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+1-646-931-3860

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, September 3, 2024
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PRESENTATION OF PROCLAMATION Berlin Lion's Club

E. AUDIENCE OF CITIZENS

F. MAYOR'S UPDATE

G. MEETING AGENDA – Immediately Following the Mayor's Update

H. CONSENT AGENDA:

1. Topic re: Accept monetary donations totaling \$1,473.64 and deposit \$50 into the library agency account for a book in memory of Francis Rivera and deposit \$150 into the unrestricted donations account and deposit \$1,273.64 into the friends of the library miscellaneous account to be used to fund 4 children's programs, children's program supplies and coffee supplies. Move to accept the donation of sandwiches to be used as refreshments with an estimated value of \$100. – Berlin-Peck Memorial Library
2. Topic re: Approve permission for consumption and BYOB at Timberlin Park Pavilion for Stephanie and Greg Fortunato for a 1st birthday party. Approximately 70 people in attendance ranging in all ages on Saturday, October 12, 2024, from 10 AM to 6 PM. Food will be served buffet style. Insurance will be obtained if permission is granted. – Parks and Recreation
3. Topic re: Accept the donations of \$2,078 and appropriate the funds to the Police Cadet Program Expenditure Account. – Police Department

4. Topic re: Accept the donations of \$450 and appropriate the funds to the Police K9 Program Expenditure Account. – Police Department
5. Topic re: Accept donations to the Berlin Animal Control Donation Account for \$135.00 and supplies/medical care valued at \$248.00. - Animal Control

I. NEW BUSINESS:

1. Topic re: Discussion only concerning continued conversation on Senior/Community Center - Mayor
2. Topic re: Percival Soccer Field Update. – Public Grounds
3. Topic re: Discussion about the Possible Acquisition of Parcel Map 25-4, Block 74 Lot 49, 0 Chamberlain Highway. – Economic Development
4. Topic re: Authorize a resolution that the Berlin Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate; and further resolve that W. Lee Palmer, as Interim Town Manager of the Town of Berlin, is authorized and directed to execute and deliver any and all documents on behalf of the Berlin Town Council and to do and perform all acts and things he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. – Emergency Management
5. Topic re: Approve the continuation of the contract for Netsmart’s electronic health record and documentation system for one (1) year, amount not to exceed \$28,140. - VNA
6. Topic re: Authorize the Police Department to execute a five-year sales plan to purchase 23 Tasers from sole provider Axon Enterprises for an amount not to exceed \$25,000 annually. – Police Department
7. Topic re: Approve the purchase of auto parts and supplies using the State of Connecticut Department of Administrative Services Contract # 23PSX0211 from Columbia Ford for an amount not to exceed \$30,000. – Municipal Garage
8. Topic re: Waive the Town’s purchasing requirements to purchase the noted equipment and services for the Town of Berlin Fire Department from Municipal Emergency Services of Waterford, CT for an amount not to exceed \$33,000 as this is in the best interest of the Town. – Fire Administration
9. Topic re: Authorize the use of Chemical Equipment Labs of DE, of Newton Square, Pennsylvania, for Treated Road Salt, utilizing the Capitol Region Council of Governments Contract #765 through June 30, 2025. – Public Works
10. Topic re: Add sidewalks on Main Street, East Berlin from Berlin Street to Grove Street and eliminate the Four Rod Road sidewalk section between Norton Road and Wildemere Drive in WMC’s design scope. – Economic Development

11. Topic re: Move to call a special town meeting at 6:45pm on September 17, 2024, to discuss and approve a \$360,000 FY25 non-budgeted appropriation of General Fund Unassigned Fund Balance to the Farmington Avenue Non-Grant account in the Economic Development Fund. Also to approve the attached resolution to authorize W. Lee Palmer, Interim Town Manager, to apply to the CT DECD for a \$360,000 additional municipal brownfields loan for the 55 Steele Boulevard (formerly known as 889 Farmington Avenue) and, if a loan is offered, to accept the loan, execute a loan proposal, loan agreement and other documents as necessary to secure and carry out the purposes of the loan and to appropriate the loan of up to the amount awarded to the Municipal Brownfields grant account for 889 Farmington Avenue and to refer this matter to the Board of Finance, subject to approval of Corporation Counsel. Also to authorize the Interim Town Manager to enter the eighth amendment to Purchase Agreement with Newport Realty Group LLC to confirm and better define Newport's obligations with respect to improvements that it will construct that are part of the Engineered Control project after closing on the purchase of the property, subject to review and approval of Corporation Counsel. – Economic Development
12. Topic re: Authorize the Interim Town Manager to execute an extension to brownfields sub-grant to the Town of Berlin from the Brownfields Cleanup Revolving Loan Fund (BCRLF) Grant from the United States Environmental Protection Agency of U. S. Environmental Protection Agency to the Capitol Region Council of Governments (CRCOG) for the 55 Steele Boulevard Project. – Economic Development
13. Topic re: Update on the search for new Town Manager. – Mayor

J. APPOINTMENTS

1. **Cemetery Committee – Vacancy – Alternate** – Replacement term would be until January 31, 2027. Can be filled with a D, R or U.
2. **Constables – 4 Vacancies** – Terms would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
3. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate** - Replacement would be until January 31, 2026. Can be filled with a D, R or U.
4. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate** - Replacement would be until January 31, 2026. Can be filled with a D, R or U. (Depending on the above appointment).
5. **Mattabassett District – Vacancy** – James Fallon's term expired August 31, 2023. Reappointment or replacement term would be until September 1, 2026. Can be filled with a D, R or U.
6. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies** – New terms would be until June 30, 2025. Can be filled with a D, R or U. There are only two members from Berlin for this board.

