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Meeting ID: 849 4747 9413

Passcode: 004180

+1-312-626-6799,, # US (Chicago)

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, April 23, 2024
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AUDIENCE OF CITIZENS

E. MAYOR'S UPDATE

F. MEETING AGENDA – Immediately Following the Mayor's Update

G. CONSENT AGENDA:

1. Topic re: Transfer \$109,600.00, as detailed on the accompanying spreadsheet to be attached to the minutes, to cover higher than budgeted expenditures in identified accounts. -Finance
2. Topic re: Accept monetary donations totaling \$260.00 and deposit \$30.00 into the unrestricted donations account to be used for the library's greatest need and deposit \$230.00 into the library agency account to be used for the acquisition of books. Move to accept the donation of a used little tikes country kitchen to be added to the children's department toy collection. – Berlin-Peck Memorial Library
3. Topic re: Approve waiving the Police fees in the approximate amount of \$ 990.00 for the All-Night Grad Party to be held on June 7/8, 2024. – Police
4. Topic re: Approve waiving the Police fees in the approximate amount of \$990.00 for the BVFD Auto Rama Car show to be held on May 25, 2024. - Police

5. Topic re: Approve waiving the Police fees in the approximate amount of \$2392.00 for the Festival on the Hill to be held on June 8, 2024. - Police
6. Topic re: Accept the donation of \$100 and appropriate the funds to the Police K9 Program Expenditure Account. - Police
7. Topic re: Accept the donation of \$175 and appropriate the funds to the Supplies Expenditure Account. – Police
8. Topic re: Approve Berlin Dolphin Swim Team Booster Club to sell prepackaged food and beverages at Berlin Dolphin Swim Team home meets in 2024. – Parks and Recreation
9. Topic re: Approve Berlin Little League to be able to sell food, beverages, ice cream, candy, and merchandise for the 2024 baseball season at the following locations: Garrity and Pulcini fields. – Parks and Recreation
10. Topic re: Approve accepting a 6’ Sterling Bench from Barco Products \$1,250 with a 3” X 10” plaque to be placed at Sage Park in memory of Frank Marturano. – Parks and Recreation
11. Topic re: Approve Berlin High School Class of 2025 to sell food and beverages at Berlin High School events during the 2024 – 2025 school year. – Parks and Recreation
12. Topic re: Authorize Town Manager, Arosha Jayawickrema, to apply for the Historic Documents Preservation Grant for the 2025 Targeted Grant in the amount of \$7,500.00. Upon receipt grant funds are to be deposited into the Special Grant Fund account. – Town Clerk

H. NEW BUSINESS:

1. Topic re: Discussion on Animal Control - Animal Control
2. Topic re: Authorize the Town Manager to enter a contract with WMC Consulting Engineers of \$41,800 and change orders up to \$8,360 for a total contract not to exceed amount of \$50,160 for the Community Connectivity Construction sidewalk project. This contract is to be funded from the Grant Road Improvement account. Also authorize the Town Manager to enter a contract with WMC Consulting Engineers of \$38,000 and change orders up to \$7,600 for a total contract not to exceed contract amount of \$45,600 for the Community Connectivity sidewalk design project. This contract is to be funded from the Community Connectivity grant account. – Economic Development
3. Topic re: Approve the Budget Transfer of \$16,000.00, to the Maintenance & Repair account, \$6,100.00 from Computer Support account, \$2,900.00 from Internet Services account, \$7,000.00 from Vehicle Fuel account. – Golf Course
4. Topic re: Waive the town’s bidding procedure for Turf Products Corp., as they are the sole source provider for Toro parts and service in an amount not to exceed \$42,000.00 as this is in the best interest for the town. – Golf Course

5. Topic re: Increase the authorization to purchase a used John Deere mower from \$35,000 to \$40,000.
- Golf Course
6. Topic re: Approve a resolution to adopt the revised Voya 457 adoption agreement plan document. Also approve a resolution to adopt the revised Voya 401 (Town) adoption agreement plan document and approve a resolution to adopt the revised Voya Town Manager 401(a) adoption agreement plan document. – Human Resources

I. APPOINTMENTS:

1. **Cemetery Committee – Vacancy – Alternate** – Replacement term would be until January 31, 2027. Can be filled with a D, R or U.
2. **Commission for the Aging – Vacancy** – Frank Slogeris has resigned. Replacement term would be until January 31, 2029. Can be filled with a D, R or U.
3. **Conservation Commission – Vacancy – Alternate** – Term would be until January 31, 2026. Can be filled with a D, R or U.
4. **Conservation Commission – Vacancy – Alternate** – Term would be until January 31, 2026. Can be filled with a D, R or U (Depending on the above appointment).
5. **Constables – 4 Vacancies** – Terms would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
6. **Golf Course Commission – Non-Golfer Vacancy** – Term would be until January 31, 2027. Can be filled with a D, R or U and must be a non-golfer (per ordinance).
7. **Housing Authority** – Santina Turner’s term expired March 31, 2024. She does not wish to serve another term. She has served as the Resident/Commissioner. Replacement would be until March 31, 2029. Can be filled with a D or U.
8. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate** - Replacement would be until January 31, 2026. Can be filled with a D, R or U.
9. **Inland Wetlands & Water Courses Commission – Vacancy – Alternate** - Replacement would be until January 31, 2026. Can be filled with a D, R or U. (Depending on the above appointment).
10. **Mattabassett District – Vacancy** – Replacement term would be until September 1, 2026. Can be filled with a D, R or U.
11. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies** – New terms would be until June 30, 2025. Can be filled with a D, R or U. There are only two members from Berlin for this board.

12. Public Building Commission – Vacancy – Replacement term would be until January 31, 2029.
Can be filled with a D, R or U.

13. Veterans’ Commission – Vacancy – Replacement term would be until January 31, 2027. Can
be filled with a D, R or U.

14. VNA – Vacancy –Replacement would be until January 31, 2027. Can be filled with a D, R or U.

15. VNA – Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R
or U.

16. VNA –Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R
or U.

17. VNA –Vacancy - Replacement term would be until January 31, 2027. Can be filled with a D, R
or U.

18. Water Control Commission – Vacancy -Term would be until January 31, 2029. Can be filled
with a D, R or U.

19. Water Control Commission – Alternate - Vacancy -Term would be until January 31, 2026.
Can be filled with a D, R or U.

20. Water Control Commission – Alternate – Vacancy – Term would be until January 31, 2026.
Can be filled with a D, R or U.

21. Water Control Commission – Alternate – Vacancy –Term would be until January 31, 2027.
Can be filled with a D, R or U (Depending on the above two appointments).

J. TOWN MANAGER’S REPORT:

K. SPECIAL COMMITTEE REPORTS:

L. COUNCILORS’ COMMUNICATION:

M. ACCEPTANCE OF MINUTES: April 9, 2024

N. EXECUTIVE SESSION:

1. Pending Litigations – C.G.S.S. Sec. 1-200 (6) (B) strategy and negotiations with respect to pending claims or pending litigation – Eversource
2. Personnel Matters – Conn. General State Statute Sec. 1-200 (6) (A) concerning the appointment, employment, performance, evaluation of a public employee. – Town Manager

O. ADJOURNMENT