy](https://www.amplify.com/customer-privacy) at [amplify.com/customer-privacy](https://www.amplify.com/customer-privacy) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](https://www.amplify.com/privacy-security) available to the parents or guardians of users who are under the age of 13. In addition, Amplify has entered into the Data Privacy Agreements listed at [amplify.com/privacy-security](https://www.amplify.com/privacy-security) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process.

10. **Customer Materials and Requirements.** Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](https://www.amplify.com/customer-requirements).

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We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



TOWN OF BERLIN

CERTIFICATION OF SUFFICIENCY OF FUNDS

(Sec. 6-10-2 of the Town Charter)

DATE 25-Jun-25

Purchase Item or Contract:		Requested by:	
QUANTITY	DESCRIPTION	PRICE PER UNIT	\$ AMOUNT
1.00	Phase 1- Great Minds	\$130,064.27	\$130,064.27
1.00	Phase 1- Amplify	\$33,054.40	33,054.40
			-
			-
			-
			-
Account No. 500.35.3561.0.53201.00000			TOTAL \$163,118.67

Budgeted Amount.....	\$215,000.00	Available balance.....	\$215,000.00
Encumbrances to Date.....	\$0.00	Amount Needed for This Package.....	\$163,118.67
Expenditures to Date.....	\$0.00	Available Balance After Purchase.....	\$51,881.33

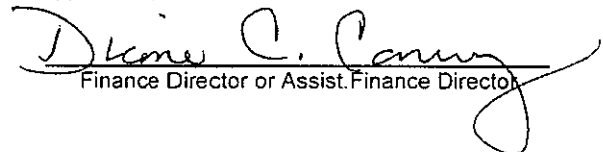
Is a budget change needed? ☐ Yes ☒ No

If so, has a budget change been prepared? ☐ Yes ☐ No

☒ I certify that there ARE sufficient funds available to support the purchase of the items described above.

or:

☐ I certify that a budget change in the amount of \$_____ must be processed concurrently with this certification to support this commitment.


Finance Director or Assist. Finance Director

Finance Director or Assist. Finance Director

BERLIN BOARD OF EDUCATION

January 13, 2025

MINUTES

REGULAR MEETING

Attendance: Julia Dennis
Vanessa D'Anna
Brian DeLude
Melissa Gibbons
Jennifer Jurgen
Jaymee Miller – Remotely
Gina Nappi
Jessica Patraw
Peter Zarabozo – Arrived at 6:43 p.m.
Student Representatives: Anousha Hashim – Departed at 6:06 p.m.
Grace Buchholz – Departed at 6:06 p.m.

Also in attendance: Superintendent of Schools Brian J. Benigni; Director of Finance and Operations Ashley Dorsey; Director of Pupil Personnel Services Linda Holian; Supervisor of Special Education – Elementary Michelle Zeuschner; Supervisor of Special Education – Secondary Jenna DeRosa; Director of Human Resources Denise Parsons; Co-Directors of Curriculum Laurie Gjerpen and Kara Watson; Principal of Berlin High School Katie Amenta; Assistant Principals of Berlin High School Karen Despres and Brian Testroet; Principal of McGee Middle School Christopher Sullivan; Assistant Principal of McGee Middle School Deven Constant; Principal of Hubbard School Alfred Souza; Principal of Griswold School Jonathan Campbell; Principal of Willard School Tim Chiaverini; Dean of Students of Willard School Danielle Salina; Athletic Director and K-12 Physical Education Health Coordinator David Francalanga; and District Technology Coordinator Craig Szymanski.

I. CALL TO ORDER

Ms. Dennis called the meeting to order at 6:02 p.m. in the Board of Education (“the Board”) meeting room at 238 Kensington Road, Berlin, CT. The Pledge of Allegiance was recited.

II. COMMITTEE REPORTS/CORRESPONDENCE TO THE BOARD

A. Report of Board Members

Ms. Jurgen praised the district’s new messenger system to report a student’s absence.

B. Report of Student Representatives

Miss Hashim reported on the Semester One Senior Capstone Exhibition held on December 18, 2024. Miss Hashim reported on February 28, 2025 the Berlin High School Music and Theater Arts Department will present their annual musical, *The Wizard of Oz*, and today students of the new Southern Connecticut State University Business of Science Class began their final project presentations, following the format of the Capstone presentation.

Miss Buchholz reported students will complete midterms and Semester One finals for full year and half year classes January 21 through January 24, 2025, and last week Berlin High School hosted “Go Baby Go”, a program which modifies ride on cars for young children who experience mobility disabilities.

C. Committee Reports

Ms. Dennis reported the Finance and Operations Committee met on December 11, 2024, with Ashley Dorsey attending, and discussed the Superintendent's Proposed Budget for 2025-2026.

Mr. DeLude reported the Curriculum Committee met on January 6, 2025 and reviewed the new reading curriculum and recommended textbooks, which appear later in the agenda.

Ms. Dennis reported the Community Engagement Committee met on January 10, 2025 and discussed Committee goals and self-reflection, ways to engage the community, communication during the Budget season and the Board of Education Snapshot, Winter Edition.

D. Correspondence to the Board

There was no correspondence this evening.

III. AUDIENCE OF CITIZENS

No members of the Berlin community addressed the Board this evening.

IV. PERSONNEL

Retirements

1. Board of Education (BOE) Central Office – Office Assistant

Marlene Demma, office assistant at the BOE Central Office, has submitted her letter of intent to retire effective with the close of business on July 11, 2025.

Moved by Ms. Nappi, seconded by Ms. Jorgen, that the Board accept the retirement of Marlene Demma, office assistant at the BOE Central Office, effective with the close of business on July 11, 2025. Also to thank her for the 24 years of service she has provided to the Berlin Public Schools and wish her good health and happiness in her retirement years.

FAVOR: ALL

MOTION CARRIED: 8:0; including President Dennis

2. Emma Hart Willard School – Speech Pathologist

Joan Schmidt, speech pathologist in the Preschool Program at Emma Hart Willard School, has submitted her letter of intent to retire effective June 30, 2025.

Moved by Ms. Jorgen, seconded by Ms. Gibbons, that the Board accept the retirement of Joan Schmidt, speech pathologist in the Preschool Program at Emma Hart Willard School, effective June 30, 2025. Also to thank her for the 19 years of

service she has provided to the youth of Berlin and to wish her good health and happiness in her retirement years.

FAVOR: ALL

MOTION CARRIED: 8:0; including President Dennis

V. CONSENT AGENDA

- A. Approval of Minutes
 - 1. Regular Meeting of December 9, 2024
 - 2. Special Meeting of December 16, 2024
- B. Monthly Budget Report – Period ending December 31, 2024
- C. Requests for a Leave of Absence
 - 1. Emma Hart Willard School – Speech Language Pathologist

Jacquelyn DeBarge-Rosman, speech language pathologist at Emma Hart Willard School, requested an unpaid leave of absence, for childrearing purposes, to begin immediately following her maternity leave through the remainder of the current school year and for the duration of the 2025-2026 school year.

- 2. Emma Hart Willard School – Teacher of Grade 3

Rachel Gaffey, teacher of Grade 3 at Emma Hart Willard School, requested an unpaid leave of absence, for childrearing purposes, to begin immediately following her maternity leave through June 30, 2025.

- 3. Richard D. Hubbard School – Teacher of Special Education

Michele Prior, teacher of special education at Richard D. Hubbard School, requested an unpaid leave of absence, for childrearing purposes, to begin immediately following her maternity leave through June 30, 2025.

Moved by Ms. Gibbons, seconded by Ms. Jurgen, to approve the consent agenda as presented.

FAVOR: ALL

MOTION CARRIED: 8:0; including President Dennis

VI. NEW BUSINESS

- A. Textbooks Recommended for Adoption

Co-Director of Curriculum and Instruction Laurie Gjerpen presented the Berlin Public Schools K-3 Reading Plans. Included in the presentation, a copy which was provided to Board members, was new legislation for all public-school districts; state approved programs; components of reading; selection timeline; reasoning why *Wit & Wisdom* was chosen as the district's new reading program for grades K-3; proposed components of reading - curriculum; proposed curricular programs; planning for the future; and a listing of colleagues also adopting *Wit & Wisdom*.

Ms. Gjerpen presented the following textbooks, recommended for adoption, to the members of the Board of Education:

Wit and Wisdom, by various authors, and published by Great Minds. This is a replacement textbook to be used in Grades K-3.

Heggerty: Phonemic Awareness (Kindergarten and Primary), by Dr. Michael Heggerty, et al, and published by Literacy Resources, Inc. This is a supplemental textbook to be used in Grades K and 1.

From Phonics to Reading, by Wiley Blevins, et al, and published by William H. Sadlier, Inc. This is a supplemental textbook to be used in Grades K-3.

