



Berlin - Peck Memorial
Library Board

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Berlin Peck Mem Library Board 2. _____

Name: Donna Moore Telephone No.: 840-828-8350

Home Address: 215 Rosewood Lane Number of years in Berlin: 34
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: moore.donna@yahoo.com

Are you a Registered Voter? Yes Party Affiliation: D
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Berlin Junior Women's Club,
Active in the schools when my sons were in school -

Tell us why you feel qualified for this appointment: I am currently serving on this
Board & would like to continue as we have many exciting projects to
Can you think of any reason that a conflict of interest could arise if you were appointed? continue

none

Signature: Donna Moore Date: 12/4/23

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORDS
BERLIN TOWN CLERK
2023 DEC 11 PM 12:09

Kathy Gleason

BERLIN, CT



Board of Ethics

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Board of Ethics 2. _____

Name: Deborah Reed Telephone No.: 860-829-5234

Home Address: 71 Magnolia Ln Number of years in Berlin: 26
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: debskireedski@gmail.com

Are you a Registered Voter? yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Kensington Congregational Church per diem

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Board of Ethics alternate

Tell us why you feel qualified for this appointment: I am a healthcare professional with required ethics training and been an alternate for the past 2 years.

Can you think of any reason that a conflict of interest could arise if you were appointed? None

Signature: Deborah Reed Date: 10/20/23

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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 OCT 23 AM 10:52

Kathryn Gleason

BERLIN, CT



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

Board of Ethics

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Ethics

2. _____

Name: Nick Nesci

Telephone No.: 860-828-1643

Home Address: 104 Brooke Meadow Rd
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 15

Email Address: nnesci@aol.com

Are you a Registered Voter? yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican

H.S. & Some College
Educational Background (optional)

Retired
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: Level headed with a sense of honesty & fair play.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Nick Nesci

Date: December 28, 2023

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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 28 AM 11:52

Kathryn G. Hall

BERLIN, CT



Central Regional Tourism
District Inc.

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

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Please list your Board/Commission preference below:

1. Central CT Tourism District 2. _____

Name: Chris Edge Telephone No.: 860-385-0189

Home Address: 4 Brookmoor Road Avon Number of years in Berlin: 9
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: cedge@berlinct.gov

Are you a Registered Voter? Yes - Avon
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Independent

Educational Background (optional)

College Degree _____

Present Employment (company/position/address) _____

Current and Past Civic/Community Involvement: Various boards and commissions through my position as
Economic Development Director

Tell us why you feel qualified for this appointment: I think I can provide value to Berlin by helping put out
the word that we are a destination

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: CTP

Date: 12/21/23

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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 21 PM 2:54

Kathy G. Hall

BERLIN, CT.

Commission for the Aging Attendance 2023

5-6 Meetings per year

NAME	2023											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Barbara Gomboltz	No		X		X	X			X		X	
Ann Gamelin	Meeting		X		X	X			X		X	
Kay Murray			X		X	X			X		X	
F. Slogeris			X		X	X			X		AB	
Lois Ustanski			AB		AB	AB			OFF			
C Roger Moss Jr								NEW	X		X	

Meeting Dates 23-Jan 20-Mar 15-May 26-Jun 18-Sep 20-Nov

Attending X
Absent AB

Commission for the Aging



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TOWN OF BERLIN

Application for Appointments to Boards and Commissions

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Please list your Board/Commission preference below:

1. Commission on Aging 2. _____

Name: C. Roger Moss

Telephone No.: 860-957-7744

Home Address: 80 Brandegee Lane
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 25

Email Address: Roger.moss@yahoo.com

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Dem.

See attached
Educational Background (optional)

Berkus Life
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: see attached

Tell us why you feel qualified for this appointment: I have worked professionally in field serving seniors for 30 years and I am over 60.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: C. Moss Date: 11/14/23

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Kathryn Wall

BERLIN, CT.

C. ROGER MOSS

80 Brandegee Lane
Berlin, CT 06037

C 860-987-7744
rogercrpa@yahoo.com

<http://www.linkedin.com/pub/roger-moss/4/588/551>

CAREER SUMMARY	<ul style="list-style-type: none"> Over twenty nine years of municipal government experience and customer service in Parks and Recreation. Supervised, trained and evaluated union, temporary and seasonal employees. Have successfully written grants, made budget presentations and created new programs and events.
EMPLOYMENT	<p>Insurance Agent, Bankers Life: <i>Farmington, CT</i> – 8/2018 to Present.</p> <ul style="list-style-type: none"> Licensed in Connecticut, Massachusetts, New York, South Carolina, West Virginia, Texas and Florida Medicare Specialist, Final Expense Planning and Annuities. NPN License # 18874356 <p>Associate Director, BOPARC: <i>Morgantown, WV</i> – 9/2016 to 6/2018.</p> <ul style="list-style-type: none"> Directly oversaw BOPARC's Division of Parks, Facilities and Operational Support, enforces policies and procedures in this division and supervises management team personnel within the same. Oversaw maintenance and support assistance in logistics of daily operations, seasonal facilities and special events, including partner events with other community organizations. Analyzed work load and assignment of staff daily. Secured the purchase of new equipment including a 4x4 truck, infield groomer, stump grinder. <p>Lead Event Specialist, Advantage Solutions: <i>Manchester, CT</i> – 7/2014 to 7/2016.</p> <ul style="list-style-type: none"> Conduct in-store demonstrations for both food and non-food products to generate brand awareness, and drive sales through event execution and promotions. Engage consumers and promote new and exciting products, build strong relationships with store managers and personnel. Report event activity on a daily basis through an online reporting system. Set-up, breakdown, and clean product demonstrations equipment. August 2015 store was ranked 4th in the country out of 316 clubs for performance. <p>Director of Recreation: <i>Norwich, CT</i> – 1/2012 to 7/2014.</p> <ul style="list-style-type: none"> Overall operation of department including: Administrative and Park Maintenance. Media and promotions; Designed seasonal brochure, managed Facebook page, managed and updated department website with CivicPlus. Program development; administered adult softball league, summer and vacation camp programs, coordinated youth boys and girls basketball program. <p>Director of Parks, Recreation and Senior Services: <i>East Hartford, CT</i> – 1/1996 to 11/2011.</p> <ul style="list-style-type: none"> Overall operation of department including: Administrative, Park Maintenance, Senior Services and Golf Course Divisions. Supervised full-time staff of twenty-five, seasonal over 100. Annual Halloween Haunted House attracting over 3,000 people each year. Worked with YMCA on Robert Woods Foundation Grant on Childhood Obesity. Responsible for managing \$3.3 million budget. Capital Projects including; updating of outdoor facilities and fields, installation of skate park, relocation of administrative offices, renovation of two outdoor pools and re-design and construction of soccer fields in existing park.

C. ROGER MOSS

Page 2

ADDITIONAL EXPERIENCES	<p>Executive Director: Podunk Bluegrass Music Festival, 1999 to 2017. This is a nationally recognized four day annual festival held in August. Develop budget and oversee spending, hiring and contracting performance talent, organizing volunteers for areas of operation, grant writing and sponsor development, manage ticket sales, promotions and overall operation of the festival.</p> <p>Lyft Driver: March 7, 2018 to 2020, 5.0 rating out of 5.0</p> <p>Self-employed Magician: 1972 to present.</p>
CERTIFICATIONS	<p>Certified Parks and Recreation Professional, CPRP. 3/1/2021</p> <p>Certified Professional Food Manager, 5/12/2014 to 5/12/2019</p> <p>U.S. Ice Rink Association - Ice Maintenance & Equip. Operation – IMEO, 5/2018</p> <p>U.S. Ice Rink Association - Programming, Marketing & Promotions – PMP 5/2017</p> <p>Certified USAW OFFICIAL, 2005 to 2007, 2013 to present.</p> <p>Clinician, National Youth Sports and Coaches Association, 1994 to 2000.</p> <p>Red Cross First Aid and CPR Certification.</p>
OFFICIATING AND COACHING EXPERIENCE	<p>Board Certified Wrestling Official, Connecticut, 2019 to Present</p> <p>Board Certified Wrestling Official, West Virginia, 2016 to 2018</p> <p>Head Coach, Berlin Minutemen Youth Wrestling Program: 1998 to 2016. Administer and run youth program for boys and girls in grades Kindergarten through 8th grade. Develop and teach technique at weekly practices. Coach youth wrestlers during matches at weekend tournaments. Organize and run youth tournament as fundraiser for program with attendance of 350 to 500 wrestlers.</p> <p>Berlin Little League Boys – 1999 to 2003, Girls Softball 1999 to 2003.</p> <p>Head Coach, Berlin Youth Soccer Fall 1999 to 2003.</p> <p>Head Wrestling Coach, Amity Regional High School, 1991 to 1995.</p> <p>Instructor, Youth Tennis Lessons, Berlin Parks and Recreation.</p>
AWARDS AND RECOGNITION	<p>NRPA, DOROTHY MULLINS CLASS IV ARTS & HUMANITIES AWARD, 2010.</p> <p>International Bluegrass Music Association, “EVENT OF THE YEAR”, 2010.</p> <p>CT Recreation and Parks Association, DISTINGUISHED SERVICE AWARD 2008.</p> <p>National Recreation and Parks Association, NERC – ANNUAL CITATION 2001.</p> <p>New England Regional Council of NRPA, CHAIR 2001-2002.</p> <p>CT Recreation and Parks Association, OUTSTANDING PROFESSIONAL 2000.</p> <p>CT Recreation and Parks Association, PRESIDENT 1994 and 1996.</p> <p>CT Recreation and Parks Association, OUTSTANDING YOUNG PROFESSIONAL 1994.</p> <p>Who's Who In Colleges and Universities.</p> <p>College Class President. (Junior and Senior Year)</p> <p>Director, All College Musical Productions (3 years).</p>

C. ROGER MOSS

Page 3

PROFESSIONAL PRESENTATIONS	<p>International Bluegrass Music Association, Raleigh, NC – September 27, 2017. Promoting Yourself or Band the Promoters View. Presentation for individuals and bands on tips to be hired throughout the country.</p> <p>New England Training Institute, Boston, MA – March 26, 2007. Ramifications of Recreation in Brazil. Presentation based on trip to Brazil with Berlin Wrestling Assoc.</p> <p>Mid-Western Training Institute, North Dakota. 2006. Happy Hauntings. Presentation based on haunted mansion organized in East Hartford for 10 years.</p> <p>NRPA National Congress, Denver, CO – 2005. Staff Training A to Z. Presentation based on staff training practices for seasonal staff.</p> <p>NRPA National Congress, San Antonio, TX – 2004. How to Plan A Festival. Presentation based on Podunk Festival and the requirements needed to present a first class event.</p> <p>Summer Playground and Camp College, June 1992 to 1995. Sponsored by CT Recreation and Parks Assoc. Organized speakers and program for statewide entire day workshop.</p> <p>Summer “Rec” Leaders Workshop, June 1992 to 1995. Featured Speaker for three hour workshop on Orientation, Special Events, New Games and Themes. Sponsored by HVLSA.</p>
PROFESSIONAL PRESENTATIONS CONTINUED	
COMPUTER SKILLS	<p>RecTrac, Vermont Systems. Proficient in all components of this software package used for recreational applications. CivicPlus and First Class. Municipal website software. Microsoft Office. Skilled user of Word, Excel, PowerPoint, Publisher and Outlook. MUNIS. Municipal Financial Software. Tournament Plus. Bracketed tournament software used with wrestling tournaments. Active Network – Eteamz. Websites for sports teams.</p>
EDUCATION	<p>SOUTHERN CONNECTICUT STATE UNIVERSITY, New Haven, CT – Masters in Recreation Administration and Supervision. GPA 3.25.</p> <p>SPRINGFIELD COLLEGE, Springfield, MA – Bachelor of Science in Secondary Physical Education, Concentration: Coaching.</p>

Commission for the Aging



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. COMMISSION FOR AGING

2. _____

Name: FRANK SLOGERIS

Telephone No.: 860 209 6112

Home Address: 66 GLENVIEW DRIVE
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 20+

Email Address: FSLGERIS66@COMCAST.NET

Are you a Registered Voter? YES

Party Affiliation: REPUBLICAN

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

RETIRED WORKING PART TIME

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: BERLIN REPUBLICAN TOWN

SOCIAL MEMBER SOUTH KENSINGTON FIRE DEPT. COMMITTEE

Tell us why you feel qualified for this appointment:

PRESENT EMPLOYMENT AT RETIREMENT FACILITY - SENIOR NEEDS

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

NONE

Signature: Frank Slogeris

Date: 11-29-23

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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 NOV 29 PM 2:37

Kathy G. Hall

BERLIN, CT.

