

Join Zoom Meeting

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Meeting ID: 814 7520 1660

Passcode: 509115

+1-309-205-3325

TIME CHANGE – THE TOWN MEETING WILL BE AT 7:15 PM AND THE TOWN COUNCIL MEETING WILL START IMMEDIATELY AFTER THE TOWN MEETING.

7:15 Special Town Meeting:

A special meeting of the electors and citizens qualified to vote in town meetings of the Town of Berlin, will be held at the Berlin Town Hall, Council Chambers, 240 Kensington Road, Berlin, CT on Tuesday, September 19, 2023, at 7:15 p.m. for the following purposes:

Approve a four-year lease agreement between the Berlin-Peck Memorial Library and The Office Works, Inc. for two Kyocera 6230cdn color printers to be used for public printing.

Dated at Berlin, Connecticut this 6th day of September 2023.

TOWN OF BERLIN
TOWN COUNCIL MEETING
Tuesday, September 19, 2023
Town Council Chambers (in person)
Remote Meeting
7:15 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PRESENTATION OF PROCLAMATION

First Responders Day Proclamation
Karen and Cliff Cote - Volunteerism

E. AUDIENCE OF CITIZENS

F. MAYOR'S UPDATE

G. MEETING AGENDA – Immediately Following the Mayor's Update

H. CONSENT AGENDA:

1. Topic re: Approve waiving the Police Traffic Control fees in the estimated amount of \$ 5,302.00 for the Powerhouse Gym Thanksgiving Day 5K that will take place on Thursday, November 23, 2023. – Police Department
2. Topic re: Accept monetary donations totaling \$967.38 and deposit \$457.91 into the friends of the library miscellaneous account for the purchase of programs, summer reading supplies and coffee supplies and deposit \$509.47 into the friends of the library credit card account for the purchase of program supplies, a prize for library sign up month and an annual database subscription. Also accept the donation of books with an approximate value of \$29.00 to be added to the appropriate department collection. – Berlin-Peck Memorial Library
3. Topic re: Accept donations to the Berlin Animal Control Donation Account for \$ 155.00 for Animal Care. – Animal Control

I. NEW BUSINESS:

1. Topic re: Pursuant to Sections 1-4(a)(1) and 1-6 of the Berlin Ethics Policy and Section 9-5 of the Town Charter, consideration and action in response to the Board of Ethics' December 21, 2021, finding of a violation of the Ethics Policy and Code of Ethics relative to Complaint #2021-001. – Town Manager
2. Topic re: Approve the Berlin Peck Memorial Library to enter into a four-year lease with The Office Works, Inc. for two Kyocera 6230cdn color printers to be used for public printing. The total cost for both printers per month is \$137.90 (68.95 ea.) or \$1,654.80 per year and that includes 1,500 black and white prints and 500 color prints each. The overage rate is .0138 for black and white prints and .062 for color prints. – Berlin-Peck Memorial Library
3. Topic re: Approve the acceptance of the annually renewable one-year contract with Prism Academy to provide outside nursing services, totaling \$13,500 for the year. Anticipated cost not to exceed \$8,100. – VNA
4. Topic re: Approve non-budgeted appropriation of \$80,000 from fiscal year 2024 General Fund Unassigned Fund Balance into Snow Equipment pending Board of Finance approval and approve the purchase one Toro Polar-Trac plus accessories not to exceed \$83,000 utilizing Sourcewell Pricing contract # 0311121-TTC from Turf Products pending approval of the FY24 non-budgeted appropriation by the Board of Finance. - Public Grounds
5. Topic re: Approve spending up to \$55,000.00 with Winslow Technology of Waltham, Massachusetts on computer equipment needed for the Town. – IT
6. Topic re: Approve the purchase of modems and related equipment from AT&T using state contract not to exceed \$50,000.00. - IT
7. Topic re: Approve the purchase of one Ford F-350 pickup truck from Tasca Ford utilizing CT DAS Contract #19PSX0161 for an amount not to exceed \$53,996. – Fleet Maintenance

8. Topic re: Waive of the Town of Berlin's purchasing requirements for the purchase of OEM parts and services from W.I. Cark of Wallingford Ct. for an amount not to exceed \$ 37,000 as this is in the town's best interest. – Fleet Maintenance
9. Topic re: Waive the Town's purchasing requirements to purchase the noted equipment and service for the Town of Berlin Fire department from "Municipal Equipment Specialist" of Waterford CT. for an amount not to exceed \$62,100 as this is in the best interest of the Town. – Fire Administration
10. Topic re: Accept the FY24 Legislative Grant awarded to the Town of Berlin by the Connecticut General Assembly in the amount of \$254,000 and appropriate the funds to the FY24 Legislative Grant expenditure account in the Public Buildings Department (\$185,000), Police Department (\$44,000) and Schools Department (\$25,000) all in the Capital Non-Recurring fund, pending approval by the Board of Finance. – Town Manager
11. Topic re: Authorize the Town Manager to retain the services of Pullman & Comley to prepare bond authorization documents in the amount of \$3,700,000 for the addition and renovations of the Berlin Police Station, and to authorize the Town Manager to schedule and advertise for a Public Hearing to be held Tuesday, October 3, 2023, at 7:00 p.m. on an ordinance entitled, "AN ORDINANCE APPROPRIATING \$3,700,000 FOR ADDITION AND RENOVATIONS TO THE BERLIN POLICE STATION, AND AUTHORIZING THE ISSUE OF \$3,700,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION, AND PENDING THE ISSUANCE THEREOF, THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE".

Call a Town Meeting at 6:45 p.m. on October 3, 2023, to approve a non-budgeted appropriation of \$1,000,000 from the FY24 General Fund Unassigned Fund Balance to the Buildings & Renovations account in the Police Station Construction Fund. – Finance

J. TOWN MANAGER'S REPORT:

K. SPECIAL COMMITTEE REPORTS:

L. COUNCILORS' COMMUNICATION:

M. ACCEPTANCE OF MINUTES: September 5, 2023

N. EXECUTIVE SESSION:

1. Real Estate – C.G.S.S. Sec. 1-200 (6) (D) discussion of the selection of a site, sale or purchase of real estate by the Town – Chamberlain Highway

O. ADJOURNMENT