Geodes, by various authors, and published by Great Minds. This is a supplemental textbook to be used in Grades K-3.

The textbooks have been reviewed and recommended for adoption by the Textbook Selection Committee. The Curriculum Committee reviewed the recommendations at its meeting on January 6, 2025. The recommended textbooks are available for viewing by contacting Laurie Gjerpen or Kara Watson. The textbook recommendation forms have been posted in Schoology.

Moved by Mr. DeLude, seconded by Ms. Jurgen, to adopt the textbooks, *Wit and Wisdom*, by various authors, and published by Great Minds; *Heggerty: Phonemic Awareness* (Kindergarten and Primary), by Dr. Michael Heggerty, et al, and published by Literacy Resources, Inc.; *From Phonics to Reading*, by Wiley Blevins, et al, and published by William H. Sadlier, Inc.; and *Geodes*, by various authors, and published by Great Minds.

FAVOR: ALL

MOTION CARRIED: 8:0; including President Dennis

B. Facilities Update

Director of Finance and Operations Ashley Dorsey provided a Facilities Update.

Griswold Seclusion Room: Ms. Dorsey reported the Seclusion Room is ready for use. The wall padding was installed the first week of January and construction is complete.

Ms. Dorsey stated Griswold School experienced minor flooding over the holiday break due to a faulty braided line from one of the sinks and several classrooms were flooded. There was quick response from the Facilities Department and custodial staff, and a mitigation company was hired to mitigate any water damage. Currently, there are no issues present, and the building was open for the start of school.

Willard HVAC Project: Ms. Dorsey reported the functional testing of the unit ventilators and fan coil units will begin this week and commissioning of the chiller is still scheduled for springtime.

Griswold and Hubbard HVAC Projects: Ms. Dorsey reported the bid packages are still being prepared with the plan to have those packages out for bids sometime in early spring with hope for full construction to start the end of spring or the beginning of summer. Ms. Dorsey stated the Public Building Commission requested the YMCA daycare program be relocated during the eighteen (18) months the project is to be underway due to safety concerns. Ms. Dorsey stated one classroom at Berlin High School has the potential to accommodate the YMCA daycare program with very little modifications to the existing space; however, the Town has not yet received reimbursement from the state for the high school construction project, and there is confusion as to whether or not having a daycare facility, operating out of the high school, will impact the reimbursement. Ms. Dorsey stated she is working with the state to see if the YMCA daycare program can operate on a temporary basis. If it cannot, another area, within the district, will need to be identified to accommodate the YMCA daycare program.

Berlin High School: Ms. Dorsey stated, over the winter break, a wall on the third floor mezzanine was constructed for a multi-purpose room to secure learning space and also to reduce the amount of sound overflowing into the main library area. Ms. Dorsey stated, once the door hardware is installed, the space will be complete.

In response to Ms. Paltraw's request for more information on the seclusion room, Principal Campbell responded, under law, seclusion can only be administered if a student is a danger to themselves or others until staff can intervene in a different way so staff and student are safe. Principal Campbell stated several identified staff members have PMT training, and there are specific techniques to safely escort a student.

Principal Souza stated there are very specific, clear guidelines for transferring a student to the seclusion room; there are very strict guidelines on how seclusion rooms are constructed; students are never left alone and are continually monitored; the program is held accountable for the use and rationale every time a student is placed in seclusion; and reports are timely completed. In response to Superintendent Benigni's question, how often has a student been in seclusion, Principal Souza stated there are some years when not at all.

C. Statement of Need – Biscoglio Track Replacement

The running track at Biscoglio Field, located at Berlin High School, has been a crucial component of Berlin Public Schools' athletic programs, physical education classes, and the community. After years of extensive use, wear, and deterioration, it has become evident that the track needs to be replaced, as some areas are no longer safe, effective, or conducive to performance and training. Director of Finance and Operations Ashley Dorsey stated the conceptual cost estimates for this project range from \$800,000 to \$1,350,000, requiring a formal bid process. Ms. Dorsey stated the conceptual cost estimates include demolition and site preparation; concrete curbing and drainage; asphalt paving, track surfacing and track striping; restoration of field event equipment (long jump, pole vault, shot put); fencing; and lawn restoration. The Public Building Commission has requested the Board of Education complete a Statement of Need for Town Council approval to hire a consultant to prepare bid documents and collect

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further information regarding this project. Ms. Dorsey presented the Statement of Need, a copy which was provided to Board members, which has been posted in Schoology and responded to questions from Board members.

Moved by Mr. Zarabozo, seconded by Ms. Nappi, to approve the Statement of Need for the Track Replacement at Biscoglio Field, located at Berlin High School, and forward said Statement of Need to the Town Council for further consideration by the Public Building Commission.

FAVOR: ALL

MOTION CARRIED: 9:0; including President Dennis

VII. 2025-2026 SUPERINTENDENT'S PROPOSED BUDGET PRESENTATION

Superintendent Benigni presented his proposed 2025-2026 budget to the Board along with Director of Finance and Operations Ashley Dorsey. The presentation was guided by the budget priorities that were identified by the Board and Administrative Council. Board members were provided with a copy of the presentation.

Superintendent Benigni stated the goals for his proposed 2025-2026 budget are to provide quality education; prepare students for multiple options and opportunities; maintain favorable class sizes and course offerings; consistent support of student, staff and classroom technology; and commitment to a safe learning environment for all students and staff. Superintendent Benigni stated Berlin's mission is to empower students to be enthusiastic, curious learners and kind, compassionate leaders in the community and the world, and the core values are purpose, passion and pride. Superintendent Benigni shared Berlin's Beliefs about Learning and the Vision of the Graduate.

Superintendent Benigni shared the elementary and secondary school enrollment projections. Elementary enrollment is projected not to change, and secondary enrollment is projected to have 56 less students next year.

Superintendent Benigni's proposed 2025-2026 budget (\$56,403,365) has an overall increase of 7.4% (\$3,886,146). Superintendent Benigni stated last year's initial budget request was 6.4%. The state mandated reading program accounts for .95% of the overall proposed budget, essentially bringing the 2025-2026 proposed budget to 7.4%. Superintendent Benigni stated supplies, equipment and all other expenditures account for 1.19% of the overall increase and typically is the first area that receives cuts. End of year funds are used to purchase equipment and items taken out of the budget. Superintendent Benigni stated transportation and tuition has a nominal increase (.33%); utilities and contracted services account for .56% of the overall budget increase; and 4.37% of the overall budget increase is attributable to contractual obligations.

Ms. Dorsey stated the major drivers in Superintendent Benigni's Proposed Budget is the state mandated reading program; technology and equipment; staffing accounts; and materials and repair and maintenance cost.

Superintendent Benigni stated the Special Education Budget accounts for 24.2% (\$13,642,345) of the overall budget.

Administrative Salaries: There is an increase of \$82,694 or 2.61%, which is driven by a three (3) percent increase for all administrators, new annuity structure, additional vacation buyout day and salary adjustment for under budgeted accounts in fiscal year 2025.

Certified Salaries: There is an increase of \$1,019,787 or 4.37%, which is driven by a contractual increase of three (3) percent, ninety-nine (99) teachers advance in step and summer school teachers.

Non-Certified Salaries: There is an increase of \$510,085 or 6.19%, which is driven by the Athletic Trainer position, increase to the per diem substitute account, and custodial overtime. Non-certified staff includes Para Educators, clerical staff, custodians, occupational therapists, physical therapists, tutors, IT departments, per diem substitutes and the Athletic Trainer.

Employee Benefits: There is an increase of \$683,001 or 8.51%, which is driven by a 10% rate increase for medical insurance set by the Town and staff course reimbursement. Employee benefits include health insurance, social security and Medicare, pension, life insurance, retirement incentives, unemployment, annuity benefits and staff course reimbursement.

Contracted Services: There is an increase of \$288,644.66 or 12.97%, which is driven by software subscription services, Special Education professional services and professional development.

Utilities: There is an increase of \$7,808 or 1.58%, which is driven by the increase for natural gas and water and sewer.

Transportation: There is an increase of \$132,251 or 3.84%, which is driven by the contractual increase of three (3) percent for the 2025-2026 school year with New Britain Transportation, fuel, vehicle maintenance and repair and an increase in technical school runs.

Tuition: There is an increase of \$34,847 or 1.53%, which is driven by a three (3) percent increase for all Special Education outplacements for the 2025-2026 school year, one unanticipated Special Education outplacement and CNA Program tuition. Tuition includes Special Education Outplacements (Public and Private – budgeted net of excess cost), increase for independent study and adjustment for magnet and vocational school tuition.