TOWN OF BERLIN
2023 NOV 29 PM 2:27



Commission for Persons
with Disabilities

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Commission for Persons with Disabilities

2. _____

Name: Wystan Ackerman

Telephone No.: 860-685-8773

Home Address: 44 Whitney Lane
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 14

Email Address: wackerman@rc.com

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: unaffiliated

Educational Background (optional): B.A., Bowdoin College. J.D., Columbia Law School

Present Employment (company/position/address): partner (attorney), Robinson & Cole LLP, 280 Trumbull St., Hartford, CT 06103

Current and Past Civic/Community Involvement: Previously served on Board of Ethics, recently appointed to Commission for Persons with Disabilities

Tell us why you feel qualified for this appointment: I am familiar with issues faced by persons with disabilities such as multiple sclerosis.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Wystan Ackerman Date: 11/18/23

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RECEIVED
TOWN CLERK
BERLIN, CT
2023 NOV 20 AM 11:29

Kathryn Gleason
BERLIN, CT



Commission for Persons
with Disabilities

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Commission for Persons with Disabilities

2. _____

Name: Derrick Bosse

Telephone No.: 860 259 8736

Home Address: 606 Toll Gate Rd Berlin, CT 06037

Number of years in Berlin: 33

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: derrikbosse@gmail.com

Are you a Registered Voter? Yes

Party Affiliation: Unaffiliated

(Note: To apply, you must be a Registered Voter in Berlin)

B.S. Management Information Systems

Educational Background (optional)

Program Director at The Buttonwood Tree Performing Arts Center. 605 Main St, Middletown, CT 06457

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Disability activism in Middletown, CT

Tell us why you feel qualified for this appointment: I am a disabled individual who is vocal about issues surrounding accessibility,

careworkers, housing, and the general plight of being a disabled person in an ableist world.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Derrick Bosse

Digitally signed by Derrick Bosse
Date: 2023.12.27 13:17:19 -05'00'

Date: 12/27/2023

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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 27 PM 1:33

Kathy G. Galloway

BERLIN, CT.

Nicholas Jerard

Commission for Persons
with Disabilities

Town of Berlin | Generated 11/17/2023 @ 10:07 am by OnBoard2 - Powered by ClerkBase

Status

Name Nicholas Jerard
Application Date 11/16/2023
Expiration Date 11/16/2122
Status Received

Board	Vacancies	Status
Commission for Persons with Disabilities	1	Pending

Basic Information

Name
Nicholas Jerard

Contact Information

Address
95 Whispering Brook Drive
Berlin, CT 06037

Resident
Yes

Email
nicholasjerard@gmail.com

Phone
4135757025

Occupation

Employer
State of CT Department of Developmental Services

Job Title
CFO

Other Questions

Question #1

Number of years in Berlin
3

Question #2

Educational Background (optional)
Bachelors and Masters in Accounting

Question #4

Tell us why you feel qualified for this appointment

I have worked for the CT Department of Developmental Services for almost a decade. I currently am the CFO and oversee many areas of the departments operations. My work experience makes me uniquely qualified for this position. I am also the parent of a Developmentally Disabled child. My daughter Caitlyn Jerard is a Sophomore at Berlin High. She has intellectual and developmental disabilities. She is non verbal and needs a wheelchair to get around. My experience as a Berlin father of a Developmentally Disabled child also makes me uniquely qualified for this position.

Question #5

Can you think of any reason that a conflict of interest could arise if you were appointed?

No

Question #6

Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)

Yes

Political Party

What is your political party affiliation?

Unaffiliated

Generated 11/17/2023, 10:07:38 AM



Conservation
Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Conservation Commission 2. -

Name: Guy F. Hoffman Telephone No.: 860-829-6545

Home Address: 1518 Orchard Road Number of years in Berlin: 29
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: ghoffman02@comcast.net

Are you a Registered Voter? Yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

BA Biology CCSU
Educational Background (optional)

retired from State of CT - DEEP - Environmental Analyst (35 1/2 yrs)
Present Employment (company/position/address) 79 Elm St. Hartford CT

Current and Past Civic/Community Involvement: currently on Conservation Commission (>20yrs)

- Vice Chair (>12yrs) past - Mattabesset River Watershed Implementation Committee Berlin Youth Soccer coach, referee
recently appointed BCC representative on PoCD Implementation Committee Coordinator

Tell us why you feel qualified for this appointment: I have well over 20yrs of experience

on the Conservation Commission along with work experience as an Aquatic Biologist

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Guy F. Hoffman Date: 11-21-23

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RECEIVED FOR RECORD

2023 NOV 22 PM 12:00

Katrina Wall

BERLIN, CT.

Conservation Commission



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Conservation 2. _____

Name: Mary Kathryn LaRose Telephone No.: 860 828 1012

Home Address: 26 Woodruff Lane Number of years in Berlin: 47 years
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: mklaRose@aol.com

Are you a Registered Voter? yes Party Affiliation: Republican
(Note: To apply, you must be a Registered Voter in Berlin)

Uconn, CCSU Post graduate degrees in Education
Educational Background (optional)

retired teacher
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Conservation Comm,
Kens. Garden Club, Berlin Republicans, Berlin Land Trust

Tell us why you feel qualified for this appointment: have served 2 terms.
Interested in protecting Berlin's open space.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Mary Kathryn LaRose Date: 11/17/23

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2023 NOV 28 AM 11:25

Katlyn Wall

BERLIN, CT.



Constable

TOWN OF BERLIN
29 NOV 8 AM 9:56

Please return application to:

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TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Constable 2. _____

Name: John Kozak Telephone No.: 860-463-7277

Home Address: 28 Devonshire Way Number of years in Berlin: 21
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: JKozak45@yahoo.com

Are you a Registered Voter? Yes Party Affiliation: Republican
(Note: To apply, you must be a Registered Voter in Berlin)

Bachelor of Science
Educational Background (optional)

SSC, Inc. 25 Controls Drive Shelton, CT - Senior Vice President
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Constable for previous 5 years,
multiple coaching positions

Tell us why you feel qualified for this appointment: Proven track record in current
position

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: John Kozak Date: 11-1-2023

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2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.



Constable

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. CONSTABLE 2. _____

Name: BRIAN KUENIK Telephone No.: 860-508-5627 cell

Home Address: 109 RANDECKERS LN Number of years in Berlin: 38 total
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: brian.kuenik@comcast.net

Are you a Registered Voter? Yes Party Affiliation: Republican
(Note: To apply, you must be a Registered Voter in Berlin)

BS - Univ. of Connecticut 1988

Educational Background (optional)

Coverys Insurance Senior Claim Consultant One Financial Center
Boston, MA 02111

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Constable 2022 - present
Little League coach, Youth soccer-coach

Tell us why you feel qualified for this appointment: I have been a constable for
the past 2 years, and would like to continue.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: B. T. Kuenik Date: Nov 9, 2023

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BERLIN TOWN CLERK

2023 NOV -9 PM 2:49

Kathy G. Galloway

BERLIN, CT.

2023 ECONOMIC DEVELOPMENT COMMISSION MEETING ATTENDANCE

Member	January	February	March	April	May	June	July	August	September	October	November	December	Attendance
Dave Cyr	X	X	X	X	X	X	X		X		X	X	10 of 11
Ed Ifigazarian	X	X	X	X		X	X		X	X	X	X	10 of 11
Pete Campanelli				X	X	X	X			X	X	X	7 of 11
Chris Coppola	X	X	X	X	X		X		X	X	X	X	10 of 11
Bob Sisti	X	X	X			X	X		X	X	X		8 of 11
Keith Bostrom	X	X	X	X	X	X	X		X	X	X	X	11 of 11
Vince Fortunato	Not yet a member	X	X	X	X	X	X	No meeting		X	X	X	9 of 10

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BERLIN TOWN CLERK

2024 JAN -4 PM 5:16

Kelly Gleason
BERLIN, CT.



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Economic Development

2. _____

Name: Keith Boston

Telephone No.: (203) 915-9105

Home Address: 97 Crater Lane

Number of years in Berlin: 55

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Ktboston@comcast.net

Are you a Registered Voter? Yes

Party Affiliation: Republican

(Note: To apply, you must be a Registered Voter in Berlin)

University of Massachusetts
Educational Background (optional)

Town of Berlin Highway Dept. / Owner of Boston's Sons Tree Farm
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: I am the owner of a small business and long term resident. I would like to see the town continue to prosper.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: [Handwritten Signature]

Date: 11/14/23

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TOWN CLERK
2023 NOV 16 AM 10:47

Kathryn Wall
BERLIN, CT.

2023 DEC -4 AM 11:35

RECEIVED FOR RECORD
BERLIN, CT 06037



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. EDC

2. _____

Name: ROBERT SISTI

Telephone No.: 860 463-2579

Home Address: 286 Vineyard Dr

Number of years in Berlin: 55

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: BSISTI@Comcast.net

Are you a Registered Voter? Yes

Party Affiliation: UNAFFILIATED

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)
BAS Bachelors WNEC, FINANCIAL ADVISOR

Present Employment (company/position/address)
Self-Financial Advisor, Premier Mortgage Group
DBA PMG INST + Financial Services

Current and Past Civic/Community Involvement: EDC Since 2011

Tell us why you feel qualified for this appointment: EXPERIENCE - BEEN ON
EDC since 2011

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: [Signature] Date: 12/4/23

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Economic Development

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Zoning board of appeals 2. Economic Development

Name: Michael Simonetta Telephone No.: 860.305.9459

Home Address: 146 Hummingbird Dr Number of years in Berlin: 2
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Mike22dj@aol.com

Are you a Registered Voter? yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Associate's Degree in Marketing Management
Educational Background (optional)

Self employed Michael Simonetta DT of Event Services
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Chairman of Terrairi Concorso
raising over a million Dollars for CT Childrens Medical 2002-2018

Tell us why you feel qualified for this appointment: My love of Community and
Making our town a great place to live.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Michael Simonetta Date: 12.6.23

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BERLIN TOWN CLERK
2023 DEC 6 PM 12:43

Kathryn Wall
BERLIN, CT.

Golf Commission Attendance 2022													YTD	
	J1	J2	F	M	A	Ma	J	J	A	S	O	N	D	Attendance
Berger	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		92%
Bugella	✓	✓	✓											23%
DeFazio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Green	✓	✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	85%
Lemieux	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		85%
Norton	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Pulcini		✓	✓	✓	✓	✓		✓		✓				54%
Richards				✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	77%
Senia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
	8	8	7	8	8	8	7	7	5	8	7	8	7	

 - Not a Commission member for this period

 - No quorum

 - Meeting Canceled

- 1 01/12/23 Special Meeting (Rates Discussion)
- 2 01/19/23 Regular meeting
- 3 02/16/23 Regular Meeting
- 4 03/16/23 Regular Meeting
- 4 04/20/23 Regular Meeting
- 5 05/18/23 Regular Meeting
- 6 05/18/23 Regular Meeting
- 7 06/15/23 Regular Meeting
- 8 07/20/23 Regular Meeting
- 9 08/17/23 Regular Meeting
- 10 09/14/23 Regular Meeting
- 11 10/19/23 Regular Meeting
- 12 11/09/23 Regular Meeting
- 13 12/13/23 Regular Meeting

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BERLIN TOWN CLERK

2023 DEC 19 PM 2: 24

Kathryn Wall

BERLIN, CT.

Golf Attend,
continued

Reason for absence

①	Afterhours busness meeting
②	Business travel outside ConUS
③	Vacation
④	Medical
	No reason given (<i>blank</i>)

Notes:

Jim Bugella resigned and February 2023 was his last meeting

Bill Richards was added to the commission and started March 2023

Peter DeFazio went from Chairman to Commissioner effective March 2023

Jim Norton took over as Chairman in March 2023

Joe Pulcini became Vice Chairman in March 2023

Joe Pulcini resigned in October 2023

Peter DeFazio was nominated Vice Chairman at the October 2023 meeting



Golf Course Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Berlin Public Golf Course Commission

Name: William Richards

Telephone No.: 860-628-1195

Home Address: 811 Orchard Rd

Number of years in Berlin: 30

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: williamrichards@comcast.net

Are you a Registered Voter? Yes

Party Affiliation: Republican

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional) B.S. Computer Science - Worcester Polytech, M.S. Information Management - Rensselaer Polytech
Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Current V.P. Sr. Men's Golf League Timberlin, Community Garden Contributor, St. Paul's Church Technology Advisor

Tell us why you feel qualified for this appointment: past president of Southwestern Polytech, My strong business skills
As V.P. of Sr. Men's Golf League I have a deep desire to contribute to the improvement & promotion of Timberlin. Offer

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: William Richards

Date: 11-15-2023

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2023 NOV 15 AM 11:37

Katlyn Wall
BERLIN, CT.



