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Meeting ID: 812 9569 4534

Passcode: 030017

+1-646-931-3860

**TOWN OF BERLIN
SPECIAL TOWN MEETING
Tuesday, October 3, 2023
Town Council Chambers (in person)
Remote Meeting
6:45 P.M.**

A special meeting of the electors and citizens qualified to vote in town meetings of the Town of Berlin, will be held at the Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, October 3, 2023, at 6:45 p.m. for the following purposes:

To approve a non-budgeted appropriation of \$1,000,000 from the FY24 General Fund Unassigned Fund Balance to the Buildings & Renovations account in the Police Station Construction Fund.

Dated at Berlin, Connecticut this 20th day of September 2023.

Mayor Kaczynski called the Special Town Meeting to order at 6:45 p.m.

Mayor Kaczynski asked if there were any nominations for Moderator.

Charles Paonessa moved to nominate Mayor Mark Kaczynski as moderator.

Mayor Kaczynski asked if there were any other nominations, there being none, he closed the nominations.

MOTION CARRIED.

Moderator Kaczynski explained the eligibility to vote at Town Meetings.

The Clerk of the Meeting read the following Legal Notice:

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PRESENTATION BY JACUNSKI HUMES ARCHITECTS, LLC – Police Station

Brian Humes of Jacunski Humes Architects, LLC stated that he was present tonight to update the Town Council on the progress of the Berlin Police Station improvements project.

Mr. Humes explained that currently the Police Department is doing the best they can do with the available space but divisions within the department should be coordinated and cohesive. A needs assessment was done with the department and based on that Mr. Humes presented a reorganized layout of the department using space that previously belonged to the Board of Education. This new layout provides a more organized and better utilized use of space for both public and police use.

There is currently a project out to bid for additions and renovations to 240 Kensington Road. Within that project they have separated the upper and lower areas of the police department. In the upper area, the space currently occupied by the department, there is a small area of contract work adjacent to the public lobby which is the expansion of the public restroom as well as the restroom accessible by the police dispatchers both of which are currently not ADA compliant. The lower portion of the project includes storage areas currently used by the Board of Education and Town Hall, which are both currently in the project to be renovated.

Exterior site improvements being addressed include restoring deteriorated pavement and widening the paved area for access to new sally port locations and storage bays, adding a sidewalk to a new exterior exit from the department, adding a sidewalk from the Board of Education conference room and offices to the parking area, and new curbing.

New male and female locker rooms, physical training space, and two sally port bays are also part of the renovation project and will support state and local accreditation standards and be compliant with current standards for police facilities.

The project was put out for bid on September 25th. A pre-bid conference will be held on October 10th at 10:00 a.m. at the police department. Mr. Humes will be in attendance and the contractors will be able to view the areas to be renovated. Bids are due on October 26th at 2:00 p.m. Contractors have been asked to hold their bids for 60 days.

Moderator Kaczynski asked if there were resolutions to come before the Town Meeting.

Charles Paonessa moved the following resolution:

RESOLVED: To approve a non-budgeted appropriation of \$1,000,000 from the FY24 General Fund Unassigned Fund Balance to the Buildings & Renovations account in the Police Station Construction Fund.

Seconded by Sandra Coppola.

MOTION CARRIED.

Moderator Kaczynski stated that this \$1 million will be used in combination with a proposed \$3.7 million in bonding to fund the project. Representative Donna Veach added that the project is on the bonding agenda with the State to receive approximately \$750,000 in funding if approved.

The meeting adjourned at 7:04 p.m.

Submitted by,

Kathryn J. Wall
Clerk of the Meeting

Mark Kaczynski, Moderator

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BERLIN TOWN CLERK

2023 OCT -5 AM 10:14

Kathryn J. Wall

BERLIN, CT