Supplies, Textbooks and Materials: There is an increase of \$626,001.08 or 61.90%, which is driven by the state mandated reading program, increase for custodial supplies and materials and administrative supplies. Supplies include all educational and non-educational supplies, textbooks, consumable workbooks, athletic supplies and graduation supplies.

Equipment: There is an increase of \$439,124.26 or 202.58%, which is driven by classroom technology, one to one technology, infrastructure hardware, athletic equipment and operations equipment. Equipment includes technology (projectors, Chromebooks, iPads, laptops, personal computers and servers), athletics (baseballs, soccer balls and track equipment) and operations (phone replacements, shelving and custodial equipment).

All Other Expenditures: There is an increase of \$61,903 or 85.99%, which is driven by fee increases for professional organizations, fees for athletics and minor building improvements. All other expenditures include professional organizations, athletic tournament fees and minor building improvements.

Armed Security Department: There is an increase of \$24,671 or 6.17%, which is driven by new service weapons and a three (3) percent wage increase. Superintendent Benigni stated the Security Department budget is funded by the Town of Berlin and is not included in his Budget request.

Included in the presentation was the five year State and Federal funding; the Hartford Open Choice Enrollment and Funding History; the Open Choice anticipated budget for 2025-2026; historical excess cost reimbursements; ten year budget funding history; Berlin's five year adopted budgets compared to neighboring districts; FY25 Budget Percentage Increase for DRG D; the net current expenditure per pupil DRG D and State Comparison; Preview of Student Achievement Report ELA and Math SBA grades 3-8; Preview of Student Achievement Report Next Generation Science Standards – 11th Grade; Preview of Student Achievement Report SAT; and 2023-2024 recognitions.

A. Elementary Principals' Budget Presentations

Principals Souza, Kitzman and Campbell presented the Elementary Schools budget presentation. Board members were provided with a copy of their presentation.

Operational Budget: The Operational Budget has a slight increase to account for inflation.

Elementary Staffing Requests: Instructional Kindergarten paraprofessionals, Writing Interventionists for Tier 2 and Tier 3 support and a classroom teacher to account for enrollment.

B. Secondary Principals' Budget Presentations

Principal Sullivan presented the McGee Middle School budget. Board members were provided with a copy of his presentation.

Operational Budget: The Operational Budget has a slight increase in funding due to inflation on consumables, programs and/or equipment for art, math, world language and remedial. Departments remaining flat or slightly below the previous year's budget include English Language Arts, Social Studies and Technology/Media.

Mr. Sullivan is requesting funds to properly maintain, inspect and service equipment to support Project Adventure and the Wellness Program and to pilot the IXL Program for the 8th grade Science program.

Staffing: There are no new staffing requests for the 2025-2026 school year.

Principal Amenta presented the Berlin High School budget. Board members were provided with a copy of her presentation.

Operational Budget: The Operational Budget has a slight increase due to inflation for consumables, programs and/or equipment for Art, Family Consumer Science, Career Technology Education, Music

and School Counseling. Ms. Amenta stated the Career Technology Education is going through rebranding so new courses require equipment and technology to support student learning. Funds will also help sustain the development of the CNA, EMS and Firefighting courses.

Ms. Amenta stated departments remaining flat or slightly below the previous year's budget including Business, Language Arts, Health and Wellness, World Language, Math, Media and Physical Education.

Staffing: There are no new staffing requests for the 2025-2026 school year.

C. Curriculum & Instruction Budget Presentation

Co-Directors of Curriculum Laurie Gjerpen and Kara Watson presented the Curriculum and Instruction Budget for 2025-2026. Board members were provided with a copy of their presentation. Ms. Gjerpen stated the purpose of the Curriculum and Instruction Budget is to support curriculum additions, revisions and updates; learning and materials related to new state mandates; purchase of materials for new courses; professional learning for all staff in-district and out-of-district; and software subscriptions for teaching and learning. Ms. Gjerpen and Ms. Watson highlighted the following areas:

Instructional Supplies: Instructional Supplies include ESOL supplies, classroom support materials, summer reading supplies and books.

Tuition: Tuition includes independent study in Math and CNA Program. There is a large increase to accommodate two semesters for the CNA Program.

Other Certified Salaries: Other Certified Salaries include curriculum writing projects and teachers as leaders of professional learning.

Teaching and Learning Software: Teaching and Learning Software includes instructional software for the district, all curriculum areas and school libraries. There is a large increase because of price increases.

In-district Professional Development: In-district Professional Development includes literacy professional development related to state legislation, math, CTE Consultant and consultants for other departments. There is a large increase for literacy professional learning and administrative coaching.

Out-of-District Professional Development: Out-of District Professional Development includes registration fees for librarians, technology integration specialists, teacher leaders, department professional development (music, physical education and art), AP training and principal training.

Staff Travel: Staff Travel includes district staff that travel throughout the day to different buildings within the district and attending out-of-district professional learning sessions.

Non-Instruction Supplies: Non-Instruction Supplies include supplies for meetings.

Administrative Supplies: Administrative supplies include materials to support professional learning and curriculum updates, Art Around Town, District Art Show, Kindergarten Orientation and Welcome.

Textbooks: Textbooks include textbooks for McGee World Language and Elementary reading texts.

Other Professional Services: Other Professional Services include author visits.

Dues & Fees: Dues and Fees include professional organizations.

Field Trips: Field trips include transition field trips, learning about Berlin and elementary science.

D. Special Education Budget Presentation

Director of Pupil Personnel Services Linda Holian, along with Supervisor of Special Education – Elementary Dr. Michelle Zeuschner and Supervisor of Special Education – Secondary Jenna DeRosa, presented the 2025-2026 Special Education Budget. Board members were provided with a copy of their presentation.

Ms. Holian stated the purpose of the Special Education Budget is to support the learning and social and emotional needs of students with an Individualized Education Plan from 3 to 22 years old. The Special Education Budget consists of certified and non-certified salaries and benefits; instructional supplies; contracted services; equipment; tuition and transportation; Central Connecticut Transition Academy; and the extended school year services (summer school).

Ms. Holian stated the Special Education Budget is 24.2% (\$13,642,345) of the General Fund Budget.

Ms. Holian stated as of the October 1, 2024 data, 416 students receive services within district; 24 students receive services in out-of-district facilities; 4 students attend Magnet or Vo-Ag schools; 3 students receive a service plan; and 3 students are in a hospital, detention facility or homebound. Ms. Holian noted that as of January 1, 2025, 431 students are receiving services within the district, and she anticipates this number will increase by the end of the current school year.

Ms. Holian reported on the Special Education Programs for students with unique needs.

Ms. Holian highlighted the following areas:

Contracted Services: Contracted Services include Effective School Solutions services at Berlin High School and McGee Middle School, outside evaluators, interpreter services, field trips, ESY, nursing services, one on one nursing services, hearing impaired services, Compuclaim services, legal fees, assistive technology services and PMT training.

Supplies: Occupational therapists, physical therapists, speech/language and special education teachers purchase supplies needed to work with their students. This may include books, fidgets, sensory materials, testing materials, rewards and therapy materials.

Equipment: Equipment includes adaptive seating equipment for students with physical and motor needs.

Special Education Tuitions: Twenty-one (21) students are projected to attend out-of-district placements, which range from \$83,282 to \$236,959 depending upon placement, and transportation ranges from

\$20,885 to \$64,623. Two (2) students are projected to attend Magnet Schools. Ms. Holian stated when the Special Education Budget was created, it included excess cost reimbursement at 88%; however, she is hearing from the state that it may be much lower than that.

Ms. Holian is requesting one unanticipated and one anticipated tuition/transportation and an increase in supplies and field trips. Ms. Holian stated she requested a 1.00 FTE Board Certified Behavior Analyst and 6.00 FTE Para Educators; however, these positions were eliminated from the proposed budget.

E. District-wide Non-Instructional Programs/Athletics

District Technology Coordinator Craig Szymanski and Director of Finance and Operations Ashley Dorsey presented the Technology Budget. Board members were provided with a copy of the presentation. Mr. Szymanski is requesting funding for infrastructure as the current firewall high availability pair is reaching its end of life/support in 2026. The estimated cost is \$45,700.

Mr. Szymanski shared the software and licensing budget trends for fiscal years 2021-2022, 2022-2023 and 2023-2024; classroom technology computer and projector age distribution across locations over the last 13 years; and one to one technology budget trends for fiscal years 2021-2022, 2022-2023 and 2023-2024.

Athletic Director and K-12 Physical Education Health Coordinator David Francalanga presented the Berlin Athletics Budget. Board members were provided with a copy of his presentation.

Goals: Maintain the current athletic programs in order to meet the individual needs and interests of the students; provide a safe and secure environment for students to do their best on and off the field, while making sure students feel supported emotionally and academically; and continue to support the athletic programs, using a priority system with all coaches.