Historic District
Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. HDC 2. _____

Name: Lorraine Stub Telephone No.: 860 8285281

Home Address: 2270 Chamberlain Hwy Number of years in Berlin: 75
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: LStub@comcast

Are you a Registered Voter? Yes Party Affiliation: Democrat
(Note: To apply, you must be a Registered Voter in Berlin)

BA English CCSU
Educational Background (optional)

Retired
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: HDC, Berlin Historical Society,
Friends of Worthington Meeting House

Tell us why you feel qualified for this appointment: Grew up on Worthington Rdg -
Life long resident and advocate for preservation

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Lorraine Stub Date: Nov. 30, 2023

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2023 DEC -4 PM 1:36

Katlyn Wall
BERLIN, CT.

Inland Wetlands & Water Courses Commission Attendance Sheet 2023

Date	Notes:	Mike Cassetta	William Jackson	Dave Rogan	Peter Nieman (Chairman)	Gary Pavano	Rick White	John Russo
01/10/23		E	E	P	P	P	P	P
02/07/23		P	E	A	P	P	P	P
03/07/23		P	E	A	P	P	P	P
04/04/23		P	P	A	P	P	P	E
05/02/23		E	E	P	P	P	E	P
06/06/23		P	P	A	P	P	E	P
07/11/23		P	P	P	P	E	P	E
08/01/23	cancelled							
09/12/23		P	P	P	P	P	P	P
10/03/32		A	P	P	P	P	P	P
11/14/23		A	P	P	P	P	P	A
12/05/23		P	P	A	P	P	P	P
01/09/24								

P=Present
A=Absent
E=Excused

Inland Wetlands



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Inland Wetland Comm. 2. _____

Name: Michael Cassetta Telephone No.: 860-508-7503

Home Address: 323 Wethersfield Rd Number of years in Berlin: 4/yr
(Note: To apply, you must be a Registered Voter in Berlin) Berlin

Email Address: Michael.Cassetta@GMail.com

Are you a Registered Voter? Yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Bachelor of Science
Educational Background (optional)

Self-DQ
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Zoning Board + Wetland Comm

Tell us why you feel qualified for this appointment: I know the history and Town very well.

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Michael Cassetta Date: 12/17/23

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RECEIVED FOR TOWN OF BERLIN
2023 DEC 12 PM 3:50

Kathryn Glavin
BERLIN, CT.



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

Inland Wetlands

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. Inland Wetland

2. _____

Name: Peter Nigman

Telephone No.: 860-828-5576

Home Address: 1230 Worthington Ridge
(Note: To apply, you must be a resident of Berlin)

Number of years in Berlin: 69

Email Address: PETERNIGMAN@COMCAST.NET

Are you a Registered Voter? YES
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: DEM

SAB College
Educational Background (optional)

TOWN OF BERLIN
23 DEC 6 AM 11:10

Retired
Present Employment (company/position)

Business Address

Current and Past Civic/Community Involvement: building comm - 10 yrs

Inland Wetlands 8+ yrs

Tell us why you feel qualified for this appointment: I have been on the wetland comm

for 8+ years the last 4 as chairman

Can you think of any reason that a conflict of interest could arise if you were appointed? - NO

Signature: PMN

Date: 12/65/2023

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2023 DEC 6 AM 11:12

BERLIN, CT



Inland Wetlands

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Inland Wetlands 2. _____

Name: John Russo, Jr. Telephone No.: _____

Home Address: 17 Edgewood Creek Number of years in Berlin: 3
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: jay.russo32@gmail.com

Are you a Registered Voter? Yes Party Affiliation: Unaffiliated
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional) JD, Quinnipiac University School of Law; BA, Clemson University

Present Employment (company/position/address) State of Connecticut Attorney General's Office

Current and Past Civic/Community Involvement: Berlin Inland Wetlands

Tell us why you feel qualified for this appointment: Previous experience serving on the Commission

Can you think of any reason that a conflict of interest could arise if you were appointed? I

represent various CT state agencies, including ConnDOT

Signature: [Signature] Date: 11/20/23

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2023 DEC -4 PM 1:36

Katrina Wall

BERLIN, CT.

Parks & Recreation Commission Attendance 2022

	J	F	M	A	M	J	J	A	S	O	N	D	YTD Attendance
Bovee	ü	ü	ü	ü	ü	ü	ü	*	ü	ü	ü	ü	100%
Butrimas	ü	ü	ü	ü	ü	ü	ü	*		ü	ü	ü	100%
Dellaquila	ü	ü	ü	ü	ü	ü	A	*	A	ü	A	ü	83%
Legnani													
Pulcini	ü	A	ü	ü	ü	A	ü	*	ü	ü	ü	A	67%
Starr	ü	ü	ü	ü	ü	ü	ü	*	ü	ü	ü	ü	100%
Van Zandt						ü	ü	*	ü	ü	ü	ü	100%

- Not a Commission member for this period

Reason for absence

A	Afterhours business meeting
B	Business travel outside ConUS
V	Vacation
M	Medical
	No reason given (blank)

- No quorum

NQ

- Meeting Canceled

*

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2023 DEC 19 PM 4: 27

Katrina Gleason

BERLIN, CT.

Parks & Recreation



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. PARK & REC Commissioner 2. _____

Name: GREGORY J. STARR Telephone No.: 860-276-5492

Home Address: 59 HUDSON ST Number of years in Berlin: 25+
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: greg.starr644@yahoo.com

Are you a Registered Voter? YES Party Affiliation: Republican
(Note: To apply, you must be a Registered Voter in Berlin)

UCONN BS BUS major Accounting
Educational Background (optional)

Basically Retired, but I do work P.T. for the CENSUS
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Have been involved with youth sports

for over 30 yrs. Currently coach 4 REG TEAMS for BYSA. On BYSA BOARD. CISA 2021 MALE REC
Coach of the year

Tell us why you feel qualified for this appointment: Currently on the PARK & REC Commission
and looking to continue

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Gregory J. Starr Date: 11/13/2023

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RECEIVED FOR RECORD
TOWN CLERK
2023 NOV 13 PM 3:25

Kathryn Wall
BERLIN, CT.



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Parks & Rec 2. Town Council

Name: Lucas VanZandt Telephone No.: 860 993 0177

Home Address: 52 Skyview Dr Berlin Number of years in Berlin: _____
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: lucas2424@comcast.net

Are you a Registered Voter? Yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional) Town College - Finance

LPL - Financial Advisor

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

Tell us why you feel qualified for this appointment: _____

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Lucas VanZandt Date: 11-13-23

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2023 NOV 20 PM 12:42

Kathy G. Wall
BERLIN, CT



Parks & Recreation

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Parks and Recreation 2. _____

Name: Donna Bovee Telephone No.: 203 482 6139

Home Address: 85 Steepleview Dr Number of years in Berlin: 32 yrs
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: donna.stapleton.bovee@gmail.com

Are you a Registered Voter? Yes Party Affiliation: Unaffiliated
(Note: To apply, you must be a Registered Voter in Berlin)

Bachelor Science Accounting (CCSU) / (New York Polytechnic) Masters Finance / Passed CPA
Educational Background (optional)
Retires

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Chair Parks & Rec Commission, Lady Union's Vice President, Treasurer BHS Hall of Fame IMC.

Tell us why you feel qualified for this appointment: Active member of P & R Commission for several years; knowledge of town; love Berlin

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Donna Bovee Date: 11/13/23

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 NOV 14 PM 3:18

Katlynn Gleason
BERLIN, CT

Planning & Zoning



Please return application to:

Town Clerk's Office - Room 107 -- 240 Kensington Road -- Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. PLANNING + ZONING COMMISSION 2. _____

Name: DIANE JORSEY Telephone No.: 860 829 6507

Home Address: 1092 EDGEWOOD RD. BERLIN Number of years in Berlin: 60
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: diane.jorsey@gmail.com

Are you a Registered Voter? YES Party Affiliation: UNAFFILIATED
(Note: To apply, you must be a Registered Voter in Berlin)

SOME COLLEGE - UCONN, STORRS
Educational Background (optional)

STATE OF CT, DEEP, SUPERVISOR, PESTICIDE MAN. DIV., 79 ELM ST HARTFORD
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: CURRENTLY VICE CHAIR, BERLIN P+Z COMMISSION,
10+ YEARS ON P+Z COMMISSION, PRIOR MEMBER ERYED LADIES AUX.

Tell us why you feel qualified for this appointment: I HAVE BEEN AN ACTIVE LOCAL-TERM

MEMBER OF P+Z COMMISSION WITH PROFESSIONAL AND VOLUNTEER EXPERIENCE
INTERPRETING AND APPLYING STATE STATUTES AND LOCAL REGULATIONS

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Diane Jorsey Date: 12/14/2023

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2023 DEC 21 AM 9:27

Kathryn Wall
BERLIN, CT.

Planning & Zoning



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. PLANNING ZONING 2. _____

Name: TIMOTHY ZIGMONT Telephone No.: 860-770-0338

Home Address: 225 GROVE STREET Number of years in Berlin: 21
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: FIREZIG@SBCGLOBAL.NET

Are you a Registered Voter? YES Party Affiliation: DEMOCRATIC
(Note: To apply, you must be a Registered Voter in Berlin)

12 GRADE BERLIN HIGH
Educational Background (optional)

RETIRED
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: PLANNING & ZONING

off/on - FIRE CHIEF KENINGTON PD
Tell us why you feel qualified for this appointment: AND CHIEF EAST BERLIN

20+ YEARS - PLANNING - ZONING

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: [Signature] Date: 11/14/23

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RECEIVED FOR RECORD
BERLIN TOWN CLERK
2023 NOV 21 AM 10:57

Katrina G. Wall
BERLIN, CT.

Planning + Zoning



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Planning & Zoning Commission 2. _____

Name: John F. Diakun

Telephone No.: 860-878-8586

Home Address: 76 Rembeck Ridge
Berlin, CT 06037

Number of years in Berlin: 1 yr

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: diakun.john@yahoo.com

Are you a Registered Voter? Yes

Party Affiliation: Republican

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

City of New Britain, City Attorney, 27 W. Main Street
New Britain, CT 06051

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Planning & Zoning Commission (2023)
Windsor District Commission (2023)

Tell us why you feel qualified for this appointment: Based on my experience as an active
and participating alternate on P&Z in 2023.

Can you think of any reason that a conflict of interest could arise if you were appointed? Applying

holding the City of New Britain would require my recusal

Signature: John F. Diakun

Date: 11-20-23

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TOWN CLERK

2023 NOV 20 PM 1:11

Kathy Gleason

BERLIN, CT.

Mr. Christian Nicholas Rougeau

Town of Berlin | Generated 7/28/2023 @ 8:59 am by OnBoard2 - Powered by ClerkBase

Planning + Zoning
Alternate

Status

Name

Mr. Christian Nicholas Rougeau

Application Date

7/27/2023

Expiration Date

7/27/2122

Status

Received

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 JUL 28 AM 9:31

Kathy Gleason
BERLIN CT

Board	Vacancies	Status
Planning and Zoning Commission	1	Pending

Basic Information

Name

Mr. Christian Nicholas Rougeau

Contact Information

Address

22 Percival Ave
Berlin, CT 06037

Resident

Yes

Email

nrrougeau@gmail.com

Phone

(202) 415-7764

Occupation

Employer

Connecticut Department of Transportation

Job Title

Transportation Planner Trainee

Other Questions

Question #1

Number of years in Berlin

8 Months

Question #3

Current and Past Civic/Community Involvement

Prior to working as a Transportation Planner I was a Field Organizer for Governor Lamont's re-election campaign in the New Haven/Branford area. As an Organizer, I canvassed a variety of communities, worked with local political groups to get out the vote, and recruited and managed volunteers.

Question #4**Tell us why you feel qualified for this appointment**

I am familiar with the complex needs and the different factors one must take into account for successful town planning. I am currently a Transportation Planner Trainee for the Connecticut Department of Transportation in the Bureau of Public Transportation. I assist in oversight of several local and express bus routes as well as contracts and agreements we have with various organizations and municipalities regarding buses and park & ride lots. I have taken a few transportation planning courses including one which covers integrating land use and transportation planning. I also completed a Connecticut Real Estate Principles & Practice pre-licensing course which covered the different types of zoning in Connecticut, both residential and commercial. A relative newcomer to Berlin, I will be able to provide a fresh perspective to the Planning & Zoning Commission. I am a quick study and eager to learn more about the issues that come before the Commission from its members and the personnel in the Planning & Zoning Department. As a member of the Commission, one of my interests would be furthering and supporting economic development in Berlin. It is important that as Berlin grows, our planning and zoning policies support existing businesses and attract new ones to town. I would also be an advocate for a balanced approach to planning that is cognizant of retaining the character of our residential neighborhoods and ensuring that industrial and commercial sites do not encroach on residential neighborhoods. As Berlin moves forwards with its Affordable Housing Plan, I would be able to add a unique perspective as someone who understands its impact through a personal lens. My grandmother lived in an affordable housing complex in a similarly suburban New England community during her final years. She was afforded the opportunity to live peacefully, independently, and in community with her neighbors. The design was very well done and was in keeping with the town's character and aesthetic. These are the kinds of affordable housing developments that should be in town and on the Commission I will be committed to that goal. I have experience working with local leaders across different locales and listening to the public's concerns regarding various issues. Bringing together disparate groups to create common-sense solutions is one of my proudest accomplishments and this experience I will bring with me to the Planning & Zoning Commission.

