

VISITING NURSE ASSOCIATION BOARD OF DIRECTOR'S MEETING

Monday, September 11, 2023 – John "Doc" McIntosh Room

Members Present: D. Veronesi, C. Staus, B. Chyra, A. Corteville and A. Anderson

Excused – C. McKinnon, E. Jensen, P. Bannon, Dr. Chorzepa

Absent: C. Costa

Audience of Citizens – None Present

Minutes-

There was not a quorum at tonight's meeting so the minutes will be put on the November Agenda.

C. Staus welcomed members back from the summer break and thanked them for attending tonight's meeting. May was the last meeting. There are four vacancies open if anyone knows of someone interested. Board membership needs to be improved. C. Staus is trying to offer members some information on being a board member. Suggested members read the Board of Finance minutes prior to the board meeting to become more engaged by bringing any questions to the Board meeting for conversation.

Administrator Report –

Census - Went over the current census and payor breakdowns.

Staffing – some open positions –

-Per Diem Social Worker, Per Diem Home Health Aide, Per Diem Physical Therapist

Budget – Budget information attached.

A copy of the Quarterly Financial Report attached April to June 2023

Possible grant offer from Hartford Foundation – meeting with Friends of Berlin VNA to discuss.

Possible donation from the Powerhouse Gym 5K race. Also marketing opportunity at this race.

Marketing

Meeting with LiveWell (Southington) staff for tour and continued networking/Marketing 9/13/23

Berlin Senior Center Event – 9/27/23

The Color Platform vendor event – donations to help the Prudence Crandall Center 9/29/23.

Nurse to go out on planned marketing appointments and provide agency information and marketing items.

Ongoing Projects/Talks

Planning our annual skills fair, annual joint visits with staff are planned.

Looking into new Telemonitor equipment. The units we have are outdated (Possibly do a trial on software)

Looking into software replacement. Next year's budget will be starting.

Quarterly quality audits to be performed in house charting with last quarter's review.

A. Piatek went over financials with members present asked if any questions.

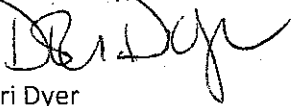
DPH Survey was done in June for Berlin VNA licensure. Went well – no deficiencies.

An ad will be going in the Berlin Citizen on a quarterly basis. Friends of Berlin VNA will help with the financials with this. C. Staus suggested putting marketing events on social media to keep public informed of events and to keep the agency name out there.

There is no October meeting. The next meeting will be held on Monday, November 13, 2023.

A motion to adjourn meeting by A. Corteville, seconded by B. Chyra.

Submitted by



Dori Dyer
Commission Secretary

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