Operation/Instruction Budget: The overall budget for Berlin High School Athletics has an increase of 2.74% which includes an increase in contracted medical services (trainer) for a full time employee for the Board of Education and Athletics, first aid, equipment needs, sports awards, non-instructional supplies and increased equipment costs.

The overall budget for McGee Athletics has an increase of \$3,546. There is a slight increase in transportation and uniform replacement for girls basketball and soccer.

F. Site & Building

Board members were provided with a list of Site & Building requests from each of the schools, Central Office and the Security Department. Director of Finance and Operations Ashley Dorsey reviewed the list with Board members.

G. Capital Requests

Director of Finance and Operations Ashley Dorsey provided Board members with a list of the priority capital requests, totaling \$3,119,697. Included in the requests is the renovation and repurpose of the five

science classrooms at McGee Middle School (\$3,119,697); renovate and repurpose all elementary school lavatories (TBD); and renovation of the McGee auditorium to include new seating, flooring, stage, stage lighting and sound system (TBD).

Ms. Dorsey stated Site & Building and Capital requests are not included in the Board's Operating Budget. Ms. Dorsey explained where funding comes from and how the funds are allocated.

H. BOE Overall Review

Ms. Dennis requested Board members send her any questions by Thursday at 5:00 p.m. The Board will meet on Tuesday, January 21, 2025, for a budget discussion.

VIII. ADJOURNMENT

Moved by Mr. Zarabozo, seconded by Ms. Patraw, to adjourn at 8:47 p.m.

FAVOR: ALL

MOTION CARRIED: 9:0; including President Dennis

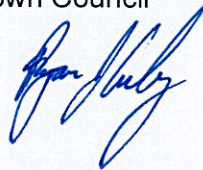
Respectfully submitted,

Melissa Gibbons, Secretary, Berlin Board of Education

Request for Town Council Action

TO: The Honorable Mayor and Town Council

FROM: Ryan Curley, Town Manager



DATE: June 26, 2025

SUBJECT: Bid Waiver and Approval for the Raptor Badge Alert System

Summary of Agenda Item:

On Tuesday, April 8, the Town Council approved \$130,000 for Emergency Communication Upgrades within the Berlin Public Schools. A committee including the school's Safety and Security Director, the Director of Information Technology, and the Director of Finance and Operations reviewed three emergency communication systems in an effort to establish a uniform emergency management system within the school district. After much consideration, the district would like to proceed with the Raptor Badge Alert System for continuity of our existing security programs and cost.

Currently, the Berlin Public Schools use Raptor Technologies as the security software to process visitor and volunteer applications. The system is fully integrated with our student and staff data management systems and is in full compliance with the District's required data policies. Administrative, IT, and security personnel are familiar with the structure of the Raptor program. Familiarity of the existing system will streamline module training throughout the implementation process. Procurement of the Raptor System maintains continuity within our security software and programs and allows for a timely implementation. The anticipated live date for this program, if approved, is August 25, 2025, the start of the 2025-26 school year.

The Raptor Badge Alert system is a wearable emergency notification system designed to enhance school safety and emergency response time to school emergencies. For due diligence, the committee reviewed similar programs from alternative vendors Alertus and Centegix. Both of the alternative systems were more expensive than the Raptor Badge Alert System.

The contract is a 36-month term including one-time equipment cost, software subscription cost, and professional service fees. When paid in full, the district will receive multiple discounts, including a 50% discount on training fees, a 5% discount on subscription renewal fees, and a 40% discount on professional services. The total value of the contract is \$128,500. The total cost savings for a 36-month, prepaid contract, is \$27,750. Prices and discounts are valid through July 31, 2025.

Funding:

Account #: 500.35.3561.0.54000.0114

Action Needed:

Move to waive the Town's bidding procedures and authorize the purchase of the Raptor Badge Alert System, a prepaid 36-month contract value of \$128,500, to maintain continuity within the Board of Education's existing security software and take advantage of a \$27,750 cost savings as it is in the best interest of the Town.

Attachments:

[Raptor Badge Alert System](#) ✓

[Raptor Pricing](#) ✓

[Certificate of Sufficiency of Funds](#) ✓

Prepared By:

Ashley Dorsey, Director of Finance & Operations, Board of Education

A handwritten signature in blue ink, appearing to read "Ashley Dorsey", is positioned to the right of the "Prepared By:" text.



Raptor Badge Alert

One Button. Unmatched Emergency
Management Functionality

Raptor Technologies

2900 North Loop West, Suite 900
Houston, TX 77092
info@raptortech.com

Raptor Emergency Management



The Raptor Emergency Management Suite offers a unified platform that streamlines school safety operations through a consistent, user-friendly interface. This design makes the platform easy to learn and simplifies training for staff, significantly reducing the time and effort spent on administrative tasks.

With Raptor's single-platform solution, districts only need to implement and maintain integrations with one school safety system, cutting down on complexity and saving valuable resources. Furthermore, this integrated approach minimizes liabilities by helping to reduce risks related to compliance issues, documentation accuracy, chain of custody management, and the overall reliability of safety procedures.

By adopting the Raptor Emergency Management Suite, districts can expect a meaningful enhancement in safety-related outcomes, ensuring a more secure and well-managed environment for everyone.

In the past year alone, districts and schools that use Raptor Emergency Management and Raptor Alert have:

- Responded to more than **70,000 Total Incidents**
- Engaged in over **12,000 Team Assists**
- Scheduled and run nearly **41,000 Drills**
- Notified staff and addressed over **17,000 Emergencies**

"Like I tell teachers and family members, this is a great way to keep you up to date on what is happening at your school or in your kid's school. For teachers, it's also a great way to be able to alert others and get help sooner in an emergency situation. Raptor is a wonderful tool to have."

Charles Gunter, Security Officer, Polk County Public Schools, FL

Raptor Drill Manager

An effective emergency response begins with how well the school conducts drills. With Raptor Drill Manager, schools can easily schedule, conduct, and report on drills, as well as practice their emergency operations plan (EOP) that is configured in Raptor Alert. These integrated modules empower schools to be better prepared.



Initiate drills according to your emergency response protocols.

Raptor Drill Manager empowers staff to initiate a drill from any device using the same functionality as during an actual emergency. This helps ensure preparedness and consistency across all scenarios. The platform helps streamline compliance with state- and District-mandated drill requirements by enabling you to efficiently schedule, initiate, log, and track drills for each school, all from a smart device.

With Raptor Drill Manager, staff and administrators benefit from a standardized approach, using common vocabulary and consistent actions throughout the application. Additionally, the platform's reporting capabilities enable districts to analyze drill performance and identify opportunities for improvement, enhancing outcomes in critical ways:

Provide Quick Access to Critical Documents

- Upload and share building maps, response procedures, and EOPs district-wide.
- Schools can provide law enforcement and school personnel 24/7 easy access via the mobile app for use during drills and real emergencies.

Comply with State and District Mandates

- Raptor helps schools comply with state and district drill requirements, including scheduling all required drills and managing building- and district-level compliance through a comprehensive dashboard.

Customize Drill Information

- Schools can customize drill requirements by incorporating drill-specific questions that must be answered to complete the drill. This enhancement helps schools collect vital context and enables compliance with local and state mandates that require detailed information on drills

Build Muscle Memory

- In a true emergency, a person's motor skills and ability to process information to make decisions are severely degraded. By using the same interface for both drills and real emergencies, you can help your staff build muscle memory and confidence in their ability to respond effectively during an emergency.
- Drills can be initiated directly from any mobile or web-enabled device, with automated notifications reminding each school of upcoming drills.
- Raptor Drill Manager also allows staff to get back to the classroom faster with real-time dashboards to speed completion.