Question #5**Can you think of any reason that a conflict of interest could arise if you were appointed?**

As an employee of the Connecticut Department of Transportation there may be an issue that comes before the Commission in which the DOT is involved. I look forward to consulting with the Commission about which matters recusal would be warranted.

Question #6**Are you a Registered Voter? (To apply, you must be a Registered Voter in Berlin)**

Yes

Political Party**What is your political party affiliation?**

Democrat ✓

Generated 7/28/2023, 8:59:44 AM

Public Building Commission Attendance Sheet 2023

Date	Notes:	Thomas	Donald	Thomas	Rocco	Bart	Jason
		Reid (Chairman)	Lombardo	Salimeno	Buccheri	Bovee	Scarano
01/12/23		P	P	P	E	E	P
02/09/23		P	P	P	P	P	E
03/09/23		P	P	P	E	P	P
04/27/23		P	P	P	P	P	P
05/11/23		P	E	P	P	P	P
06/08/23		P	P	P	P	P	P
07/13/23		P	P	P	E	P	P
08/10/23		E	P	P	P	P	P
09/07/23		P	P	P	P	E	P
10/12/23		P	P	P	P	E	P
11/09/23		P	P	P	P	P	P
12/14/23		P	E	P	P	P	P
01/11/24							

P= present
A=absent
E= excused

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BERLIN TOWN CLERK
2023 DEC 15 AM 8:53

Kathryn Gioia
BERLIN, CT.



Please return application to:

Town Manager's Office • 240 Kensington Road • Berlin, CT 06037

Public Buildings

TOWN OF BERLIN

Application for Appointment to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointment to a Town board or commission.

Please list your Board/Commission preference below:

1. PUBLIC BUILDING COMMISSION

2. _____

Name: THOMAS J. SALIMENO

Telephone No.: 860-505-5064

Home Address: 77 EARL STREET

Number of years in Berlin: 31

(Note: To apply, you must be a resident of Berlin)

Email Address: tjsalimeno67@gmail.com thomas.salimeno@stantec.com

Are you a Registered Voter? YES

Party Affiliation: DEMOCRATE

(Note: To apply, you must be a Registered Voter in Berlin)

BS CHEMICAL ENGINEERING, MS ENVIRONMENTAL ENGINEERING

Educational Background (optional)

STANTEC CONSULTING SERVICES INC., SENIOR PROJECT MANAGER

Present Employment (company/position)

100 PEARL STREET, HARTFORD CT

Business Address

Current and Past Civic/Community Involvement: PUBLIC BUILDING COMMISSION SINCE 2008

BERLIN YOUTH SOCCER ASSOCIATION 2000 TO 2013

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BERLIN TOWN CLERK

2024 JAN -2 AM 8:45

Katrina Gleason

BERLIN, CT

Tell us why you feel qualified for this appointment: MY BACKGROUND AS AN ENGINEER AND MY CURRENT TENURE ON THE COMMISSION.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature:

Date: 01/02/2023

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Public Building

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

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Please list your Board/Commission preference below:

1. PUBLIC BUILDING COMMISSION 2. _____

Name: THOMAS REID Telephone No.: 860-384-3874

Home Address: 1062 WORTHINGTON RIDGE Number of years in Berlin: 29
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: thomaskreide@comcast.net

Are you a Registered Voter? YES Party Affiliation: UNAFFILIATED
(Note: To apply, you must be a Registered Voter in Berlin)

AB ECONOMICS LAFAYETTE COLLEGE
Educational Background (optional)

RETIRED - FORMER COMMERCIAL/CRE LENDING OFFICER
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: _____

CURRENT CHAIRMAN BERLIN PUBLIC BUILDING COMMISSION

Tell us why you feel qualified for this appointment: _____

HAVEN'T BEEN REPLACED YET!

Can you think of any reason that a conflict of interest could arise if you were appointed? _____

NONE

Signature: THOMAS B. REID Date: 12/20/23

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2023 DEC 20 PM 3:33

Kathryn Gleason
BERLIN, CT.



Veterans Commission

TOWN OF BERLIN
240 Kensington Road
Kensington, CT 06037

Berlin Veterans Commission 2023 Attendance Sheet

December 6, 2023

Meeting Dates

- 1) January 3, 2023 – Charles Colaresi, Thomas Uznanski, Peter Galgano Jr., Robert Smith, and Dean Revoir **were present**. Paul Eshoo and Bruce Trevethan **were excused**.
- 2) February 7, 2023 – Charles Colaresi, Thomas Uznanski, Peter Galgano Jr., Paul Eshoo, and Bruce Trevethan **were present**. Dean Revoir and Robert Smith **were excused**.
- 3) March 7, 2023 – Charles Colaresi, Thomas Uznanski, Peter Galgano Jr., Paul Eshoo, and Dean Revoir **were present**. Bruce Trevethan and Robert Smith **were absent**.
- 4) April 4, 2023 – Charles Colaresi, Thomas Uznanski, Peter Galgano Jr., Paul Eshoo, Bruce Trevethan and Robert Smith **were present**. Dean Revoir **was excused**.
- 5) May 2, 2023 – Charles Colaresi, Thomas Uznanski, Peter Galgano Jr., Paul Eshoo, Bruce Trevethan, Dean Revoir, and Adam Revoir **were all present**.
- 6) June 6, 2023 – Charles Colaresi, Peter Galgano Jr., Paul Eshoo, and Bruce Trevethan **were present**. Thomas Uznanski, Dean Revoir, and Adam Revoir **were excused**.
- 7) September 5, 2023 – Charles Colaresi, Bruce Trevethan, Peter Galgano Jr., Dean Revoir, and Adam Revoir **were present**. Paul Eshoo and Thomas Uznanski **were excused**.
- 8) October 3, 2023 – Charles Colaresi, Thomas Uznanski, Bruce Trevethan, Peter Galgano Jr., and Paul Eshoo **were present**. Dean Revoir and Adam Revoir **were excused**.
- 9) November 6, 2023 – Charles Colaresi, Thomas Uznanski, Bruce Trevethan, Peter Galgano Jr., Dean Revoir and Adam Revoir **were present**. Paul Eshoo **was absent**.
- 10) December 5, 2023 – Charles Colaresi, Paul Eshoo, Bruce Trevethan, Peter Galgano Jr., Dean Revoir and **were present**. Adam Revoir and Thomas Uznanski **were excused**.

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 13 PM 2:39

Kathryn Wallace
BERLIN, CT.

Respectfully submitted,

Peter Galgano Jr.

Peter Galgano Jr., Secretary



Veterans Commission

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Veterans 2. _____

Name: Charles Colaresi Telephone No.: 860-224-9494

Home Address: 269 Newton St Number of years in Berlin: 52
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: charles.colaresi@snet.net

Are you a Registered Voter? Yes Party Affiliation: D
(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Veterans Commission, Cemetery
Commission

Tell us why you feel qualified for this appointment: Past experience

Can you think of any reason that a conflict of interest could arise if you were appointed? No

Signature: Charles H Colaresi Date: 16 Nov 23

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2023 NOV 17 AM 10:51

Kathy Wall
BERLIN, CT.

BERLIN VNA 2023
BOARD ATTENDANCE[illegible]



VNA

Please return application to:
Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN
Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Berlin VNA

2. _____

Name: Cara H. Staus

Telephone No.: 800 829 8246

Home Address: 67 Metacomet Dr
(Note: To apply, you must be a Registered Voter in Berlin)

Number of years in Berlin: 35

Email Address: carastaus@comcast.net

Are you a Registered Voter? Yes
(Note: To apply, you must be a Registered Voter in Berlin)

Party Affiliation: Republican

B.S. Management
Educational Background (optional)

Asst. Vice President Risk Mgt. Allied World Assurance Co
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Current Chair of VNA

Tell us why you feel qualified for this appointment: Possess more than 25 years in Healthcare - 15+ in management w/ Homecare Exp

Can you think of any reason that a conflict of interest could arise if you were appointed? N/A

Signature: Cara H. Staus Date: 12/20/2023

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2023 DEC 28 PM 12:34

Kathryn Glaze

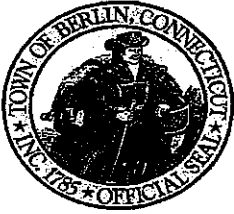
BERLIN, CT

Town of Berlin – Water Control Commission

2023 Attendance

P=Present / A=Absent / E=Excused

[illegible]



Water Control

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Berlin Water Control / 2. _____

Name: Barry J. Fairwood

Telephone No.: 860-402-2550

Home Address: 14 Harris St

Number of years in Berlin: 50 +

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: bfairwood@cs.com

Are you a Registered Voter? Yes

Party Affiliation: Republican

(Note: To apply, you must be a Registered Voter in Berlin)

Educational Background (optional)

Retired

Present Employment (company/position/address)

Current and Past Civic/Community Involvement:

Tell us why you feel qualified for this appointment: I have served on

BWCC for over 10 years

Can you think of any reason that a conflict of interest could arise if you were appointed?

NO

Signature:

Barry J. Fairwood

Date:

12-7-21

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
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RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 13 AM 11:45

Kathy G. Wells

BERLIN, CT

Water Control



Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. WATER CONTROL COMMISSION

2. _____

Name: ALVARO GARCIA JR.

Telephone No.: 860-924-5529

Home Address: 27 BROOKE MEADOW ROAD Number of years in Berlin: 10

(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: AG9243@GMAIL.COM

Are you a Registered Voter? YES

Party Affiliation: INDEPENDENT

(Note: To apply, you must be a Registered Voter in Berlin)

UNIVERSITY OF HARTFORD

Educational Background (optional)

CONNECTICUT DEPARTMENT OF TRANSPORTATION - PRINCIPAL ENGINEER

Present Employment (company/position/address) 2800 BERLIN TURNPIKE
NEWINGTON, CT 06111

Current and Past Civic/Community Involvement: WATER CONTROL COMMISSION

BERLIN SOCCER AND BASKETBALL VOLUNTEER ASSISTANT COACH / COACH

Tell us why you feel qualified for this appointment: CURRENTLY ON WCC

Can you think of any reason that a conflict of interest could arise if you were appointed?

Signature: _____

Date: 1/2/24

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RECEIVED FOR RECORD
TOWN OF BERLIN
24 JAN -3 AM 9:18

Kathy Wall

BERLIN, CT.



Water Control

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. BERLIN WATER CONTROL 2. _____

Name: THOMAS LASKER Telephone No.: 860-828-9709

Home Address: 110 WILDERMERE RD Number of years in Berlin: 30
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: THOMAS LASKER @ATT.NET

Are you a Registered Voter? YES Party Affiliation: REPUBLICAN
(Note: To apply, you must be a Registered Voter in Berlin)

BSBA - BABSON INSTITUTE
Educational Background (optional)

RETIRED (DIV. VICE PRES. QUALITY ASSURANCE)
Present Employment (company/position/address)
N/A.

Current and Past Civic/Community Involvement: ACTIVE VFW, ST. PAUL PARISH
PAST LEADERSHIP ROLES WITH TIMBERLAND SENIOR GOLF

Tell us why you feel qualified for this appointment: PAST & PRESENT EXPERIENCE
WITH ISSUES FACING BWCC. SERVED SINCE 2002

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Thomas Lasker Date: Nov. 29, 2023

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Kathryn Wall

BERLIN, CT.

TOWN OF BERLIN
NOV 29 PM 2:02

Youth Services Advisory Board 2023 Attendance

	1/12/2023 Cancelled	2/9/2023	3/9/2023 *No Information	4/13/2023	5/11/2023 Cancelled	6/8/2023	9/14/2023 Cancelled	10/12/2023	11/9/2023 Cancelled	12/14/2023 Cancelled
Members										
Nancy Cavaliere		X		X		X		X		
Jan Zagorski		X				X		X		
Cindi McKinnon		X		X				X		
Adam Marzi		X		X		X				
Nicole Tierney						X		X		
Brett Kelly		X		X		X		X		
Nathan Delackome (secretary)						X		X		
Staff										
Jaymee Miller (Staff Liaison)				X		X		X		

Nicole Tierney and Nathan Delackome joined board in 6/23

*No Minutes from 3/9/23 – Jaymee Miller did not take over as Staff Liason until 4/13/2023

RECEIVED FOR RECORD
BERLIN TOWN CLERK

2023 DEC 19 AM 10:32

Kelly Miller
BERLIN, CT.



