

BID # 2014-19

REQUEST FOR QUALIFICATIONS FOR CONSULTANT FOR BOULEVARD TO TRAIN STATION PROJECT FOR THE TOWN OF BERLIN

INTENT: The Town of Berlin is interested in retaining an engineering/landscape architecture consultant to prepare plans and specifications for design of a boulevard to from Farmington Avenue through 889 Farmington Avenue to the Berlin Train Station. The Town has been awarded a \$500,000 State of Connecticut STEAP grant to fund construction of this project. These improvements will generally be based on a concept plan prepared for the Town by Jacunski Humes Architects. The concept plan is subject to revision but it gives a general view of the project as it was now conceived. In general the project involves a driveway, landscape and aesthetic improvements, underground utilities and a traffic study of the Farmington Avenue intersection to recommend traffic controls, if any. This project would be coordinated with the remediation of 889 Farmington Avenue (Town's project LEP Loureiro Engineering), the demolition of buildings at 889 Farmington Avenue (bid specs being prepared by Jacunski Humes in coordination with Loureiro and Eagle Environmental). A portion of the site 889 site will be used for access and public parking for the Berlin Police Station being designed by Jacunski Humes, Downes Group CA, at the adjacent properties at 903 and 913 Farmington Avenue. The boulevard will connect to the expanded parking area at the Berlin Train Station designed by Michael Baker Engineering. The scope of work for the present RFQ will involve preparation of an updated concept plan and cost estimate for the Boulevard, the preparation of a traffic study (referring to the traffic study for the Berlin Train Station parking lot expansion prepared by CONNDOT), recommendation of traffic control modifications, the preparation of plans and specification for bidding of the project, assistance with securing necessary permits, assistance with the bidding process and construction administration. Additional information may be obtained on the Town's web site at www.town.berlin.ct.us under Business and Commerce, Bid/RFP Information.

SUBMISSION REQUIREMENTS:

1. A letter of interest.
2. A general statement of qualifications. Proposed sub-consultants should be clearly identified. The project's MBE/WBE goal is 10%.
3. Information on specific experience with the design, cost estimating and construction oversight of road and streetscape projects, particularly those involving funding from the State of Connecticut.
4. Demonstration of experience in designing cost effective streetscape projects given both the initial cost of construction and the long term maintenance of improvements.
5. A list of the specific staff proposed to be assigned to the project.
6. A list of references.

LICENSING: Staff employed by the awarded consultant must hold and submit copies of pertinent licenses, if any.

RESPONSE DATE: All letters of interest and qualification packages must be received and stamped in at the Town Manager's Office, Room 3, 240 Kensington Road, Berlin, CT no later than 2 PM on Thursday June 12, 2014.

SELECTION PROCESS: A consultant selection committee formed by the Town will review the qualifications, short list firms to submit fee proposals, interview firms and recommend one or more firms to the Berlin Town Council which will make a final selection of the successful Consultant for this project.

TOWN CONTACTS: Any requests for information pertaining to this RFQ prior to the submission date must be directed to the Town's Economic Development Director, Jim Mahoney at 240 Kensington Road, Berlin.

The following individuals may be contacted at the Town:

Jim Mahoney, Economic Development Director (860) 828-7005