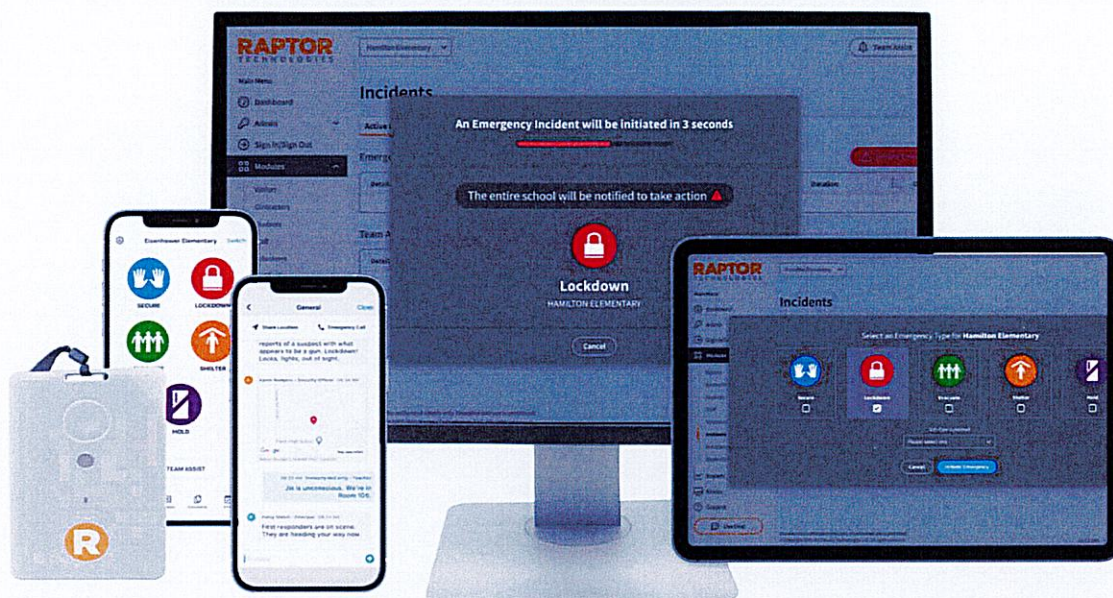
Create Automatic Notifications

- When your building administrators pre-schedule drills in Raptor Drill Manager, they can include automatic advance notifications to alert and prepare select staff as well as local law enforcement.
- This allows first responders to participate in drills with the school and reinforces a collaborative approach to training and debriefing.

Improve Drill Performance

- Safety hinges not just on how well you conduct your drills but what you learn from them. Analyzing drill performance to understand gaps and weaknesses can help improve outcomes. Highly detailed dashboards allow administrators to scan drill status for every building, drill type, and compliance status.

Raptor Badge Alert



Seamlessly integrated with the Raptor® Alert application, Raptor Badge Alert provides a powerful, discreet, wearable solution for easily initiating an emergency response.

Raptor Badge Alert

Raptor Badge Alert is a discreet, wearable emergency notification solution designed to enhance school safety. By simply pushing a button, staff can instantly alert everyone in the building to help ensure a rapid response to school emergencies.

In harmony with the Raptor Emergency Management platform, the system provides seamless communication across multiple channels, including push notifications, strobe lights, intercoms, and digital signage. The badge operates on a reliable LoRa network, ensuring coverage throughout the entire campus—even in areas with limited Wi-Fi or cellular connectivity.

Strategically placed beacons triangulate the badge's location, providing floor-level accuracy displayed on interactive campus maps. This immediate situational awareness empowers responders to coordinate efforts efficiently. By combining the ease of wearable technology with the power of integrated software, schools can gain confidence in their ability to quickly respond to any situation. Raptor Badge Alert is an essential tool for proactive, efficient campus safety management. Key features include:

Campus-Wide Coverage

- LoRa technology provides reliable, long-range coverage across the entire school campus, including outdoor spaces such as playgrounds, parking lots, and athletic fields.
- This enables help to be summoned from any location on campus, indoors or outdoors.
- By leveraging LoRa technology, schools gain a highly reliable, long-range, and low-power emergency communication network that operates independently of Wi-Fi or mesh systems—ensuring seamless, campus-wide coverage without the need for costly infrastructure upgrades or increased bandwidth demands.

Quick, Accessible Activation

- Raptor Badge Alert is small, lightweight, and easy to use, with a straightforward design that makes it simple to operate in high-stress situations.
- The wearable device is always accessible, allowing staff to activate an alert quickly no matter where they are, reducing response times in emergencies.

Incident Location Visibility

- Raptor elevates situational awareness, empowering first responders with floor-level location information.
- When an alert is activated, the platform uses beacon-transmitted data to generate location data.
- Staff and students can be accounted for, providing real-time dashboards and helping incident commanders allocate resources most effectively.



Raptor elevates situational awareness, empowering first responders with floor-level location information.

Ongoing Health Checks

- Automatic notifications are sent to individual staff members when their badge battery is low.
- Regular monitoring ensures that each badge, beacon, and gateway is functional and ready for use at all times, providing peace of mind and reducing the risk of failure during an emergency.
- This proactive approach to maintenance helps ensure the system's reliability and effectiveness in critical situations.

Connecting to 911

- When Raptor Badge Alert is activated, it connects directly to 911 through the Raptor Alert app. Raptor Alert is compatible with all standard Public Safety Answering Points and emergency calling infrastructure and is RapidSOS Ready™ which accelerates the transfer of critical emergency alert data, including location to 911 and first responders.
- Beyond the capabilities of standard 911 systems (i.e. callback number and location), this integration enhances the speed and efficiency of emergency response by providing additional information to first responders, such as: caller information, type of emergency, dispatchable address, callback number, school name and additional on-campus details (i.e. building name).



*Raptor Alert text to 911
incident details.*

Configurable Alerts

Panic button alerts come preset for general emergencies and can also be fully configured to your school's specific needs, including response teams and notifications sent through Raptor Alert.

- You can configure the type of alerts and who should receive them per emergency type. This ensures that only the principal and school nurse, for example, are notified when a teacher needs assistance with a playground injury, but that the entire campus and 911 are notified if there is a violent intruder.
- You have the option to configure different critical alert sounds for each emergency type. Distinct voice-over phrases are used for emergencies and drills, such as "This is an Emergency" and "This is a Drill," helping provide clear notifications about the nature of the alert.
- In addition, Raptor works closely with The "I Love U Guys" Foundation to incorporate the Standard Response Protocol into our platform. Raptor is among a very select group officially licensed to offer their Standard Response Protocol as part of our Emergency Management software, including the "I Love U Guys" Foundations' terminology and iconography.
- For certain alerts, push notifications show and play audio even if the phone is in silent/do not disturb mode to help inform staff an incident is taking place. They also maximize the volume of the mobile device.

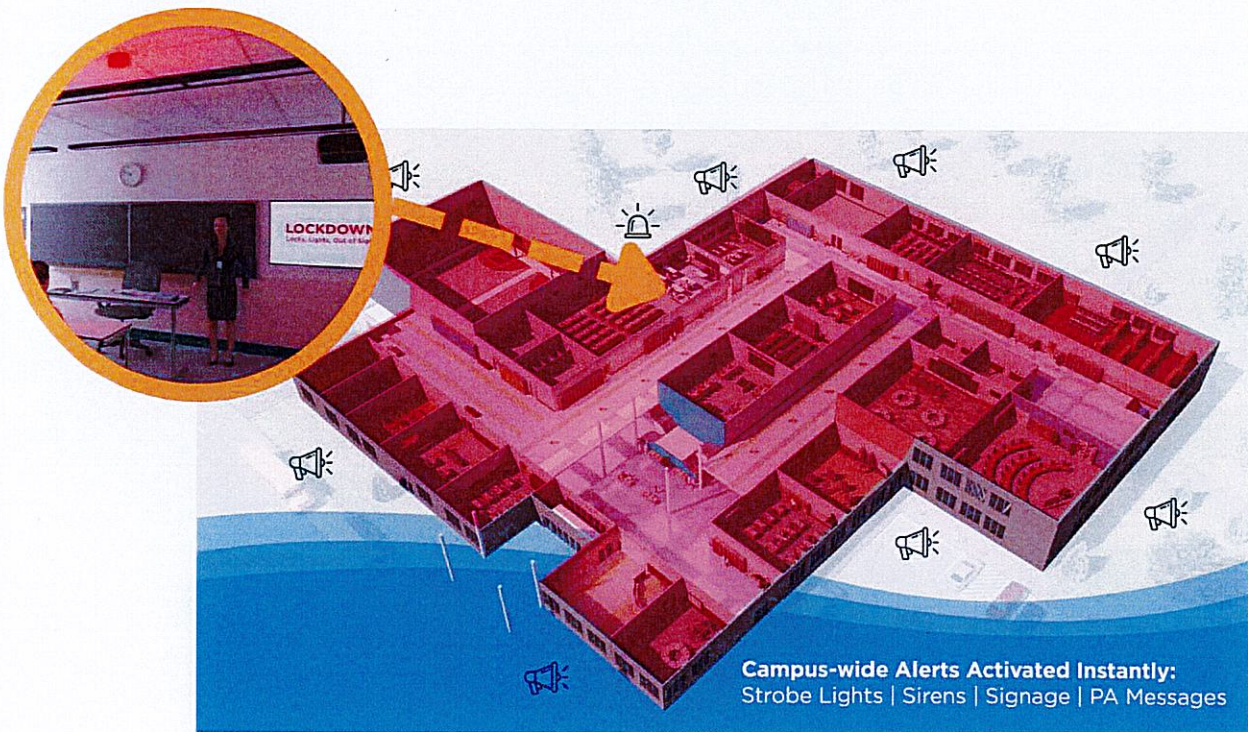
Enables Critical Communication

- Once the alert is initiated, the Raptor Alert app enables real-time group messaging, allowing teams to stay in touch and share critical information throughout an incident.
- Staff can create a secure group message for two-way communication within the app, which allows staff to share their information about the situation, including real-time GPS location, direct first responder resources efficiently, and save time.
- When an emergency response is ended by an authorized staff member, everyone will receive a notification.
- Everyday situations can escalate quickly without the presence of the appropriate personnel to identify and resolve the issue. The Team Assist feature within Raptor Alert gives teachers and staff the power to request help for situations like student fights, irate visitors, or medical incidents. This sends alerts to a pre-determined group of staff and enables those involved to chat through group messaging.