Zoning Board of Appeals

Please return application to:

Town Clerk's Office - Room 107 - 240 Kensington Road - Berlin, CT 06037

TOWN OF BERLIN

Application for Appointments to Boards and Commissions

I, the undersigned am interested in community service and provide this information for the use of the Town Council in considering my qualifications for appointments to a Town board or commission.

Please list your Board/Commission preference below:

1. Zoning board of appeals 2. Economic Development

Name: Michael Simonetta Telephone No.: 860.305.9459

Home Address: 146 Hummingbird Dr Number of years in Berlin: 2
(Note: To apply, you must be a Registered Voter in Berlin)

Email Address: Mike22dj@aol.com

Are you a Registered Voter? yes Party Affiliation: R
(Note: To apply, you must be a Registered Voter in Berlin)

Associate's Degree in Marketing Management
Educational Background (optional)

Self employed Michael Simonetta DT & Event Services
Present Employment (company/position/address)

Current and Past Civic/Community Involvement: Chairman of Terrari Concorso
raising over a million Dollars for CT Childrens Medical 2002-2018

Tell us why you feel qualified for this appointment: My love of community and
Making our town a great place to live.

Can you think of any reason that a conflict of interest could arise if you were appointed? NO

Signature: Michael Simonetta Date: 12.6.23

1. We encourage you to attend meetings of any board or commission that you are interested in joining and request information about the specific duties and responsibilities involved.
2. The information that you provide will be used by the Town Council in making appointments and may be used in news releases if you are appointed.
3. If you have additional information that you want to provide, please attach extra pages.
4. If appointed, please remember the importance of attending the meetings. By Charter, the Town Council may remove a board member if three consecutive meetings are missed without justifiable cause. The Council shall make final determination as to what constitutes justifiable cause in considering such removal.

RECEIVED FOR RECORD
TOWN CLERK
2023 DEC 8 PM 12:43

Katrina Wall

BERLIN, CT.

Join Zoom Meeting

<https://berlinc-t-gov.zoom.us/j/87535075224?pwd=6Mf0s0Mm7g2FOBMfn8hMJJaQb1R4CRf.1>

Meeting ID: 875 3507 5224

Passcode: 891582

+1-301-715-8592, US (Washington DC)

**TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, December 12, 2023
Town Council Chambers (in person)
Remote Meeting
7:00 P.M.**

A. CALL TO ORDER:

Mayor Kaczynski called the Town Council meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

Those in attendance were:

Councilor Kate Atkinson
Councilor Sandra Coppola
Mayor Mark Kaczynski
Councilor Charles Paonessa
Councilor Mark Pruzin
Councilor Peter Rosso
Councilor Donna Veach

Also in attendance:

Town Manager Arosha Jayawickrema
Corporation Counsel Lou Dagostine

D. PRESENTATION OF PROCLAMATION: Chris Edge – President’s Award

Mayor Kaczynski stated that there were two items to be presented to Economic Development Director Chris Edge and asked Councilor Veach to present the first item from the State.

Councilor Veach stated that on behalf of the State of Connecticut General Assembly she has an Official Citation introduced by herself as State Representative, Representative Fazzino, and Senator Lopes offering sincere congratulations to Chris Edge in recognition of being chosen as Connecticut Economic Development Association Member of the Year. The citation acknowledges Mr. Edge’s achievement and thanks him for his dedication and service to the Town of Berlin.

Mayor Kaczynski then presented Mr. Edge with the following Proclamation from the Town of Berlin.

TOWN OF BERLIN
Town Council
PROCLAMATION
BE IT HEREBY KNOWN TO ALL THAT:
The Town of Berlin hereby recognizes
Chris Edge

For being selected as the 2023 Connecticut Economic Development Association President's Member of the Year Award recipient. The award recognizes a member who has exhibited true leadership in economic development in a Connecticut community and that demonstrates real results and outcomes over the past year.

The CEDAS chose Chris for his willingness to help others in Berlin and statewide noting that he is one of the first to respond to economic development colleagues' requests for guidance or resources and the fact that he tirelessly advanced Berlin's economic development and business environment in 2023.

In recognition of his dedication and commitment to his profession, his colleagues and the Berlin community in particular, the Town Council extends our thanks and congratulations for being named the CEDAS Member of the year.

Dated this 12th day of December 2023 at Berlin, Connecticut
Mark H. Kaczynski, Mayor

E. AUDIENCE OF CITIZENS:

Cornel Boudria, 115 Skinner Road – Mr. Boudria stated that he wanted to address the agenda item awarding the Arts and Culture Grant to the Town of Berlin particularly the criteria of awarding the grant to a Municipal Arts Department which Berlin does not have. He understands this will be addressed this evening.

Economic Development Director Chris Edge explained that when the account was created for the grant online with the State of Connecticut a placeholder called Berlin Arts Department was entered into the application and when the grant was awarded the State added the word Municipal to that name. The grant states that it is to support artistic programming and/or services for the residents of the community. There is an agenda item this evening to establish that committee to oversee the grant funds.

F. MAYOR'S UPDATE:

None

G. MEETING AGENDA – Immediately Following the Mayor's Update

H. CONSENT AGENDA:

1. Topic re: Approve waiving the Police Traffic Control fees for the 2023 Griswold Holiday Extravaganza in the approximate amount of \$518.00. – Police Department
2. Topic re: Accept the donation of \$2,500.00 and appropriate the funds to the Police K9 Program Expenditure Account. – Police Department
3. Topic re: Accept the donation of \$125 and appropriate the funds to the Supplies Expenditure Account. – Police Department
4. Topic re: Approve waiving the Police Traffic Control fees in the estimated amount of \$ 344.99 for the Powder Puff Flag Football Fundraiser that will take place on November 21,2023. – Police Department
5. Topic re: Accept monetary donations totaling \$856.36 and deposit \$782.57 into the friends of the library miscellaneous account to be used to purchase child/teen program supplies, a child/teen program and coffee supplies and deposit \$50.00 into the children's donation account for children's activities and deposit \$23.79 into the library agency account for the libraries greatest need and accept the donation of books with an approximate value of \$196.98 to be added to the appropriate department collections and four display holders with an approximate value of \$50.00 to be utilized in the adult department and building tiles with an approximate value of \$25.00 to be utilized in the children's department. – Berlin-Peck Memorial Library
6. Topic re: Accept donations to the Berlin Animal Control Donation Account for \$ 50.00 for Animal Care and supplies valued at \$ 210.00. – Animal Control
7. Topic re: Accept the donation of \$500 to the Public Grounds Donation Account by the Berlin Land Trust for a bench in memory of Frank Harvey for placement at the West Lane main entrance to Ragged Mountain Preserve. – Economic Development
8. Topic re: Authorize Town Manager to apply for the Secretary of the State Early Voting Grant in the amount of \$10,500.00 and once received, appropriate the funds to the Early Voting Grant account in the Special Revenue Fund. – Registrar of Voters
9. Topic re: Accept donation of a desk, measuring 102" by 72", to the Berlin VNA for office staff use, valued at \$50.00. – VNA
10. Topic re: Authorize the Senior Center Director to donate \$1,000 to the Retired Senior Volunteer Transportation Program from the Myrna Pauloz Fund. – Senior Center

Councilor Paonessa moved to accept the Consent Agenda as presented.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

I. PUBLIC HEARINGS

(1) The Town Council of the Town of Berlin will meet at Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, December 12, 2023 at 7:00 p.m. for the purpose of holding a public hearing.

The public is invited to comment on the proposed five-year lease agreement between the Berlin Visiting Nurses Association and Clear Arch Health for ten telemonitoring units totaling \$6,396.00 for the remainder of this fiscal year (FY24) and \$6,594.00 annually for the remainder of the lease agreement.

Copies of said proposed agreement are on file open to public inspection at the Office of the Town Clerk.

Following the public hearing, the Town Council may consider and act upon the lease agreement.

Town Clerk Kate Wall stated that as this Public Hearing was scheduled and advertised the item needed to remain on the agenda, however the VNA has come up with a more efficient and cost-effective alternative therefore this public hearing does not need to be held and this item is being withdrawn.

(2) The Town Council of the Town of Berlin will meet at Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, December 12, 2023 at 7:00 p.m. for the purpose of holding a public hearing on the following proposed ordinance of the Town, said ordinance being entitled as follows:

“AN ORDINANCE APPROPRIATING \$3,200,000 FOR HVAC UPGRADES TO MARY E. GRISWOLD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$3,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION, AND PENDING THE ISSUANCE THEREOF, THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE”.

Copies of said proposed ordinance are on file open to public inspection at the Office of the Town Clerk.

Following the public hearing, the Town Council may consider and act upon the bond ordinance.

Mayor Kaczynski convened the Public Hearing on an Ordinance Appropriating \$3,200,000 for HVAC Upgrades to Mary E. Griswold Elementary School (2023) at 7:12 p.m. by reading the legal notice into the record.

Councilor Paonessa moved to read the title of the proposed ordinance and to waive the reading of the remainder of the ordinance, incorporating its full text into the minutes of this meeting.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

“AN ORDINANCE APPROPRIATING \$3,200,000 FOR HVAC UPGRADES TO MARY E. GRISWOLD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$3,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION, AND PENDING THE ISSUANCE THEREOF, THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE”.

Mayor Kaczynski asked if there were any comments from the public. Thomas Reed, Chairman of the Public Building Commission, stated he was available to answer questions regarding the status of HVAC upgrades to Griswold and Hubbard Elementary Schools. The current HVAC systems are quite old and not functioning at their full capacity. In order for the Town of Berlin to apply for grants for the projects accurate cost estimates were needed. Estimates from two companies were received which resulted in the figures for the bond ordinances. The Public Building Commission, along with the construction manager for the current Willard Elementary School HVAC project, reviewed those estimates and feel they are very accurate.

Mr. Reed added that the schedule for the projects would incorporate two summers with some second shift school year work scheduled. Depending on specifications of the grant the two projects may need to be done concurrently.

Town Manager stated that the potential amount of the grant is up to forty percent of the total cost of both projects or approximately \$3,376,545.

Mayor Kaczynski called the public hearing on the \$3,200,000 HVAC upgrades to Mary E. Griswold Elementary School Project bond ordinance closed at 7:20 p.m.

(3) The Town Council of the Town of Berlin will meet at Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, December 12, 2023 at 7:00 p.m. for the purpose of holding a public hearing on the following proposed ordinance of the Town, said ordinance being entitled as follows:

“AN ORDINANCE APPROPRIATING \$4,950,000 FOR HVAC UPGRADES TO RICHARD D. HUBBARD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$4,950,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION, AND PENDING THE ISSUANCE THEREOF, THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE”.

Copies of said proposed ordinance are on file open to public inspection at the Office of the Town Clerk.

Following the public hearing, the Town Council may consider and act upon the bond ordinance.

Mayor Kaczynski convened the Public Hearing on an Ordinance Appropriating \$4,950,000 for HVAC Upgrades to Richard D. Hubbard Elementary School (2023) at 7:21 p.m. by reading the legal notice into the record.

Councilor Paonessa moved to read the title of the proposed ordinance and to waive the reading of the remainder of the ordinance, incorporating its full text into the minutes of this meeting.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

“AN ORDINANCE APPROPRIATING \$4,950,000 FOR HVAC UPGRADES TO RICHARD D. HUBBARD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$4,950,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION, AND PENDING THE ISSUANCE THEREOF, THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE”.

Mayor Kaczynski asked if there were any comments from the public adding that information on the project was provided by Public Buildings Commission Chairman Thomas Reed during the previous public hearing. Mr. Reed added that the cost of the Hubbard Elementary School project is a more due to the older age of the system and the older electrical and mechanical systems requiring more work, along with the size of the system being larger.

Mayor Kaczynski called the public hearing on the \$4,950,000 HVAC upgrades to Richard D. Hubbard Elementary School Project bond ordinance closed at 7:23 p.m.

J. NEW BUSINESS:

- 1. Topic re: Waive Rule 7 of the Town Council Rules and Procedures. Approve the adoption of “AN ORDINANCE APPROPRIATING \$3,200,000 FOR HVAC UPGRADES TO MARY E. GRISWOLD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$3,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.” – Town Clerk**

Town Manager stated that due to time constraints of the grant application deadline this request is to Waive Rule 7 to allow the Town Council to vote to adopt the bond ordinance at tonight’s meeting. After adoption the item will also be voted on by the Board of Finance.