- Multiple localized incidents (“Team Assists”) can be initiated at the same time and during a campus-wide emergency, sending targeted notifications for an immediate response (e.g., it is possible to need medical assistance while a school is in a campus-wide Secure protocol).

Integrate with Existing Safety Infrastructure

- Raptor Badge Alert and the Raptor Alert app can be configured to automatically activate your other mass notification and security technology such as strobe lights, intercoms, sirens, alarms, digital signage, access control etc.
- The Raptor Connect open API supports multi-layered alerting and seamless integration with existing school safety infrastructure.
- This enables staff to initiate alerts through wearable badges, mobile apps, web platforms, or other integrated technologies, offering flexibility and ensuring that alerts can be triggered in any situation.



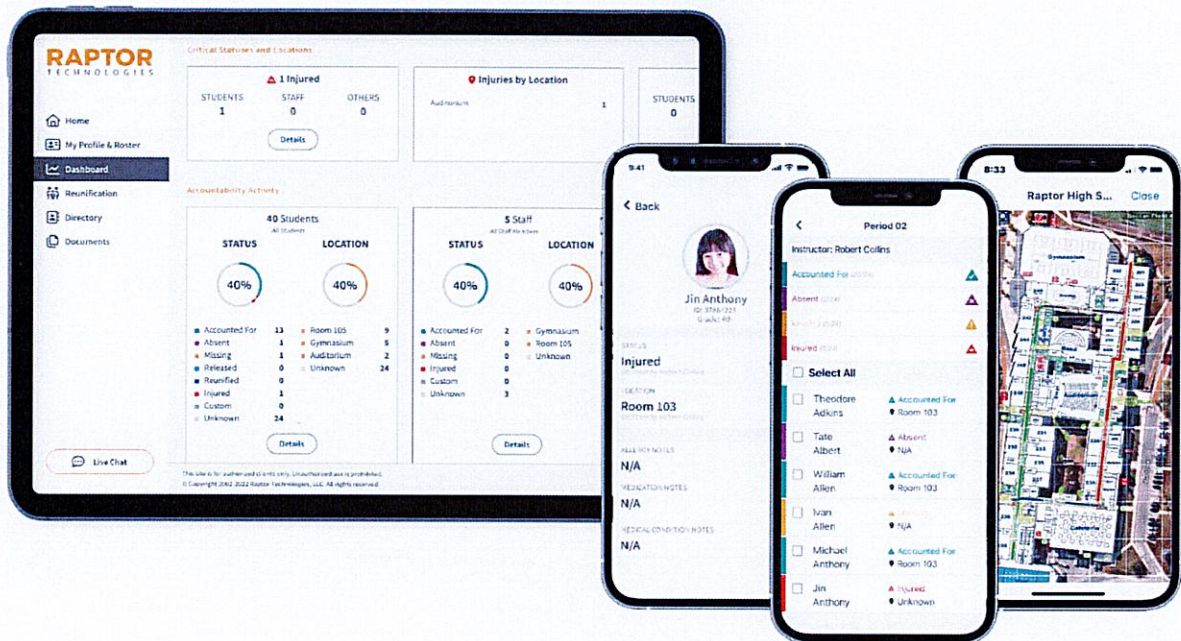
Raptor Badge Alert can be configured to automatically activate your other mass notification and security technologies.

Schools benefit from a unified, end-to-end emergency management solution that reduces complexity and ensures all critical safety functions are connected. By connecting and consolidating emergency communication, alerting, and accountability within one system, schools can act faster and more effectively during crises. The value of a single platform for incident alerting, drill execution, and emergency response coordination cannot be overstated – reducing response times by streamlining communication and action steps in one centralized solution.

Raptor Accountability

Account for Everyone

Connected to your SIS, Raptor Accountability accesses class rosters so teachers or staff members can quickly search for individual students or staff to account for them during an emergency. Even if a student is not in the assigned room at the time of the alert, any staff member can account for them. This in turn will indicate to the designated staff member their student's status and location. Raptor Accountability enables teachers and staff to account for themselves, students, and visitors directly in the mobile app.



Raptor Accountability provides real-time data on the location and status of everyone on campus.

View Real-Time Updates of Who is on Campus

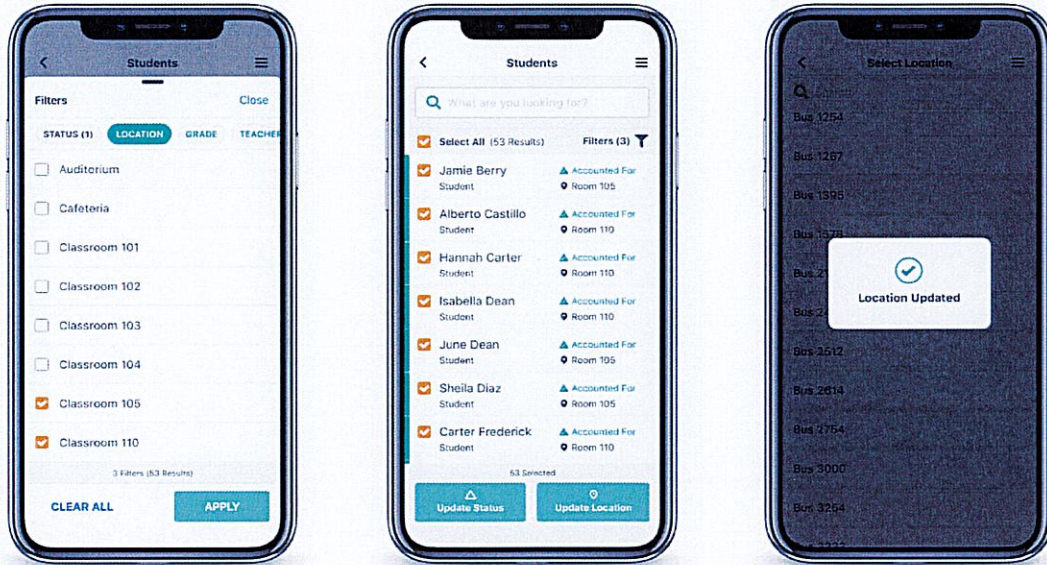
Through your Incident Command Dashboard (pictured above), Raptor Accountability provides real-time updates on who is currently on campus by location and status. Raptor's dashboard provides comprehensive visibility of the status and location of all students and staff. This is configurable and can be used at the district Emergency Operations Center (EOC) as a means of providing real-time feedback throughout an emergency.

This also allows staff, first responders, and incident commanders to quickly see everyone's location and who is accounted for, who is missing, and if anyone is injured, enabling first responders to know where they're needed most. The intuitive dashboard updates in real-time during emergencies and provides summary views for after-incident reporting. These reports include a detailed history of events for everyone.

Tracking Individual Status Changes in Real-Time

As the emergency evacuation progresses, a robust dashboard updates in real-time with this information.

1. Building and District level administrators can see, in real-time, the location and status of everyone.
2. First responders can access data on all students and staff, including information on location, status, medical conditions and allergies, and guardian contact information.
3. Intuitive dashboards update in real-time during emergencies and provide summary views for incident reporting. This insight helps them know where they are needed most so they can direct resources efficiently.



Account for and communicate student activity during an emergency or drill, allowing staff to see the location and status of all students and staff.

Adjust Statuses Based on Your Needs

Raptor Accountability includes the status - absent, missing, injured, or custom statuses as defined by the district and the location of everyone on campus. For example, we have customers who have created a custom status titled "Safe Off Campus".

The average district opts for six (6) to eight (8) different types of descriptive terms, making multiple options available to their staff for better immediate notification to others when students are out of class and their destinations.

Raptor Reunification

Reduce Trauma

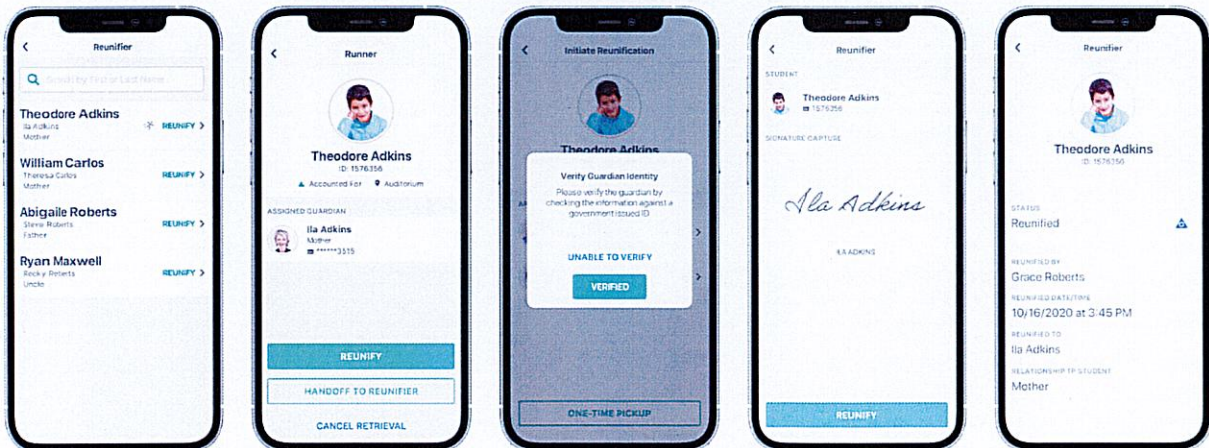
Recovery starts when the crisis begins. With patented Raptor Reunification software, a reunification team can efficiently manage the process of ensuring a proper chain of custody with students and parents or guardians—all within the Raptor mobile app. Raptor reduces reunification time by substituting handwritten, paper-based elements with mobile workflows and communication. At the reunification site, Raptor works alongside your plan to reunify students and approved guardians efficiently and safely.

Confidently Release and Reunify Students

Connected to your student information system (SIS), Raptor helps ensure students are only reunified with approved guardians.

- When a greeter confirms guardianship, Raptor sends an automatic notification to the runner, who then knows to retrieve the student and begin the reunification process.
- When the guardian and student are reunified, Raptor Reunification provides a signature capture and a date and time stamp.
- Once a student is reunified, Raptor notifies the student's other guardian(s) of the reunification.

This process helps reduce stress and chaos for family members and may eliminate additional people waiting in queues or holding areas.

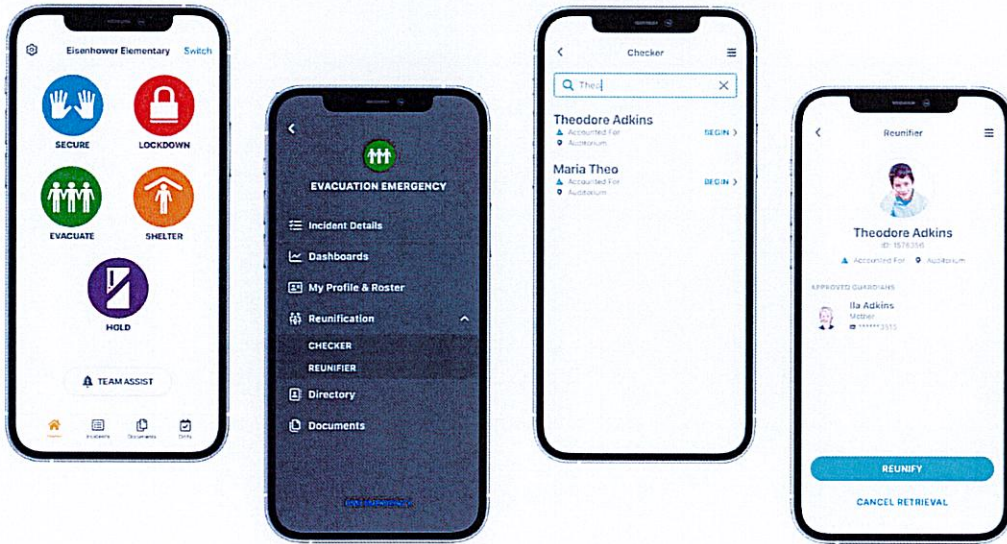


Raptor Reunification indicates when a student and guardian are available for reunification and captures a signature and records the date and time of each reunified student.

Officially Licensed by The "I Love U Guys" Foundation

Raptor Reunification is officially licensed by The "I Love U Guys" Foundation to incorporate the Standard Reunification Method and aligns with the various roles and responsibilities designated for reunification.

This means the methodology you adopt for your reunification plan and the technology you use to practice and run a reunification are the same, resulting in reduced chaos and swift and safe reunions. The patented Raptor Reunification technology simplifies the process of bringing order to chaos and reduces the time it takes to safely reunify students and guardians.



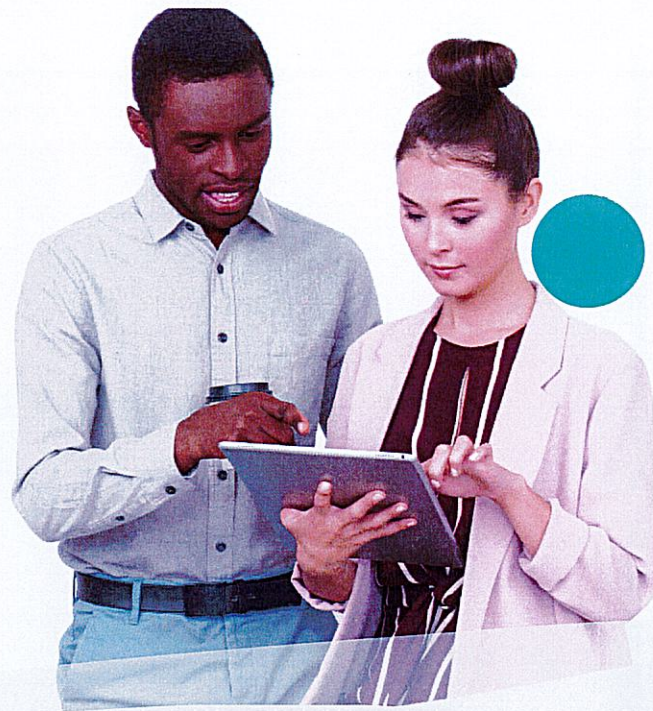
Raptor Reunification is officially licensed by The "I Love U Guys" Foundation to incorporate the Standard Reunification Method and aligns with the various roles and responsibilities designated for reunification.

RAPTOR[®]

TECHNOLOGIES

Raptor Technologies

2900 North Loop West, Suite 900
Houston, TX 77092
info@raptortech.com



Raptor Compliance and Success Program

Professional Services to Accelerate Your School's Safety and Student Wellbeing Programs

What is it?

The Raptor Compliance and Success Program (CSP) is a professional services initiative dedicated to helping schools establish, grow and sustain effective school safety programs. It aids schools in cultivating a culture of safety by offering comprehensive implementation, training, and support.

How does it work?

Raptor CSP includes adaptable packages customized to your district's needs. You'll partner with a dedicated CSP professional who collaborates with your staff to optimize your investment. Enjoy the flexibility to select from a vast array of services and training options, benefiting from Raptor's extensive industry experience. Plus, access our 24/7 support line for any inquiries. Embrace the evolution of your school safety goals with enthusiasm and confidence.

High Touch Services of Raptor CSP

The hallmark of the Raptor Compliance and Success Program is the premier service provided to each customer.

Data Analytics

Each month, we will review progress toward your goals and, more importantly, we will outline ways to improve down to the school and staff levels.

Customization

Whatever success looks like for your school; it is our mission to help you achieve it.

Evolution

From staff changes to policy changes, CSP professionals ensure your technology, goals, training and reporting are fully aligned.

The Raptor CSP Approach



Raptor CSP is a **force multiplier**, accelerating the achievement of your school safety goals, enhancing the safety culture, and providing a way to scale and maintain safe learning environments.

With more than **20 years of experience** implementing Raptor products at K12 schools, we've discovered that a **3-year approach** is ideal for helping schools establish an impactful safety culture.

Key Features

Customizable Services: Raptor CSP delivers tailored solutions with a flexible service catalog, expertly crafted to meet each school's unique safety and wellbeing needs. Experience the power of customization, ensuring impactful outcomes for your district.

Expert Guidance: Rely on Raptor's 20-plus years of expertise in school safety to navigate compliance and enhance your programs. Our specialists provide strategic insights, building a robust foundation for enduring safety and student wellbeing.

Onsite Training: Empower your staff with interactive onsite training sessions. Raptor's personalized approach ensures your team can confidently manage safety protocols, data, and tools, leading to seamless and effective system use.

Multi-Year, Multi-Product Support: Enjoy the assurance of ongoing, multi-year support across all Raptor products that adapts as your priorities and goals evolve. With 24/7 access to a dedicated support line, Raptor is there whenever you need assistance.