Mayor Kaczynski explained to the new Council members that typically a public hearing item is voted on at the next Town Council meeting however this is the last meeting for December 2023.

Councilor Paonessa moved to waive Rule 7 of the Town Council Rules and Procedures so that the Council could vote to adopt the \$3,200,000 HVAC upgrades to Mary E. Griswold Elementary School (2023) bond ordinance at this meeting.

Seconded by Councilor Veach.

Those voting in favor: Councilor Atkinson, Councilor Coppola, Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Those voting against: None.

Vote being 7-0 (MOTION CARRIED)

Councilor Paonessa moved that “AN ORDINANCE APPROPRIATING \$3,200,000 FOR HVAC UPGRADES TO MARY E. GRISWOLD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$3,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE” be adopted.

Seconded by Councilor Veach.

Those voting in favor: Councilor Atkinson, Councilor Coppola, Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Those voting against: None.

Vote being 7-0 (MOTION CARRIED)

2. **Topic re: Waive Rule 7 of the Town Council Rules and Procedures. Approve the adoption of “AN ORDINANCE APPROPRIATING \$4,950,000 FOR HVAC UPGRADES TO RICHARD D. HUBBARD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$4,950,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE.” – Town Clerk**

Town Manager Jayawickrema stated that the due to time constraints of the grant application deadline this request is to Waive Rule 7 to allow the Town Council to vote to adopt the bond ordinance at tonight’s meeting. After adoption the item will also be voted on by the Board of Finance.

Councilor Paonessa moved to waive Rule 7 of the Town Council Rules and Procedures so that the Council could vote to adopt the \$4,950,000 HVAC upgrades to Richard D. Hubbard Elementary School (2023) bond ordinance at this meeting.

Seconded by Councilor Veach.

Those voting in favor: Councilor Atkinson, Councilor Coppola, Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Those voting against: None.

Vote being 7-0 (MOTION CARRIED)

Councilor Paonessa moved that “AN ORDINANCE APPROPRIATING \$4,950,000 FOR HVAC UPGRADES TO RICHARD D. HUBBARD ELEMENTARY SCHOOL (2023) AND AUTHORIZING THE ISSUE OF \$4,950,000 BONDS OF THE TOWN TO MEET SAID

APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE” be adopted.

Seconded by Councilor Veach.

Those voting in favor: Councilor Atkinson, Councilor Coppola, Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Those voting against: None.

Vote being 7-0 (MOTION CARRIED)

3. **Topic re: Utilize Sourcewell Contract no. 030421-SIE and approve proposals provided by Siemens Industry, Inc. (Siemens) of Cromwell, CT in the amount of \$96,461.98 which includes a five percent project contingency for interior and exterior camera upgrades at Berlin High School. – Board of Education**

Berlin Public Schools Director of Finance Ashley Dorsey explained that cameras at Berlin High School that are in disrepair and in need of upgrades due to firmware issues need to be replaced to meet the school’s security standards. The Board of Education is requesting approval to utilize the proposals provided by Siemens Industry, Inc through the Sourcewell Cooperative Purchasing Agreement.

Replacement of the cameras is essential to the security operations at the high school to restore adequate surveillance throughout the building and provide a critical resource in the event of an emergency.

Councilor Paonessa moved to utilize Sourcewell Contract no. 030421-SIE and approve proposals provided by Siemens Industry, Inc. (Siemens) of Cromwell, CT in the amount of \$96,461.98 which includes a five percent project contingency for interior and exterior camera upgrades at Berlin High School.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

4. **Topic re: Approve a bid waiver to purchase a 2020 Ford Fusion Sedan from Monaco Ford, for an amount not to exceed \$23,826, for the purpose of transporting student(s) to and from school, since this is in the best interest of the town. – Board of Education**

Berlin Public Schools Director of Finance Dorsey explained that the Board of Education Transportation Department is requesting this waiver to purchase this vehicle to be used for a student(s) with physical limitations that is unable to safely get into and out of a van or bus. The requested vehicle is going to replace the 2006 Nissan Altima with over 210,000 miles which currently travels approximately 65 miles per day.

Transportation Coordinator Kim Pethigal has done substantial research to find a vehicle that meets the student's needs, and the Board of Education requests the Town Council's support to provide the required transportation services.

Councilor Paonessa moved to approve a bid waiver to purchase a 2020 Ford Fusion Sedan from Monaco Ford, for an amount not to exceed \$23,826, for the purpose of transporting student(s) to and from school, since this is in the best interest of the town.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

5. Topic re: Approve the Educational Specifications approved and submitted by the BOE, to consider providing the necessary funds for the renovation the Science Labs at McGee School, and to refer the Project to the Public Building Commission for review and action. – Board of Education

Berlin Public Schools Director of Operations Jeffrey Cugno provided the Town Council with pictures of the science lab that is the topic of this agenda item.

Mr. Cugno stated that under their capital plan the Board of Education (BOE) requested funds to renovate the science labs at McGee Middle School. Conceptual cost estimates were obtained for the renovation of five science classrooms with outdated equipment that were built in 1968.

The BOE Capital Planning Committee developed Educational Specifications for the project which is their form of a Statement of Need which was approved by the BOE. The project shall include planning, design, programming, budgeting, construction, and commissioning for the upgrades and construction of five laboratory classrooms. The funding to be used is general funds and bonds to be issued. The cost estimate is \$3,119,697.

Mr. Cugno added that there are currently 591 students at McGee which houses grades six through eight. Approximately 80 students utilize the science labs every day. Within studies done by Friar Associates in 2021 renovation of the science labs was recommended.

Councilor Paonessa moved to approve the Educational Specifications approved and submitted by the BOE, to consider providing the necessary funds for the renovation the Science Labs at McGee School, and to refer the Project to the Public Building Commission for review and action.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

6. Topic re: Authorize the Public Building Commission Chairman to enter into an Agreement with Millennium Builders, Inc. of Bloomfield, CT for General Construction Services related to the Additions and Renovations to Berlin Police Department HQ at 240 Kensington Road for an amount not to exceed \$2,903,405.00. – Public Building Commission

Town Manager Jayawickrema stated that the Public Building Commission (PBC) was charged with oversight of the Police Station Renovation Project, and in coordination with Jacunski Humes Architects (JHA, the project designer), issued bid documents on September 25, 2023. A public bid opening was held on October 26, 2023 with 14 companies submitting bids ranging from \$2,524,700 to \$3,857,000.

Scope review meetings were held with the two lowest bidders, and it was recommended that Millennium Builders, Inc be awarded the contract for an amount not to exceed \$2,903,405 which includes a 15% contingency. That amount will be reduced by the \$1 million appropriated from Fund Balance previously approved by Town Council, along with \$750,000 from a grant approved on October 6, 2023 by the State Bond Commission.

Councilor Paonessa moved to authorize the Public Building Commission Chairman to enter into an Agreement with Millennium Builders, Inc. of Bloomfield, CT for General Construction Services related to the Additions and Renovations to Berlin Police Department HQ at 240 Kensington Road for an amount not to exceed \$2,903,405.00.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

7. Topic re: Authorize the Town Manager to sign the aforementioned License Agreement/MOU with the State of CT, Connecticut Department of Emergency Services and Public Protection. – Police

Town Manager Jayawickrema stated that during a previous joint meeting of the Town Council and Board of Finance there was discussion regarding dead spots in the police radio system within the town. Police Chief Matthew McNally and Deputy Chief Drew Gallupe have been working with the Connecticut Department of Emergency Services and Public Protection and an MOU was developed to allow the Town of Berlin to join/share the Connecticut Land Mobile Radio Network (CLMRN) to improve public safety communications and enhance public safety.

The MOU is a License Agreement document and if the Town chooses to join with the CLMRN there is no fee paid to the State to accomplish this. The fees incurred would be the cost to switch current car and portable radios as well as updates and revisions to the dispatch center to reprogram our equipment to run with/share the State's System.

Councilor Paonessa moved to authorize the Town Manager to sign the aforementioned License Agreement/MOU with the State of CT, Connecticut Department of Emergency Services and Public Protection.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

8. Topic re: Close Demore, Dinda, Bittner Jr. Memorial Pool and work towards remediation of that area. – Parks and Recreation

Parks and Recreation Commission Chair Donna Bovee stated that the Demore, Dinda, Bittner Jr. Memorial Pool (the "Pool") in East Berlin has been the subject of discussion since 2022 due to its condition and Ms. Bovee distributed pictures to the Town Council.

The Parks and Recreation Commission (the "Commission") unanimously recommends that the Pool be closed as there are significant repairs required due to age. Attendance at the Pool has also been decreasing with an average of 20 attendees per day in 2022. It has been determined that Percival Pool can take on the additional attendees as shown during the 2023 season.

The Commission did compare Berlin with similar size surrounding towns and those towns have one outdoor pool but also have an indoor pool while Cromwell does not have any pools. The installation of a splash pad was examined by the Commission which can benefit young and old, and they feel something exciting can be done in that area.

Another reason for recommending pool closure is the lack of available staffing, particularly supervisors. Pool closures during Covid affected the chain of advancement that normally produces supervisors.

Ms. Bovee described issues shown on the pictures she distributed which included significant cracks and warping.

In October the Commission held a public meeting at Hubbard Elementary School which is a neighbor of the pool and there was a good turnout to discuss the status of the Pool. Public comments included about four people who spoke in favor of keeping the pool open while others spoke in favor of a splash pad.

Ms. Bovee stated that the Commission would like approval to do a feasibility study to obtain better cost estimates to close and remediate the Pool, understand the costs involved to install a splash pad as well as costs to convert the current tennis courts to pickle ball courts. The current capital plan approved by the Town Capital Committee for the feasibility study is \$30,000. The Commission would need the Town Council to approve this plan and not wait until capital spending is designated after the 2024 surplus is known. Public Grounds would work with a vendor as their schedule allows and have it completed so that the town can decide the best use and cost of creating an area in East Berlin that could be enjoyed by various ages for recreation.

Mayor Kaczynski requested that more information regarding the cost of the feasibility study be brought to the Town Council at their next meeting along with rough estimates for the cost of a new pool liner as well as splash pad costs.

NO ACTION TAKEN

Motion to move up Agenda Item #18

Councilor Paonessa moved to move up agenda item #18.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

- 18. Topic re: Refer to the Parks and Recreation Commission and the Commission on the Aging to consider revising the Statements of Need for the Community / Senior Center project to bring down the project scope and cost. Also authorize the Town Manager to enter a contract with an Architect from the Town's On-Call List for an amount not to exceed \$30,000 to be paid from the Architect & Engineering Fees account for additional planning for Community Center project, as this is in the best interest of the Town, subject to review and approval of Corporation Counsel. – Economic Development**

Mayor Kaczynski stated that a meeting was held a short time ago at the Berlin Senior Center to discuss the status of the Community/Senior Center project and to receive public comment. What came out of that meeting was to request that both the Parks and Recreation Commission and the Commission on the Aging consider revising their Statements of Need for the project, reducing the size of the project and the Town will obtain information from the YMCA.

Parks and Recreation Commission Chair Donna Bovee suggested that the Board of Finance provide the Commissions with a cost figure they are comfortable with first, so the project is not shot down again.

Councilor Paonessa suggested thinking outside the box and coming up with different ideas such as the possibility of an inflatable building that could house an indoor pool and that maybe lumping all the needs into one building is the wrong approach.

Regarding the portion of the agenda item that refers to authorizing the Town manager to enter into a contract with an architect for additional planning for the Community Center project, Town Manager Jayawickrema explained that if the YMCA is going to make a proposal and they want to tap into some of the work already done to provide the Town with a sense of the project cost they can do it cost-effectively with flexibility.

Councilor Paonessa moved to refer to the Parks and Recreation Commission and the Commission on the Aging to consider revising the Statements of Need for the Community / Senior Center project to bring down the project scope and cost.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

Councilor Paonessa moved to authorize the Town Manager to enter a contract with an Architect from the Town's On-Call List for an amount not to exceed \$30,000 to be paid from the Architect & Engineering Fees account for additional planning for Community Center project, as this is in the best interest of the Town, subject to review and approval of Corporation Counsel.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

Motion to move up Agenda Item #22

Councilor Paonessa moved to move up agenda item #22.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

22. Topic re: Update on Senior Housing – Mayor

Mayor Kaczynski stated that he wanted to bring the new Council members up to date on the Senior Housing project.

For a number of years, the Town has tried to bring additional senior housing to the Town of Berlin with a number of issues along the way including easement issues from the State, funding issues, etc. The most recent plan was for the Berlin Housing Authority to take on the project with a closing scheduled and \$34 million in funding scheduled to be wire transferred in order to transfer the Knights of Columbus property to the Berlin Housing Authority. Documents were executed at the closing however the funds did not come through therefore the closing did not occur. No information was ever received regarding where those funds went.