Stay Ahead of the Curve: Harness the vast data within the Raptor system through monthly discussions and benchmarking. Our CSP professionals distill key insights and actionable strategies, propelling your district toward continuous improvement and success.

About Raptor

For over 20 years, Raptor has been driven by our mission to protect every child, every school, every day. Used by over 60,000 schools worldwide, Raptor is the gold standard in school safety.

This can't wait.

Visit raptortech.com to contact us or call **877-772-7867**



raptortech.com

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Quote #: Q-109872-1
 Effective Date: 7/1/2025
 Date: 6/23/2025 3:49 PM
 Expires On: 7/31/2025
 Payment Terms: Net 30
 Federal Tax ID #: 45-4914152

To:
 Berlin Public School District
 238 Kensington Road
 Berlin, CT 06037
 United States

From:
 Ashley Olinghouse
 aolinghouse@raptortech.com

Subscription Term: 36 Months Billing Frequency: Multi-Year
 Prepaid

One-time Costs

PRODUCT	DESCRIPTION	UNIT PRICE	DISCOUNT	QTY	TOTAL
Raptor Badge Alert Implementation	Raptor Badge Alert one-time implementation fee per site	USD 3,500.00		5	USD 17,500.00
Raptor Badge Alert Training	Raptor Badge Alert one-time training fee per site	USD 1,000.00	50%	5	USD 2,500.00
Raptor Badge Alert Shipping	Raptor Badge Alert shipping fee per site	USD 250.00		5	USD 1,250.00
One-time Costs SUBTOTAL:					USD 23,750.00
One-time Costs DISCOUNT:					USD 2,500.00
One-time Costs TOTAL:					USD 21,250.00

Raptor Recurring Costs

PRODUCT	DESCRIPTION	UNIT PRICE	DISCOUNT	QTY	TOTAL
Raptor Badge Alert	Raptor Badge Alert annual per site access fee to Raptor Emergency Management Suite, Raptor LoRa Gateways, Raptor Locator Beacons, Raptor Badges and Verizon Frontline cellular wireless backup.	USD 5,000.00	5%	5	USD 71,250.00
Compliance and Success Program - Level 1	CSP Level 1 - Premium Professional Services	USD 20,000.00	40%	1	USD 36,000.00
Raptor Recurring Costs SUBTOTAL:					USD 135,000.00
Raptor Recurring Costs DISCOUNT:					USD 27,750.00
Raptor Recurring Costs TOTAL:					USD 107,250.00

SUBTOTAL:					USD 158,750.00
TOTAL:					USD 128,500.00

RECURRING COSTS IN THIS QUOTE: USD 35,750.00

Quote Notes:

Badge Alert and Compliance & Success Program for all five schools. Discounts applied expire 7/31/25. 36 month term prepaid.

Subscription Term: 36 months

Promo Term: months

Total Initial Term: 36 months

TERMS AND CONDITIONS FOR NEW AND EXISTING CUSTOMERS:

By making a payment based on this Quote and/or submitting a Purchase Order for any products or services provided by Raptor Technologies, LLC (or any affiliate), the general terms available at [https://raptortech.com/Raptor Technologies General Terms and Conditions.pdf](https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf), including applicable additional terms linked or referenced therein (collectively, the "Terms"), shall apply to such products or services, unless: (a) the parties have otherwise entered into a separate agreement with terms applicable to the use of such products or services or (b) the parties are subject to a purchasing cooperative which includes terms applicable to the use and provision of such products and services. In the event of any doubt, the Terms shall govern. The Terms may be updated from time to time by Raptor.

You may sign electronically; or you may print, sign and scan all pages of the document and email to aolinghouse@raptortech.com or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to aolinghouse@raptortech.com.

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email
aolinghouse@raptortech.com.

To order additional or replacement equipment and supplies
with a credit card, visit <http://www.shop.raptortech.com>.

Appendix B

Marketing Services Addendum to
Berlin Public School District
Purchase and Subscription Agreement

THIS MARKETING SERVICES ADDENDUM (the "Addendum") is made a part of and shall be included as part of the Purchase and Subscription Agreement (the "Agreement") effective 7/1/2025

by and between Raptor Technologies, LLC ("Raptor") and Berlin Public School District

("Customer") shall be collectively referred to herein as "Parties" and individually as "Party." Should a conflict arise between the Agreement and this Addendum, the terms of the Agreement shall prevail.

NOW, THEREFORE, in consideration of the terms and conditions contained in the Agreement and this Marketing Services Addendum, and other valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1.1 Permissions

Customer grants permission to Raptor Technologies, LLC (Raptor), and its affiliates, to produce and publish the following:

- i. Name & Logo Usage: Customer agrees to provide Raptor with permission to use their name and logo in a published listing of Raptor customers for use in Raptor marketing materials and on Raptor's website.
- ii. Press Release: Customer agrees to a Raptor press release announcing the Customer's purchase and implementation of Raptor products. Customer agrees to the use of the Customer's name, logo, and quotes referenced in the press release.
- iii. Testimonial: Customer approves video/audio testimonials which shall include Customer representatives being interviewed or describing how Customer successfully implemented the Raptor solutions in Customer's schools.
- iv. Success Stories: Upon request, Customer will provide case history/successful experience(s) with Raptor solution(s) within the Customer's school environment. These can include technical analysis of usage. Customer agrees to the use of the Customer's name, logo and quotes referenced in the story.
- v. References: Customer consents to Customer representatives being contacted by Raptor prospective customers to discuss how Customer successfully implemented the Raptor solutions in Customer's schools.

Customer grants Raptor permission to provide Customer-related information to a relevant third party, including but not limited to printing companies, videographers, and/or other agencies, for the sole purpose of creating marketing materials and awareness. Customer also permits Raptor to distribute materials referenced above, in electronic or hardcopy form, in whole or part, without fees or additional permissions, in internal and external press and marketing activities such as, but not limited to, presentations, proposals, papers and on the web.

1.2 Acknowledgements

Customer understands that audio, photographic, and/or videotape/digital recording has been/will be taken of Customer and/or its personnel for possible use in promotional activities by Raptor. Customer acknowledges that all Customer personnel subject to this Agreement are at least 18 years of age. Customer understands and agrees (1) any of the materials mentioned in this Agreement may, at Raptor's discretion, be displayed, reproduced, and referred to by Raptor in presentations, sales calls, on Raptor's website, and at other Raptor sales and marketing situations and events, and (2) Raptor will own all copyrights to the Success Stories, the technology solution description, the video and any other material produced by Raptor. Raptor will not be obligated to make any payments to Customer (as royalties, usage fees, service fees, or otherwise) for usages permitted by this Agreement. All text/material can be used in whole or in part without further permission in the media and formats outlined in this Agreement, including but not limited to social media, the press, analyst reports, and the like. This also applies to translations for international use.

1.3 Termination

Customer may cancel the Marketing Services Addendum in whole or in part by providing a thirty (30) day written cancellation notice to Raptor. Upon receipt of such cancellation notice, Raptor will endeavor to remove all marketing assets from its website and from any future publications within 60 days.

1.4 FULL FORCE AND EFFECT.

Except as expressly amended, supplemented, or modified by this Addendum, the terms and conditions of the Agreement shall continue in full force and effect. Customer acknowledges and agrees that it has had the opportunity to review the Agreement, including without limitation, the Terms, prior to the execution of this Addendum.

BY SIGNING BELOW, EACH PARTY REPRESENTS THAT THEY ARE A DULY AUTHORIZED REPRESENTATIVE WHO HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

Berlin Public School District

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



TOWN OF BERLIN

CERTIFICATION OF SUFFICIENCY OF FUNDS

(Sec. 6-10-2 of the Town Charter)

DATE 25-Jun-25

Purchase Item or Contract:		Requested by:	
QUANTITY	DESCRIPTION	PRICE PER UNIT	\$ AMOUNT
1.00	Raptor Badge Alert System	\$128,500.00	\$128,500.00
			-
			-
			-
			-
			-
TOTAL			\$128,500.00

Account No. 500.35.3561.0.54000.01114

Budgeted Amount.....	<u>\$130,000.00</u>	Available balance.....	<u>\$130,000.00</u>
Encumbrances to Date.....	<u>\$0.00</u>	Amount Needed for This Package.....	<u>\$128,500.00</u>
Expenditures to Date.....	<u>\$0.00</u>	Available Balance After Purchase.....	<u>\$1,500.00</u>

Is a budget change needed? ☐ Yes ☒ No

If so, has a budget change been prepared? ☐ Yes ☐ No

☒ I certify that there ARE sufficient funds available to support the purchase of the items described above.

or:

☐ I certify that a budget change in the amount of \$ _____ must be processed concurrently with this certification to support this commitment.

Diane C. Conway
Finance Director or Assist. Finance Director

Finance Director or Assist. Finance Director