Mayor Kaczynski is therefore going to ask the Berlin Police Department to obtain statements from all involved to determine if there ever was a deal with Wells Fargo, and if so where did those promised funds go.

Mayor Kaczynski added that the next step would require the Town to take on the project. Town Manager Jayawickrema added that it was already approved at the October Town Council meeting to move forward and hire FHI, the consultant that worked with the Affordable Housing Plan and Plan of Conservation and Development, with an RFP out by early March. Text amendments would be required from the Planning and Zoning Commission which are being worked on.

NO ACTION REQUIRED

9. Topic re: Call a Town Meeting on January 2, 2024, at 6:45pm to approve a non-budgeted appropriation of \$509,000 from the Municipal Revenue Sharing account to the Vehicle Reserve account, both in the General Fund. – Finance

Town Manager Jayawickrema explained that Public Act 22-118 included a provision for a payment to municipalities on June 30, 2022 and June 30, 2023 from any remaining balance in the Municipal Revenue Sharing account after all required payments were completed. In January 2022, the Office of Policy and Management (OPM) notified municipalities, at that time, payments were not expected for the biennium (FY22 & FY23) but if revenues exceeded their estimates, grants would be re-evaluated.

In September 2023, OPM notified municipalities that the State Comptroller's Office was reviewing final fiscal year 2023 accrued revenues. Based on final fiscal year 2023 revenues, the State remitted \$509,953.55 to the Town of Berlin in October under the provisions of PA 22-118. Based on the direction provided by OPM in 2022, the adopted fiscal year 2024 Town of Berlin General Fund budget did not include this revenue.

Fleet Manager Jim Simons stated that the latest fiscal year 2025 capital plan includes \$925,000 for vehicles. A request to appropriate \$509,000 would fund 55% of this vehicle capital plan with almost all being priority one requests and include Highway, Public Grounds, Public Buildings, and Municipal Garage vehicles. Mr. Simons added that the average age of the vehicles being replaced is 13 years and the average mileage is 170,000 miles.

Councilor Paonessa moved to call a Town Meeting on January 2, 2024, at 6:45pm to approve a non-budgeted appropriation of \$509,000 from the Municipal Revenue Sharing account to the Vehicle Reserve account, both in the General Fund.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

10. Topic re: Authorize the Town Manager to extend the Agreement for Contract #2022-10 (Routine Repairs and Minor Emergency Sewer Service) including pump stations, through February 1, 2024 for service use by Water Control, and other departments, on a Town-wide basis. – Water Control

Water Control Manager Ray Jarema stated that the Town went out to bid for contractors to clean out sewer lines and pumping stations. Only one bid was received but their references did not check out. The Town will be going out to bid again and in the meantime the Town's current contractor Drain Doctor has agreed to extend their contract for another month.

Mr. Jarema also stated that the Berlin Water Control received the American Water Works Association Connecticut Section Best Drinking Water Taste Test for 2023. Berlin was the smallest system in the running.

Councilor Paonessa moved to authorize the Town Manager to extend the Agreement for Contract #2022-10 (Routine Repairs and Minor Emergency Sewer Service) including pump stations, through February 1, 2024 for service use by Water Control, and other departments, on a Town-wide basis.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

11. Topic re: Authorize the Town Manager to extend the use of the State D.A.S. Unit Price Contract #18PSX0147 to purchase Guide Rail Repair and Installation Services through April 30, 2024 (or to a later date if further extended by the State), with the most cost-effective and qualified Contractor. – Public Works

Public Works Director Mike Ahern stated that the current contract for guide rail repair and installation through the State Department of Administrative Services expired on October 24, 2023 however the State has extended the contract through April 30, 2024. The Town Council previously authorized the use of this contract through its October expiration date and this request is to extend that authorization through the new expiration date of April 30, 2024.

Councilor Paonessa moved to authorize the Town Manager to extend the use of the State D.A.S. Unit Price Contract #18PSX0147 to purchase Guide Rail Repair and Installation Services through April 30, 2024 (or to a later date if further extended by the State), with the most cost-effective and qualified Contractor.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

12. Topic re: Authorize awarding the 2024 gasoline contract as bid by Capitol Region Council of Governments to the selected bidder for 78,500 gallons of gasoline. – Municipal Garage

Fleet Manager Jim Simons stated that the Town's current gasoline contract is expiring on December 31, 2023. The Town of Berlin is participating in the annual Capitol Region Council of Governments (CRCOG) bid being opened on December 13, 2023. The new contract will run from January 1, 2024 to December 31, 2024 and will be for 78,500 gallons of gasoline.

Using the CRCOG bid would allow town administration the ability to potentially lock into a favorable price for the duration of the new contract. The benefit to the town is stability in pricing for gasoline over an extended period which hopefully will afford some savings and an adequate budget figure.

Councilor Paonessa moved to authorize awarding the 2024 gasoline contract as bid by Capitol Region Council of Governments to the selected bidder for 78,500 gallons of gasoline.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

13. Topic re: Approve the purchase of four Police vehicles from Tasca Ford utilizing State of Connecticut Department of Administrative Services contract # 19PSX0161 for an amount not to exceed \$185,255. – Municipal Garage

Fleet Manager Simons stated that The Police Department received funding to purchase four vehicles; three from surplus, and a fourth, a supervisor's vehicle that the town received a state grant to fund.

As the next order bank for these vehicle opens during the first quarter of 2024 and that is for model year 2025 with delivery sometime in 2025, Mr. Simons began to look for current year Explorer Interceptors (police model) from current vendors. He was made aware of four vehicles that became available due to the other Police departments backing out on previous orders for various reasons. Two of these vehicles meet Town current specifications and the other two are hybrid regeneration vehicles which charge the battery as you brake. Build dates for all four of these vehicles is during December of 2023 and they will be delivered early in 2024. Police administration is in full agreement with these purchases.

These will be the first hybrid vehicles the Town of Berlin has purchased. Staff is hoping that this technology will save the town in fuel consumption, and this technology could extend to other vehicles in town.

Councilor Paonessa moved to approve the purchase of four Police vehicles from Tasca Ford utilizing State of Connecticut Department of Administrative Services contract # 19PSX0161 for an amount not to exceed \$185,255.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

14. Topic re: Approve the purchase of a Tiger Boom Mower system to replace our current Alamo system utilizing Sourcewell State contract # 070821-TGR from Equipment Specialist of East Hartford CT for an amount not to exceed \$80,789. – Municipal Garage

Fleet Manager Simons stated that the Highway Department has a tractor with a boom attachment used for mowing with recently discovered cracks in the frame, a worn pivot point, and controls that are starting to fail.

Mr. Simons contacted the vendor who informed him that those parts are no longer available, and they no longer manufacture systems for the town's tractor due to its age (2006), and the cost of a new tractor with boom is over \$250,000.

Mr. Simons contacted Tiger Mowers, another manufacturer that builds boom mower attachments. Tiger Mowers still has the necessary means to build a complete system for our older tractor for a cost of \$80,788.85. Mr. Simons added that he had originally planned to rebuild the frame and pivot point for an estimated \$75,000 before it was replaced in the capital budget next year.

Councilor Paonessa moved to approve the purchase of a Tiger Boom Mower system to replace our current Alamo system utilizing Sourcewell State contract # 070821-TGR from Equipment Specialist of East Hartford CT for an amount not to exceed \$80,789.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

15. Topic re: Approve the purchase of Lion Fire Department Protective Clothing from C & S Specialty in an amount not to exceed \$55,000 utilizing the NPPgov (National Purchasing Partners) Contract# PS60065. – Fire Administration

Fire Administrator Jim Simons stated that each year the Town of Berlin Fire Department replaces a fraction of the personal protective equipment (PPE) that it uses. The garments being replaced are determined by an annual review and inspection and the items include turnout coats and pants, boots, helmets, gloves, and water PPE.

The Fire Department is requesting that the main ensemble of PPE (coats and pants) be awarded to C & S Specialty utilizing the NPPgov (National Purchasing Partners) Contract.

Councilor Paonessa moved to approve the purchase of Lion Fire Department Protective Clothing from C & S Specialty in an amount not to exceed \$55,000 utilizing the NPPgov (National Purchasing Partners) Contract# PS60065.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

16. Topic re: Appropriate a \$6,623.00 Supporting Arts Grant to the Supporting Arts Grant Account, pending approval by the Board of Finance. – Economic Development/Berlin-Peck Memorial Library

Economic Development Director Chris Edge stated that in partnership with the Berlin-Peck Library, the Town applied for a Supporting Arts Grant from the Connecticut Office of the Arts within the Department of Economic and Community Development. The Town of Berlin has been awarded a \$6,623 grant from the program and staff requests that the Town Council appropriate these funds to the Supporting Arts Grant account and refer this matter to the Board of Finance for its approval.

Councilor Paonessa moved to appropriate a \$6,623.00 Supporting Arts Grant to the Supporting Arts Grant Account, pending approval by the Board of Finance.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

17. Topic re: Create an ad hoc Arts & Culture Committee to accept the 2023 Supporting Arts Grant and assist in its use. – Economic Development/Berlin-Peck Memorial Library

Town Manager Jayawickrema stated that the Supporting Arts Grant received this year is three times larger than it has been in the past and staff thought it would be a good idea to incorporate a larger group of members to move forward and assist in its use.

Economic Development Director Edge stated that in order to accept the grant noted in agenda item 16 as well as include residents in the process of using these funds to promote arts and culture in the community staff is asking for the creation of an ad hoc Arts & Culture Committee.

The committee will be overseen by Mr. Edge and Berlin-Peck Memorial Library Director Kim McNally and will consist of seven Berlin residents whose names will be presented to the Town Council for consideration. The committee will be in existence for one year from the date of this item unless extended at that time.

Councilor Paonessa moved to create an ad hoc Arts & Culture Committee to accept the 2023 Supporting Arts Grant and assist in its use.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

- 18. Topic re: Refer to the Parks and Recreation Commission and the Commission on the Aging to consider revising the Statements of Need for the Community / Senior Center project to bring down the project scope and cost. Also authorize the Town Manager to enter a contract with an Architect from the Town's On-Call List for an amount not to exceed \$30,000 to be paid from the Architect & Engineering Fees account for additional planning for Community Center project, as this is in the best interest of the Town, subject to review and approval of Corporation Counsel. – Economic Development**

Item moved after item #8.

- 19. Topic re: Waive the bidding process and authorize the Town Manager to enter a contract amendment with Loureiro Engineering of \$5,000 for general consulting services related to 55 Steele Boulevard with the cost be charged to the Municipal Brownfields Grant account, as this is in the best interest of the Town. – Economic Development**

Economic Development Coordinator Jim Mahoney stated that additional environmental consulting services are needed related to the Town's contract with B&W Paving for the engineered control project at 55 Steele Boulevard.

Excavations related to B&W Paving's removal of remaining foundations on the site revealed the presence of unsuitable structural materials in future foundation areas. Newport Realty then needed to revise its structural and site plan. With those plan revisions there will be less export of contaminated materials resulting in changes to the scope of work for B&W Paving. Loureiro Engineering needed to adjust the engineered control project specifications and provide additional support to the Town. Therefore, staff requests an additional general consulting authorization for Loureiro Engineering for the 55 Steele Boulevard project of \$5,000.

Councilor Paonessa moved to waive the bidding process and authorize the Town Manager to enter a contract amendment with Loureiro Engineering of \$5,000 for general consulting services related to 55 Steele Boulevard with the cost be charged to the Municipal Brownfields Grant account, as this is in the best interest of the Town.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

- 20. Topic re: Authorize the Town Manager to enter into an extension to the Forbearance and Environmental Grant Related Agreement with Real Property Acquisition LLC and Connecticut Sand and Stone Corporation to extend the forbearance period to November 30, 2024, subject to the review and approval of Corporation Counsel. – Economic Development**

Economic Development Coordinator Mahoney explained that the Town has been working with Real Property Acquisition LLC for several years on the purchase of the Connecticut Sand and Stone properties located off of New Britain Road.

The property is tax delinquent and under contract for sale to Real Property Acquisition LLC, an affiliated entity of Clean Earth/HARSCO. Clean Earth plans to beneficially reuse treated soils to fill portions of the property to create an industrial park and to dedicate remaining property for open space. Pilot legislation concerning the beneficial reuse of treated soils was passed by the 2021 session of the Connecticut General Assembly. Clean Earth will apply to have these sites included in the pilot program.

The Town had a Forbearance and Environmental Grant Related Agreement (subject to required \$4,500 monthly payments toward back taxes, which have been made) with Real Property Acquisitions LLC and Connecticut Sand & Stone Corporation that expired on November 30, 2023. The Town needs to extend the Forbearance and Environmental Grant Related Agreement retroactive to and effective to November 30, 2024 to provide additional time for permitting and due diligence

Councilor Paonessa moved to authorize the Town Manager to enter into an extension to the Forbearance and Environmental Grant Related Agreement with Real Property Acquisition LLC and Connecticut Sand and Stone Corporation to extend the forbearance period to November 30, 2024, subject to the review and approval of Corporation Counsel.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

- 21. Topic re: Authorize the Town Manager to phase in the permanent deed restriction of the units at the Deming Road Mobile Home Park to meet the requirements of sections of section 8-30g of the Connecticut General Statutes such that, vacant units and owners of occupied units who accept an offered a four-month rental abatement in consideration of placement of a deed restriction on their unit will be deed restricted now, and deed restrictions will be placed in the future on any unit that subsequently becomes vacant or agrees to accept rental abatement for the placement of the deed restriction on the unit, subject to consultation with the Connecticut Department of Housing and review and approval of Corporation Counsel – Economic Development**

Town Manager Jayawickrema stated that this item refers to obtaining approval from the Town Council to move forward with deed restrictions at the 16-unit Deming Road Mobile Home Park.

The mobile home park does not currently count toward the Town's affordable housing unit count because the units are not deed restricted. It is recommended to deed restrict the units for occupancy by families with 80% or less of the area median income. It is likely that most current residents of the mobile home park would meet that eligibility requirement, but to avoid displacing any existing residents, staff proposes to phase in the deed restrictions.

Any unit or lot that is currently vacant would be deed restricted now. It is proposed that tenants of all occupied units be offered free rent for a four-month period in exchange for their agreement to the deed restriction of their lot. The anticipated revenue of \$19,600 would not be included in the fiscal year 2025 budget.

If any units are not deed restricted now, either because the unit is not vacant or because the tenant does not accept the deed restriction rental abatement offer, then those units would be deed restricted in the future either when the unit becomes vacant or when the tenant accepts the deed restriction.

Councilor Paonessa moved to authorize the Town Manager to phase in the permanent deed restriction of the units at the Deming Road Mobile Home Park to meet the requirements of sections of section 8-30g of the Connecticut General Statutes such that, vacant units and owners of occupied units who accept an offered a four-month rental abatement in consideration of placement of a deed restriction on their unit will be deed restricted now, and deed restrictions will be placed in the future on any unit that subsequently becomes vacant or agrees to accept rental abatement for the placement of the deed restriction on the unit, subject to consultation with the Connecticut Department of Housing and review and approval of Corporation Counsel.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

22. Topic re: Update on Senior Housing – Mayor

Item moved after item #8.

23. Topic re: Discussion concerning possible actions to protect our VNA employees. – Mayor

Town Manager Jayawickrema stated that due to the unfortunate incident that occurred in Willimantic involving a visiting nurse, a discussion needed to be held in Berlin.

VNA Administrator Alea Piatek stated unfortunately there is an inherit danger or risk involved in home healthcare and it is part of the assessment at the time of patient referral. Ms. Piatek explained that with the Willimantic incident that nurse was providing behavioral health and psychiatric-focused care which the Berlin VNA does not provide. The VNA also does not accept patients with active substance abuse issues and unfamiliar locations are checked out ahead of time.

Over the past week a check out procedure has been implemented with full-time nurses checking out at the end of their day via a secure messaging program in their documentation system. They do not need to check in as staff already knows they will be working that day based on the weekly staffing grid. Per diem nurses check in and check out on the days they work. If nurses are not heard from at the end of the day staff will contact them or their emergency contact. Ms. Piatek stated that a GPS option was offered but that would only apply to the five full-time nurses who use town-owned cars and not the ten per diem nurses that use their own cars. She added that staff is finding the check in/check out procedure is working for them.

Mayor Kaczynski stated that GPS monitoring on Town-owned cars is an option that would provide another level of security. The system wouldn't need to be monitored but would provide tracking information if needed in an emergency.

Ms. Piatek added that the Connecticut Homecare Association has provided information to visiting nurse agencies.

NO ACTION NEEDED

24. Topic re: Approve the adoption of the Town Council Meetings Calendar for 2024 and January of 2025. – Town Council

Town Manager Jayawickrema recommended moving the suggested January 2024 meeting dates of the 2nd and 16th to the 9th and 23rd respectively as the first meeting is immediately following the week between the Christmas and New Year's holidays which could lead to a small agenda for that meeting.

Town Clerk Kate Wall reminded the Town Council that the January 9th meeting would need to be a Special Meeting as there is less than 30-days' notice. Also, the Town Meeting scheduled for January 2nd would need to be held on January 9th.

It was also decided to hold the July meetings on July 9th and July 23rd.

Councilor Paonessa moved to approve the adoption of the Town Council Meetings Calendar for 2024 to January of 2025 as amended.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

25. Topic re: Appointment of Town Council members to Sub-Committees

Standing Committees:

- a. Ordinance Committee (3-5 members) – Reviews and recommends ordinances for adoption by Town Council
- b. Rules and Procedures Committee (2-3 members) – Reviews and recommends Rules and Procedures for the Town Council

Other Committees:

- c. Fire Services (1-2 members) – This subcommittee is a combination of the “Committee to Oversee the “Robert Wolf Incentive Plan”; “Fire Strategic Committee”; and the “Fireman’s Incentive Plan Committee”.
- d. Connecticut Conference of Municipalities (1 member) – Usually the Mayor will serve on this committee.
- e. Playing Fields Committee (2-4 members) – Update on the condition of the fields.
- f. Community Conversations (1-2 members) – This is a nationwide program where school, community members, and organizations come together to address pressing issues facing students, educators, and public education.
- g. Manager’s Evaluation (7 members) – All seven councilors would be on this committee.
- h. Meeting House (1-2 member(s)) – Show support for the Meeting House.

- i. Mattabessett Watershed (1 member) – Review the flooding near the municipal complex possibly work with Berlin Land Trust
- j. Calendar (1 member) – Develop the calendar for Town Council meetings.

This item was tabled.

K. APPOINTMENTS:

1. **Board of Ethics** - Susan Bordonaro has resigned. Term would be until January 31, 2026. Can be filled with a D, R or U.
2. **Central Regional Tourism District Inc.** – Kate Wall term expires on December 31, 2023. Replacement or reappointment would be until December 2026.
3. **Commission for Persons with Disabilities – Vacancy** – Robert Dombrowski has resigned. Term would be until January 31, 2024. Can be filled with a D, R or U (depending on the above).
4. **Conservation Commission – Vacancy** – Alternate – Term would be until January 31, 2026. Can be filled with a D, R or U.
5. **Conservation Commission – Vacancy** – Alternate – Term would be until January 31, 2026. Can be filled with a D, R or U (Depending on the above appointment).
6. **Constables – 4 Vacancies** – Terms expire December 2023. New terms would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
7. **Constables** – John Kozak term expires December 2023. Replacement or reappointment term would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
8. **Constables** – Tom Poplawski term expires December 2023. Replacement or reappointment term would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
9. **Constables** – Brian Kurnik term expires December 2023. Replacement or reappointment term would be until December 2025. Can be filled with R, D or U with no more than a bare majority to be from one political party (Section 8-6).
10. **Golf Course Commission – Vacancy** – Joe Pulcini has resigned. Term would be until January 31, 2024. Can be filled with a D, R or U.
11. **Inland Wetlands & Water Courses Commission** – Alternate – Replacement would be until January 31, 2026. Can be filled with a D, R or U.

12. **Inland Wetlands & Water Courses Commission** – Alternate - Replacement would be until January 31, 2026. Can be filled with a D, R or U. (Depend on the above appointment).
13. **Mattabassett District** – James Fallon term expired August 31, 2023. Replacement term would be until September 1, 2026. Can be filled with a D, R or U.
14. **Parks and Recreation Commission** –Term expired on January 31, 2023. Replacement would be until January 31, 2026. Can be filled with a D, R or U.
15. **Plainville Area Cable Television Advisory Council (PACTAC) – 2 Vacancies** – New terms would expire on June 30, 2025. Can be filled with a D, R or U. There are only two members from Berlin for this board.
16. **Planning and Zoning Commission** – Alternate - Nikki Sambitsky has resigned. Replacement would be until January 31, 2026. Can be filled with a D, R or U.
17. **Public Building Commission** –Replacement would be until January 31, 2028. Can be filled with a R, D or U.
18. **VNA — Vacancy** – Replacement would be until January 31, 2025. Can be filled with a D, R or U.
19. **VNA — Vacancy** – Replacement would be until January 31, 2026. Can be filled with a D, R or U.
20. **VNA — Vacancy** – Replacement would be until January 31, 2026. Can be filled with a D, R or U.
21. **VNA — Vacancy** – Replacement would be until January 31, 2026. Can be filled with a D, R or U.
22. **Water Control Commission – Alternate – Vacancy** – Term would be until January 31, 2024. Can be filled with a D, R or U.
23. **Water Control Commission –Alternate - Vacancy** -Term would be until January 31, 2026. Can be filled with a D, R or U.
24. **Water Control Commission – Alternate – Vacancy** – Term would be until January 31, 2026. Can be filled with a D, R or U. (Depending on the above two appointments).

This item was tabled.

L. TOWN MANAGER’S REPORT:

- Town Manager Jayawickrema stated that \$100,000 for matching grant funds was taken out of the budget and the Town Council stated to come back to them during the year for possible

funding. Several grants will be opening up in early 2024, including the STEAP and Connectivity grants along with grants to assist with the invasive aquatic species and trails. Before applying for any of these grants the Town Manager would like to be ready to fund these projects by having an account ready to draw funds from and is therefore asking the Town Council for their thoughts on that.

The Town Council has requested that the Town Manager present an agenda item at the January meeting providing more detailed information on the projects, the available grants, and the proposed funding amounts.

- The Metacomet and Mattabassett trails that run through Berlin as part of the New England Scenic Trail have been designated a National Park by the National Park Service.
- Five bridges at Pistol Creek have been rebuilt or replaced by town crews saving the Town \$34,000.

M. SPECIAL COMMITTEE REPORTS:

None

N. COUNCILORS' COMMUNICATION:

Councilor Veach stated that she is honorary chair of Wreaths Across America and wreaths will be placed at the Fairview Cemetery in New Britain at 8:00 a.m. on Saturday.

Councilor Rosso thanked the Berlin Lions Club for the Tree Walk held at the Berlin Fairgrounds. It was a great event.

O. ACCEPTANCE OF MINUTES:

**October 24, 2023
November 21, 2023**

Councilor Paonessa moved to accept the Town Council Meeting minutes of October 24, 2023 as presented.

Seconded by Councilor Veach.

Those voting in favor: Councilor Coppola, Councilor Paonessa, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Abstain: Councilor Atkinson, Councilor Pruzin

Vote being 5-0-2 (MOTION CARRIED)

Councilor Paonessa moved to accept the Town Council Meeting minutes of November 21, 2023 as presented.

Seconded by Councilor Veach.

Those voting in favor: Councilor Coppola, Councilor Paonessa, Councilor Pruzin, Councilor Rosso, Councilor Veach, Mayor Kaczynski.

Abstain: Councilor Atkinson

Vote being 6-0-1 (MOTION CARRIED)

P. EXECUTIVE SESSION:

- 1. Pending Litigations – C.G.S.S. Sec. 1-200 (6) (B) strategy and negotiations with respect to pending claims or pending litigation – LINK General Contracting Inc.**
- 2. Real Estate – C.G.S.S. Sec. 1-200 (6) (D) discussion of the selection of a site, sale or purchase of real estate by the Town - Property abutting Sage Park**

Councilor Paonessa moved to go into Executive Session: Pending Litigations – C.G.S.S. Sec. 1-200 (6) (B) strategy and negotiations with respect to pending claims or pending litigation – LINK General Contracting Inc; and Real Estate – C.G.S.S. Sec. 1-200 (6) (D) discussion of the selection of a site, sale or purchase of real estate by the Town - Property abutting Sage Park at 10:25 p.m. Invited in: Town Manager Jayawickrema and Corporation Counsel Dagostine.

Invited in at 10:25 p.m. for item #1: Facilities Director Doug Solek. Mr. Solek left Executive Session at 10:40 p.m.

Invited in at 10:40 p.m. for item #2: Economic Development Director Chris Edge and Economic Development Coordinator Jim Mahoney.

Seconded by Councilor Veach.

Vote being 7-0 (MOTION CARRIED)

Executive Session ended at 10:55 p.m.

Q. ADJOURNMENT:

Councilor Paonessa moved to adjourn at 10:55 p.m.

Seconded by Councilor Rosso.

Vote being 7-0 (MOTION CARRIED)

Submitted by,

Kathryn J. Wall
Clerk of the Meeting